VILLAGE OF MCFARLAND

Public Works & Utilities Committee Minutes

Monday, November 28, 2022 - 6:00 PM

1. **CALL TO ORDER, ROLL CALL.**

   Trustee Brandt called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room at the Municipal Center. This meeting was also held via Zoom webinar.

   Members present: Carolyn Clow, Pauline Boness, Marc Nielsen, Eric Kryzenske, Chris Fredrick, Jerry Adrian, Hilary Brandt

   Members not present:

   Staff Present: Village Administrator Matt Schuenke, Public Works Director Jim Hessling, Streets & Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin, and Town and Country staff, Tim Stieve and Brian Berquist.

2. **PUBLIC APPEARANCES.**

   a. *This is an opportunity for members of the public to address the Public Works & Utilities Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

      None.

3. **APPROVAL OF MINUTES.**

   a. *Discussion and action regarding the minutes from the October 24, 2022 Public Works & Utilities meeting.*

      Motion by Trustee Brandt, seconded by President Clow, to approve the minutes from the October 24, 2022 Public Works & Utilities meeting. Motion carries 7 - 0 - 0.

4. **BUSINESS.**

   a. *Discussion and action to make a recommendation to the Village Board regarding a lease for an Alliant structure on the Burma tower.*

      Schuenke provided an overview of Alliant Energy's request for placement of an antenna on the Burma Road water tower. Enclosed within the packet is the lease proposed for the addition of the antenna.

      - Fredrick asked if language is included within the lease regarding removal of equipment when the water tower is painted. Schuenke responded that this language is included.

- Boness asked what type of antenna would be mounted on the tower. Schuenke stated it would be similar to the Village network connection antennas and cellular antennas.

Motion by President Clow, seconded by Fredrick, to recommend approval to the Village Board regarding a lease for an Alliant Energy structure on the Burma tower subject to lease review by the Village Attorney. Motion carries 7 - 0 - 0.

b. *Discussion and action to make a recommendation to the Village Board for Paulson Road design approval and authorize the project for bid.*

Schuenke provided an overview of the Paulson Road project. Tim Stieve of Town and Country Engineering presented an updated design plan including updates from the last review by the committee. Updates include turning lanes at the intersection of Paulson Road and Siggelkow Road, projected WisDOT plans related to the future reconstruction of US Highway 51, adjustments to the right-of-way delineation, the addition of speed humps throughout the corridor, painted lines to designate the parking lane, and the addition of an asphalt pathway from Paulson Road to Rustic Way. Stieve reviewed the enclosed engineer response document related to concerns or issues presented by residents.

- Fredrick recommended reviewing how the pathway intersects with Paulson Road from Rustic Way. Stieve responded that this will be reviewed as the plans are finalized.
- President Clow commented that speed humps have not been a part of the Village process and inquired if installation could occur at a later date. Stieve stated that installation at a later date is possible.
- Adrian recommended, for safety reasons, the removal of the gates for school bus stop adjustments and installation of speed humps. Adrian also recommended future review of the Paulson Road, Ridge Road and Larson Beach Road intersection.
- Boness recommended review of the location of speed humps for appropriate placement and removal of the gates.
- Kryzenske recommended the inclusion of speed humps.
- Fredrick asked if truck traffic should be restricted on the corridor. Berquist stated that truck traffic restrictions are possible but ordinance language would need to be updated.

Daniel Joseph, 5004 Paulson Road, commented on the recommendation of the inclusion of speed humps with the removal of the gates, stated a roundabout on Siggelkow is going to increase traffic on Paulson Road, and stated trucks will need to access Paulson Court.

- President Clow expressed her concerns related to the inclusion of speed humps without supporting data.

- Committee members discussed completing an analysis after the construction is complete to determine if adding speed humps is necessary.
- Igl stated that speed humps would also impact fire engines.
- Trustee Brandt asked when it would be appropriate to complete an analysis related to speed humps. Berquist recommended utilizing similar data. Therefore, using data from Spring of 2023 and complete analysis in the Spring of 2024.

Shane Hamilton, 5016 Paulson Road, commented on the compromise of inclusion of speed humps with the removal of the gates and asked about plans for the intersection of Triangle Street, Paulson Road and Siggelkow Road. Stieve responded there are no plans for the intersection related to the WisDOT project. President Clow responded that all intersections along Siggelkow Road were previously reviewed as part of the Siggelkow Road project. Nielsen commented about a roundabout at Valley and Siggelkow Road.

