

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, July 26, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee TJ Jerke, Village Trustee Edward Wreh.

Village Board members not present: Village Trustee Carrie Nelson

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

Clerk/Treasurer Suettinger provided an overview of absentee voting options for the August 9th Partisan Primary.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the July 12, 2022 meeting.

2) Motion to approve checks in the amount of \$301,041.48

3) Motion to approve an event permit application from the McFarland Family Festival to hold the McFarland Community Festival from September 22, 2022 through September 25, 2022 with the requested variance and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16 with the conditions provided from the Police Chief, Fire & Rescue Chief and Director of Public Works.

4) Motion to approve a temporary Class "B" and "Class B" picnic license for the McFarland Lions Club Foundation Inc. to sell fermented malt beverages and wine at the McFarland Community Festival September 23, 2022 through September 25, 2022 with the conditions outlined in Chief Chapin's letter dated July 21, 2022.

5) Motion to approve a temporary Class "B" and "Class B" picnic license for the McFarland Family Festival to sell fermented malt beverages and wine at the McFarland Community Festival September 22, 2022 with the conditions outlined in Chief Chapin's letter dated July 21, 2022.

- 6) Motion to approve the updated organizational chart for the Communication and Technology Department to change the title from the current Production Assistant to Media Producer.
- 7) Motion to approve deeming the 2012 Dodge Charger police interceptor as surplus Village property in accordance with Village Ordinance 2-932.
- 8) Motion to approve a request to fill the vacancy for the Mechanic position within the Public Works Department.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve the consent agenda as presented. Motion carries 5 - 0 - 0 by acclamation on items 4a 1), 2) , 6), 7), and 8). Items 4a 3), 4) and 5) carried unanimously 4 - 0 - 1 by acclamation with Trustee Brassington abstaining.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

None.

6. BUSINESS.

- a. Discussion and action to approve filling the vacancy for Paramedic/Firefighter and Advanced EMT/Firefighter positions within the Fire and Rescue Department.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to approve the filling of vacancies for Paramedic/Firefighter and Advanced EMT/Firefighter positions within the Fire & Rescue Department and provide approval to fill up to four vacancies amongst the two position types. Motion carries 5 - 0 - 0 by acclamation.

- b. Discussion and action to approve filling the vacancy for the Fire Inspector position within the Fire and Rescue Department.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve filling the vacancy for the Fire Inspector position within the Fire and Rescue Department. Motion carries 5 - 0 - 0 by acclamation.

- c. Discussion and action regarding a side letter agreement with the International Association of Fire Fighters (IAFF) which establishes the ability to allow for lateral hiring of new employees into vacant positions.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve a side letter agreement with the International Association of Fire Fighters (IAFF) which establishes the ability to allow for lateral hiring of new employees into vacant positions. Motion carries 5 - 0 - 0 by acclamation.

d. Community Development Authority (Trustees Brassington & Jerke)

1) Discussion and action regarding the Tax Incremental Financing Agreement for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee TJ Jerke, to approve the Tax Incremental Financing Agreement for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5. Motion carries 5 - 0 - 0 by acclamation.

e. Discussion and action regarding the 2023 Budget Review/Adoption Schedule and Planning Memorandum.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the 2023 Budget Review/Adoption Schedule and Planning Memorandum. Motion carries 5 - 0 - 0 by acclamation.

f. Discussion and review of the proposed McFarland 2023-2027 Capital Improvement Plan.

Village Administrator Schuenke provided an overview of the proposed McFarland 2023-2027 Capital Improvement Plan.

7. SCHEDULE NEXT MEETING DATE.

a. Wednesday, August 3, 2022, at 6:00 pm - Village Board Annual Retreat (Village Board returns in-person for meetings)

b. Thursday, August 11, 2022 at 7:00 pm - Village Board Regular Meeting (Special Date due to Fall Partisan Primary)

c. Wednesday, August 17, 2022 at 6:00 pm - Village Board Retreat #4

d. Tuesday, August 23, 2022 at 7:00 pm - Village Board Regular Meeting

8. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Edward Wreh, to adjourn at 8:43 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer