

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, December 5, 2022 - 5:15 PM

1. CALL TO ORDER

Ken Machtan called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Mona Nelson, Evan Richards, Ken Machtan, Staci Fritz, Peter Sobol, Karin Mandli

Members not present: Carrie Nelson, Village Trustee

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the November 7, 2022 meeting.

Motion by Member Evan Richards, second by Member Staci Fritz, to approve the minutes of the November 7, 2022 meeting. Motion carries 4 - 0 - 2 by acclamation, with Mona Nelson, Peter Sobol abstaining.

b. Motion to approve the November invoices

Motion by Member Karin Mandli, second by Member Peter Sobol, to approve the November invoices Motion carries 6 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. Budget Update

b. Director's Report

c. Monthly Statistical Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Teen Library Services & Youth Center

b. Marketing Assessment

c. Strategic Planning

Motion by Member Evan Richards, second by Member Karin Mandli, to approve hiring Strategic Planning Consultnat Rachel Arndt in an amount not to exceed \$4500. Motion carries 6 - 0 - 0 by acclamation.

d. Cottage Grove Story Times

Motion by Member Karin Mandli, second by Member Staci Fritz, to approve Cottage

Grove Story Time agreement Motion carries 6 - 0 - 0 by acclamation.

e. 2023 HVAC Maintenance Agreement

Motion by Member Peter Sobol, second by Member Staci Fritz, to adopt the 2023 HVAC Maintenance Agreement from JM Brennan Motion carries 6 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Member Karin Mandli, second by Member Peter Sobol, to adjourn at 6:22

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director