

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, September 13, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh, Village Trustee Hilary Brandt

Village Board members not present: Village Trustee Carrie Nelson

Staff Present: Administrator Matt Schuenke, Deputy Administrator/Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Deputy Administrator/Clerk Suettinger made announcements regarding the court rulings and changes to processes for the upcoming November 8, 2022 Fall General Election.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the August 23, 2022 Village Board meeting.

2) Motion to approve checks in the amount of \$637,208.75.

3) Motion to approve Resolution 2022-23: A Resolution requesting exemption from County Library Tax.

4) Motion to approve writing off the Village's portion of 2018 uncollectible personal property in the amount of \$1,118.81.

5) Motion to approve Resolution 2022-24: A Resolution in Recognition of Curt Witynski and Gail Sumi.

6) Motion to approve the application for a Wisconsin DNR Urban Forestry grant.

7) Motion to approve deeming the 1997 Pierce Arrow 105' Aerial Ladder surplus Village property in accordance with Village Ordinance 2-932.

8) Motion to approve the replacement of patrol vehicles within the Police Department.
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie

Brassington, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

None.

6. BUSINESS.

- a. *Update on progress on the construction of the Public Safety Center*
Jordan Schulz provided an update on the construction of the Public Safety Center. He highlighted there will be an on-site tour of the Public Safety Center project on Thursday September 15th.
- b. *Discussion and action regarding proposed Change Order #05 for the Public Safety Center to address changes to electrical work, door updates, windows, utility connections, cabinetry, and general site work.*
Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Change Order #05 for the Public Safety Center to address changes to electrical work, door updates, windows, utility connections, cabinetry, and general site work. Motion carries 6 - 0 - 0 by acclamation.
- c. *Public Safety Committee (Trustees Wreh & Brandt)*
 - 1) *Discussion and action on Ordinance 2022-11: An Ordinance amending the licensing process for direct sellers.*
Motion by Village Trustee Edward Wreh, second by Village Trustee Hilary Brandt, to approve Ordinance 2022-11: An Ordinance amending the licensing process for direct sellers. Motion carries 6 - 0 - 0 by acclamation.
- d. *Public Works & Utilities Committee (President Clow & Trustee Brandt)*
 - 1) *Discussion and action regarding revisions to charges for sanitary sewer service.*
Village Engineer Brian Berquist provided an overview of the financial projections and the recommendation to increase charges for sanitary sewer service.

Motion by Village President Carolyn Clow, second by Village Trustee Hilary Brandt, to approve revisions to charges for sanitary sewer service. Motion carries 6 - 0 - 0 by acclamation.

2) Discussion and action regarding issuance of a 2023 sidewalk replacement BID.

Motion by President Carolyn Clow, second by Trustee Hilary Brandt, to approve the 2023 sidewalk replacement project and authorize for bid. Motion carries 6 - 0 - 0 by acclamation.

e. Discussion and action regarding Resolution #2022-25: a resolution to declare official intent to reimburse expenditures from the Clean Water Fund Program (CWFP) Project through the Wisconsin Department of Natural Resources.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Resolution #2022-25: a resolution to declare official intent to reimburse expenditures from the Clean Water Fund Program (CWFP) Project through the Wisconsin Department of Natural Resources. Motion carries 6 - 0 - 0 by acclamation.

f. Discussion and action regarding Resolution #2022-26: a resolution to appoint a representative to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Resolution #2022-26: a resolution to appoint a representative to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund. Motion carries 6 - 0 - 0 by acclamation.

7. SCHEDULE NEXT MEETING DATE.

- a. September 14, 2022 at 7:00 p.m. - Joint Village Board/Community Development Authority Meeting
- b. September 15, 2022 - 6:00 p.m. - Municipal Center Campus Design Workshop
- c. September 27, 2022 at 7:00 p.m. - Village Board Meeting
- d. October 6, 2022 at 6:00 p.m. (Budget Meeting #1) - Special Village Board Meeting
- e. October 11, 2022 at 7:00 p.m. - Village Board Meeting
- f. October 13, 2022 at 6:00 p.m. (Budget Meeting #3) - Special Village Board Meeting
- g. October 20, 2022 at 6:00 p.m. (Budget Meeting #4) - Special Village Board Meeting
- h. October 25, 2022 at 7:00 p.m. - Village Board Meeting
- i. October 27, 2022 at 6:00 p.m. (Budget Meeting #6) - Special Village Board Meeting

8. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Edward Wreh, to adjourn at 8:15 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Deputy Administrator/Clerk