

VILLAGE OF MCFARLAND
Senior Outreach Service Committee Minutes

Thursday, December 16, 2021 - 8:30 AM

1. CALL TO ORDER, ROLL CALL.

Members present: Colleen McCormick, Jerry Adrian, Michael Flaherty, Leilani Amundson, Edward Wreh, Barb Vander Werff, Diane Mikelbank, Amy Johnson

Members not present:

Staff Present: Lori Andersen, Director and Sara Sprang, Case Manager

Village Board Trustee, Ed Wreh called the regular meeting of the Senior Outreach Services Committee to order at 8:30 AM in Conference Room A. .

2. PUBLIC APPEARANCES.

No Public Appearances

- a. *This is an opportunity for members of the public to address the Senior Outreach Services Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the October 21, 2021 meeting.*

Motion by Member Jerry Adrian, second by Member Barb Vander Werff, to Motion to approve the minutes of the October 21, 2021 meeting. Motion carries 5 - 0 - 1 by acclamation, with Diane Mikelbank abstaining.

4. BUSINESS.

- a. *Introduce new committee member*

New Member is Amy Johnson. She introduced herself and shared her interest in being on the committee. Committee members also introduced themselves to Amy Johnson.

- b. *Department Report*

Case Management units remain consistent. The budget for case management and nutrition from Dane County is in excess of \$90,000. The Nutrition Manager and Case Manager/Volunteer Coordinator have undergone changes in their job descriptions. Nutrition Manager hours were increased from 20 to 40 hours. New duties will include volunteer coordination with the meal program, data entry, programming and minute taker for SOS Committee. Case Manager/Volunteer Coordinator will be renamed the Community Outreach Specialist to reflect more on community outreach; case management will still be part of the job duties for the Community Outreach Specialist.

c. Review past planning goals

No comment or discussion.

d. Observations made on a recent outing to a senior/community center in Milton WI (Flaherty and Adrian)

Jerry Adrian reported on the facility tour. The facility is set up for seniors but it is open to the public of all ages. There are 2 floors, which include a library, a kitchen and an eating area with a nice view. In addition, there is a large and small meeting area, a small mini bar, a pool table and an area for exercise machines. Overall, it is a nice facility for small groups and weddings. The Meals on Wheels Program is coordinated out of this facility but the space is small. They would really like to have a larger kitchen, an elevator, storage space and a larger meeting room. This is a private facility so they rely on donations.

e. Status of planning in 2022

An RFP went out for the Municipal Center Campus master plan. The Youth Center and second story are being considered. It takes into consideration the library plan. Looking for innovative ideas to maximize space. Committee members want to make sure the seniors have a voice at the table during the planning process. Committee members also discussed how to reach isolated seniors and how to motivate seniors to participate in community events.

5. SCHEDULE NEXT MEETING DATE.

February 17, 2022 8:30am

6. ADJOURNMENT.

Motion by Mikelbank, second by Adrian, to adjourn at 9:28am.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Sara Sprang
Case Manager