

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Tuesday, June 7, 2022 - 11:30 AM

1. CALL TO ORDER, ROLL CALL.

Trustee Carrie Nelson called the regular meeting of the Personnel Committee to order at 11:30 AM in Conference Room A.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Personnel Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

None.

4. BUSINESS.

- a. *Discussion on Village Personnel structure and introduction of Village Labor Attorney Kyle Gulya.*

Village Labor Attorney Kyle Gulya introduced himself to the Personnel Committee. He noted he has represented the Village in legal matters for many many years. Additionally, he provided an overview of the personnel structure of the Village, and delineation of responsibilities as outlined in the Village Code of Ordinances.

Village Trustees asked questions about best practice and thanked Kyle for the information provided.

- b. *Discussion and action on the scope of work of the Personnel Committee for 2022 and setting the meeting schedule.*

Village Clerk/Treasurer Cassandra Suettinger provided an overview of the proposed scope of work for the Personnel Committee and proposed the Personnel Committee meet every three weeks to progress through the scope of work provided.

Committee members agreed to the schedule and scope.

5. SCHEDULE NEXT MEETING DATE.

Clerk/Treasurer Suettinger will send out an email polling Committee availability and formally setting the schedule for the rest of 2022.

6. ADJOURNMENT.

Motion by Village Trustee TJ Jerke, second by Village Trustee Edward Wreh, to adjourn at

12:10 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer