VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, June 28, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee TJ Jerke, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Chris St. Clair, Village Trustee Michael Flaherty

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.

a. Annual Police Department Awards

b. August 9, 2022 - Fall Partisan Primary - Absentee Ballots by Mail

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the June 14, 2022 Village Board meeting.

2) Motion to approve the minutes of the June 15, 2022 Special Village meeting.

3) Motion to approve checks in the amount of $2,602,584.73.

4) Motion to approve Resolution 2022-16: a resolution joining Wisconsin Local Government Climate Coalition (WLGCC) from the Sustainability and Natural Resources Committee.

5) Motion to appoint Luke Fessler to the Parks & Recreation Committee for a term ending April 17, 2023.

6) Motion to approve a request by Veridian Homes Rosewood Fields LLC for approval of Amendment No. 1 to the Development Agreement for Rosewood Fields from the Plan

Commission.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 5 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.*

None.

6. BUSINESS.

a. *Discussion and action on Resolution 2022-20: A resolution recognizing Juneteenth in the Village of McFarland.*

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to approve Resolution 2022-20: A resolution recognizing Juneteenth in the Village of McFarland. Motion carries 5 - 0 - 0 by acclamation.

Trustee Carrie Nelson read Resolution 2022-20:a resolution recognizing Juneteenth in the Village of McFarland into the record.

b. *Sustainability & Natural Resources Committee (Trustees Flaherty & Wreh)*

1) *Discussion and action on Village participation in the TerraCycle Program, requested by Lydia Mikelbank, McFarland Girl Scout Troop 1015.*

Lydia Mikelbank, representative of McFarland Girl Scout Troop 1015, provided a proposal for the Village to participate in the TerraCycle Program. She noted the program would be funded by her girl scout troop initially, but as the program hopefully gains popularity, they would look for volunteers to help staff it and donations to expand the program.

Motion by Village Trustee Edward Wreh, second by Village President Carolyn Clow, to approve participation in the TerraCycle Program through a pilot process, as requested by Lydia Mikelbank, McFarland Girl Scout Troop 1015. Motion carries 5 - 0 - 0 by acclamation.

c. *Discussion and action regarding final design and permission to proceed to bidding for new Gateway Signs.*

Caitline Blue, representative of SEH inc., provided a presentation on the process to date

for selecting a design for the new Gateway Signs to go on US Highway 51 entering the Village. She highlighted the different designs provided as well as potential challenges with updating the signs and reconstruction plans for US Highway 51.

The Village Board discussed and provided feedback on the design proposals from the consultant.

Motion by President Clow, second by Trustee Brassington, to postpone decisions regarding the new gateway signs to the July 12th meeting and request that the designer create some versions of option E based on the board discussion at the meeting.

Motion by Trustee Brassington to amend the motion to include additionally that branding guidelines be reviewed and Communications and Technology be part of the discussion. Amendment to the motion carries 5 - 0 - 0 by acclamation. Amended motion carries 5 -0 - 0 by acclamation

d. *Discussion and action regarding meeting format plan for boards, commissions, and committees.*

The Board discussed the proposal regarding how to proceed with the meeting format plan for boards, commission and committees. The Board expressed the desire to return in-person with the board, commissions, and committees, but expressed feedback on reluctance to completely eliminate virtual meetings. They discussed the advantage and accessibility provided by the option to participate virtually.

Motion by Trustee TJ Jerke, second by Trustee Edward Wreh, to table the item until the August 9th meeting with the caveat that we spend the time surveying those involved with committees and commissions.

Motion by Trustee Edward Wreh, second by Trustee TJ Jerke, to postpone the topic until August 9th, between now and then, have a survey sent out to committee members in terms of their preference for a meeting platform. Motion to amend the motion fails 0 - 5 - 0. Original motion fails 0 - 5 - 0.

Motion by President Clow, second by Trustee Edward Wreh, that the new board committee and commission rules be as follows:

- Expectation will be for all BCC members to return in person. Meeting members will return and all meetings will be hosted in the Community Room.
- Lead Staff Support (also Zoom host) will also be in person.
- Secondary Staff, Consultants, and BCC members not able to be in person, may attend via Zoom going forward.
- There will be no more panelist invites. All members needing to attend virtually will do so through the agenda. They will show up as attendees and the Zoom host will convert them to panelists when the meeting starts.
- Personnel and Finance Committee may continue to function in a virtual only capacity as an extension of the Village Board.
- Communicating this information to all BCC members and via agendas over the

course of the next month.
- August 1, 2022 transition.
- Revisit meeting format at the January 10, 2023 meeting or sooner as requested by the board.

Motion carries 5 - 0 - 0 by acclamation.

e. *Discussion and action on Resolution 2022-18: a resolution ratifying and approving a purchase agreement for property located at or around 3454 Siggelkow Road (Parcel 0710-654-8341-1)*

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Resolution 2022-18: a resolution ratifying and approving a purchase agreement for property located at or around 3454 Siggelkow Road (Parcel 0710-654-8341-1) Motion carries 5 - 0 - 0 by acclamation.

f. *Introduction to and discussion of the proposed McFarland 2023-2027 Capital Improvement Plan.*

Village Administrator Schuenke presented the McFarland 2023-2027 Capital Improvement Plan to the Board. The Board provided initial feedback on the draft plan. Village Administrator Schuenke noted that the 2023-2027 Capital Improvement plan would continue to be reviewed and discussed in the coming months.

7. CLOSED SESSION.

a. *Discussion and action on entering into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the acquisition of property located at 5802 Main Street, 5804 Main Street, and 5307 Hough Street, Tax Increment District #4.*

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to enter into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the acquisition of property located at 5802 Main Street, 5804 Main Street, and 5307 Hough Street, Tax Increment District #4 at 9:40 p.m. Motion carries 5 - 0 - 0 on a roll call vote, with all voting aye.

8. RECONVENE INTO OPEN SESSION

Motion by Village President Carolyn Clow, second by Trustee TJ Jerke, to reconvene into open session at 10:10 p.m.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

a. *Discussion and action regarding the acquisition of property located at 5802 Main Street. 5804 Main Street, and 5307 Hough Street, Tax Increment District #4*

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to make an offer to purchase the property located at 5802 Main Street. 5804 Main Street,

and 5307 Hough Street, Tax Increment District #4 Motion carries 5 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

a. *Tuesday, July 12, 2022 at 7:00 pm - Village Board Regular Meeting*

b. *Tuesday, July 26, 2022 at 5:30 pm - Committee of the Whole Meeting*

c. *Tuesday, July 26, 2022 at 7:00 pm - Village Board Regular Meeting*

11. ADJOURNMENT.

Motion by Village Trustee Carrie Nelson, second by Village Trustee Stephanie Brassington, to adjourn at 10:13 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer