

Tuesday, August 23, 2022

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85753636990>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 857 5363 6990

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the August 11, 2022 meeting.
 - 2) Motion to approve the minutes of the special August 17, 2022 Village Board meeting.
 - 3) Motion to approve checks in the amount of \$3,624,787.56.
 - 4) Motion to approve a Temporary Class "B" for the American Legion Post 534 for the Oktoberfest event to be held on October 8, 2022 from 1 p.m. to 5 p.m. and approve the request for minors to be present where alcohol is sold with the conditions outlined by Lt. Job in the letter dated August 11, 2022.
 - 5) Motion to approve appointing Kristin Ellis to serve on the Community Development Authority for a term ending April 30, 2026.
 - 6) Motion to approve confirming appointment of Village Board members to boards, commissions, and committees as recommended by the Village President in the report dated August 23, 2022.
 - 7) Motion to approve Resolution 2022-22: a Resolution adopting the Dane County Natural Hazard Mitigation Plan: 2022 update.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

- a. Personnel Committee (Trustees Nelson, Jerke, & Wreh)
 - 1) Discussion and action on amending section 14.04 of the Personnel Policy Manual regarding the Village's background check process.
 - 2) Discussion and action regarding Ordinance #2022-10: an ordinance to change the Village Code to create the Deputy Village Administrator position and revise the Village Administrator position.
 - 3) Discussion and action regarding the creation of a job description for the Deputy Administrator/Clerk position and appointment of the position thereof.
 - 4) Discussion and action on amendment of the position description for the Village Administrator.
 - 5) Discussion and action regarding amendments to Chapter 3 of the Personnel Policy Manual regarding Organization and Administration.
 - 6) Discussion and action regarding amendment of the Village wide Organizational Chart.
 - 7) Discussion and action regarding updates to the Administration Department Organizational Chart.
- b. Discussion and action to consider the proposed goals and objectives with action plan to be accepted as the 2022-2023 McFarland Strategic Implementation Plan.
- c. Discussion and action on the proposed McFarland 2023-2027 Capital Improvement Plan.

7. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, September 13, 2022 at 7:00 pm - Village Board Regular Meeting
- b. Tuesday, September 27, 2022 at 7:00 pm - Village Board Regular Meeting

8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.