VILLAGE OF MCFARLAND **Village Board** *NOTICE OF PUBLIC MEETING*

Tuesday, February 14, 2023 **7:00 PM** **McFarland Municipal Center**
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://us02web.zoom.us/j/82793716967

Or by Telephone: +1 (312) 626-6799
Webinar ID: 827 9371 6967
Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.

2. ROLL CALL.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve the minutes of the January 24, 2023 meeting.

      2) Motion to approve checks in the amount of $2,235,799.96.

      3) Motion to approve an event permit for the McFarland Lions Club Foundation, Inc, for the 2023 food cart frenzy event to be held on May 17, June 21, July 19, August 16 and September 20th, with the rain dates identified on the application dated January 18, 2023, in Arnold Larson Park.

      4) Motion to approve the appointment of Joseph Swoboda to the Board of Review for a term expiring April 30, 2025.

      5) Motion to approve Resolution 2023-01: a resolution approving municipal court hours.

      6) Motion to approve the design for McDaniel Park site improvements and authorize the project for bid as recommended by the Parks/Recreation Committee and Sustainability/Natural Resources Committee.

      7) Motion to approve updating Chapter 9 of the Fiscal Policy Manual regarding a Revenue Collection & Write-Off Policy as recommended by the Finance Committee.

      8) Motion to approve acceptance of the the Water System Needs Assessment as recommended by the Public Works and Utilities Committee.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Board about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Board for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

   Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

6. BUSINESS.
   a. Public Safety Committee (Trustees Wreh & Brassington)

      1) Discussion and action on the operator's license for Mariah Crossman for the period ending June 30, 2023.

   b. Update on progress on the construction of the Public Safety Center.

   c. Discussion and action regarding proposed Change Order #11 for the Public Safety Center project regarding gate operator, trench change changes, carpeting, electrical, and other miscellaneous adjustments.

   d. Parks and Recreation Committee (Trustees Jerke & Nelson)

      1) Discussion and action regarding the award of contract for the reconstruction of the skate park within William McFarland Park, including the alternate bid for the shade structures at the Bocce Courts.

   e. Personnel Committee (Trustees Nelson, Jerke, & Wreh)

      1) Discussion and action regarding the job description and classification to create the Full-Time and Part-Time Custodian positions within the Public Works Department.

      2) Discussion on creation of a Vehicle Use policy within the Personnel Policy Manual

      3) Discussion on amendment of Chapter 12, Employee Conduct and Disciplinary Action, of the Personnel Policy Manual.

      4) Discussion on amendment of Chapter 13, Grievance Policy and Procedure, of the Personnel Policy Manual.

   f. Presentation and discussion of updates to the Village Board Handbook.

   g. Discussion on performance of board, commission, and committee meetings following 2022 restructuring.

7. SCHEDULE NEXT MEETING DATE.

a. February 28, 2023 - Committee of the Whole - 5:30 p.m.

b. February 28, 2023 - Village Board - 7:00 p.m.

c. March 14, 2023 - Committee of the Whole - 5:30 p.m.

d. March 14, 2023 - Village Board - 7:00 p.m.

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.