

Tuesday, January 10, 2023

5:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public may attend in-person or remotely through the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89044248887>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 890 4424 8887

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.

2. ROLL CALL.

3. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

4. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the August 11, 2022 meeting.
- b. Motion to approve the minutes of the November 22, 2022 meeting.

5. BUSINESS.

- a. Discussion of roles of Village Government and how/where DEI initiatives are desired.

6. SCHEDULE NEXT MEETING DATE.

- a. Committee of the Whole - January 24, 2023 - 5:30 p.m.
- b. Committee of the Whole - February 14, 2023 - 5:30 p.m.
- c. Committee of the Whole - February 28, 2023 - 5:30 p.m.

7. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Thursday, August 11, 2022 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the Committee of the Whole meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village President Carolyn Clow, Village Trustee Stephanie Brassington, Village Trustee TJ Jerke, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Michael Flaherty, Village Trustee Carrie Nelson

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*
None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes of the regular meeting held on July 26, 2022.*
Motion by Village President Carolyn Clow, second by Village Trustee Ed Wreh, to approve minutes of the regular meeting held on July 26, 2022 with the correction noted. Motion carries 4 - 0 - 0 by acclamation.

5. BUSINESS.

- a. *Discussion regarding draft goals and objectives to be included within the 2022-2023 McFarland Strategic Implementation Plan.*
The Board discussed the draft goals and objectives to be included within the 2022-2023 McFarland Strategic Implementation Plan.
- b. *Review and Discussion regarding American Rescue Plan Act (ARPA) Funding*

Requests.

The Board discussed the American Rescue Plan Act (ARPA) Funding requests.

6. SCHEDULE NEXT MEETING DATE.

- a. Wednesday, August 17, 2022 at 6:00 pm - Village Board Retreat #4
- b. Tuesday, August 23, 2022 at 7:00 pm - Village Board Regular Meeting
- c. Tuesday, September 13, 2022 at 7:00 pm - Village Board Regular Meeting

7. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee TJ Jerke, to adjourn at 6:52 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Tuesday, November 22, 2022 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the Committee of the Whole of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Hilary Brandt, Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole for items that are not on the agenda. Please remember this is a hybrid meeting conducted in person and through the Zoom online meeting platform. Meeting attendees wishing to address the Committee about items not on the agenda may do so at this time. Zoom attendees should type their name and address in the Question and Answer feature within the Zoom online meeting platform at this time. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. When you are called upon to speak, state your name, address, and provide your comments to the Committee for their consideration. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

Members of the public may also speak during their selected agenda item as they designate on the public comment form or in the Question and Answer feature on Zoom.

None.

4. BUSINESS.

- a. *Discussion regarding a draft Request for Proposals for communication planning services.*

Village Administrator Schuenke provided an overview of the draft Request for Proposals for communication planning services. The Board provided feedback and revisions to the draft.

Village Administrator Schuenke noted he would make the requested changes and distribute the revised RFP for the Board via email. He noted if any of the Board members desired to discuss the RFP further at the December 13, 2022 Committee of the Whole they should make a request accordingly via email. Otherwise, he noted the RFP will be placed on the December 13th Village Board agenda for discussion and possible action to issue.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, December 13, 2022 at 5:30 pm (as needed)

6. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee TJ Jerke, to adjourn at 6:30 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk