

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Monday, May 3, 2021 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

President Clow called the regular meeting of the Personnel Committee to order at 6:30 PM in the Community Room.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Brett Brandt spoke in favor of the Village revising its current bereavement policy.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes of the meeting held on March 1, 2021.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve regarding the minutes of the meeting held on March 1, 2021. Motion carries 3 - 0 - 1 by acclamation.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding revisions to the job description and request to fill the vacancy for the Parks Crewperson position within the Public Works Department.*

Motion by Village Trustee Chris St. Clair, second by Village President Carolyn Clow, to recommend approval of revisions to the job description and request to fill the vacancy for the Parks Crewperson position within the Public Works Department. Motion carries 4 - 0 - 0 by acclamation.

- b. *Discussion and action to make a recommendation to the Village Board regarding a compensation and classification study.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve making a recommendation to the Village Board to approve the proposed scope of work for the compensation and classification study. Motion carries 4 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

- a. *Monday, June 7, 2021 at 6:30 pm.*

6. ADJOURNMENT.

Motion by Member Jack Bernfeld, second by Member Steve Kilpatrick, to adjourn at 7:31 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer