

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 18, 2023 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the organizational meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Luke Fessler, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. NEW BOARD WELCOMING CEREMONY

- a. Ceremonial swearing in of elected Village Trustees Stephanie Brassington, Hilary Brandt, Luke Fessler, and Village President Carolyn Clow.

Deputy Administrator/Clerk Suettinger swore in newly elected officials Village Trustees Stephanie Brassington, Hilary Brandt, Luke Fessler, and Village President Carolyn Clow.

- b. Meet and Greet - Village Board members will be available to meet and greet members of the Community. The Board will also take donations to the food pantry at this time.
None.

4. RECOGNITION OF DEPARTING ELECTED OFFICIALS

Village President Clow recognized departing Village Trustee Carrie Nelson. She thanked her for her service to the Village and the work she helped accomplish in her two year term.

5. COMMENCE THE BUSINESS PORTION OF THE ANNUAL MEETING

6. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.
None.

7. BUSINESS.

a. Committee Appointments

1) Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Trustee Flaherty, to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President in the Village Board Packet.

Motion by Trustee Ed Wreh, second by President Clow, to amend the motion to add that Trustee Wreh shall serve as chair of the Public Works/Utilities Committee. Motion carries 7 - 0 - 0 by acclamation.

2) Election of Luke Fessler as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to elect Luke Fessler as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

3) Election of Trustee Stephanie Brassington as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to elect Trustee Stephanie Brassington as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

4) Discussion and action on resident appointments to Board, Committees and Commissions.

Motion by Village President Carolyn Clow, second by Trustee Fessler, to approve appointments to Board, Committees and Commissions. Motion carries 7 - 0 - 0 by acclamation.

b. Organizational Issues

1) Discussion on the tentative Village Board schedule for 2023-2024.

President Clow presented an overview of the tentative 2023-2024 Village Board schedule. Trustee Wreh requested staff confirm the schedule aligns with the Village Board's decision not to hold meetings on recognized holidays.

c. Public Announcement - Community Service Day - Saturday, April 22, 2023.

President Clow announced Community Service Day would take place on Saturday, April 22, 2023.

8. SCHEDULE NEXT MEETING DATE.

a. April 25, 2023 - Committee of the Whole - 5:30 pm

- b. April 25, 2023 - Village Board - 7:00 pm
- c. May 3, 2023 - Joint Meet with School District - Land Acknowledgement - 6:00 p.m.
- d. May 9, 2023 - Committee of the Whole - 5:30 pm
- e. May 9, 2023 - Village Board - 7:00 pm

9. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee TJ Jerke, to adjourn at 5:47 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin board in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk