

Tuesday, June 14, 2022

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85654504890>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 856 5450 4890

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER.
2. ROLL CALL.
3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS.
 - a. Village of McFarland Communications & Technology Department recognized at the Midwest Media Fest hosted by Wisconsin Community Media.
4. CONSENT AGENDA.
 - a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.
 - 1) Motion to approve the minutes of the May 24, 2022 Village Board meeting.
 - 2) Motion to approve checks in the amount of \$306,494.52.
 - 3) Motion to approve updates to the Community Calendar Policy.
 - 4) Motion to approve Resolution 2022-15: A Resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2021.
 - 5) Motion to approve deeming the 2005 Vermeer Chipper as surplus Village property in accordance with Village Ordinance 2-932.
 - 6) Motion to approve an exception from Village Ordinance 8-52(a) for Dustin Boyd, 3459 Siggelkow Road, Lot 2 CSM 14907, to have a private septic and well system for a new single family residence with conditions provided in the Community & Economic Development Staff Report.
 - 7) Motion to approve Resolution 2022-17: a resolution approving reinstatement of qualified retirement plan.

- 8) Motion to approve the minutes of Committees dissolved as part of the Board, Committee, Commission restructuring including: Finance Committee minutes of October 27, 2021 and Personnel Committee minutes of May 21, 2021.
- 9) Motion to approve an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th(with rain dates of July 14th and August 18th) from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.
- 10) Motion to approve Resolution 2022-14: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2022-2023.
- 11) Motion to approve a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023 or upon surrender of the "Class A"/Class "A" License by Mangat Enterprises LLC for the Terminal Cirgo located at 4004 Terminal Drive.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

- a. Discussion and action regarding the State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for the reconstruction of US Highway 51 (Phase 7) through the Village of McFarland.
- b. Presentation and update on the construction progress for the Public Safety Center.
- c. Discussion and action regarding proposed Change Order #04 for the Public Safety Center to address changes to floor insulation, communications and other miscellaneous needs.
- d. Discussion and action regarding the purchase of evidence room shelving within the Police Department of the Public Safety Center.
- e. Parks and Recreation Committee (Trustees Jerke & Nelson)
 - 1) Discussion and action regarding the award of contract for the Community Park Phase 1 project.
- f. Public Safety Committee (Trustees Wreh & Brassington)

- 1) Discussion and action on an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023.
 - 2) Discussion and action on an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023.
- g. Public Works & Utilities Committee (Trustee St. Clair & President Clow)
- 1) Discussion and action regarding 2022 Crackseal and Chipseal proposal for street maintenance.
- h. Discussion and action on revisions to Chapter 1 - Public Comment Policy.
- i. Discussion regarding meeting format plan for boards, commissions, and committees.
7. SCHEDULE NEXT MEETING DATE.
- a. Wednesday, June 15, 2022 at 6:00 pm - Village Board Annual Retreat (Special Meeting)
 - b. Monday, June 20, 2022 at 6:00 pm - Village Board and Diversity, Equity, and Inclusion Committee Joint Meeting
 - c. Wednesday, June 22, 2022 at 6:00 pm - Village Board Annual Retreat (Special Meeting)
 - d. Tuesday, June 28, 2022 at 5:30 pm - Committee of the Whole meeting
 - e. Tuesday, June 28, 2022 at 7:00 pm - Village Board Regular Meeting
 - f. Tuesday, July 12, 2022 at 7:00 pm - Village Board Regular Meeting
8. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Public Announcements & Communications

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Village of McFarland Communications & Technology Department recognized at the Midwest Media Fest hosted by Wisconsin Community Media.

PREVIOUS ACTION:

ISSUE SUMMARY:

Recently, the McFarland Cable team was awarded with six awards for their achievements at the Best of the Midwest Media Fest hosted by Wisconsin Community Media. This award show honors the best in public, education, and government (PEG) access programming and LPFM shows from across the Midwest.

Congratulations to all on the many awards received and thank you to the community members who continue to support local access television!--

Awards Received:• Friend of Access Award Recipient – John Wells•

Award of Achievement - Professional – Nicholas Boucher – “New Year’s Reading Eve”
(Category: Magazine Format/News)•

Award of Achievement - Professional – Nicholas Boucher – “Bike Safety with the McFarland PD” (Category: PSA) " rel="noopener noreferrer" target="_blank">]• Best in Show:

Award of Achievement - Amateur – Ben Becs – “Spartan Football vs Jefferson Eagles”
(Category: Sports) " rel="noopener noreferrer"

target="_blank"><https://youtu.be/YEMcgXFTB0M>]•

Award of Achievement - Amateur – Ben Becs – “Girls Basketball: McFarland Spartans vs Edgerton Crimson Tide” (Category: Sports) •

Award of Achievement - Amateur – Patrick Heasty – “Spartan Football vs Edgerton Crimson Tide” (Category: Sports) •

Award of Achievement - Professional – Stephanie Miller – “Badger West Conference Girls Swim Meet” (Category: Sports)

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



ATTACHMENTS:

None

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

The Consent Agenda is for routine, procedural, and self-explanatory non-controversial items. Items will be approved by one motion unless a Board member requests that the item be removed. Board members who have a question on an item on the consent agenda or would like to have additional discussion, should request an item be removed from the consent agenda and discussed separately. Items requested to be dealt with separately, will be dealt with in the same order in which they were originally listed on the Consent Agenda under Business.

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 24, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee TJ Jerke, Village Trustee Carrie Nelson, Village Trustee Edward Wreh, Village Trustee Michael Flaherty

Village Board members not present: Village Trustee Chris St. Clair.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Parks Superintendent Sayer Larson, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS, COMMUNICATIONS, AND PROCLAMATIONS

a. Memorial Day Parade and Celebration - Monday May 30th

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the May 10, 2022 meeting.

2) Motion to approve checks in the amount of \$279,183.03.

3) Motion to approve a lease agreement with the McFarland United Church of Christ and Friends of McFarland Parks for the McFarland Community Garden.

4) Motion to the transfer of a "Class A(Cider Only)" and Class "A" alcohol license from Loeder Oil Co., Inc. D/B/A McFarland BP to IYS Ventures LLC D/B/A I Mart Stores - Burma with Mai Vang serving as agent effective May 24, 2022.

5) Motion to the transfer of a "Class A" and Class "A" alcohol license from Loeder Oil Co., Inc. D/B/A Larson Beach BP to IYS Ventures LLC D/B/A I Mart Stores - Larson with Amber Paprocki serving as agent effective May 24, 2022.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Board for their consideration. Members of the public who are present in person and wish to address the Board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to village.clerk@mcfarland.wi.us to be included as part of the meeting.

None.

6. BUSINESS.

- a. Discussion and action regarding the acceptance of the 2021 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause.

Carla Gogin, partner with Baker Tilly Virchow Krause, presented the findings of the 2021 Municipal Financial Statements and Audit results for the general Village results.

Jodi Dobson, partner with Baker Tilly Virchow Krause, presented the findings of the 2021 Municipal Financial Statements and Audit for the water, sewer, and storm water results.

Motion by Village President Carolyn Clow, second by Trustee Stephanie Brassington, to accept the 2021 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause. Motion carries 6 - 0 - 0 by acclamation.

- b. Public Safety Committee (Trustees Wreh & Brassington)

- 1) Discussion and action tourist rooming house permit application from Matthew Duffy for 5703 Red Oak Trail for the period of July 1, 2022 through June 30, 2023.

Trustee Edward Wreh provided an overview of the discussion from the Public Safety Committee and unanimously recommended approval.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to approve a tourist rooming house permit application from Matthew Duffy for 5703 Red Oak Trail for the period of July 1, 2022 through June 30, 2023. Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action on a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road for the period of May 24, 2022 through June 30, 2022.

Trustee Wreh reported on the discussion from the Public Safety Committee and the unanimous recommendation for approval.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to approve a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road for the period of May 24, 2022 through June 30, 2022. Motion carries 6 - 0 - 0 by acclamation.

- 3) Discussion and action on a request from the McFarland House Cafe to expand their licensed alcohol premise for an approximately 8,225 square foot outdoor consumption area, tunnel area, and the approximately 3,136 sq ft. Lily's Parlor .

Motion by Village Trustee Edward Wreh, second by Trustee Brassington, to approve a request from the McFarland House Cafe to expand their licensed alcohol premise for an approximately 8,225 square foot outdoor consumption area, tunnel area, and the approximately 3,136 sq ft. Lily's Parlor with the following conditions:

1. Security cameras, as deemed sufficient and appropriate by the McFarland Police Department, will be installed in the backyard for the entire consumption area.
2. Approval of a variance from 11-64(n)4.c requiring "the perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances finding that the condition is not necessary to protect the public health, safety or welfare, for the area to the southeast of the Cafe between the main building and Lily's parlor to remain unfenced with the requirement, the unfenced area of the premise be clearly signed for 'no alcohol beyond this point.'
3. Approval of variance from 11-64(n)4.f requiring "the size of the outdoor area may not be larger than 50 percent of the gross floor area of the licensed premises within a permanent building. Interior building capacity shall not be increased as a result of the addition of the outdoor area," to allow for approval finding that the condition is not necessary to protect the public health, safety or welfare with the requirement that capacity of the 7,775 square foot outdoor consumption area be limited to 50% of the actual allowable capacity by ordinance. The area shall clearly be posted with a maximum occupancy of 276 people.

Motion carries 6 - 0 - 0 by acclamation.

- c. Parks and Recreation Committee (Trustees Jerke & Nelson)
Sustainability and Natural Resources Committee (Trustees Flaherty & Wreh)

- 1) Discussion and action regarding the transfer of ownership and jurisdiction of the "School Forest" from the School District to the Village.

Motion by Village Trustee TJ Jerke, second by Village Trustee Michael Flaherty, to approve the transferring of ownership and jurisdiction of the "School Forest" from the School District to the Village and further authorize Village Administrator to prepare a certified survey map and necessary documents for property closing subject to Village Board approval. Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action regarding the award of contract for Lewis Park Lake Access planning and design services.

Motion by Village Trustee TJ Jerke, second by Trustee Mike Flaherty , to approve the award of contract for Lewis Park Lake Access planning and design services from Parkitecture in the amount of \$10,880. Motion carries 6 - 0 - 0 by acclamation.

d. Sustainability & Natural Resources Committee (Trustees Flaherty & Wreh)

1) Discussion and action regarding the award of contract for a management plan for conservancy areas within the park system.

Parks Superintendent Sayer Larson provided an overview of the process and the recommendation to award a contract accordingly.

Motion by Village Trustee TJ Jerke, second by Village Trustee Michael Flaherty, to award of contract for a management plan for conservancy areas within the park system. Motion carries 6 - 0 - 0 by acclamation.

e. Plan Commission (President Clow & Trustee St. Clair)

1) Discussion and action on a request by Waubesa Shores Condos, DBA Beach House Properties, LLC for approval of Amendment No. 2 to Declarations of Condominium for Waubesa Shores Condominiums relating to changes to electrical room, storage room locations, and parking spaces for the development located at 5600 - 5604 Lake Edge Road, McFarland, WI.

Motion by Village President Carolyn Clow, second by Trustee Brassington, to approve a request by Waubesa Shores Condos, DBA Beach House Properties, LLC for approval of Amendment No. 2 to Declarations of Condominium for Waubesa Shores Condominiums relating to changes to electrical room, storage room locations, and parking spaces for the development located at 5600 - 5604 Lake Edge Road, McFarland, WI. Motion carries 6 - 0 - 0 by acclamation.

2) Discussion and action regarding Ordinance 2022-05: An Ordinance Adopting an Amendment to the Village of McFarland Comprehensive Plan for 5979 Siggelkow Road, McFarland, WI. Requested by Urso Bros, LLC to amend the Future Land Use designation from Institutional and Governmental to Mixed Use/Flex Commercial.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Ordinance 2022-05: An Ordinance Adopting an Amendment to the Village of McFarland Comprehensive Plan for 5979 Siggelkow Road, McFarland, WI. Requested by Urso Bros, LLC to amend the Future Land Use designation from Institutional and Governmental to Mixed Use/Flex Commercial. Motion carries 6 - 0 - 0 by acclamation.

3) Discussion and action regarding Ordinance No. 2022-08, an Ordinance Rezoning 5979 Siggelkow Road, McFarland, WI from A-1 Exclusive Agriculture to PD-I Planned Development Infill, General and Detailed Plan Approved. Rezoning requested by Urso Brothers, LLC.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance No. 2022-08, an Ordinance Rezoning 5979 Siggelkow Road, McFarland, WI from A-1 Exclusive Agriculture to PD-I Planned Development Infill, General and Detailed Plan Approved rezone requested by Urso Brothers, LLC with the following conditions:

1. Addressing those recommended conditions of approval from the Village Engineer's

staff report dated April 8, 2022.

2. Applicant to provide a Stormwater Maintenance Agreement for recording with the Office of Register of Deeds for Dane County for the proposed bioretention basin.

3. Amending the General Plan to include the location of a future trash and recycling dumpster enclosure.

4. Approval of a future occupancy permit is conditioned on the completion of recording the private utility easement, stormwater maintenance agreement, CSM, abandonment of private on-site sewer and water utilities, and connection to public sewer and water utilities.

Motion carries 6 - 0 - 0 by acclamation.

- 4) Discussion and action regarding Ordinance No. 2022-07, An Ordinance Rezoning Lands in the Village of McFarland at 4603 Triangle Street, McFarland, WI from C-P Commercial Park to C-H Highway Commercial. Requested by A & J Mobility.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Ordinance No. 2022-07, An Ordinance Rezoning Lands in the Village of McFarland at 4603 Triangle Street, McFarland, WI from C-P Commercial Park to C-H Highway Commercial. Requested by A & J Mobility. Motion carries 6 - 0 - 0 by acclamation.

- f. Community Development Authority (Trustees Brassington & Jerke)

- 1) Discussion and action to direct Village Staff to prepare a new Tax Increment District Project Plan for 5979 Siggelkow Road for future consideration by the Village Board for adoption.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee TJ Jerke, to direct Village Staff to prepare a new Tax Increment District Project Plan for 5979 Siggelkow Road for future consideration by the Village Board for adoption. Motion carries 6 - 0 - 0 by acclamation.

- 2) Presentation and discussion regarding a Tax Increment Financing Development Incentives Application from Brett Riemen and Brian Spanos, Lakestone Holdings LLC, for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5.

Brett Riemen of Lakestone Holdings LLC, appeared before the Board to discuss the TIF application for the Atwater Phase II. He noted the project would not be possible if not for the proposed TIF funding.

President Clow noted the Board would discuss the application in closed session, and action would be potentially taken on this item later in the meeting when the Board returns into open session.

7. CLOSED SESSION.

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related to a Tax Increment Financing Development Incentives Application from Lakestone Holdings LLC, for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment

District #5.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related to a Tax Increment Financing Development Incentives Application from Lakestone Holdings LLC, for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5 at 8:59 p.m. Motion carries 6 - 0 - 0 by acclamation.

8. RECONVENE INTO OPEN SESSION.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to reconvene in open session at 9:42 p.m. Motion carries 6 - 0 - 0 by acclamation.

9. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION.

- a. Discussion and action on a Tax Increment Financing Development Incentives Application from Lakestone Holdings LLC, for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5.

