

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, October 6, 2022 - 6:00 PM

1. CALL TO ORDER.

Village President Clow called the special meeting of the McFarland Village Board to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Carrie Nelson, Village Trustee Edward Wreh, Village Trustee Hilary Brandt

Village Board members not present: Village Trustee TJ Jerke

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

None.

4. BUSINESS.

- a. *Discussion and review of the 2023 Budget including the following sections:*

- 1) *Changes since the last distribution.*

Village Administrator Schuenke provided an overview of the changes since the last distribution of the budget.

- 2) *General Fund (100).*

Department Heads presented an overview of their respective department budgets.

- 3) *Communications and Technology Fund (200).*

Communications & Technology Director Stephanie Miller provided an overview of the proposed budget for the 200 Communications and Technology Fund.

- 4) *Library Fund (205).*

Library Director Heidi Cox presented an overview of the 2023 proposed Library Fund budget.

5) Debt Service Fund (300).

Review of the Debt Service fund will be postponed to the next Village budget meeting.

6) Solid Waste Fund (610).

Review of the Solid Waste fund will be postponed to the next Village budget meeting.

7) Retiree Fund (700).

Review of the Retiree fund will be postponed to the next Village budget meeting.

8) Canine Fund (800).

Review of the Canine fund will be postponed to the next Village budget meeting.

9) Review schedule for future meetings.

Village Administrator Schuenke provided an over of the review schedule for future budget meetings.

b. 7:00 pm - Discussion and Municipal Center Campus Design Workshop - SEH Inc. will conduct a design workshop with Village Department Heads and Village Board to discuss conceptual changes to the McFarland Municipal Center and surrounding public areas to help guide the planning process.

The Board recessed from 7:30 p.m. to 7: 46 p.m. to set up for the Municipal Center Campus Design Workshop.

SEH conducted the Municipal Center Campus Design Workshop with the Village Board and Department Heads. SEH will bring back a concept based on feedback received from the workshop.

5. SCHEDULE NEXT MEETING DATE.

a. October 11, 2022 at 7:00 p.m. - Village Board Meeting

b. October 13, 2022 at 6:00 p.m. (Budget Meeting #3) - Special Village Board Meeting

c. October 25, 2022 at 7:00 p.m. - Village Board Meeting

d. October 27, 2022 at 6:00 p.m. (Budget Meeting #6) - Special Village Board Meeting

6. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee Michael Flaherty, to adjourn at 9:03 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk