

VILLAGE OF MCFARLAND
Public Works & Utilities Committee Minutes

Monday, August 22, 2022 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Village President Clow called the regular meeting of the Public Works & Utilities Committee to order at 6:00 PM in the Community Room of the Municipal Center. This meeting was also held via Zoom webinar.

Members present: Carolyn Clow, Pauline Boness, Marv Meyers, Marc Nielsen, Eric Kryzenske, Chris Fredrick, Jerry Adrian

Members not present:

Staff Present: Village Administrator Matt Schuenke, Public Works Director Jim Hessling, Streets and Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin, and Town and Country staff Tim Stieve and Brian Berquist

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Works & Utilities Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes from the Public Works & Utilities meeting held on July 25, 2022.*
Motion by Village President Clow, seconded by Jerry Adrian, to approve the minutes from the Public Works & Utilities meeting held on July 25, 2022. Motion carries 6 - 0 - 1, with Marc Nielsen abstaining.

4. BUSINESS.

- a. *Public Information Meeting regarding Paulson Road project*
A Public Information meeting was held regarding the 2023 Paulson Road project. Village staff along with Town & Country Engineers were present to answer questions and take note of comments from residents that were in attendance. Staff took note of identified concerns and will follow-up accordingly during the continued design phase of the project.

b. Discussion and action to make a recommendation to the Village Board regarding sanitary sewer rates

Brian Berquist of Town & Country Engineering reviewed recent updates to the user charge system data. Updates included the cost estimate for Lift Station #2, anticipated interest rates, and the decision to pursue the Clean Water Fund through the DNR, which is a 20-year note. Town & Country's recommendation is for an increase related to the variable sewer rate in 2023, 2024, 2025, and 2026 while the fixed rate remains the same.

- Pauline Boness asked how the data presented has been impacted by recent discussions related to allocation of projects to various utilities. Berquist responded that there are fewer blanket portions of projects. Therefore, projects are charged more specifically in this instance.
- President Clow asked for clarification on the proposed rate increase. Berquist reviewed the proposed rates, including a \$1.50 increase in 2023, \$1.00 in 2024, \$1.00 in 2025, and \$0.50 in 2026.

Motion by President Clow, seconded by Eric Kryzenske, to recommend to the Village Board a rate increase to the variable charge for sanitary sewer rates of \$1.50 for 2023, \$1.00 for 2024, \$1.00 for 2025, and \$0.50 for 2026. Motion by President Clow to amend the motion to recommend to the Village Board a rate increase to the variable charge for sanitary sewer rates of \$1.50 for 2023 as presented and review annually. Seconded by Chris Fredrick. Amendment to the motion carries 7-0-0. Amended motion carries 7-0-0.

c. Update regarding Lift Station #2 project and design.

Motion by Village President Clow, seconded by Chris Fredrick, to postpone the update regarding the Lift Station #2 project and design. Motion carries 7 - 0 - 0.

d. Discussion and action to make a recommendation to the Village Board regarding issuance of a 2023 sidewalk replacement BID.

Lee Igl reviewed the enclosed 2023 sidewalk replacement BID. The sidewalk replacements for 2023 may be adjusted from what is enclosed within the packet depending on the completion of replacements in 2022, as well as the pending approval for the 2023 budget for this project.

Motion by President Clow, seconded by Chris Fredrick, to recommend approval to the Village Board regarding issuance of a 2023 sidewalk replacement BID. Motion carries 7 - 0 - 0.

e. Update regarding Exchange Street and action to schedule a Public Information Meeting.

No update was provided during the meeting. The committee discussed the scheduling of a Public Information Meeting.

Motion by President Clow, seconded by Jerry Adrian, to recommend scheduling the Exchange Street Public Information Meeting on Monday, September 26 at 6:00 p.m. Motion carries 7 - 0 - 0.

f. Update regarding the 2022 Sanitary Survey report performed by the Wisconsin Department of Natural Resources (DNR)

Motion by Village President Carolyn Clow, seconded by Eric Kryzenske, to postpone

the update regarding the 2022 Sanitary Survey report performed by the Wisconsin Department of Natural Resources (DNR). Motion carries 7 - 0 - 0.

g. Discussion regarding December meeting conflict

Committee members discussed the December meeting conflict. The committee will meet on December 21, 2022 at 6:00 p.m.

5. SCHEDULE NEXT MEETING DATE.

a. Monday, September 26, 2022 at 6:00 p.m.

6. ADJOURNMENT.

Motion by Jerry Adrian, seconded by Chris Fredrick, to adjourn at 8:33 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director