Motion by Village Trustee Stephanie Brassington, second by President Clow, to approve a Tax Increment Financing Development Incentives Application from Lakestone Holdings LLC, for Phase II of the Atwater Development located at 4719 Farwell Street, Tax Increment District #5. Motion carries 6 - 0 - 0 by acclamation.

10. SCHEDULE NEXT MEETING DATE.

- a. Tuesday, June 14, 2022 at 7:00 pm - Regular Meeting
- b. Wednesday, June 15, 2022 at 6:00 pm - Annual Retreat (Special Meeting)
- c. Monday, June 20, 2022 at 6:00 pm - Joint Village Board and Diversity, Equity, and Inclusion Committee meeting
- d. Wednesday, June 22, 2022 at 6:00 pm - Annual Retreat (Special Meeting)
- e. Tuesday, June 28, 2022 at 7:00 pm - Regular Meeting

11. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Trustee Stephanie Brassington, to adjourn at 9:45 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
4	MIDDLETON FORD	154389	VEHICLE MAINTENANCE	1	06/03/2022	111.96	.00	111.96	06/09/2022
		154390	M8 VEHICLE MAINTENAN	1	06/03/2022	22.36	.00	22.36	06/09/2022
Total 4:						134.32	.00	134.32	
10	ARAMARK	6140016993	MATS	1	05/20/2022	52.33	.00	52.33	06/09/2022
		6140018797	MAT RENTAL	1	05/27/2022	52.33	.00	52.33	06/09/2022
		6140020406	MAT RENTAL	1	06/03/2022	52.33	.00	52.33	06/09/2022
Total 10:						156.99	.00	156.99	
30	ALLIANT ENERGY/WP&L	051922	MCDANIEL PARK	1	05/19/2022	123.34	.00	123.34	05/26/2022
		051922	FLOOD LIGHT - 2860 HID	2	05/19/2022	29.72	.00	29.72	05/26/2022
		051922	6300 ELVEHJEM/DOG PA	3	05/19/2022	612.38	.00	612.38	05/26/2022
		052422	WATER TOWER - HOLSC	1	05/24/2022	17.16	.00	17.16	06/03/2022
		052422	TRAFFIC FLASHERS - FA	2	05/24/2022	17.59	.00	17.59	06/03/2022
		052422	TRAFFIC FLASHERS - FA	3	05/24/2022	17.33	.00	17.33	06/03/2022
		052422	TRAFFIC FLASHERS - BA	4	05/24/2022	18.23	.00	18.23	06/03/2022
		052422	STREET LIGHTING (2)	5	05/24/2022	256.55	.00	256.55	06/03/2022
		052422	STREET LIGHTING (1)	6	05/24/2022	8,945.31	.00	8,945.31	06/03/2022
		052422	CEDAR GLADE AERATOR	7	05/24/2022	14.73	.00	14.73	06/03/2022
		052422	GAZEBO	8	05/24/2022	27.93	.00	27.93	06/03/2022
		052422	FLOWER CORNER	9	05/24/2022	23.72	.00	23.72	06/03/2022
		052422	LEWIS PARK	10	05/24/2022	104.79	.00	104.79	06/03/2022
		052422	TRAFFIC FLASHERS - CR	11	05/24/2022	17.21	.00	17.21	06/03/2022
		052422	BRANDT PARK	12	05/24/2022	175.07	.00	175.07	06/03/2022
		052422	LIFT #3	13	05/24/2022	60.92	.00	60.92	06/03/2022
		052422	LIFT #2	14	05/24/2022	151.61	.00	151.61	06/03/2022
		052422	LIFT #1	15	05/24/2022	129.25	.00	129.25	06/03/2022
		052422	WELL #4	16	05/24/2022	16.96	.00	16.96	06/03/2022
		052422	WELL #3	17	05/24/2022	35.37	.00	35.37	06/03/2022
		052422	WELL #1	18	05/24/2022	30.56	.00	30.56	06/03/2022
		052422	WELL #3	19	05/24/2022	1,557.30	.00	1,557.30	06/03/2022
		052422	WELL #1	20	05/24/2022	147.77	.00	147.77	06/03/2022
		052422	WATER TOWER - BURMA	21	05/24/2022	64.59	.00	64.59	06/03/2022
		052422	LIFT #5	22	05/24/2022	216.62	.00	216.62	06/03/2022
		052422	TERMINAL DR - SIRENS	23	05/24/2022	30.34	.00	30.34	06/03/2022
		6922801707-	PUBLIC SAFETY CENTER	1	05/19/2022		353.22	.00	353.22
Total 30:						13,195.57	.00	13,195.57	
104	BOBCAT OF MADISON IN	01-103193	PARTS	1	05/19/2022	10.95	.00	10.95	06/09/2022
		01-103193	PARTS	2	05/19/2022	10.95	.00	10.95	06/09/2022
		01-103193	PARTS	3	05/19/2022	10.95	.00	10.95	06/09/2022
		01-103193	PARTS	4	05/19/2022	40.14	.00	40.14	06/09/2022
Total 104:						72.99	.00	72.99	
139	CAPITAL NEWSPAPERS	190-6000517	EMPLOYMENT ADVERTI	1	05/29/2022	8.70	.00	8.70	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	2	05/29/2022	461.46	.00	461.46	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	3	05/29/2022	122.04	.00	122.04	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	4	05/29/2022	13.21	.00	13.21	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	5	05/29/2022	3.11	.00	3.11	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	6	05/29/2022	2.52	.00	2.52	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		190-6000517	EMPLOYMENT ADVERTI	7	05/29/2022	81.37	.00	81.37	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	8	05/29/2022	135.40	.00	135.40	06/09/2022
		190-6000517	EMPLOYMENT ADVERTI	9	05/29/2022	42.19	.00	42.19	06/09/2022
Total 139:						870.00	.00	870.00	
158	CHARTER COMMUNICATI	0003261060	CHARTER CABLE	1	06/01/2022	110.41	.00	110.41	06/09/2022
Total 158:						110.41	.00	110.41	
166	CINTAS CORPORATION #	8405708609	FIRST AID SUPPLIES - RE	1	05/27/2022	38.67	.00	38.67	06/09/2022
		8405708609	FIRST AID SUPPLIES - RE	2	05/27/2022	10.54	.00	10.54	06/09/2022
		8405708609	FIRST AID SUPPLIES - RE	3	05/27/2022	10.55	.00	10.55	06/09/2022
		8405708609	FIRST AID SUPPLIES - RE	4	05/27/2022	10.55	.00	10.55	06/09/2022
Total 166:						70.31	.00	70.31	
247	DANE CO TREASURER	154-060122	JAIL & SURCHARGES - M	1	06/01/2022	965.39	.00	965.39	06/09/2022
Total 247:						965.39	.00	965.39	
267	DEMCO INC	7133518	LIBRARY SUPPLIES	1	05/25/2022	182.06	.00	182.06	06/09/2022
Total 267:						182.06	.00	182.06	
341	ENVIRONMENT CONTRO	22731-613	JANITORIAL SERVICES	1	06/01/2022	2,249.00	.00	2,249.00	06/09/2022
		22731-613	JANITORIAL SERVICES -	2	06/01/2022	450.00	.00	450.00	06/09/2022
		22820-613	MC CLEANING	1	06/01/2022	1,457.00	.00	1,457.00	06/09/2022
		22820-613	MC CLEANING - COVID19	2	06/01/2022	2,242.00	.00	2,242.00	06/09/2022
		23083-613	PUBLIC WORKS CLEANI	1	06/06/2022	506.00	.00	506.00	06/09/2022
		23083-613	PUBLIC WORKS CLEANI	2	06/06/2022	138.00	.00	138.00	06/09/2022
		23083-613	PUBLIC WORKS CLEANI	3	06/06/2022	138.00	.00	138.00	06/09/2022
		23083-613	PUBLIC WORKS CLEANI	4	06/06/2022	138.00	.00	138.00	06/09/2022
		714-613CM	MC CLEANING	1	06/01/2022	1,620.00-	.00	1,620.00-	06/09/2022
Total 341:						5,698.00	.00	5,698.00	
361	FIRST SUPPLY LLC MADI	13206905-00	MCDANIEL FAUCET REP	1	05/23/2022	605.17	.00	605.17	06/09/2022
Total 361:						605.17	.00	605.17	
372	FOX VALLEY TECH COLL	051622-7003	ZIETSMA - SCHOOL RES	1	05/16/2022	235.00	.00	235.00	06/09/2022
Total 372:						235.00	.00	235.00	
408	GRAINGER INC	9322222739	E1 HALOGEN BULB	1	05/23/2022	176.25	.00	176.25	06/09/2022
		9330776346	GRAINGER COMPARTME	1	06/01/2022	15.67	.00	15.67	06/09/2022
Total 408:						191.92	.00	191.92	
452	HYDRITE CHEMICAL	02579357	WATER CHEMICALS	1	05/18/2022	529.41	.00	529.41	06/09/2022
		02582119	WATER CHEMICALS	1	05/27/2022	592.17	.00	592.17	06/09/2022
Total 452:						1,121.58	.00	1,121.58	
476	JEFFERSON FIRE & SAF	IN140118	SCBA ANNUAL MAINTEN	1	04/18/2022	1,292.00	.00	1,292.00	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 476:						1,292.00	.00	1,292.00	
492	KAYSER AUTOMOTIVE G	709769	VEHICLE MAINT	1	05/25/2022	716.66	.00	716.66	06/09/2022
Total 492:						716.66	.00	716.66	
575	MADISON MET SEWERA	RC00000375	ADAPTIVE MGMT	1	12/01/2021	7,385.00	.00	7,385.00	06/09/2022
Total 575:						7,385.00	.00	7,385.00	
600	MAURER, JOSEPH	JM052422	HOTEL FOR CONFEREN	1	05/24/2022	406.00	.00	406.00	06/09/2022
Total 600:						406.00	.00	406.00	
613	MCFARLAND SCHOOL DI	053122	PARK DEPOSIT FEE REF	1	05/31/2022	200.00	.00	200.00	06/09/2022
Total 613:						200.00	.00	200.00	
621	MCFARLANE MANUFACT	WO56091	KABOTA REPAIR	1	04/28/2022	46.58	.00	46.58	06/09/2022
		WO56091	KABOTA REPAIR	2	04/28/2022	46.58	.00	46.58	06/09/2022
		WO56091	KABOTA REPAIR	3	04/28/2022	46.58	.00	46.58	06/09/2022
		WO56091	KABOTA REPAIR	4	04/28/2022	170.76	.00	170.76	06/09/2022
Total 621:						310.50	.00	310.50	
634	MENARDS - MONONA	31559	PARK SUPPLIES	1	06/02/2022	167.33	.00	167.33	06/09/2022
Total 634:						167.33	.00	167.33	
640	MGE	1700324512-	4820 MARSH RD--SOCCE	1	05/26/2022	161.39	.00	161.39	06/03/2022
		3800120935-	STREET LIGHTS	1	05/26/2022	33.33	.00	33.33	06/03/2022
		4900117592-	STREET LIGHTS	1	05/26/2022	24.65	.00	24.65	06/03/2022
		7400232719-	LIFT #5 GAS	1	05/26/2022	33.65	.00	33.65	06/03/2022
		8600015718-	LIFT #4 ELECT	1	05/27/2022	42.93	.00	42.93	06/09/2022
Total 640:						295.95	.00	295.95	
667	MINNESOTA LIFE INS CO	002832L-JUL	LIFE INSURANCE	1	06/01/2022	1,241.26	.00	1,241.26	06/09/2022
Total 667:						1,241.26	.00	1,241.26	
796	REGISTRATION FEE TRU	060822	REPLACEMENT TITLE	1	06/08/2022	164.50	.00	164.50	06/09/2022
		060922	TITLE FOR NEW CHIPPE	1	06/09/2022	164.50	.00	164.50	06/09/2022
Total 796:						329.00	.00	329.00	
797	REINDERS INC	2290323-00	PARK SUPPLIES	1	05/17/2022	50.00	.00	50.00	06/09/2022
		2290323-00	DISC GOLF	2	05/17/2022	866.25	.00	866.25	06/09/2022
		2290527-00	DISC GOLF FEED	1	05/24/2022	173.25	.00	173.25	06/09/2022
Total 797:						1,089.50	.00	1,089.50	
802	RENNERT'S FIRE EQUIP	45137	E1 REPAIRS	1	05/23/2022	1,135.44	.00	1,135.44	06/09/2022
		45177	E1 REPAIRS	1	06/01/2022	771.19	.00	771.19	06/09/2022
		45205	PUMP TESTING	1	06/03/2022	2,628.49	.00	2,628.49	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 802:						4,535.12	.00	4,535.12	
818	ROTO ROOTER SEWER	208928	SEWER CLEANING	1	05/19/2022	450.00	.00	450.00	06/09/2022
		208929	LIFTSTATION CLEANING	1	05/20/2022	4,075.00	.00	4,075.00	06/09/2022
Total 818:						4,525.00	.00	4,525.00	
879	SOUTH CENTRAL LIBRA	22-495	MEETING EXPENSE	1	05/25/2022	12.00	.00	12.00	06/09/2022
Total 879:						12.00	.00	12.00	
957	TOM'S AUTO CENTER IN	0054300	M7 MAINTENANCE	1	05/19/2022	601.70	.00	601.70	06/09/2022
		0054359	TRUCK REPAIR TRUCK 2	1	05/20/2022	22.28	.00	22.28	06/09/2022
		0054359	TRUCK REPAIR TRUCK 2	2	05/20/2022	6.08	.00	6.08	06/09/2022
		0054359	TRUCK REPAIR TRUCK 2	3	05/20/2022	6.08	.00	6.08	06/09/2022
		0054359	TRUCK REPAIR TRUCK 2	4	05/20/2022	6.07	.00	6.07	06/09/2022
Total 957:						642.21	.00	642.21	
992	US CELLULAR	0510341134	PD PHONE	1	05/22/2022	828.54	.00	828.54	06/09/2022
		0510341134	FD/EMS PHONE	2	05/22/2022	318.79	.00	318.79	06/09/2022
		0510341134	OUTREACH PHONE	3	05/22/2022	140.03	.00	140.03	06/09/2022
		0510341134	CABLE/COMMTECH PHO	4	05/22/2022	42.50	.00	42.50	06/09/2022
		0510341134	COMMDEV PHONE	5	05/22/2022	.62	.00	.62	06/09/2022
		0510341134	PW PHONE	6	05/22/2022	118.50	.00	118.50	06/09/2022
		0510341134	WATER PHONE	7	05/22/2022	118.50	.00	118.50	06/09/2022
		0510341134	SEWER PHONE	8	05/22/2022	118.50	.00	118.50	06/09/2022
Total 992:						1,685.98	.00	1,685.98	
1005	VANNGUARD UTILITY PA	9456	LOCATES WATER	1	06/01/2022	24.75	.00	24.75	06/09/2022
		9456	LOCATES SEWER	2	06/01/2022	24.75	.00	24.75	06/09/2022
Total 1005:						49.50	.00	49.50	
1015	VILLAGE OF MCFARLAN	053122	5541 HOLSCHER RD	1	05/31/2022	77.35	.00	77.35	06/09/2022
		053122	FLOWER CORNER	2	05/31/2022	65.83	.00	65.83	06/09/2022
		053122	LEWIS PARK	3	05/31/2022	201.42	.00	201.42	06/09/2022
		053122	MCDANIEL PARK	4	05/31/2022	267.39	.00	267.39	06/09/2022
		053122	MCDANIEL PARK BUBBL	5	05/31/2022	84.00	.00	84.00	06/09/2022
		053122	GAZEBO	6	05/31/2022	80.66	.00	80.66	06/09/2022
		053122	3234 COUNTY HWY AB	7	05/31/2022	129.02	.00	129.02	06/09/2022
		053122	DOG PARK	8	05/31/2022	179.83	.00	179.83	06/09/2022
		053122	LEWIS PARK ICE RINK	9	05/31/2022	26.00	.00	26.00	06/09/2022
		053122	6623 MEREDITH WAY	10	05/31/2022	5.60	.00	5.60	06/09/2022
Total 1015:						1,117.10	.00	1,117.10	
1019	BAKER TILLY VIRCHOW	BT2104375	IMPACT FEE STUDY - PS	1	05/25/2022	3,037.00	.00	3,037.00	06/09/2022
		BT2104375	VILLAGE AUDIT	2	05/25/2022	1,706.25	.00	1,706.25	06/09/2022
		BT2104375	VILLAGE AUDIT	3	05/25/2022	43.75	.00	43.75	06/09/2022
		BT2113215	UTILITY AUDIT WATER	1	05/31/2022	720.00	.00	720.00	06/09/2022
		BT2113215	UTILITY AUDIT SW	2	05/31/2022	720.00	.00	720.00	06/09/2022
		BT2113215	UTILITY AUDIT - STW	3	05/31/2022	360.00	.00	360.00	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1019:						6,587.00	.00	6,587.00	
1053	WI DEPT AG TRADE CON	115-0000026	WEIGHTS & MEASURES	1	05/31/2022	2,800.00	.00	2,800.00	06/09/2022
Total 1053:						2,800.00	.00	2,800.00	
1065	WI DNR - ENVIRONMENT	113341470-2	STORMWATER FEES	1	05/23/2022	1,000.00	.00	1,000.00	06/09/2022
Total 1065:						1,000.00	.00	1,000.00	
1085	WI RURAL WATER ASSN	4346	SAFETY TRAINING CONF	1	05/27/2022	74.12	.00	74.12	06/09/2022
		4346	SAFETY TRAINING CONF	2	05/27/2022	20.22	.00	20.22	06/09/2022
		4346	SAFETY TRAINING CONF	3	05/27/2022	20.22	.00	20.22	06/09/2022
		4346	SAFETY TRAINING CONF	4	05/27/2022	20.22	.00	20.22	06/09/2022
Total 1085:						134.78	.00	134.78	
1245	PROFESSIONAL PEST C	568976	PARKS PEST CONTROL	1	05/26/2022	69.00	.00	69.00	06/09/2022
Total 1245:						69.00	.00	69.00	
1246	TOTAL WATER TREATME	052722	MC SOFTNER SALT	1	05/27/2022	15.90	.00	15.90	06/09/2022
		052722	MC SOFTNER SALT	2	05/27/2022	4.34	.00	4.34	06/09/2022
		052722	MC SOFTNER SALT	3	05/27/2022	4.34	.00	4.34	06/09/2022
		052722	MC SOFTNER SALT	4	05/27/2022	4.34	.00	4.34	06/09/2022
Total 1246:						28.92	.00	28.92	
1256	BOUND TREE MEDICAL,	84539915	EMS - SUPPLIES	1	05/26/2022	9.99	.00	9.99	06/09/2022
		84543858	EMS - SUPPLIES	1	05/31/2022	15.80	.00	15.80	06/09/2022
Total 1256:						25.79	.00	25.79	
1264	BARNES INC	160660	MC LAWN APPLICATION	1	05/31/2022	12.42	.00	12.42	06/09/2022
		160660	MC LAWN APPLICATION	2	05/31/2022	12.42	.00	12.42	06/09/2022
		160660	MC LAWN APPLICATION	3	05/31/2022	12.42	.00	12.42	06/09/2022
		160660	MC LAWN APPLICATION	4	05/31/2022	45.56	.00	45.56	06/09/2022
		160664	PW SPRING APPLICATIO	1	05/31/2022	28.64	.00	28.64	06/09/2022
		160664	PW SPRING APPLICATIO	2	05/31/2022	28.64	.00	28.64	06/09/2022
		160664	PW SPRING APPLICATIO	3	05/31/2022	28.64	.00	28.64	06/09/2022
		160664	PW SPRING APPLICATIO	4	05/31/2022	84.64	.00	84.64	06/09/2022
		160664	BRUSH CURBSIDE ZONE	5	05/31/2022	1,457.80	.00	1,457.80	06/09/2022
		160664	BRUSH CURBSIDE ZONE	6	05/31/2022	1,457.80	.00	1,457.80	06/09/2022
Total 1264:						3,168.98	.00	3,168.98	
1358	EBI INC	211330	LIBRARY FURNITURE RE	1	05/05/2022	916.03	.00	916.03	06/09/2022
		211556	LIBRARY REUPHOLSTER	1	05/20/2022	2,480.77	.00	2,480.77	06/09/2022
Total 1358:						3,396.80	.00	3,396.80	
1390	HOTSYS CLEANING SYST	0142389-IN	HOTSYS REPAIR	1	05/27/2022	230.32	.00	230.32	06/09/2022
		0142389-IN	HOTSYS REPAIR	2	05/27/2022	62.81	.00	62.81	06/09/2022
		0142389-IN	HOTSYS REPAIR	3	05/27/2022	62.81	.00	62.81	06/09/2022
		0142389-IN	HOTSYS REPAIR	4	05/27/2022	62.81	.00	62.81	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 1390:						418.75	.00	418.75	
1462	TASC	IN2394348	FSA ADMIN FEE	1	05/17/2022	159.20	.00	159.20	06/09/2022
Total 1462:						159.20	.00	159.20	
1694	HEARTLAND LITHO	66241	VILLAGE ENVELOPES	1	05/27/2022	441.50	.00	441.50	06/09/2022
		66241	VILLAGE ENVELOPES	2	05/27/2022	26.49	.00	26.49	06/09/2022
		66241	VILLAGE ENVELOPES	3	05/27/2022	26.49	.00	26.49	06/09/2022
		66241	VILLAGE ENVELOPES	4	05/27/2022	26.49	.00	26.49	06/09/2022
		66241	VILLAGE ENVELOPES	5	05/27/2022	8.83	.00	8.83	06/09/2022
		66241	VILLAGE ENVELOPES	6	05/27/2022	176.60	.00	176.60	06/09/2022
		66241	VILLAGE ENVELOPES	7	05/27/2022	176.60	.00	176.60	06/09/2022
		66254	UTILITY BILLS	1	05/31/2022	80.43	.00	80.43	06/09/2022
		66254	UTILITY BILLS	2	05/31/2022	80.42	.00	80.42	06/09/2022
		66254	UTILITY BILLS	3	05/31/2022	80.42	.00	80.42	06/09/2022
Total 1694:						1,124.27	.00	1,124.27	
1709	VON BRIESEN & ROPER	392535	PERSONNEL ISSUES	1	05/24/2022	1,417.50	.00	1,417.50	06/09/2022
Total 1709:						1,417.50	.00	1,417.50	
1730	ACCURATE APPRAISAL L	3801	ASSESSMENT SVCS.	1	05/20/2022	6,150.00	.00	6,150.00	06/09/2022
Total 1730:						6,150.00	.00	6,150.00	
1738	STATE OF WI TREASURE	154-060122	MONTHLY COURT FEES -	1	06/01/2022	3,174.40	.00	3,174.40	06/09/2022
Total 1738:						3,174.40	.00	3,174.40	
1896	NAPA AUTO PARTS	837739	MOWER MAINTENANCE	1	05/24/2022	4.36	.00	4.36	06/09/2022
		837739	MOWER MAINTENANCE	2	05/24/2022	1.19	.00	1.19	06/09/2022
		837739	MOWER MAINTENANCE	3	05/24/2022	1.19	.00	1.19	06/09/2022
		837739	MOWER MAINTENANCE	4	05/24/2022	1.18	.00	1.18	06/09/2022
		837751	VEHICLE MAINTENANCE	1	05/24/2022	7.35	.00	7.35	06/09/2022
		837751	VEHICLE MAINTENANCE	2	05/24/2022	7.35	.00	7.35	06/09/2022
		837751	VEHICLE MAINTENANCE	3	05/24/2022	7.35	.00	7.35	06/09/2022
		837751	VEHICLE MAINTENANCE	4	05/24/2022	26.98	.00	26.98	06/09/2022
		837935	MOWER MAINTENANE	1	05/25/2022	4.35	.00	4.35	06/09/2022
		837935	MOWER MAINTENANE	2	05/25/2022	1.19	.00	1.19	06/09/2022
		837935	MOWER MAINTENANE	3	05/25/2022	1.19	.00	1.19	06/09/2022
		837935	MOWER MAINTENANE	4	05/25/2022	1.19	.00	1.19	06/09/2022
		838683	VEHICLE MAINTENANCE	1	05/31/2022	53.02	.00	53.02	06/09/2022
		838683	VEHICLE MAINTENANCE	2	05/31/2022	14.46	.00	14.46	06/09/2022
		838683	VEHICLE MAINTENANCE	3	05/31/2022	14.46	.00	14.46	06/09/2022
		838683	VEHICLE MAINTENANCE	4	05/31/2022	14.46	.00	14.46	06/09/2022
		839312	M2 MAINTENANCE	1	06/03/2022	390.57	.00	390.57	06/09/2022
Total 1896:						551.84	.00	551.84	
1904	HUMPHREY SERVICE PA	1272674	VEHICLE MAINTENANCE	1	05/20/2022	173.68	.00	173.68	06/09/2022
		1273297	VEHICLE MAINTENANCE	1	05/27/2022	4.30	.00	4.30	06/09/2022
Total 1904:						177.98	.00	177.98	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
1909	CATERPILLAR FINANCIA	32443389	LOADER LEASE	1	05/23/2022	759.66	.00	759.66	06/09/2022
		32443389	LOADER LEASE	2	05/23/2022	253.23	.00	253.23	06/09/2022
		32443389	LOADER LEASE	3	05/23/2022	253.23	.00	253.23	06/09/2022
		32443389	LOADER LEASE	4	05/23/2022	253.23	.00	253.23	06/09/2022
Total 1909:						1,519.35	.00	1,519.35	
1910	ZURBUCHEN OIL INC	260689	DYED DIESEL FUEL	1	06/01/2022	1,173.55	.00	1,173.55	06/09/2022
Total 1910:						1,173.55	.00	1,173.55	
1921	FRONTIER	052222	LIBRARY PHONE	1	05/22/2022	72.00	.00	72.00	06/09/2022
Total 1921:						72.00	.00	72.00	
1941	MIDWEST TRAILER SALE	1111514-00	PW SHOP SUPPLIES	1	06/01/2022	54.46	.00	54.46	06/09/2022
		1111514-00	PW SHOP SUPPLIES	2	06/01/2022	14.85	.00	14.85	06/09/2022
		1111514-00	PW SHOP SUPPLIES	3	06/01/2022	14.85	.00	14.85	06/09/2022
		1111514-00	PW SHOP SUPPLIES	4	06/01/2022	14.86	.00	14.86	06/09/2022
Total 1941:						99.02	.00	99.02	
1955	FILE 13 E-WASTE SOLUTI	46683	ELECTRONIC DISPOSAL	1	04/27/2022	100.00	.00	100.00	06/03/2022
		46683	ELECTRONIC DISPOSAL	2	04/27/2022	100.00	.00	100.00	06/03/2022
		46683	ELECTRONIC DISPOSAL	3	04/27/2022	100.00	.00	100.00	06/03/2022
		46683	ELECTRONIC DISPOSAL	4	04/27/2022	100.00	.00	100.00	06/03/2022
		46683	ELECTRONIC DISPOSAL	5	04/27/2022	183.85	.00	183.85	06/03/2022
Total 1955:						583.85	.00	583.85	
1978	COX, HEIDI	HC051921	MEETING MILEAGE	1	05/19/2021	19.54	.00	19.54	06/09/2022
		HC051921	TRAINING MEALS	2	05/19/2021	47.30	.00	47.30	06/09/2022
Total 1978:						66.84	.00	66.84	
1981	TRITECH SOFTWARE SY	354494	CENTRAL SQUARE	1	05/16/2022	1,418.16	.00	1,418.16	06/09/2022
Total 1981:						1,418.16	.00	1,418.16	
1989	CORPORATE BUSINESS	31702323	COPIER LEASE	1	05/24/2022	72.55	.00	72.55	06/03/2022
		31702323	COPIER LEASE	2	05/24/2022	19.77	.00	19.77	06/03/2022
		31702323	COPIER LEASE	3	05/24/2022	19.77	.00	19.77	06/03/2022
		31702323	COPIER LEASE	4	05/24/2022	19.77	.00	19.77	06/03/2022
		31714442	COPIER LEASE	1	05/26/2022	79.68	.00	79.68	06/09/2022
Total 1989:						211.54	.00	211.54	
2024	BURRIS EQUIPMENT	PS3008349-	TURF MOWER #2	1	06/02/2022	726.79	.00	726.79	06/09/2022
		PS3008349-	TURF MOWER #2	2	06/02/2022	198.21	.00	198.21	06/09/2022
		PS3008349-	TURF MOWER #2	3	06/02/2022	198.21	.00	198.21	06/09/2022
		PS3008349-	TURF MOWER #2	4	06/02/2022	198.21	.00	198.21	06/09/2022
		PS3008506-	TURF MOWER #1	1	05/23/2022	517.91	.00	517.91	06/09/2022
		PS3008506-	TURF MOWER #1	2	05/23/2022	141.25	.00	141.25	06/09/2022
		PS3008506-	TURF MOWER #1	3	05/23/2022	141.25	.00	141.25	06/09/2022
		PS3008506-	TURF MOWER #1	4	05/23/2022	141.25	.00	141.25	06/09/2022
		PS3008674-	TURF MOWER #10	1	06/01/2022	31.74	.00	31.74	06/09/2022
		PS3008674-	TURF MOWER #10	2	06/01/2022	8.65	.00	8.65	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		PS3008674-	TURF MOWER #10	3	06/01/2022	8.66	.00	8.66	06/09/2022
		PS3008674-	TURF MOWER #10	4	06/01/2022	8.65	.00	8.65	06/09/2022
		PS3008730-	TURF MOWER #10	1	06/03/2022	15.01	.00	15.01	06/09/2022
		PS3008730-	TURF MOWER #10	2	06/03/2022	15.01	.00	15.01	06/09/2022
		PS3008730-	TURF MOWER #10	3	06/03/2022	15.01	.00	15.01	06/09/2022
