

VILLAGE OF MCFARLAND

**Parks and Recreation Committee Minutes**

*Tuesday, December 6, 2022 - 6:30 PM*

**1. CALL TO ORDER, ROLL CALL.**

Trustee Nelson called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Carrie Nelson, Sarah Kuba, Tanya Lancaster, Jim Lacy

Members not present: TJ Jerke, Justin Rupert, Luke Fessler

Staff Present: Village Administrator Matt Schuenke, Parks Superintendent Sayer Larson, Streets & Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin

**2. PUBLIC APPEARANCES.**

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [public.works@mcfarland.wi.us](mailto:public.works@mcfarland.wi.us) to be included as part of the meeting.*

None.

**3. APPROVAL OF MINUTES.**

- a. *Discussion and action regarding the minutes from the November 1, 2022 Parks and Recreation Committee meeting.*

Motion by Trustee Nelson, seconded by Lacy, to approve the minutes from the November 1, 2022 Parks and Recreation Committee meeting with one edit provided by Sarah Kuba. Motion carries 4 - 0 - 0.

**4. BUSINESS.**

- a. *Discussion and action regarding a request to add McFarland Youth Baseball Organization to Appendix A of the Chapter 2 Parks and Recreation Facility Policy.*

Larson provided an introduction regarding a request from McFarland Youth Baseball Organization to be added to Appendix A. Arick Ecker of the McFarland Youth Baseball Organization (MYBO) Board was present to provide an introduction to the newly created MYBO. This organization will organize baseball for 3rd through 8th grade as was previously handled by the McFarland School District and MRAP.

- Lacy asked what fields would be utilized by the MYBO. Ecker responded that fields would be utilized at Brandt Park, Lewis Park, William McFarland Park, and school district fields.

Motion by Trustee Nelson, seconded by Lancaster, to approve a request to add McFarland Youth Baseball Organization to Appendix A of the Chapter 2 Parks and Recreation Facility Policy. Motion carries 4 - 0 - 0.

b. Discussion regarding irrigation work at Community Park.

Larson provided an overview of possible irrigation work at Community Park. Previously approved for the project involved water wheels to water the fields. Schuenke said that a change order would be brought to committee during the January meeting for the additional irrigation work.

- Trustee Nelson asked if additional irrigation work is being added because additional funding is available. Larson responded that irrigation was desired but initially exceeded the initial funding for the project.
- Lancaster asked if any delay would occur with adding the irrigation work. Larson stated no delay should occur as the timing is good with no seeding in the ground and final grading has not been completed. Schuenke added that irrigation may assist with growing once the seeding is added to the ground.

c. Discussion and action to make a recommendation to the Village Board regarding the Lewis Park lake access plan

Larson provided an overview of the Lewis Park lake access plan and the enclosed final recommendations for the plan from Parkitecture. The plan was previously reviewed by the committee during their November meeting along with being reviewed by the Sustainability & Natural Resources committee.

- Trustee Nelson asked if the future path shown within the plan would be constructed in the future or with construction of the boardwalk. Larson responded that the path would be included during construction of the boardwalk.
- Lacy asked if this project was included within the budget. Schuenke stated the project would be reviewed in 2023 as the 10-year Parks Plan is reviewed and the project funds can be added if desired.
- Kuba asked if the observation platform would have a roof. Larson stated there would not be a covering on the boardwalk but a pavilion with a roof could be included. Schuenke added that the plan is what is being approved; design would need to occur at a later date and decisions about what is to be included will occur in the future.
- Lancaster asked when this project was projected to occur in the 10-year Parks Plan. Schuenke stated it was included in 2023 but due to additional funding required, the design could occur in late 2023 with possible construction in 2024.
- Lancaster asked what the timeline would be for construction. Larson and Schuenke responded that construction would be estimated at 8 weeks.

Motion by Trustee Nelson, seconded by Lacy, to recommend approval to the Village Board regarding the Lewis Park lake access plan as presented by Parkitecture. Motion carries 4 - 0 - 0.

*d. Discussion regarding Chapter 2 Parks and Recreation Facility Policy Section 2.04*

Motion by Trustee Nelson, seconded by Lancaster, to table the discussion regarding Chapter 2 Parks and Recreation Facility Policy Section 2.04 to the January Parks and Recreation Committee meeting. Motion carries 4 - 0 - 0.

**5. SCHEDULE NEXT MEETING DATE.**

*a. Tuesday, January 3, 2023 at 6:30 p.m.*

**6. ADJOURNMENT.**

Motion by Trustee Nelson, seconded by Lacy, to adjourn at 7:09 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Aimee Irwin  
Assistant to the Public Works Director