Daniel Joseph, 5004 Paulson Road, commented on the inclusion of speed humps with the increased traffic that will be caused by the roundabout on Siggelkow. Daniel also stated the wait and see approach for speed humps is the incorrect approach and that he was in support of Shane Hamilton's comments. Daniel expressed his disagreement with the statement regarding speed humps and fire trucks.

Motion by Fredrick, seconded by Boness, to recommend approval to the Village Board for Paulson Road design as presented with the removal of the speed humps and authorize the project for bid subject to an evaluation pre and post the construction for consideration of speed humps and no thru trucks ordinance. Motion carries 7 - 0 - 0.

c. *Update regarding Lift Station #2 project and design.*

Berquist of Town and Country Engineering reviewed the enclosed Lift Station 2 design plan and project. Berquist reviewed responses to correspondence received from nearby residents including impact on wetlands, minimum setback requirements, necessity of the bathroom, impact on view scapes, and impact on water runoff.

- Nielsen commented on his support of the inclusion of a bathroom.
- Boness asked what a shoring trailer is. Igl explained that the shoring trailer has a trench box that is utilized for pipe repairs in the ground to prevent cave-ins. Boness asked where the trailer is currently located. Igl explained that the trailer is housed at public works and moved between buildings depending on the season.

Luke Fessler, 6409 Fox Run, commented that he appreciates that some concerns that were brought up by residents have been addressed. Fessler asked why the garage space is necessary for the shoring trailer. Igl responded that the main reason for the garage space is space needs and available heated storage for items that cannot be stored in cold storage. Schuenke also added that current sites, wells and lift stations, allow for work space and that the presented storage area has been reduced from the original plan to accommodate concerns presented. Berquist stated that the building placement may be able to be shifted slightly if the proposed property line is approved. Berquist commented that adequate space is required for the digging of the new wet well. Hessling added that placement of the new site is needed for alignment to connect to the forcemain.

Fessler asked about the height of the building and any external lighting. Fessler recommended that future letters provided to residents should include plans or additional information about the project. Berquist responded to Fessler's question using Lift Station #5 as an example of the general height and appearance. Berquist stated the height would be a bit taller to accommodate the shoring trailer.

- Boness asked how much further east the building could be shifted. Berquist stated 15 to 20 feet. However, there are several large trees that may impact shifting. Boness recommended that the building is built as small as possible.

d. *Update and discussion regarding Exchange Street*

Stieve presented the updated Exchange Street design plan identifying the changes since the plan was last reviewed by the committee. One change includes the elimination of parking on one side of the roadway, which makes the roadway similar to its existing size, along with increased terrace width. Stieve reviewed the enclosed document regarding responses to resident concerns.

- President Clow expressed her recommendation to remove the sidewalk on the north side of the roadway between Jaeger Road towards Sleepy Hollow Road.
- Committee members commented that they were in support of President Clow's recommendation.
- Fredrick asked why one side was selected for parking over the other side. Stieve stated there was not a particular side chosen but commented that there are more residential properties on the parking side.

e. *Discussion and action to make a recommendation to the Village Board regarding a proposal from Town & Country Engineering for design and construction engineering for the 2023 Burma Tower repainting.*

Berquist reviewed the proposal for preparing specifications, evaluating proposals and contractors, and assisting with construction administration. Inspection during painting will need to be completed by an inspection firm such as Dixon Engineering.

Motion by President Clow, seconded by Adrian, to recommend approval to the Village Board regarding a proposal from Town & Country Engineering for design and construction engineering for the 2023 Burma Tower repainting. Motion carries 7 - 0 - 0.

f. *Discussion regarding funding allocation to the utilities fund associated with street projects.*

Motion by Fredrick, seconded by President Clow, to table discussion regarding funding allocation to the utilities fund associated with street projects to the next Public Works & Utilities Committee meeting. Motion carries 7 - 0 - 0.

5. SCHEDULE NEXT MEETING DATE.

a. *Monday, December 21, 2022 at 6:00 p.m.*

Trustee Brandt commented that the next meeting will be Wednesday, December 21, 2022 at 6:00 p.m.

6. ADJOURNMENT.

Motion by Adrian, seconded by President Clow, to adjourn at 7:57 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director