		PS3008730-	TURF MOWER #10	4	06/03/2022	55.05	.00	55.05	06/09/2022
Total 2024:						2,420.86	.00	2,420.86	
2042	THOMSON REUTERS	846475641	WEST INFORMATION CH	1	06/01/2022	195.26	.00	195.26	06/09/2022
Total 2042:						195.26	.00	195.26	
2058	MICROMARKETING LLC	888161	AUDIO BOOKS	1	05/12/2022	139.99	.00	139.99	06/09/2022
Total 2058:						139.99	.00	139.99	
2066	PELLITTERI WASTE SYS	2857431	TRASH SERVICE	1	05/31/2022	22,556.15	.00	22,556.15	06/03/2022
		2857431	RECYCLING SERVICE	2	05/31/2022	14,959.70	.00	14,959.70	06/03/2022
		2857431	ADMIN SHRED	3	05/31/2022	53.78	.00	53.78	06/03/2022
		2857431	PD SHRED	4	05/31/2022	53.78	.00	53.78	06/03/2022
		2857431	FIRE/EMS SHRED	5	05/31/2022	53.77	.00	53.77	06/03/2022
Total 2066:						37,677.18	.00	37,677.18	
2070	KKS PROPERTY	2022-6	COMMON AREA MAINT. F	1	06/01/2022	400.00	.00	400.00	06/09/2022
Total 2070:						400.00	.00	400.00	
2082	NASSCO INC	6161960	PARK SUPPLIES	1	05/19/2022	433.91	.00	433.91	06/09/2022
		6161960	PW SUPPLIES	2	05/19/2022	238.66	.00	238.66	06/09/2022
		6161960	PW SUPPLIES	3	05/19/2022	65.09	.00	65.09	06/09/2022
		6161960	PW SUPPLIES	4	05/19/2022	65.09	.00	65.09	06/09/2022
		6161960	PW SUPPLIES	5	05/19/2022	65.09	.00	65.09	06/09/2022
		6164480	CLEANING SUPPLIES	1	05/26/2022	155.40	.00	155.40	06/09/2022
Total 2082:						1,023.24	.00	1,023.24	
2100	WAUKESHA COUNTY TE	S0771474	PROPERTY & EVIDENCE	1	05/26/2022	900.00	.00	900.00	06/09/2022
Total 2100:						900.00	.00	900.00	
2121	LAKESIDE INTERNATION	8236127P	PW SHOP SUPPLIES	1	12/09/2021	72.27	.00	72.27	06/09/2022
		8236127P	PW SHOP SUPPLIES	2	12/09/2021	19.71	.00	19.71	06/09/2022
		8236127P	PW SHOP SUPPLIES	3	12/09/2021	19.71	.00	19.71	06/09/2022
		8236127P	PW SHOP SUPPLIES	4	12/09/2021	19.71	.00	19.71	06/09/2022
		8246918P	SHOP SUPPLIES	1	05/23/2022	85.49	.00	85.49	06/09/2022
		8246918P	SHOP SUPPLIES	2	05/23/2022	23.31	.00	23.31	06/09/2022
		8246918P	SHOP SUPPLIES	3	05/23/2022	23.31	.00	23.31	06/09/2022
		8246918P	SHOP SUPPLIES	4	05/23/2022	23.31	.00	23.31	06/09/2022
Total 2121:						286.82	.00	286.82	
2215	WINTER EQUIPMENT CO	IV50994	UNIVERSAL GUARD TRK	1	02/07/2022	183.36	.00	183.36	06/09/2022
		IV50994	UNIVERSAL GUARD TRK	2	02/07/2022	50.01	.00	50.01	06/09/2022
		IV50994	UNIVERSAL GUARD TRK	3	02/07/2022	50.01	.00	50.01	06/09/2022
		IV50994	UNIVERSAL GUARD TRK	4	02/07/2022	50.01	.00	50.01	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
	Total 2215:					333.39	.00	333.39	
2237	MADISON COLLEGE	182100	NREMT PRACTICAL	1	05/25/2022	150.00	.00	150.00	06/09/2022
	Total 2237:					150.00	.00	150.00	
2245	CGC, INC	62103	PUBLIC WORKS CENTER	1	06/07/2022	542.19	.00	542.19	06/09/2022
	Total 2245:					542.19	.00	542.19	
2250	ANNEN, STEVE	053122	BOARD OF REVIEW	1	05/31/2022	40.00	.00	40.00	06/09/2022
	Total 2250:					40.00	.00	40.00	
2251	STRELOW, CLIFFORD	053122	BOR PER DIEM	1	05/31/2022	40.00	.00	40.00	06/09/2022
	Total 2251:					40.00	.00	40.00	
9140	TRITECH FORENSICS IN	581000	EVIDENCE SUPPLIES	1	01/03/2022	200.99	.00	.00	Multiple
		581000	EVIDENCE SUPPLIES	2	01/03/2022	200.99-			
		664563	EVIDENCE//INVESTIGATI	1	05/19/2022	235.15	.00	235.15	
		664566	EVIDENCE//INVESTIGATI	1	05/19/2022	73.90	.00	73.90	
		668117	EVIDENCE//INVESTIGATI	1	05/25/2022	360.85	.00	360.85	
		668397	EVIDENCE//INVESTIGATI	1	05/26/2022	93.00	.00	93.00	06/09/2022
	Total 9140:					762.90	.00	762.90	
11014	DEERFIELD PISTOL & AR	98419	WALLACE - UNIFORM AL	1	05/22/2022	49.95	.00	49.95	06/09/2022
	Total 11014:					49.95	.00	49.95	
14058	STEINIG TAL KENNEL LL	1645	K9 ITEMS	1	05/20/2022	50.00	.00	50.00	06/09/2022
	Total 14058:					50.00	.00	50.00	
16257	CORPORATE BUSINESS	320596	COPIER CHARGES	1	06/01/2022	373.32	.00	373.32	06/09/2022
		320596	COPIER CHARGES	2	06/01/2022	74.66	.00	74.66	06/09/2022
		320596	COPIER CHARGES	3	06/01/2022	74.66	.00	74.66	06/09/2022
		320596	COPIER CHARGES	4	06/01/2022	74.66	.00	74.66	06/09/2022
		320596	COPIER CHARGES	5	06/01/2022	74.66	.00	74.66	06/09/2022
		320596	COPIER CHARGES	6	06/01/2022	74.67	.00	74.67	06/09/2022
		320924	COPIER LEASE	1	06/07/2022	91.01	.00	91.01	06/09/2022
	Total 16257:					837.64	.00	837.64	
16386	BEAR GRAPHICS	0895585	ELECTION SUPPLIES	1	05/25/2022	643.50	.00	643.50	06/09/2022
		0895590	ELECTION SUPPLIES	1	05/25/2022	297.47	.00	297.47	06/09/2022
		0895591	ELECTION SUPPLIES	1	05/25/2022	228.30	.00	228.30	06/09/2022
	Total 16386:					1,169.27	.00	1,169.27	
16489	ZIETSMA, JOEL	JZ052522	UNIFORM ALLOW - ZIETS	1	05/25/2022	219.40	.00	219.40	06/09/2022
		JZ052522	TRAINING MEAL	2	05/25/2022	25.00	.00	25.00	06/09/2022
	Total 16489:					244.40	.00	244.40	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
16530	JERRY'S TRANSMISSION	0038284	VEHICLE MAINTENANCE	1	05/24/2022	594.52	.00	594.52	06/09/2022
Total 16530:						594.52	.00	594.52	
16535	CHIN, DAN	053122	BOR PER DIEM & TRAINI	1	05/31/2022	80.00	.00	80.00	06/09/2022
Total 16535:						80.00	.00	80.00	
16585	MALY, KELLY	053122	BOARD OF REVIEW AND	1	05/31/2022	80.00	.00	80.00	06/09/2022
Total 16585:						80.00	.00	80.00	
16640	TOP PACK DEFENSE LLC	8352	CLOTHING ALLOWANCE	1	05/20/2022	11.99	.00	11.99	06/09/2022
		8353	UNIFORM ALLOWANCE D	1	05/20/2022	138.70	.00	138.70	06/09/2022
Total 16640:						150.69	.00	150.69	
16655	WI DEPT OF TRANSPORT	395-0000263	EXCHANGE ST PRELIMIN	1	06/01/2022	28.49	.00	28.49	06/09/2022
Total 16655:						28.49	.00	28.49	
16680	CARDMEMBER SERVICE	MSB051922	SCHUENKE	1	05/19/2022	570.26	.00	570.26	06/03/2022
		MSB051922	MARKHAM	2	05/19/2022	496.59	.00	496.59	06/03/2022
		MSB051922	ENGLER	3	05/19/2022	408.09	.00	408.09	06/03/2022
		MSB051922	DENNIS	4	05/19/2022	1,120.53	.00	1,120.53	06/03/2022
		MSB051922	LAWRENCE	5	05/19/2022	168.06	.00	168.06	06/03/2022
		MSB051922	HEASTY	6	05/19/2022	445.10	.00	445.10	06/03/2022
		MSB051922	IGL	7	05/19/2022	176.68	.00	176.68	06/03/2022
		MSB051922	LARSON	8	05/19/2022	510.69	.00	510.69	06/03/2022
		MSB051922	MILLER	9	05/19/2022	465.02	.00	465.02	06/03/2022
		MSB051922	J REITER	10	05/19/2022	12.41	.00	12.41	06/03/2022
		MSB051922	BREMER	11	05/19/2022	793.98	.00	793.98	06/03/2022
		MSB051922	B WALLACE	12	05/19/2022	526.41	.00	526.41	06/03/2022
		MSB051922	IRWIN	13	05/19/2022	49.60	.00	49.60	06/03/2022
		MSB051922	MAURER	14	05/19/2022	224.67	.00	224.67	06/03/2022
		MSB051922	SUETTINGER	15	05/19/2022	1,138.51	.00	1,138.51	06/03/2022
		MSB051922	REIMER	16	05/19/2022	902.95	.00	902.95	06/03/2022
		MSB051922	DAY	17	05/19/2022	66.10	.00	66.10	06/03/2022
		MSB051922	JOB	18	05/19/2022	882.18	.00	882.18	06/03/2022
		MSB051922	ANDERSEN	19	05/19/2022	1,915.53	.00	1,915.53	06/03/2022
		MSB051922	HESSLING	20	05/19/2022	1,081.00	.00	1,081.00	06/03/2022
		MSB051922	KENT	21	05/19/2022	55.90	.00	55.90	06/03/2022
		MSB051922	COX	22	05/19/2022	628.40	.00	628.40	06/03/2022
		MSB051922	T REITER	23	05/19/2022	620.00	.00	620.00	06/03/2022
		MSB051922	SEYMOUR	24	05/19/2022	29.98	.00	29.98	06/03/2022
		MSB051922	D WALLACE	25	05/19/2022	573.81	.00	573.81	06/03/2022
Total 16680:						13,862.45	.00	13,862.45	
16712	LIFE-ASSIST, INC	1211845	EMS MEDICAL SUPPLIES	1	05/25/2022	105.25	.00	105.25	06/09/2022
		1213136	EMS MEDICAL SUPPLIES	1	05/27/2022	3.69	.00	3.69	06/09/2022
Total 16712:						108.94	.00	108.94	
16747	WISCONSIN PRINTING	22008	NEWSLETTER	1	05/19/2022	763.45	.00	763.45	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 16747:						763.45	.00	763.45	
16782	MADISON EMERGENCY	INV1214	MEDICAL DIRECTION JU	1	05/31/2022	700.00	.00	700.00	06/09/2022
Total 16782:						700.00	.00	700.00	
16829	REUTER, WHITISH & EVA	70062	PROSECUTIONS	1	05/24/2022	64.20	.00	64.20	06/09/2022
		70063	PARKWOOD CONDOS- L	1	05/24/2022	229.50	.00	229.50	06/09/2022
		70064	GENERAL LEGAL	1	05/24/2022	3,644.70	.00	3,644.70	06/09/2022
		70064	GENERAL LEGAL	2	05/24/2022	1,872.00	.00	1,872.00	06/09/2022
		70064	GENERAL LEGAL	3	05/24/2022	1,072.00	.00	1,072.00	06/09/2022
		70064	GENERAL LEGAL	4	05/24/2022	208.00	.00	208.00	06/09/2022
		70064	GENERAL LEGAL	5	05/24/2022	352.00	.00	352.00	06/09/2022
		70064	GENERAL LEGAL	6	05/24/2022	224.00	.00	224.00	06/09/2022
		70065	PROSECUTIONS	1	05/24/2022	1,454.50	.00	1,454.50	06/09/2022
		70069	WAUBESA SHORES (NE	1	05/24/2022	204.00	.00	204.00	06/09/2022
		70074	5979 SIGGELKOW - URS	1	05/24/2022	459.00	.00	459.00	06/09/2022
		70075	4313 LLC ESCROW	1	05/24/2022	51.00	.00	51.00	06/09/2022
		70077	WAUBESA VILLAGE - TID	1	05/24/2022	25.50	.00	25.50	06/09/2022
		70081	PROSECUTIONS	1	05/24/2022	209.00	.00	209.00	06/09/2022
		70082	PROSECUTIONS	1	05/24/2022	80.00	.00	80.00	06/09/2022
		70083	KWIK TRIP ESCROW	1	05/24/2022	102.00	.00	102.00	06/09/2022
Total 16829:						10,251.40	.00	10,251.40	
16911	SKAALLEN VILLAGE	052422	MMSD SALT SAVER PRO	1	05/24/2022	200.00	.00	200.00	06/09/2022
		052422-2	MMSD SALT SAVER PRO	1	05/24/2022	200.00	.00	200.00	06/09/2022
		052422-3	MMSD SALT SAVER PRO	1	05/24/2022	200.00	.00	200.00	06/09/2022
		053122	REFUND OVERPAYMENT	1	05/31/2022	107.29	.00	107.29	06/09/2022
Total 16911:						707.29	.00	707.29	
17084	AMAZON CAPITAL SERVI	11MR-XVMQ	DVDS & CDS	1	05/27/2022	43.86	.00	43.86	06/09/2022
		144L-LP6R-3	DVDS & CDS	1	05/22/2022	24.49	.00	24.49	06/09/2022
		144L-LP6R-	PROGRAM SUPPLIES	1	05/22/2022	64.61	.00	64.61	06/09/2022
		1699-9KHQ-	DVDS & CDS	1	05/23/2022	44.92	.00	44.92	06/09/2022
		17MM-D9FQ-	DVDS & CDS	1	05/30/2022	13.98	.00	13.98	06/09/2022
		17T4-9CR4-9	PARKS MOWER MAINT	1	06/03/2022	12.75	.00	12.75	06/09/2022
		17T4-9CR4-9	PARKS MOWER MAINT	2	06/03/2022	12.75	.00	12.75	06/09/2022
		17T4-9CR4-9	PARKS MOWER MAINT	3	06/03/2022	12.75	.00	12.75	06/09/2022
		17T4-9CR4-9	PARKS MOWER MAINT	4	06/03/2022	46.75	.00	46.75	06/09/2022
		1DR3-YN9H-	COMPUTER SUPPLIES	1	05/20/2022	286.06	.00	286.06	06/09/2022
		1JJ3-XL6F-1	DVDS & CDS	1	05/25/2022	63.88	.00	63.88	06/09/2022
		1JTN-RFQV-	DVDS & CDS	1	05/22/2022	19.96	.00	19.96	06/09/2022
		1KD4-Q1K9-	DVDS & CDS	1	05/30/2022	10.97	.00	10.97	06/09/2022
		1Q4L-FYHH-	COMPUTER SUPPLIES	1	06/02/2022	33.99	.00	33.99	06/09/2022
		1QJ7-6KMT-	DVDS & CDS	1	05/27/2022	22.78	.00	22.78	06/09/2022
		1QJW-RTDL-	PARKS SUPPLIES	1	05/19/2022	12.98	.00	12.98	06/09/2022
		1T13-YNWH-	PARKS SUPPLIES	1	06/02/2022	223.24-	.00	223.24-	06/09/2022
		1T7K-6YTV-	CREDIT	1	05/27/2022	.82-	.00	.82-	06/09/2022
		1VKD-3G1L-	PARKS MOWER MAINT	1	06/01/2022	114.13	.00	114.13	06/09/2022
		1VKD-3G1L-	PARKS MOWER MAINT	2	06/01/2022	31.13	.00	31.13	06/09/2022
		1VKD-3G1L-	PARKS MOWER MAINT	3	06/01/2022	31.12	.00	31.12	06/09/2022
		1VKD-3G1L-	PARKS MOWER MAINT	4	06/01/2022	31.12	.00	31.12	06/09/2022
		1X9X-KVDN-	PARKS SUPPLIES	1	05/23/2022	241.35	.00	241.35	06/09/2022
		1XF3-FVLY--	PW SHOP SUPPLIES	1	05/27/2022	77.00	.00	77.00	06/09/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		1XF3-FVLY--	PW SHOP SUPPLIES	2	05/27/2022	21.00	.00	21.00	06/09/2022
		1XF3-FVLY--	PW SHOP SUPPLIES	3	05/27/2022	21.00	.00	21.00	06/09/2022
		1XF3-FVLY--	PW SHOP SUPPLIES	4	05/27/2022	20.99	.00	20.99	06/09/2022
		1YGW-CRCL	PROGRAM SUPPLIES	1	06/03/2022	148.85	.00	148.85	06/09/2022
Total 17084:						1,241.11	.00	1,241.11	
17097	BLACK STONE PUBLISHI	2045818	AUDIO BOOKS	1	05/27/2022	40.54	.00	40.54	06/09/2022
Total 17097:						40.54	.00	40.54	
17123	MCFARLAND GARDEN C	060822	REIMBURSE MCF GARD	1	06/08/2022	323.28	.00	323.28	06/09/2022
Total 17123:						323.28	.00	323.28	
17140	US BANK VOYAGER FLE	8694160992	PD FUEL	1	06/01/2022	4,046.93	.00	4,046.93	06/03/2022
		8694160992	FIRE/EMS FUEL	2	06/01/2022	2,599.04	.00	2,599.04	06/03/2022
		8694160992	PARKS FUEL	3	06/01/2022	257.55	.00	257.55	06/03/2022
		8694160992	PW FUEL	4	06/01/2022	964.05	.00	964.05	06/03/2022
		8694160992	PW FUEL	5	06/01/2022	87.64	.00	87.64	06/03/2022
		8694160992	PW FUEL	6	06/01/2022	175.28	.00	175.28	06/03/2022
		8694160992	PW FUEL	7	06/01/2022	175.28	.00	175.28	06/03/2022
		8694160992	PW FUEL	8	06/01/2022	87.64	.00	87.64	06/03/2022
		8694160992	PW FUEL	9	06/01/2022	262.92	.00	262.92	06/03/2022
Total 17140:						8,656.33	.00	8,656.33	
17187	B&H PHOTO	202260336	PRODUCTION EQUIPME	1	05/19/2022	1,267.79	.00	1,267.79	06/09/2022
		202452593	ND FILTERS	1	05/25/2022	56.25	.00	56.25	06/09/2022
		202596281	ND FILTERS	1	05/31/2022	56.25-	.00	56.25-	06/09/2022
Total 17187:						1,267.79	.00	1,267.79	
17232	APG OF SOUTHERN WIS	24777-0522	EMPLOYMENT ADVERTI	1	05/31/2022	89.60	.00	89.60	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	2	05/31/2022	2.01	.00	2.01	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	3	05/31/2022	106.61	.00	106.61	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	4	05/31/2022	28.20	.00	28.20	06/09/2022
		24777-0522	OUTLOOK PRINTING	5	05/31/2022	146.25	.00	146.25	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	6	05/31/2022	8.56	.00	8.56	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	7	05/31/2022	7.86	.00	7.86	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	8	05/31/2022	7.28	.00	7.28	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	9	05/31/2022	52.40	.00	52.40	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	10	05/31/2022	64.88	.00	64.88	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	11	05/31/2022	14.25	.00	14.25	06/09/2022
		24777-0522	OUTLOOK PRINTING	12	05/31/2022	14.62	.00	14.62	06/09/2022
		24777-0522	OUTLOOK PRINTING	13	05/31/2022	14.63	.00	14.63	06/09/2022
		24777-0522	OUTLOOK PRINTING	14	05/31/2022	58.50	.00	58.50	06/09/2022
		24777-0522	OUTLOOK PRINTING	15	05/31/2022	58.50	.00	58.50	06/09/2022
		24777-0522	EASTSIDE SURVEY AD	16	05/31/2022	214.00	.00	214.00	06/09/2022
		24777-0522	EMPLOYMENT ADVERTI	17	05/31/2022	43.35	.00	43.35	06/09/2022
		28886-0522	PLAN PUB HEAR - 2022-1	1	05/31/2022	65.96	.00	65.96	06/09/2022
		28886-0522	NOXIOUS WEED NOTICE	2	05/31/2022	24.81	.00	24.81	06/09/2022
		28886-0522	VILLAGE BOARD MINUTE	3	05/31/2022	198.05	.00	198.05	06/09/2022
Total 17232:						1,220.32	.00	1,220.32	
17318	TDS	052222-PW	PW PHONE/INTERNET/T	1	05/22/2022	309.16	.00	309.16	05/26/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
		052222-PW	PW PHONE/INTERNET/T	2	05/22/2022	84.31	.00	84.31	05/26/2022
		052222-PW	PW PHONE/INTERNET/T	3	05/22/2022	84.31	.00	84.31	05/26/2022
		052222-PW	PW PHONE/INTERNET/T	4	05/22/2022	84.31	.00	84.31	05/26/2022
		052222-VOM	COMMDEV PHONE/INTE	1	05/22/2022	166.26	.00	166.26	05/26/2022
		052222-VOM	COMM&TECH TV/PHONE	2	05/22/2022	167.56	.00	167.56	05/26/2022
		052222-VOM	COURT PHONE/INTERNE	3	05/22/2022	86.02	.00	86.02	05/26/2022
		052222-VOM	FACILITIES PHONE	4	05/22/2022	101.94	.00	101.94	05/26/2022
		052222-VOM	FIRE/EMS TV/INTERNET/	5	05/22/2022	437.56	.00	437.56	05/26/2022
		052222-VOM	LIBRARY INTERNET/PHO	6	05/22/2022	249.28	.00	249.28	05/26/2022
		052222-VOM	OUTREACH INTERNET	7	05/22/2022	41.00	.00	41.00	05/26/2022
		052222-VOM	OUTREACH PHONE	8	05/22/2022	115.24	.00	115.24	05/26/2022
		052222-VOM	ADMIN PHONE/INTERNE	9	05/22/2022	252.84	.00	252.84	05/26/2022
		052222-VOM	PD TV/INTERNET/PHONE	10	05/22/2022	870.81	.00	870.81	05/26/2022
Total 17318:						3,050.60	.00	3,050.60	
17320	PARKITECTURE & PLANN	6-21.045	COMMUNITY PARK PHAS	1	06/03/2022	3,146.80	.00	3,146.80	06/09/2022
Total 17320:						3,146.80	.00	3,146.80	
17347	LODHOLZ, KEVIN	053122	BOARD OF REVIEW	1	05/31/2022	40.00	.00	40.00	06/09/2022
Total 17347:						40.00	.00	40.00	
17352	BRAY ASSOCIATES ARC	3488-24	PUBLIC SAFETY CENTER	1	05/07/2022	12,140.00	.00	12,140.00	06/09/2022
		3488-25	PUBLIC SAFETY CENTER	1	06/02/2022	12,140.00	.00	12,140.00	06/09/2022
Total 17352:						24,280.00	.00	24,280.00	
17362	ELEVITY	IN13752100	COURT	1	05/15/2022	82.21	.00	82.21	06/09/2022
		IN13752100	SERVER & BACKUP	2	05/15/2022	618.95	.00	618.95	06/09/2022
		IN13752100	SERVER & BACKUP	3	05/15/2022	1,671.84	.00	1,671.84	06/09/2022
		IN13752100	SERVER & BACKUP	4	05/15/2022	619.32	.00	619.32	06/09/2022
		IN13752100	FAMILY FESTIVAL	5	05/15/2022	27.40	.00	27.40	06/09/2022
		IN13752100	EM MGT	6	05/15/2022	27.40	.00	27.40	06/09/2022
		IN13752100	STORMWATER	7	05/15/2022	44.68	.00	44.68	06/09/2022
		IN13752100	SERVER & BACKUP	8	05/15/2022	619.32	.00	619.32	06/09/2022
		IN13752100	SEWER	9	05/15/2022	44.79	.00	44.79	06/09/2022
		IN13752100	PUBLIC WORKS	10	05/15/2022	112.10	.00	112.10	06/09/2022
		IN13752100	COMM DEV	11	05/15/2022	82.21	.00	82.21	06/09/2022
		IN13752100	OUTREACH	12	05/15/2022	109.71	.00	109.71	06/09/2022
		IN13752100	FIRE/EMS	13	05/15/2022	360.38	.00	360.38	06/09/2022
		IN13752100	POLICE	14	05/15/2022	845.47	.00	845.47	06/09/2022
		IN13752100	GEN ADMIN	15	05/15/2022	328.87	.00	328.87	06/09/2022
		IN13752100	WATER	16	05/15/2022	44.79	.00	44.79	06/09/2022
		IN13752100	SERVER & BACKUP	17	05/15/2022	185.76	.00	185.76	06/09/2022
		IN13764316	NETWORK SUPPORT	1	05/27/2022	882.20	.00	882.20	06/09/2022
Total 17362:						6,707.40	.00	6,707.40	
17428	IGL, LEE	LI052622	WATER CERTIFICAION	1	05/26/2022	382.41	.00	382.41	06/09/2022
		LI052622	WATER CERTIFICAION	2	05/26/2022	50.00	.00	50.00	06/09/2022
		LI052622	WATER CERTIFICAION	3	05/26/2022	50.00	.00	50.00	06/09/2022
		LI052622	WATER CERTIFICAION	4	05/26/2022	50.00	.00	50.00	06/09/2022
Total 17428:						532.41	.00	532.41	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
17429	GREEN BAY PIPE & TV	3243	SEWER TELEVISIONING AND	1	05/31/2022	47,826.45	.00	47,826.45	06/09/2022
Total 17429:						47,826.45	.00	47,826.45	
17488	DOG WASTE DEPOT	488552	DOG WASTE BAGS	1	06/07/2022	1,058.40	.00	1,058.40	06/09/2022
Total 17488:						1,058.40	.00	1,058.40	
17500	NEUPERT, SUZANNE	053122	BOCCE BALL DEPOSIT R	1	05/31/2022	200.00	.00	200.00	06/09/2022
Total 17500:						200.00	.00	200.00	
17528	HGA	229416	PUBLIC SAFETY CENTER	1	06/03/2022	833.75	.00	833.75	06/09/2022
Total 17528:						833.75	.00	833.75	
17569	MCFARLAND ACE HARD	005104/1	VEHICLE MAINTENANCE	1	05/20/2022	8.58	.00	8.58	06/09/2022
		005104/1	VEHICLE MAINTENANCE	2	05/20/2022	2.34	.00	2.34	06/09/2022
		005104/1	VEHICLE MAINTENANCE	3	05/20/2022	2.34	.00	2.34	06/09/2022
		005104/1	VEHICLE MAINTENANCE	4	05/20/2022	2.34	.00	2.34	06/09/2022
		005109/1	PW SHOP SUPPLIES	1	05/20/2022	1.75	.00	1.75	06/09/2022
		005109/1	PW SHOP SUPPLIES	2	05/20/2022	1.75	.00	1.75	06/09/2022
		005109/1	PW SHOP SUPPLIES	3	05/20/2022	1.75	.00	1.75	06/09/2022
		005109/1	PW SHOP SUPPLIES	4	05/20/2022	6.43	.00	6.43	06/09/2022
		005148/1	PW SHOP SUPPLIES	1	05/24/2022	1.35	.00	1.35	06/09/2022
		005148/1	PW SHOP SUPPLIES	2	05/24/2022	1.35	.00	1.35	06/09/2022
		005148/1	PW SHOP SUPPLIES	3	05/24/2022	1.35	.00	1.35	06/09/2022
		005148/1	PW SHOP SUPPLIES	4	05/24/2022	4.94	.00	4.94	06/09/2022
		005153/1	PARK SUPPLIES	1	05/24/2022	53.98	.00	53.98	06/09/2022
		005159/1	PARK SUPPLIES	1	05/25/2022	53.98	.00	53.98	06/09/2022
		005184/1	STAPLE	1	05/27/2022	4.49	.00	4.49	06/09/2022
		005187/1	PARK SUPPLIES	1	05/27/2022	13.00	.00	13.00	06/09/2022
		005189/1	TRUFUEL	1	05/27/2022	61.17	.00	61.17	06/09/2022
		005190/1	PARK SUPPLIES	1	05/27/2022	2.00	.00	2.00	06/09/2022
		005229/1	PW SHOP SUPPLIES	1	06/01/2022	3.70	.00	3.70	06/09/2022
		005229/1	PW SHOP SUPPLIES	2	06/01/2022	3.71	.00	3.71	06/09/2022
		005229/1	PW SHOP SUPPLIES	3	06/01/2022	3.71	.00	3.71	06/09/2022
		005229/1	PW SHOP SUPPLIES	4	06/01/2022	13.60	.00	13.60	06/09/2022
		005230/1	PARK SUPPLIES	1	06/01/2022	31.48	.00	31.48	06/09/2022
		005237/1	DISC GOLF PARK SUPPLI	1	06/01/2022	77.46	.00	77.46	06/09/2022
		005247/1	DISC GOLF PARK SUPPLI	1	06/01/2022	47.52	.00	47.52	06/09/2022
		005266/1	PARK SUPPLIES	1	06/02/2022	12.00	.00	12.00	06/09/2022
		005273/1	DISC GOLF SUPPLIES	1	06/03/2022	63.36	.00	63.36	06/09/2022
		005294/1	LIBRARY SOFTENER SAL	1	06/06/2022	30.36	.00	30.36	06/09/2022
		005299/1	DISC GOLF SUPPLIES	1	06/06/2022	20.67	.00	20.67	06/09/2022
Total 17569:						532.46	.00	532.46	
17578	ILLINGWORTH-KILGUST	930024381	HVAC REPAIR	1	05/27/2022	1,909.00	.00	1,909.00	06/09/2022
		930024450	HVAC REPAIR	1	05/27/2022	1,791.70	.00	1,791.70	06/09/2022
		9630024438	HVAC REPAIR	1	05/27/2022	2,811.24	.00	2,811.24	06/09/2022
Total 17578:						6,511.94	.00	6,511.94	
17599	QUADIENT LEASING USA	N9414988	POSTAGE MACHINE LEA	1	05/17/2022	458.10	.00	458.10	06/03/2022

