

VILLAGE OF MCFARLAND
Parks and Recreation Committee Minutes

Tuesday, October 4, 2022 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerke called the regular meeting of the Parks and Recreation Committee to order at 6:30 PM in the Municipal Center Community Room. This meeting was also held via Zoom webinar.

Members present: TJ Jerke, Carrie Nelson, Sarah Kuba, Tanya Lancaster, Justin Rupert, Jim Lacy, Luke Fessler

Members not present:

Staff Present: Village Administrator Matt Schuenke, Public Works Director Jim Hessling, Parks Superintendent Sayer Larson, and Assistant to the Public Works Director Aimee Irwin.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes from the September 6, 2022 Parks and Recreation Committee meeting.*

Motion by Trustee Jerke, seconded by Kuba, to approve the minutes from the September 6, 2022 Parks and Recreation Committee meeting. Motion carries 5 - 0 - 2, with Nelson, Rupert abstaining.

4. BUSINESS.

- a. *Discussion and action regarding a request from Aly's Honky Tonk Hustle to utilize horses at Brandt Park on October 8, 2022 pursuant to Chapter 44-20 of the Village Code of Ordinance.*

Aimee Irwin provided an overview regarding the request for the use of miniature horses at Brandt Park on October 8th. Jim Hessling provided the staff recommendation to the committee.

- Lacy asked if this event had been held at another location in the past. Hessling

and Schuenke responded that the event had occurred in a park.

- Jerke asked if the pony ride location would be on the basketball court or near the court. Larson stated they would be behind the basketball court along the fence line that parallels the railroad tracks.

Motion by Trustee Nelson, seconded by Rupert, to approve a request from Aly's Honky Tonk Hustle to utilize horses at Brandt Park on October 8, 2022 pursuant to Chapter 44-20 of the Village Code of Ordinance. Motion carries 7 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding McDaniel Park water access and quality improvements.

Schuenke provided a review of the proposed McDaniel Park water access and quality improvements which would be in partnership with Dane County.

- Fessler asked if the department would take on the ongoing maintenance of the improvements once complete. Larson responded that, yes, the department would take on this additional work.
- Trustee Nelson asked if the geese management item listed as a con may be a pro. Larson stated he believes that with more people utilizing the park, fewer geese would be in the area and, therefore, help with the geese issues in the park.
- Lacy asked if the pump house location, as included in the packet, was the set location. Larson responded that the location is not 100% set in stone. Schuenke stated that the design is a concept drawing and that another round of the design will be reviewed by the committee during the design phase.
- Lancaster asked how deep the swim area was. Larson stated that the depth is approximately 2.5 feet.
- Lacy asked what the bottom of the swim area was like. Larson responded that the first ten feet was washout, followed by some rock, then a firm and sand bottom further out. Jerke asked if the rock could be moved outside the swim area. Larson stated this may be a possibility to look into but may need DNR approval to do so.
- Lacy asked if the Capital Improvement Plan for 2023-2027 had been approved by the Village Board. Schuenke stated the CIP plan has been approved. The Village Board will now consider the items within the 2023 budget for approval, which is where the allocations would occur.

Motion by Jerke, seconded by Rupert to recommend approval to the Village Board regarding the McDaniel Park water access and quality improvements. Motion by Jerke to amend the motion to recommend approval to the Village Board regarding the McDaniel Park water access and quality improvements and consider operational impacts moving forward. Seconded by Lancaster. Amended motion carries 7-0.

c. Discussion and action to make a recommendation to the Village Board regarding the plan for the reconstruction of the Skate Park at William McFarland Park.

Blake Theisen of Parkitecture provided an overview of the enclosed information and plan enclosed within the packet for the Skate Park at William McFarland Park.

- Jerke asked if the design changed from the last review. Theisen stated the design did not change.
- Fessler asked for clarification regarding if the construction was all above grade. Theisen responded that yes, all the construction is above grade.
- Jerke asked if fundraising discussions had occurred. Schuenke responded that discussions have begun and that the Lions Club will be assisting with the fundraising efforts.
- Lancaster asked if the site amenities included items that were brought up by Bocce at the last meeting. Theisen responded that, yes, the site amenities were added.
- Lacy asked if the fundraising efforts would impact the project. Schuenke responded that this should not impact the project as additional funds could be utilized if necessary from the Parks Fund.
- Jerke asked if the timeline for the fundraising efforts had been discussed. Schuenke stated that the timeline is partially contingent on the plan being completed but he is aware that fundraising efforts are in the works already.
- Fessler asked for clarification regarding the timeline between the award of contract and the start of construction. Theisen responded that the timeline is a conservative outlook based on recent experience with supply shortages and other required materials such as concrete.
- Jerke asked if there would be a temporary option available for the skatepark during construction. Theisen explained there would not be a temporary option.
- Nelson asked if there are efforts that could help fundraising efforts. Schuenke stated that help could be provided.

Motion by Trustee Jerke, seconded by Rupert, to recommend approval to the Village Board regarding the plan for the reconstruction of the Skate Park at William McFarland Park. Motion carries 7 - 0 - 0.

d. Discussion regarding the Park Tour that was held on September 21, 2022.

Committee members discussed the park tour and suggestions for future possible tours in the spring.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, November 1, 2022 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Trustee Jerke, seconded by Fessler, to adjourn at 7:38 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director