

Tuesday, December 13, 2022

6:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/88591823433>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 885 9182 3433

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER (6:30).
2. ROLL CALL.
3. CLOSED SESSION.
 - a. Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider the appointment by the Village President for the position of Public Works Director.
 - b. Discussion and action to adjourn Closed Session into Open Session.
4. RECONVENE OPEN SESSION - BEGIN REGULAR MEETING (7:00 PM)
5. PROCLAMATION
 - a. Discussion and action on Resolution 2022-30: A Resolution of Commendation for James Hessling.
 - b. Presentation of Resolution 2022-30: A Resolution of Commendation for Jim Hessling.
6. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Results of the Post-Election Audit held on December 1, 2022
7. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the November 10, 2022 Village Board meeting.
 - 2) Motion to approve the minutes of the November 22, 2022 Village Board meeting.

- 3) Motion to approve checks in the amount of \$1,044,893.55.
- 4) Motion to approve a Tourist Rooming House Permit application for Shaun O'Hearn of 6131 Exchange LLC, for the property at 6131 Exchange St for the period ending June 30, 2023 as recommended by the Public Safety Committee.
- 5) Motion to approve an Event Permit application from the Madison Curling Club, with the requested variances, and a Temporary Class "B" Beer/"Class B" Wine License for the Madtown Doubledown event to be held January 6-8, 2023 with the conditions provided by the Chief of Police.
- 6) Motion to approve a lease for an Alliant structure on the Burma tower as recommended by the Public Works and Utilities Committee.
- 7) Motion to approve a proposal from Town & Country Engineering for design and construction engineering for the 2023 Burma Tower repainting as recommended by the Public Works and Utilities Committee.

8. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

9. BUSINESS.

- a. Discussion and action to confirm the Public Works Director appointment made by the Village President.
- b. Update on progress on the construction of the Public Safety Center.
- c. Discussion and action regarding proposed Change Order #08 (miscellaneous items), #09 (Weather Delays), and #10 (Switchgear Delays) for the Public Safety Center.
- d. Personnel Committee (Trustees Nelson, Jerke, & Wreh)
 - 1) Discussion and action regarding the job description and classification to create the Utility Maintenance worker position within the Public Works Department.
 - 2) Discussion on amendment of Chapter 20, Bereavement Leave, of the Personnel Policy Manual.
 - 3) Discussion on amendment of Chapter 31, Private Use of Village Property, of the Personnel Policy Manual.
 - 4) Discussion on creation of an accommodation policy within the Personnel Policy Manual.

- e. Personnel Committee (Trustees Nelson, Jerke, & Wreh)
Diversity, Equity, & Inclusion Committee (Trustees Brassington & Wreh)
 - 1) Discussion and recommendation on amendment of chapter 6 of the, "Recruitment and Selection," of the Personnel Policy Manual.
- f. Public Safety Committee (Trustees Wreh & Brassington)
 - 1) Discussion and recommendation on Ordinance 2022-12: An Ordinance amending the Municipal Code concerning provisional retail alcohol beverage licenses and the approval process of alcohol license renewals.
- g. Public Works & Utilities Committee (Trustee St. Clair & President Clow)
 - 1) Discussion and action to approve the design for the 2023 Paulson Road Reconstruction Project and authorize the project for bid.
- h. Discussion and action regarding an agreement with Dane County for the improvement of the beach within McDaniel Park.
- i. Discussion and action on an amendment to the accepted purchase agreement for property located at or around 3454 Siggelkow Road (Parcel 0710-354-8341-1).
- j. Discussion and action regarding the issuance of a Relocation Order in accordance with the right of way plat for the 2024 Exchange Street Project from Sleepy Hollow Road to Farwell Street.
- k. Discussion and action regarding a draft Request for Proposals to develop a Communications and Engagement Plan.

10. SCHEDULE NEXT MEETING DATE.

- a. January 10, 2023 - Committee of the Whole - 5:30 p.m.
- b. January 10, 2023 - Village Board Meeting - 7:00 p.m.
- c. January 24, 2023 - Committee of the Whole - 5:30 p.m.
- d. January 24, 2023 - Village Board - 7:00 p.m.

11. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.