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
Total 17599:						458.10	.00	458.10	
17608	ILLINOIS LIBRARY ASSO	211348/2147	SRP SUPPLIES	1	04/19/2022	372.78	.00	372.78	06/09/2022
Total 17608:						372.78	.00	372.78	
17685	INGRAM LIBRARY SERVI	62818007	BOOKS	1	05/16/2022	495.31	.00	495.31	06/09/2022
		62818524	BOOKS	1	05/18/2022	178.63	.00	178.63	06/09/2022
		62819232	BOOKS	1	05/20/2022	333.44	.00	333.44	06/09/2022
		62821317	BOOKS	1	05/26/2022	443.40	.00	443.40	06/09/2022
		62821883	BOOKS	1	05/31/2022	382.74	.00	382.74	06/09/2022
		67473695	BOOKS	1	05/17/2022	431.99	.00	431.99	06/09/2022
		67477276	BOOKS	1	05/24/2022	316.15	.00	316.15	06/09/2022
Total 17685:						2,581.66	.00	2,581.66	
17712	HUFFMAN FACILITY DEV	2022 05 VO	PUBLIC SAFETY CENTER	1	06/03/2022	12,825.00	.00	12,825.00	06/09/2022
Total 17712:						12,825.00	.00	12,825.00	
17782	GFC LEASING - WI	100740257	COPIER LEASE	1	05/31/2022	181.93	.00	181.93	06/09/2022
Total 17782:						181.93	.00	181.93	
17789	TRANSUNION RISK AND	6174432-202	DATA SEARCH SERVICE	1	06/01/2022	75.00	.00	75.00	06/09/2022
Total 17789:						75.00	.00	75.00	
17886	CLEARWATER PIERS LLC	778BALANC	MCDANIEL PARK PIER R	1	04/14/2022	9,660.00	.00	9,660.00	06/09/2022
Total 17886:						9,660.00	.00	9,660.00	
17908	BADGER METER	80100388	CELLULAR SERVICE UNI	1	05/30/2022	6.37	.00	6.37	06/09/2022
		80100388	CELLULAR SERVICE UNI	2	05/30/2022	6.37	.00	6.37	06/09/2022
Total 17908:						12.74	.00	12.74	
17909	SHORT ELLIOTT HENDRI	426635	MUNICIPAL CENTER MAS	1	06/06/2022	6,870.00	.00	6,870.00	06/09/2022
Total 17909:						6,870.00	.00	6,870.00	
17917	HAIGHT'S MOBILE MAINT	48138	PARKS MOWER MAINT	1	05/23/2022	75.27	.00	75.27	06/09/2022
		48138	PARKS MOWER MAINT	2	05/23/2022	20.53	.00	20.53	06/09/2022
		48138	PARKS MOWER MAINT	3	05/23/2022	20.53	.00	20.53	06/09/2022
		48138	PARKS MOWER MAINT	4	05/23/2022	20.53	.00	20.53	06/09/2022
Total 17917:						136.86	.00	136.86	
17918	STRAUSS, FREDRIC	052422	SALT SAVER PROGRAM	1	05/24/2022	200.00	.00	200.00	06/09/2022
Total 17918:						200.00	.00	200.00	
17919	NOBLE	9621	RECRUITMENT ADVERTI	1	05/23/2022	300.00	.00	300.00	06/09/2022
Total 17919:						300.00	.00	300.00	

