

Monday, October 24, 2022

7:00 PM

McFarland Municipal Center
Conference Room C

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the September 17, 2022 meeting.
4. BUSINESS.
 - a. Update on current hiring process and request to terminate the current hiring eligibility list for the police department.
 - b. Discussion on promotion of a part-time Police Officer to full-time status to fill a current vacancy.
 - c. Discussion and action on a new hiring process to fill a vacancy within the police department.
5. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to meet with a Police Officer candidate being considered for promotion from part-time to full-time status to fill a current vacancy.
6. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action on promotion of a part-time Police Officer to full-time status to fill a current vacancy.
8. SCHEDULE NEXT MEETING DATE.

9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

**Police and Fire Commission
Meeting Minutes
September 17, 2022
8:00 a.m.**

1. Call to Order, Roll Call:

PFC Member J. Mullen called the regular meeting of the Police and Fire Commission to order at 8:04 a.m.

Members present: Jerry Mullen, Angela Wilcox and Vince Wagner. Members John Stransky and Jim McKay excused absence.

Staff present: Fire Chief Chris Dennis

2. Public Appearances

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearance or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
- b. Hearing none, J. Mullen moved on to item 3.

3. Approval of Minutes

Discussion and action regarding minutes of the meeting held August 27, 2022. Call for changes or corrections. Hearing none. J. Mullen called for a motion to accept the minutes as presented. Motion by Wilcox, second by Wagner, motion carried unanimously.

4. Business

- a. Update from Fire & Rescue Chief on the EMT/Firefighter hiring process.
 - i. Offers have been made to Adam King, Jared Boyd and Justin Grenawalt.
- b. Discussion and action on the EMT/Firefighter Paramedic eligibility list.
 - i. Chief Dennis requested permission to use the entire eligibility list of candidates to possibly fill the two remaining positions.

Motion made by Wagner, seconded by Mullen authorizing Chief Dennis to use the entire eligibility list of candidates, as determined by the PFC on August 27, 2022, for possible candidates for remaining EMT/Firefighter positions. Motion carried unanimously.

5. Closed Session:

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the Fire Inspector position.
- b. Motion to go into Closed session by Mullen, seconded by Wilcox. Roll call vote. All in affirmative. Closed session called at 8:19 a.m.

6. Reconvene into Open Session

- a. Reconvene into Open Session to act on business conducted during Closed Session. Motion by Wagner, seconded by Wilcox. Roll call vote. All affirmative. Reconvened into Open session at 10:11 a.m.

7. Action on items Discussed in Closed session

- a. Discussion and Action – Motion by Wagner, seconded by Mullen that PFC member Jerry Mullen prepare a letter to the Fire & Rescue Chief with the names of the applicants in ranked order from the PFC interviews. Motion Carried unanimously.

8. Next Meeting Date

The next meeting of the Police and Fire Commission is to be determined.

9. Adjournment

Motion by Wagner, seconded by Wilcox. Motion carried unanimously. Meeting adjourned at 10:24 a.m.

Respectfully Submitted by,
Vince Wagner

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, October 24, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Update on current hiring process and request to terminate the current hiring eligibility list for the police department.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, October 24, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion on promotion of a part-time Police Officer to full-time status to fill a current vacancy.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, October 24, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Discussion and action on a new hiring process to fill a vacancy within the police department.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None