

VILLAGE OF MCFARLAND

Library Board Minutes

Monday, January 2, 2023 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Carrie Nelson, Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol, Karin Mandli

Members not present:

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the December 5, 2022 meeting.

Motion by Member Evan Richards, second by Member Staci Fritz, to approve the minutes of the December 5, 2022 meeting. Motion carries 6 - 0 - 1 by acclamation, with Carrie Nelson abstaining.

b. Motion to approve the December invoices

Motion by Member Peter Sobol, second by Member Karin Mandli, to approve the December invoices Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. Budget Update

b. Director's Report

c. Monthly Statistical Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Remote Work Policy

Motion by Village Trustee Carrie Nelson, second by Member Peter Sobol, to approve the Remote Work Policy Motion carries 7 - 0 - 0 by acclamation.

b. Library Meeting Room Policy

Motion by Member Karin Mandli, second by Village Trustee Carrie Nelson, to approve Library Meeting Room Policy Motion carries 7 - 0 - 0 by acclamation.

c. Review of 2022 Director's goal

d. 2023 Director Goals

Motion by Member Mona Nelson, second by Member Staci Fritz, to approve 2023 Director Goals Motion carries 7 - 0 - 0 by acclamation.

e. Ad-hoc Strategic Planning Committee

Motion by Member Staci Fritz, second by Member Karin Mandli, to approve the creation of the Ad-hoc Strategic Planning Committee Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss the Library Director's 2022 evaluation

Motion by Member Evan Richards, second by Village Trustee Carrie Nelson, to convene into Closed Session Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss the Library Director's 2022 evaluation Motion carries 7 - 0 - 0 on a roll call vote.

- g. Reconvene in open session

Motion by Member Evan Richards, second by Member Peter Sobol, to reconvene into Open Session at 7:15. Motion carries 7 - 0 - 0 by a roll call vote.

6. ADJOURNMENT

Motion by Member Evan Richards, second by Member Mona Nelson, to adjourn at 7:16

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director