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Issue Date
17920	GORDON FLESCH CO, IN	IN13756810	EXTRA COPIES	1	05/30/2022	7.40	.00	7.40	06/09/2022
Total 17920:						7.40	.00	7.40	
17921	DINGES FIRE COMPANY	29435	STATION BOOTS	1	05/27/2022	328.87	.00	328.87	06/09/2022
Total 17921:						328.87	.00	328.87	
17922	1901 INC.	22-1847	MCDANIEL FAUCET REP	1	05/31/2022	155.00	.00	155.00	06/09/2022
Total 17922:						155.00	.00	155.00	
17923	VERIDIAN MANAGEMENT	053122	BOCCE BALL DEPOSIT R	1	05/31/2022	200.00	.00	200.00	06/09/2022
Total 17923:						200.00	.00	200.00	
17924	THAO, KONG	KT052622	TRAINING	1	05/26/2022	173.16	.00	173.16	06/09/2022
Total 17924:						173.16	.00	173.16	
17925	HOOP ELATION, LLC	9	PROGRAM FEE	1	06/01/2022	500.00	.00	500.00	06/09/2022
Total 17925:						500.00	.00	500.00	
17926	BOLHA, MATTHEW & ANA	060122	REFUND OVERPAYMENT	1	06/01/2022	90.70	.00	90.70	06/09/2022
Total 17926:						90.70	.00	90.70	
17927	MAURSETTER, CALLIE	052022	ITEM REFUND	1	05/20/2022	16.00	.00	16.00	06/09/2022
Total 17927:						16.00	.00	16.00	
17928	AGRECOL LLC	0045673-IN	MESIC MEADOW EAGLE	1	06/01/2022	1,619.16	.00	1,619.16	06/09/2022
Total 17928:						1,619.16	.00	1,619.16	
17929	MATTHIAS, JACOB	060722	OVERPAYMENT ON CITA	1	06/07/2022	37.80	.00	37.80	06/09/2022
Total 17929:						37.80	.00	37.80	
Grand Totals:						304,001.40	.00	304,001.40	

