

Tuesday, March 14, 2023

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81924903354>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 819 2490 3354

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Board, Committee, Commission Vacancy announcement.
 - b. April 4, 2023 - Spring Election Information
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the February 28, 2023 meeting.
 - 2) Motion to approve checks in the amount of \$267,907.35.
 - 3) Motion to approve the MS4 Annual Report.
 - 4) Motion to approve the purchase of a replacement vehicle for the Detective position within the Police Department.
 - 5) Motion to approve Ordinance amendment 2023-04: An ordinance to update the sewer fees within Appendix A of the Village Code of Ordinances.
 - 6) Motion to approve a proposal from Baker Tilly to conduct a water impact fee study as recommended by the Public Works & Utilities Committee.
 - 7) Motion to approve an agreement for Road Maintenance Technology software.
 - 8) Motion to approve an agreement with Dixon Engineering Inc. for various services associated with the Water Tower Painting project.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.

- a. Update on progress on the construction of the Public Safety Center.
- b. Discussion and action regarding proposed Change Order #12 for the Public Safety Center project regarding pathway connection and miscellaneous costs.
- c. Parks and Recreation Committee (Trustees Jerke & Nelson)
Sustainability and Natural Resources Committee (Trustees Wreh & President Clow)
 - 1) Discussion and action regarding the award of contract for the 2023 McDaniel Park beach improvements project.
- d. Public Works & Utilities Committee (Trustee Brandt & President Clow)
 - 1) Discussion and action regarding the award of contract for the 2023 Street and Utility Improvements project on Paulson Road.
 - 2) Discussion and action regarding the award of contract for the 2023 Water Main Improvements project along Taylor Road, and between Taylor Road and Spartan Drive.
 - 3) Discussion and action regarding a proposal from Baker Tilly to conduct a conventional rate case and a five-year financial forecast for the water utility.
- e. Personnel Committee (Trustees Nelson, Jerke, & Wreh)
 - 1) Discussion on updates to the Personnel Policy manual including:

Amendment of Chapter 11, Safety, of the Personnel Policy Manual.

Amendment of Chapter 34, Violence in the Workplace, of the Personnel Policy Manual.

Amendment of Chapter 14, General Conditions of Employment, of the Personnel Policy Manual.

Creation of an Equal Employment Opportunity Policy.

Creation of a Benefits policy within the Personnel Policy Manual.

Creation of a Catastrophic Leave Policy within the Personnel Policy Manual.

- f. Discussion and introduction of land acknowledgement.

7. REQUESTS FOR REFERRAL OF NEW ITEMS.

- a. Discussion and action on a referral from Trustee Wreh to refer the issue of working with the Fire & Rescue Chief and Police Chief to plan a panel discussion for the Community.

8. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session in accordance with the following:
- b. Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider 2022 performance evaluation data and applicable compensation for the Village Administrator position.

9. RECONVENE INTO OPEN SESSION.

10. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action regarding the 2022 performance evaluation data and applicable compensation for the Village Administrator position.

11. SCHEDULE NEXT MEETING DATE.

- a. March 28, 2023 - Committee of the Whole - 5:30 p.m.
- b. March 28, 2023 - Village Board - 7:00 p.m.
- c. April 10, 2023 - Committee of the Whole - 5:30 p.m. (Monday, special day)
- d. April 10, 2023 - Village Board - 7:00 p.m. (Monday, special day) (Last meeting of current seated Board)

12. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.