

VILLAGE OF MCFARLAND
Senior Outreach Services Committee Minutes

Wednesday, October 12, 2022 - 8:30 AM

1. CALL TO ORDER, ROLL CALL.

Carolyn Clow called the meeting of the McFarland Village Senior Outreach Services Committee to order at 8:31 a.m. in the Community Room of the McFarland Municipal Center and via zoom.

Members present: Carolyn Clow, Colleen McCormick, Barb Vander Werff, Jerry Adrian

Members not present: Michael Flaherty, Diane Mikelbank, Leilani Amundson

Staff Present: Matt Schuenke, Lori Andersen, Dawn Wallace

2. PUBLIC APPEARANCES.

There were no public appearances.

- a. *This is an opportunity for members of the public to address the Senior Outreach Services Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to senior.outreach@mcfarland.wi.us to be included as part of the meeting.*

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the June 15, 2022 meeting.*

Motion by Carolyn Clow, second by Jerry Adrian, to approve the minutes of the June 15, 2022 meeting. Motion carries 4 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Review recent data from Community Center Consultant*

Matt Schuenke reviewed the Project Updates from the consultant.

1. He reviewed the Engagement Log which breaks down the groups the consultants have met with along with online survey results.

They found that several consistent themes came up across the age groups (flex space, meeting rooms, community kitchen, event space and a gym).

2. The next phase in planning includes design principles, operational structure, phasing/timing and cost estimates. Matt Schuenke estimates that 2/3 of the current building will be opened up. Construction should begin in 2024.

- b. *Directors update*

Lori Andersen provided an update regarding Senior Outreach. The budget was presented to the Village Board on October 11th with minimal questions. She noted that we will

have a new food contractor in 2023 and there is a possibility that some supplies won't be included as they are currently so there is extra included in the budget for that. Because of changes to management at the Dane County level we are not sure how the budget will be determined for case management yet (it may be "per unit"). McFarland Senior Outreach provided 1100 units this year which has stayed steady (it has been approximately 550 units in past years). That number of units is the maximum that be can accommodated with the current staffing. The trend has been more "crisis" situations which involve short bursts of large amounts of time (rather than steady involvement over time). This fact led to the idea of a new caregiver series offered by Senior Outreach and the library in an effort to reach potential clients earlier in the process. The quarterly report includes information regarding transportation needs, meals, loan closet and programs that were offered. New brochures have been printed for McFarland Senior Outreach services and for the Endowment.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, December 21, 2022 at 8:30 am.

6. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Member Colleen McCormick, to adjourn at 9:35 a.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Dawn Wallace
Nutrition Manager