Report Criteria:

Detail report type printed

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
06/04/2022	CDPT	05/31/2022		WPPA TREASURER	6	42.00
05/21/2022	PC	05/27/2022		SCHUELLER, JOSH	390	1,396.22
05/21/2022	CDPT	05/27/2022		FIRE FIGHTERS LOCAL 3	8	109.35
05/21/2022	CDPT	05/27/2022		FIRE FIGHTERS LOCAL 3	8	5.00
05/21/2022	CDPT	05/27/2022		WI SCTF	5	207.69
06/04/2022	CDPT	06/10/2022		Void		
06/04/2022	CDPT	06/10/2022		Void		
06/04/2022	CDPT	06/10/2022		Void		
06/04/2022	CDPT	06/10/2022		FIRE FIGHTERS LOCAL 3	8	95.17
06/04/2022	CDPT	06/10/2022		FIRE FIGHTERS LOCAL 3	8	5.00
06/04/2022	CDPT	06/10/2022		WI SCTF	5	207.69
06/04/2022	CDPT	06/10/2022		WPPA TREASURER	6	42.00
06/04/2022	CDPT	06/10/2022		WPPA TREASURER	6	425.00
06/04/2022	CDPT	06/10/2022		WPPA TREASURER	6	84.00

PAYROLL RELATED

\$2,493.12

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

DEPARTMENT: Communications & Technology

CONTACT: Stephanie Miller, Comm & Technology Director

AGENDA ITEM: Motion to approve updates to the Community Calendar Policy.

PREVIOUS ACTION:

ISSUE SUMMARY:

In February of 2021, the Communications and Technology Committee approved a community calendar policy to provide structure for what can and cannot be posted on the website's community calendar. Recently, a submission to the community calendar was made for an event happening in Minnesota. Due to the goal of the community calendar being that it regards events happening in the community, the director thought it would be best to include an item in the policy that addresses this (see added item number 6). Additionally, with the dismantling of the Communications and Technology Committee, an update regarding who submissions can be appealed to under the "authority" section.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. McF Community Calendar Policy_May 2022 Draft

Community Calendar

Purpose

The McFarland Communications and Technology Department is here to serve the Village of McFarland public sphere through multiple communication paths. This document is to provide structure for what can and cannot be posted on the website's community calendar. The calendar will provide information about events happening in the community that are considered cultural, educational, or community based. Events may be posted subject to the guidelines set forth in this policy.

Community Calendar Posting Guidelines

1. Notices must be submitted via the Village website form, emailed to communications@mcfarland.wi.us, or dropped off at the McFarland Municipal Center during regular hours (Monday through Friday, 8 a.m. to 4:30 p.m.). Submitted notices must include contact information (name, email, and phone number).
2. Once notices are submitted online, emailed, or delivered to staff, they will be posted on the community calendar within 3 business days.
3. Notices will be posted online as early as six months in advanced and for as long as they are current.
4. The Village of McFarland assumes no accountability for not including events of which it received no notification.
5. Events must be open to the public.
6. ~~Events must be within the greater McFarland community or impact McFarland residents.~~
7. Religious and political events are permissible for informational purposes or special events; events which have the primary effect to advocate for a single point-of-view will not be posted.
8. Forms of notices that are unacceptable for posting to the calendar may include, but are not limited to:
 - a. Personal notices/events.
 - b. Political campaign events.
 - c. Commercial or marketing events without a community aspect.
9. Special consideration may be permitted for special fundraising events such as raising funds for a charity, non-profit, or similar situation.
10. Posting of events does not imply endorsement by Communications and Technology staff nor any other Village department, board, committee, or commission.
11. The community calendar will remain separate from existing calendars on the Village website, i.e., Village Meetings calendar and Senior Outreach calendar, unless it is for cross-promoting purposes relating to the Village.
12. The community calendar is equal opportunity and non-discriminating. Events are considered without regard to the race, color, age, sex, gender, religion, national origin, ancestry, disability, marital status, or veteran's status of sponsoring organizations/members.

Authority

- Application of these guidelines will be based on the judgement of the Director of the Communications and Technology Department. The decision of the Director may be appealed to the ~~McFarland Village Board~~.
- The Director reserves the right to limit the type of event accepted on the community calendar to those that it deems to be in good taste and in keeping with the standards of the community and the mission of the Village of McFarland.

Deleted:

Deleted: Communications and Technology Committee Trustees

May 2022

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Motion to approve Resolution 2022-15: A Resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2021.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval of the 2021 Compliance Maintenance Annual Report (CMAR) as presented at their meeting on May 23, 2022.

ISSUE SUMMARY:

The 2021 CMAR (Compliance Maintenance Annual Report) is an annual DNR report that indicates the health of the sewer utility in the area of maintenance and its equipment replacement fund. We are required to submit this report on an annual basis.

The utility has again received the highest grade possible of an "A" in both the financial and collection system sections.

Once completed and before submission to the DNR, the CMAR needs to be accepted by a governing board via resolution.

FINANCIAL/BUDGET IMPACT:

None

VILLAGE PLAN REFERENCE:

None

ORDINANCE REFERENCE:

None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve Resolution 2022-15: A resolution authorizing submittal of the Compliance Maintenance Annual Report (CMAR) for 2021.

ATTACHMENTS:

1. DRAFT CMAR FYE 2021 jrh
2. 2022-15 Resolution accepting the CMAR (2)

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 **2021**

Financial Management

1. Provider of Financial Information Name: Matt Schuenke Telephone: 608-838-3153 (XXX) XXX-XXXX E-Mail Address (optional):		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2020 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2020 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 486,971.00 \$ 0.00 \$ 486,971.00 \$ 34,692.00

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:

5/11/2022

2021

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 521,663.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 10,000.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Upgrade to Lift Station #2	900,000	2023
2	Exchange Street sewer rehabilitation	1,265,500	2024
3	Forcemain Rehabilitation/Replacement at Lift Station #2	450,000	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 5

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 **2021**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	4,385	115
February	4,982	152
March	4,093	42
April	4,293	13
May	3,249	2
June	3,456	5
July	3,597	0
August	3,431	7
September	3,510	3
October	3,620	2
November	3,344	31
December	3,930	84
Total	45,890	456
Average	3,824	41

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 **2021**

6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
Possible solar and/or Green Tier goals, possible VFD and high efficiency pumps and LED lighting	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 2021

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean and televise 1/3 of our sanitary sewer system per year, along with routine lift station cleaning.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village Ordinance Chapter 47, Article III- Sanitary Sewer System

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-01-24

Does your sewer use ordinance or other legally binding document address the following:

- ☐ Private property inflow and infiltration
- ☐ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:

5/11/2022

2021

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

☒ A description of routine operation and maintenance activities (see question 2 below)

☐ Capacity assessment program

☐ Basement back assessment and correction

☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

☒ Construction, Inspection, and Testing

☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

☒ Responsible personnel communication procedures

☒ Response order, timing and clean-up

☒ Public notification protocols

☒ Training

☐ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

☐ Infiltration/Inflow (I/I) Analysis

☐ Sewer System Evaluation Survey (SSES)

☐ Sewer Evaluation and Capacity Management Plan (SECAP)

☐ Lift Station Evaluation Report

☒ Others:

Planning for growth and its impact on our system.

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning % of system/year

Root removal % of system/year

Flow monitoring % of system/year

Smoke testing % of system/year

Sewer line televising % of system/year

Manhole inspections % of system/year

Lift station O&M # per L.S./year

Manhole rehabilitation % of manholes rehabbed

Mainline rehabilitation % of sewer lines rehabbed

Private sewer inspections % of system/year

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 2021

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

While televising we found various spots where infiltration was occurring and we had those areas sealed up. We replaced about 358 feet of 12 inch main that was deteriorating that was discovered during televising.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

22.82	Total actual amount of precipitation last year in inches
36	Annual average precipitation (for your location)
38.62	Miles of sanitary sewer
5	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
4	Number of complaints
.582	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.10	Complaints (number/sewer mile)
0.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:

5/11/2022

2021

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

During cleaning and televising, a few (approx. 36) I/I leaks were discovered and repairs were performed.

5.4 What is being done to address infiltration/inflow in your collection system?

During televising of the sewers, when we discover I/I, we have it repaired ASAP.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 2021

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Mcfarland Sewage Collection System

Last Updated: Reporting For:
5/11/2022 2021

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

RESOLUTION 2022-15

A RESOLUTION AUTHORIZING SUBMITTAL OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2021

WHEREAS, the McFarland Board of Trustees has received and reviewed the Compliance Maintenance Annual Report (CMAR) for 2021; and

WHEREAS, The Village Board of Trustees is pleased to acknowledge the “A” letter grade achieved by the McFarland Sewer Utility on both the Financial Management and Collection Systems portions of the CMAR; and

WHEREAS, The Village Board of Trustees will consider optional actions in the future that would further improve the future performance of the McFarland Sewer Utility;

NOW THEREFORE, BE IT RESOLVED that the Village of McFarland Board of Trustees accepts the CMAR for 2021 and authorizes its submission to the Wisconsin Department of Natural Resources.

The above and foregoing Resolution was duly adopted by the McFarland Board of Trustees at a regular meeting held this 14th day of June, 2022.

VILLAGE OF MCFARLAND:

By: _____
Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger
Village Clerk/Treasurer

RESOLUTION # 2022-14	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington-	Nelson-
Clow-	St. Clair-
Flaherty-	Wreh-
Jerke-	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Motion to approve deeming the 2005 Vermeer Chipper as surplus Village property in accordance with Village Ordinance 2-932.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Public Works has purchased a new wood chipper to replace a 2005 model that was purchased used. This was approved in the 2022 budget process. We were given a trade in value of \$18,000.

We feel that we can get more for the unit by putting it up for auction. Current pricing trends appear that we can get upwards of \$23,000, although there is no guarantee of this. This item is intended to provide permission, as required by ordinance, to deem the chipper as surplus, which would allow the item to be moved forward to Public Auction for sale.

