

VILLAGE OF MCFARLAND

Parks and Recreation Committee Minutes

Thursday, April 6, 2023 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerke called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room of the Municipal Center. The meeting was also held via Zoom webinar.

Members present: TJ Jerke, Carrie Nelson, Sarah Kuba, Tanya Lancaster, Justin Rupert, Jim Lacy, Luke Fessler

Members not present:

Staff Present: Public Works Director Lee Igl, Parks Superintendent Sayer Larson, and Assistant to the Public Works Director Aimee Irwin.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the February 7, 2023 Parks & Recreation Committee meeting.*

Motion by Trustee Jerke, seconded by Lacy, to approve the minutes of the February 7, 2023 Parks & Recreation Committee meeting. Motion carries 7 - 0 - 0.

4. BUSINESS.

- a. *Discussion regarding the addition of a new public restroom within the park system.*
Larson explained that the 2023 parks improvement capital budget includes funding to place a restroom within the park system. Larson referenced the 2019-2023 Outdoor Recreation & Open Space Plan which includes possible locations.

- Fessler asked if data is available about park usage statistics to help determine which location may benefit from a restroom. Larson responded that park usage data is not available at this time.
- Lacy provided his suggestion of Arnold Larson Park for restrooms.
- Igl inquired if the committee would prefer a restroom as is being discussed or if additional improvements at Arnold Larson Park could provide more than a pre-fabricated restroom. Igl stated that the wellhouse at Egner Park will be rehabbed and restrooms could be discussed when that project occurs.
- Trustee Jerke asked what could be built for the funds allocated for the restroom. Larson responded that a pre-fabricated restroom could be purchased and presented an example.
- Kuba recommended moving one current portable restroom to another location and placing a restroom at that park location.
- Larson explained that if a restroom was placed at Highland Oaks Park, this could allow the shelter to become a rentable shelter.
- Committee members discussed the various park locations and suggested moving forward with the possibility of a restroom at Highland Oaks Park.

b. Update regarding pickleball court usage.

Larson explained that two requests have been received for utilizing the pickleball courts. MRAP has requested use of six courts for six weeks on Wednesday evenings. The second request is regarding a tournament on June 16th and 17th that will utilize all eight courts.

- Trustee Jerke inquired if the tournament requestor was a village resident and if any additional requests had been received. Larson responded that the requestor was not a village resident and additional requests have been received. However, there has been no follow-up by those requestors.
- Fessler suggested future tournament requests should go through an approval process.
- Kuba asked if there was a rental fee. Larson stated that no fees have been established but could be set in the future.
- Committee members discussed various items to review prior to next season's pickleball usage, including establishing fees as well as a tournament request process.

c. Update regarding the upcoming Arbor Day event.

Larson explained that an Arbor Day event would occur on Friday April 28th at Lewis Park and provided an overview of the elements planned for the event.

- Trustee Jerke asked how many volunteers are needed for the event. Larson stated volunteers would be needed for the craft table, assistance with set-up and tear-down, tree giveaway, and food.
- Trustee Nelson asked about the marketing plan for the event. Larson explained that a flyer has been created and our Comm and Tech Department assists with

posting on various platforms.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, May 2, 2023 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Kuba, seconded by Trustee Nelson, to adjourn at 7:37 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director