

Saturday, August 27, 2022

8:00 AM

McFarland Municipal Center
Conference Room C

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the July, 25 2022 meeting.
4. BUSINESS.
 - a. Introduction of the new Police and Fire Commission member, Angela Wilcox.
5. CLOSED SESSION.
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview finalists for the EMT-Firefighter and Firefighter-Paramedic positions.
6. RECONVENE INTO OPEN SESSION.
 - a. Reconvene into Open Session to act on business conducted during Closed Session.
7. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.
 - a. Discussion and action to approve establishing an eligibility list for the EMT-Firefighter and Firefighter-Paramedic positions.
8. SCHEDULE NEXT MEETING DATE.
9. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.



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608.838.3153

Meeting Minutes

July 25, 2022

7:00 p.m.

1. Call to Order, Roll Call

PFC President Stransky called the regular meeting of the Police and Fire Commission to order at 7:00 p.m.

Members present: Vince Wagner, Jerry Mullen, Jim McKay and John Stransky

Staff present: Fire Chief Chris Dennis.

2. Public Appearances

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Members of the public who wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

Hearing none, the president moved to agenda item 3.

3. Approval of Minutes

- a. Discussion and action regarding minutes of the meeting held on July 9th, 2022. Call for changes or corrections. Hearing none, the president called for a motion to accept the minutes as presented. Motion by McKay, second by Wagner. Motion carried unanimously.

4. Business

- a. Discussion and action on the Lieutenant Paramedic eligibility list.
Chief Dennis advised that he will not be moving forward with the Lieutenant Paramedic position. The concept of hiring a Lieutenant will be postponed. Kyle Neuman has submitted his notice. His last shift will be on August 3rd.

Motion by Wagner to discontinue Lieutenant Paramedic eligibility list (in accordance with PFC Rules and Regulations 6.02), second by McKay. Motion carried unanimously.

- b. Discussion and action on the Firefighter/Paramedic eligibility list.

Chief Dennis advised that he will not be moving forward with the Firefighter/Paramedic position. The pool of applicants did not meet the community needs.

Motion by McKay to discontinue the Firefighter/Paramedic eligibility list, second by Mullen. Motion carried unanimously.

c. Discussion and action on establishing a Firefighter/Paramedic and EMT/Firefighter hiring process. Chief Dennis will be requesting approval from the Village Board at the 7/26 meeting to establish a hiring process for the Firefighter/Paramedic and EMT/Firefighter positions. Pending approval, the positions will be posted on 7/27 with a closing date of 8/19. The McFarland Fire and Rescue Department will be seeking four additional positions. The posting will be for full-time EMT/Firefighter and Firefighter/Paramedic. The vacancies may be filled by four EMT/FF's, four FF/Paramedics or any combination. The requirement for driver/operator has been removed. A lateral transfer option will be posted pending the approval of the Village Board. The Assessment/Practical will be scheduled on 8/26. The PFC interviews will be scheduled for 8/27.

Motion by Wagner, second by McKay. Motion carried unanimously.

d. Discussion and action on establishing a Fire Inspector hiring process. Chief Dennis will be requesting approval to replace the vacant Fire Inspector position from the Village Board. Pending approval from the Board, the position will be posted on 8/10 with a closing date of 9/2. The Assessment/Practical will be scheduled for 9/16. The PFC interviews will be scheduled for 9/17.

Motion by Mullen, second by McKay. Motion carried unanimously.

5. Schedule Next Meeting Date

The next meeting of the Police and Fire Commission will be on Saturday, August 27th.

6. Adjournment

Motion by McKay, second by Wagner. Motion carried unanimously. Meeting adjourned at 7:43 p.m.

Respectfully submitted by,

Jerry Mullen

McFarland
SUMMARY SHEET

MEETING DATE: Saturday, August 27, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Introduction of the new Police and Fire Commission member, Angela Wilcox.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None