FINANCIAL/BUDGET IMPACT:

Sale of Property Revenue

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Village Ordinance 2-932 \(b\) \(2\)](#)

Whenever the estimated fair market value of other items is \$10,000.00 or more, the Village Board shall determine whether or not the item is surplus Village property.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve deeming the 2005 Vermeer Chipper as surplus Village property in accordance with Village Ordinance 2-932

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Motion to approve an exception from Village Ordinance 8-52(a) for Dustin Boyd, 3459 Siggelkow Road, Lot 2 CSM 14907, to have a private septic and well system for a new single family residence with conditions provided in the Community & Economic Development Staff Report.

PREVIOUS ACTION:

Ordinance 2017-21. Ordinance annexing property to the Village.

Ordinance 2018-07. Ordinance rezoning property to the RH-1 District.

June 18, 2018. Plan Commission approval of CSM 14907.

ISSUE SUMMARY:

3459 Siggelkow Road, Lot 2 CSM 14907, is an existing 1.0 acre vacant lot. In 2018, the Plan Commission approved CSM 14907 to create Lot 2 and the Village Board approved rezoning the lot to the RH-1 Rural Homes District. The minutes of the June 18, 2018 Plan Commission meeting reflect the owners (Dustin Boyd) desire to construct a single family residence on Lot 2.

The property owner has submitted a building permit to the Community & Economic Development Department to construct the new residence with private septic and well utilities.

Sec. 8-52(a) of the Building Code states: "Unless an exception is granted by the Village Board, no building permit shall be issued for the construction of any residential building until public sewer and water are installed in the streets necessary to service the property for which the permit is required." The Village does not have public sewer or water mains installed in the adjacent Siggelkow Road ROW and nearest public utilities are in the Juniper Ridge Subdivision. The Village's current Capital Improvement Plan does not include extension of public sewer and water down Siggelkow Road to serve the property.

There are portions of Chapter 47 Public Utilities that address future well and septic abandonment and mandatory connections to public water and sewer utilities when public services become available in the street serving the property. The costs of abandonment of private utilities and connection to public utilities are the responsibility of the property owner. In addition, septic systems and wells require permits from Dane County and the WDNR.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:



The property is planned for future "Neighborhood" use in the Village's Comprehensive Plan Future Land Use Map. The 2008 East Side Neighborhood Growth Area Plan identifies the property for "Traditional Residential" land uses.

ORDINANCE REFERENCE:

Sec. 8-52(a) Utilities Required, Residential Buildings
Sec. 47-51 Mandatory Public Water Connections
Sec. 47-105 Mandatory Public Sewer Connections
Sec. 62-69 Permitted Uses, RH-1 District
Sec. 62-70 Residential District Bulk Standards, RH-1 District

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommend approval of the request for an exception to Village Ordinance 8-52(a) for Dustin Boyd, 3459 Siggelkow Road, Lot 2 CSM 14907, to have a private septic and well system for a new single family residence, conditioned on:

1. Applicant obtaining both a Sanitary Permit and Well Location Permit from Dane County.
2. Applicant obtaining a Well Construction Permit from the WDNR.
3. Mandatory connection to public water wells and public sewer upon their construction in streets adjacent to the property in accordance with Sec. 47-51 and Sec. 47-105 of the Village Municipal Code of Ordinance. Applicant to provide a signed statement to the Community & Economic Development Department acknowledging the mandatory connections required under Sec. 47-51 and Sec. 47-105, which the Village may record with the Dane County Register of Deeds at applicants expense.

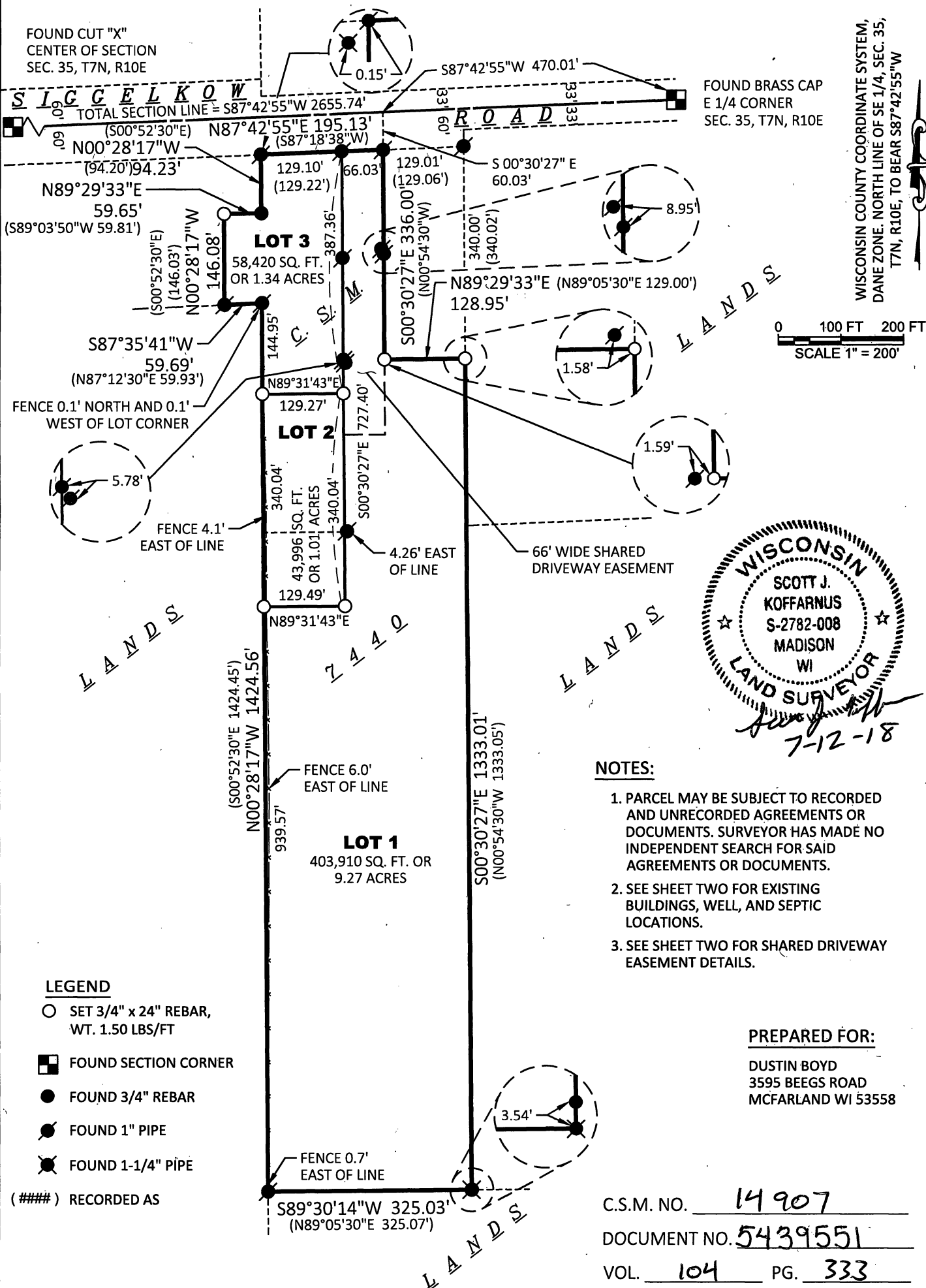
ATTACHMENTS:

1. CSM 14907

CERTIFIED SURVEY MAP

14907

LOTS 2 AND 3 OF C.S.M. NO. 7440, BEING PART OF THE NE 1/4 OF THE SE 1/4, SECTION 35, T7N, R10E, VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN.



REVISION

DATE: 07-12-2018

PROJECT NO. C0513-S-06

DRAWN BY: BJJ

CHECKED BY: SJK

SHEET NO. 1 OF 4

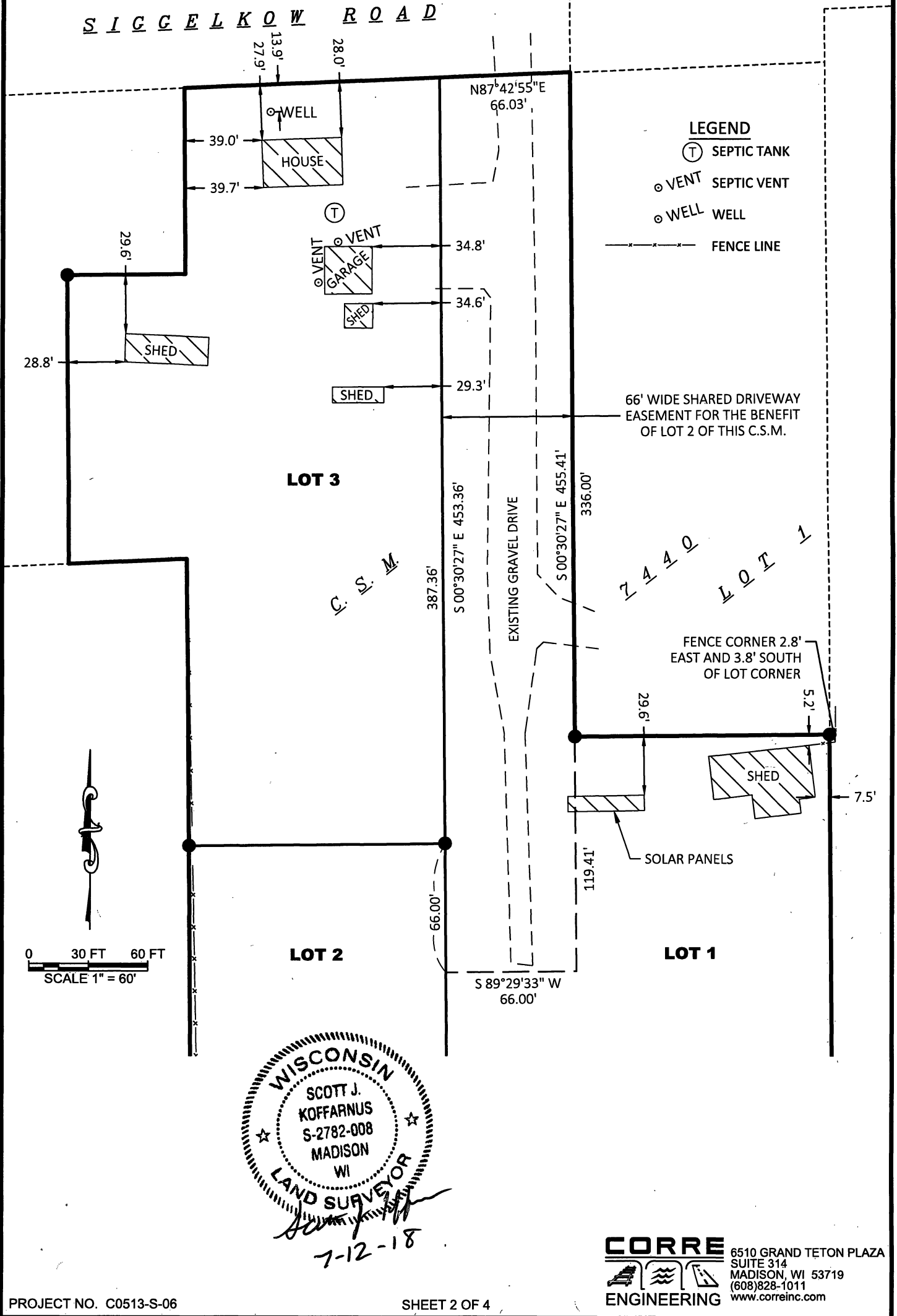
CORRE
ENGINEERING

6510 GRAND TETON PLAZA
SUITE 314
MADISON, WI 53719
(608)828-1011
www.correinc.com

CERTIFIED SURVEY MAP

LOTS 2 AND 3 OF C.S.M. NO. 7440, BEING PART OF THE NE 1/4 OF THE SE 1/4, SECTION 35, T7N, R10E, VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN.

S I G G E L K O W R O A D



CERTIFIED SURVEY MAP

LOTS 2 AND 3 OF C.S.M. NO. 7440, BEING PART OF THE NE 1/4 OF THE SE 1/4, SECTION 35, T7N, R10E, VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Scott J. Koffarnus, professional land surveyor, do hereby certify that in full compliance with the provisions of Chapter 236.34 Wisconsin Statutes, the subdivision regulations of the Village of McFarland, and by the direction of Dustin Boyd, I have surveyed, divided, and mapped a correct representation of all the exterior boundaries of the land surveyed and the division of that land, and that this land is more fully described as follows:

Being all of Lots 2 and 3, Certified Survey Map number 7440, recorded in Volume 38 of Certified Survey Maps, on pages 182-184, as Document Number 2597298, Dane County Register of Deeds, located in the NE 1/4 of the SE 1/4, Section 35, Township 7 North, Range 10 East, Village of McFarland, Dane County, Wisconsin. Containing 506,326 square feet or 11.62 acres.

Dated this 12 day of JULY, 2018.

Signed: [Signature]

Scott J. Koffarnus, P.L.S. No. 2782
Corre, Inc.
6510 Grand Teton Plaza, Suite 314
Madison, WI 53719
608-826-6142
skoffarnus@correinc.com



OWNER'S CERTIFICATE

As owner I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. I also certify that this Certified Survey Map is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection:

1.) Village of McFarland

WITNESS the hand seal of said owner this 22nd day of July, 2018

[Signature] [Signature]
Dustin K. Boyd Laura L. Boyd

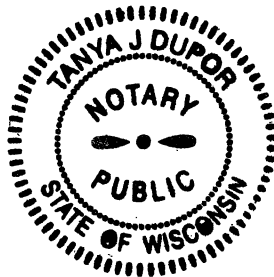
State of Wisconsin }
Dane County}

Personally came before me this 22nd day of JULY, 2018, the above named Dustin K. Boyd and Laura L. Boyd to me known to be the persons who executed the foregoing instrument and acknowledge the same.

[Signature]
Signature

Tanya J Dupor
Print Name

My Commission expires 6/23/2020



OWNER'S CERTIFICATE

As owner I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. I also certify that this Certified Survey Map is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection:

1.) Village of McFarland

WITNESS the hand seal of said owner this 22 day of JULY, 2018

[Signature] [Signature]
Kenneth E. Boyd Barbara J. Boyd

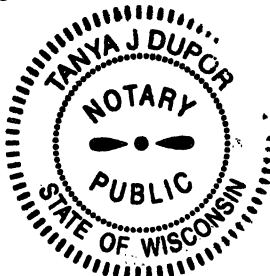
State of Wisconsin }
Dane County}

Personally came before me this 22nd day of JULY, 2018, the above named Kenneth E. Boyd and Barbara J. Boyd to me known to be the persons who executed the foregoing instrument and acknowledge the same.

