

VILLAGE OF MCFARLAND
Parks and Recreation Committee Minutes

Tuesday, July 5, 2022 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee TJ Jerke called the regular meeting of the Parks and Recreation Committee to order at 6:31 PM in the Municipal Center Community Room. This meeting was held via Zoom webinar.

Members present: TJ Jerke, Carrie Nelson, Sarah Kuba, Justin Rupert, Jim Lacy

Members not present: Tanya Lancaster, Luke Fessler

Staff Present: Village Administrator Matt Schuenke, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin, and Blake Theisen with Parkitecture.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Parks and Recreation Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.works@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes from the Parks & Recreation meeting held on June 7, 2022*
Motion by Village Trustee TJ Jerke, seconded by Justin Rupert, to approve the minutes from the Parks & Recreation meeting held on June 7, 2022. Motion carries 4 - 0 - 1 (Sarah Kuba abstained).

4. BUSINESS.

- a. *Update regarding Skatepark planning and Public Information Meeting.*
Blake Thiesen of Parkitecture provided an overview of the Public Information Meeting that was held on Thursday, June 30th. Thiesen also provided an overview of the survey results as of June 30th and stated that the survey would remain open until Friday, July 8th. The next design workshop will be held on August 1st.
- Village Trustee Jerke asked if there was a specific number of surveys that Parkitecture would like to receive. Thiesen responded that a specific number is

not required but additional promotions may be helpful to increase the completed survey count.

b. Discussion regarding the McFarland Diversity, Equity, and Inclusion Report as the goals and objectives of the Diversity, Equity, and Inclusion Committee.

Village Administrator Schuenke reviewed the enclosed McFarland Diversity, Equity, and Inclusion Report which establishes the goals and objectives.

c. Discussion and action on a request to add the McFarland Spartan Sharks to Chapter 2 Athletic Field Usage Policy-Appendix A.

Parks Superintendent Larson introduced Amanda Wegner of the McFarland Spartan Sharks. Amanda Wegner provided a brief overview of the McFarland Spartan Sharks group. Wegner explained that the request for waived fees would be for team building events outside of the pool utilizing park shelters.

- Trustee Jerke asked how many members are within the McFarland Spartan Sharks group. Wegner stated there are 140 swimmers.
- Larson asked how many events would be anticipated during a year. Wegner estimated two to three events per year.

Motion by Village Trustee TJ Jerke, seconded by Rupert, to approve the request to add the McFarland Spartan Sharks to Chapter 2 Athletic Field Usage Policy-Appendix A. Motion carries 5 - 0 - 0.

d. Discussion regarding the development of a Park System Capital Improvement Plan.

Village Administrator Schuenke reviewed the current 10-year Park Improvement Plan which was previously reviewed by the Committee in the Fall of 2021. Schuenke reviewed the small projects, equipment, miscellaneous projects, playground/park amenities, bathrooms, property acquisition, items related to the Community Park and items related to William McFarland Park. Continued review of the 10-year plan and Capital Improvement Plan will continue at the next Parks & Recreation Committee meeting.

- Kuba asked if the park development within Rosewood Fields would need to be included within the plan. Schuenke stated the park would be constructed by the developer and therefore not required in the plan.
- Trustee Nelson asked when the committee input for ideas would occur. Schuenke explained that the committee input had occurred when the committee drafted and reviewed the 10-year plan in the Fall of 2021; however, the plan would continue to be updated as projects arise or shift.
- Lacy asked about including improvements to the dog park pathways. Larson responded that these improvements could be completed in-house by staff annually. Schuenke added that this item could be reviewed further at the next Parks & Recreation Committee meeting.
- Trustee Nelson asked if the Siggelkow Road Bike Trail project cost would be the responsibility of the Village. Schuenke responded that the hope was to partner with Dane County.

- Trustee Jerke asked where the cost estimates were derived from. Schuenke stated that the cost estimates are from the Master Plan and Blake with Parkitecture.

e. Discussion on transition of the Village's meeting format effective August 1, 2022.

Village Administrator Schuenke provided an overview of the transition of the Village's meeting format beginning August 1, 2022. The Village Board recently discussed returning to an in-person format but continue to offer Zoom as an option for those who cannot attend in-person.

5. SCHEDULE NEXT MEETING DATE.

a. Tuesday, August 2, 2022 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee TJ Jerke, seconded by Rupert, to adjourn at 7:59 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director