[Signature]
Signature

Tanya J Dupor
Print Name

My Commission expires 6/23/2020



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SUITE 314
MADISON, WI 53719
(608)828-1011
www.correinc.com

CERTIFIED SURVEY MAP

LOTS 2 AND 3 OF C.S.M. NO. 7440, BEING PART OF THE NE 1/4 OF THE SE 1/4, SECTION 35, T7N, R10E, VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

As owner I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. I also certify that this Certified Survey Map is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection:

1.) Village of McFarland

WITNESS the hand seal of said owner this 22 day of July, 2018

Kenneth M. Boyd Renee L. Boyd
Kenneth M. Boyd Renee L. Boyd

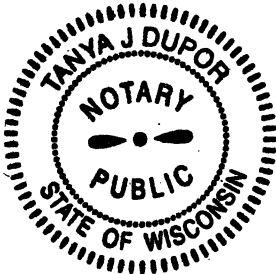
State of Wisconsin }
Dane County }

Personally came before me this 22nd day of July, 2018, the above named Kenneth M. Boyd and Renee L. Boyd to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Tanya J Dupor
Signature

Tanya J Dupor
Print Name

My Commission expires 6/23/2020



REGISTER OF DEEDS CERTIFICATE

Received for recording this 7th day of September, 2018 at 11:40 o'clock A.M. and recorded in Volume 104 of Certified Survey Maps on pages 333-336, as Document Number 5439551.

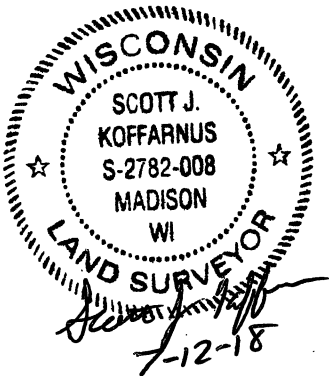
Kristi Chlebowska, by, Cherylann Meyer, Deputy
Kristi Chlebowska, Register of Deeds, Dane County

Received 9/7/18 10:35am.

VILLAGE OF MCFARLAND PLAN COMMISSION APPROVAL

This above drawn and described land division and this Certified Survey Map are hereby approved by the Plan Commission of the Village of McFarland this 18th day of June, 2018

Cassandra Suettinger
Cassandra Suettinger, Village Clerk, Village of McFarland



CORRE
ENGINEERING

6510 GRAND TETON PLAZA
SUITE 314
MADISON, WI 53719
(608)828-1011
www.correinc.com

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Motion to approve Resolution 2022-17: a resolution approving reinstatement of qualified retirement plan.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village has a sick leave conversation program for employees available at retirement. For qualifying employees, employees are able to have their sick leave bank converted to one of two retirement accounts at the time of retirement. One is a medical VEBA account that can be used specifically for medical purposes only. The other is a 401a account which can be used for any purpose. At the time of retirement, employees undergo an exit interview process and a determination is made as to which account funds are deposited into.

The proposed resolution provides the approval required from the IRS to continue the program. Attached is the letter received from our Plan Administrator Pellion Benefits outlining the resolution and reasons for adoption.

FINANCIAL/BUDGET IMPACT:

Sick Leave Conversion program is already budgeted through the Retiree Fund.

VILLAGE PLAN REFERENCE:

[Compensation and Benefits Manual - Chapter 10 - section 10.02 Sick Leave Conversion.](#)

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. 06.14.2022 - ASC1013-AA_Packages-Village_of_McFarland-Letter of Explanation
2. 2022-17 Reinstatement of Sick Leave Conversion Program

May 18, 2022

Village of McFarland
5915 Milwaukee St
McFarland, WI 53558

RE: Cycle 3 Restatement of Village of McFarland Special Pay Plan ("Plan")

Dear :

In order to maintain the qualified status of your Plan, your company must adopt certain amendments required by the Internal Revenue Service (IRS) to ensure your Plan continues to comply with all current laws. To adopt the appropriate amendments, the IRS requires that you adopt a new version of your Plan document, called a "Plan restatement." To assist you with this restatement process, we have updated your Plan as required by the IRS. You will need to sign and date the attached documents to ensure your Plan continues to satisfy all current qualification requirements.

We have enclosed the following documents to assist you in the Plan restatement process:

1. Frequently Asked Questions (FAQs). We have enclosed a series of FAQs to help you understand the steps you need to take to complete the restatement process. Please review these FAQs to ensure you have properly implemented the Plan restatement process.
2. Sample resolution. We have enclosed a sample resolution describing the restatement process. This resolution should be signed to authorize the adoption of the restated plan. You should keep the signed resolution in your Plan file to document the adoption of the Plan restatement.
3. A copy of the restated Adoption Agreement containing the elections applicable to your Plan. PLEASE REVIEW THIS DOCUMENT CAREFULLY TO MAKE SURE THE ELECTIONS IN THE DOCUMENT ARE CONSISTENT WITH HOW THE COMPANY IS CURRENTLY OPERATING THE PLAN. This Adoption Agreement should be signed by the person authorized to execute the adoption of the Plan restatement. You should keep the original signed document in your Plan file and return a copy to us for our records.
4. Basic Plan Document. This document contains the boilerplate language applicable to the Plan as approved by the IRS, including the duties and responsibilities of the Employer. This document does not need to be signed but should be kept in your Plan file.
5. Trust Declaration and Agreement. The Trust Agreement establishes the trust for your Plan and provides for its governing provisions, including the duties and responsibilities of the Trustee and Employer. An authorized person from your company and the Trustee will need to sign the Trust Declaration or a separate Trust Agreement. You should keep the Trust Agreement in your Plan file.
6. A copy of the Plan's Summary Plan Description (SPD). The SPD is a summary of the Plan provisions that must be provided to all participants. You should provide a copy of the SPD to all participants as soon as possible after executing the attached documents.

Your Plan is a special type of retirement plan called a pre-approved plan. As a pre-approved plan, the IRS reviews and approves the language in your Plan. We will provide you with a copy of the opinion letter issued by the IRS documenting the approval of your Plan language.

As noted above, it is extremely important that you carefully review the enclosed Adoption Agreement to ensure it conforms to the way you currently operate your Plan. You may wish to have your tax or legal advisor review the documents to be sure the options selected are consistent with current Plan operation.

Once you have completed your review of the restated Adoption Agreement and are comfortable with the selections in the document, please sign and date the Adoption Agreement (in the manner described in the enclosed FAQs) and return one copy to us. You should retain the signed original in your Plan file. Please return a copy of the signed Adoption Agreement to us at the following address:

Pelion Benefits, Inc
3713-C University Drive
Durham, NC 27707

If you have any questions regarding the Plan restatement process, you may contact us at (919) 942-2828.

Sincerely,

Pelion Benefits, Inc

Enclosures

***Plan Document Restatement Package
Frequently Asked Questions***

In General

Q-1: Why do we have to restate our Plan document?

A-1: Under the IRS pre-approved plan program, the IRS reviews and approves plan provisions approximately every six years. This allows the IRS to ensure that the Plan reflects new laws and regulations that affect tax qualified plans. After the IRS approves the pre-approved plan provisions, it requires that all employers that have adopted the plan execute a new plan document, commonly called a plan restatement. In recent years, Congress has enacted a number of new laws affecting tax qualified retirement plans. The IRS also has issued substantial guidance regarding the operation of qualified plans. Congress and the IRS have generally permitted employers to comply with these new rules in operation without formally amending the underlying Plan document until some date after the law is effective. As indicated above, the IRS is now requiring all qualified plans to be restated to comply in form with the new laws and guidance. This restatement is being collectively referred to as Cycle 3.

Q-2: By what date must our Plan document be restated?

A-2: The IRS has announced that employers who use a pre-approved plan document, such as yours, must restate their Plans **no later than July 31, 2022**. If a Plan is not restated and signed by July 31, 2022, it may lose its qualified status and could subject your company to substantial tax sanctions.

Q-3: We just adopted our Plan last year. Why do we need to restate the document so soon after adoption?

A-3: The IRS requires all Plans be restated onto an “IRS-approved” version of the pre-approved plan. If your company adopted your Plan prior to August 1, 2020, it is likely the Plan was not on the most recent IRS-approved version. All plans must be restated onto the latest IRS-approved version no later than July 31, 2022.

Q-4: How is the new plan document different than our current document?

A-4: The new document has been updated to address updated laws and IRS guidance, including, but not limited to:

- Rules expanding In-Plan Roth Conversions of otherwise nondistributable amounts.
- Final regulations providing for a limited modification of the required minimum distribution rules for tax-qualified defined contribution plans holding Qualifying Longevity Annuity Contracts.
- Clarifying change relating to the application of same-sex marriage rules.
- Final regulations providing guidance on mid-year changes to Safe Harbor 401(k) Plans.
- Qualified Natural Disaster Relief provided by the IRS, including, but limited to, Louisiana storms, Hurricane Matthew, Hurricane Irma, Hurricane Maria and California Wildfires.
- Revised disability claims procedures as provided by the Department of Labor (DOL).
- New rules extending the rollover period for Qualified Plan Loan Offset Amounts.

Q-5: Why does the new Plan document already contain an Interim Amendment?

A-5: The Cycle 3 Defined Contribution Pre-Approved Plan documents are based on the List of Required Modifications issued by the IRS in October of 2017. The IRS issued final regulations relating to hardship distributions under 401(k) plans on September 23, 2019. Given the timing, the IRS did not permit or approve the inclusion of hardship distribution changes pursuant to the final regulations in the Cycle 3 Defined Contribution Pre-Approved Plan documents, thus a snap-on Interim Amendment is required. Similarly, the Cycle 3 Defined Contribution Pre-Approved Plan documents do not incorporate changes due to the SECURE Act or the CARES Act. A separate Interim Amendment will be necessary to adopt those changes.

Plan Restatement Documents

Q-6: What documents have been provided and which do we need to sign in order to restate our Plan document?

A-6: We have provided the following updated Plan-related documents:

- Sample Resolution
- Restated Adoption Agreement

Frequently Asked Questions Regarding Plan Restatements

- Basic Plan Document
- ASC Trust Agreement, if applicable
- Favorable IRS Opinion letter
- Summary Plan Description

The appropriate individual(s) must sign the sample resolution, restated Adoption Agreement and Trust Declaration, as described below.

Q-7: Who must sign the sample resolution to adopt the Plan restatement?

A-7: The purpose of the resolution is to authorize your company to take the actions necessary to restate the plan. The attached resolution is a **sample** designed to satisfy the state law requirements to authorize a company to adopt the restatement of a qualified retirement plan. You should consult with your legal advisor as to whether an alternate format may or should be used to authorize adoption of the Plan restatement.

Q-8: What pages of the Adoption Agreement must be signed? Do we need to return a copy of the signed Adoption Agreement to you?

A-8: The pages that must be signed will depend on how the Plan is completed. The following describes each of the Adoption Agreement pages that may require a signature:

- **Employer Signature Page.** The Employer Signature Page must be signed by an authorized representative of the Employer that is sponsoring the Plan. A signature is required to implement the provisions under the restated Plan document.
- **Trust Declaration Page.** Generally, the Trust Declaration Page must be signed by the Employer and the Trustee indicating its acceptance of the fiduciary responsibilities under the Plan. If the Plan is using a separate Trust Agreement, the Trustee may adopt the Trust Agreement either by signing the Trust Declaration Page, as indicated therein, or by signing the separate Trust Agreement.
- **Participating Employer Signature Page.** If there is more than one employer that is maintaining the Plan, each additional employer must adopt the Plan document by executing a Participating Employer Signature Page.
- **Interim Amendment – Hardship Distributions Elective Provisions.** If the Employer wishes to override the default elections, the Employer must sign the Interim Amendment to adopt the alternate elections.

Q-9: Do we need to file our plan with the IRS?

A-9: Generally, you may rely upon the IRS opinion letter issued to the plan document sponsor in lieu of an individual determination letter. If you make significant modifications to the IRS-approved Plan, it may impact your Plan's reliance on the IRS opinion letter for which you may wish to apply for an individual IRS determination letter using Form 5307.

Q-10: Does a new Summary Plan Description (SPD) need to be provided to each participant?

A-10: Yes, the DOL requires that participants be informed of any material changes made to the plan document. The DOL also requires periodic restatements of the SPD. The adoption of the Cycle 3 restated document is an appropriate time to provide a new SPD. All current participants and beneficiaries receiving benefits must receive a new SPD no later than 210 days (approximately 7 months) after the close of the plan year for which the SPD is updated.

Q-11: Whom should I call if I have questions?

A-11: Please contact the plan provider at the address listed in the attached cover letter if you have questions regarding the restatement process.

RESOLUTION NO. 2022-17

A RESOLUTION AUTHORIZING RESTATEMENT OF QUALIFIED
RETIREMENT PLAN

he undersigned, being all of the members of the Village Board of Village of McFarland (“Employer”), hereby consent to the following resolutions:

WHEREAS, the Employer has maintained the Village of McFarland Special Pay Plan (“Plan”) since 2-1-2017 for the benefit of eligible employees;

WHEREAS, the Employer is restating the above-referenced Plan to comply with the requirements of the 2017 IRS Cumulative List (IRS Notice 2017-37), the American Taxpayer Relief Act of 2012, the Tax Cuts and Jobs Act of 2017 and other applicable guidance (collectively referred to herein as the Cycle 3 restatement); and

WHEREAS, the Employer wishes to affirm the appointment of Pelion Benefits, Inc. Samuel C. Thomas III 888.532.7526 www.pelionbenefitsinc.com as Trustee(s) of the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Village of McFarland Special Pay Plan as the complete Cycle 3 restatement of the prior Plan, to be effective on 1-1-2022;

RESOLVED FURTHER that the undersigned members of the Village Board authorize the execution of the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Cycle 3 Plan restatement. The members of the Governing Board may designate any members of the Governing Board (or other authorized person) to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the members of the Governing Board, along with a copy of the prior Plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

RESOLVED FURTHER that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the restated Plan.

The above and foregoing Resolution was duly adopted by the McFarland Board of Trustees at a regular meeting held this 14th day of June, 2022.

APPROVED:

Carolyn A. Clow, Village President

ATTEST:

Cassandra Suettinger, Clerk-Treasurer

RESOLUTION # 2022-17	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington-	St. Clair-
Clow-	Nelson-
Flaherty-	Wreh-
Jerke-	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 14, 2022

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Motion to approve the minutes of Committees dissolved as part of the Board, Committee, Commission restructuring including: Finance Committee minutes of October 27, 2021 and Personnel Committee minutes of May 21, 2021.

PREVIOUS ACTION:

ISSUE SUMMARY:

On February 28, 2022 , the Village Board adopted Ordinance 2022-10: an ordinance amending various provisions of the McFarland Municipal Code related to Village Committee organizations and functions and making certain clerical clarifications. The ordinance dissolved and reorganized several Committees. As a result, those committees are unable to approve the minutes of their final meeting. In circumstances such as these, Robert's Rules of Order suggests that if the assembly is not meeting again, the process of approving the minutes is delegated to an executive board and therefore, the Village Board is asked to approve these minutes.

It is recognized that not all Trustees attended all of these meetings; however, attendance is not required in order to take action on meeting minutes. When voting to approve minutes, a member is not stating that they personally attended the meeting. Rather, a member voting to approve minutes is expressing confidence in the actions of their colleagues and the correctness of the minutes preparation process. Robert's Rules of Order Newly Revised, 12th edition says this: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion to approve the minutes of Committees dissolved as part of the Board, Committee,



Commission restructuring including: Finance Committee minutes of October 27, 2021 and Personnel Committee of May 21, 2021.

ATTACHMENTS:

1. 10.27.21 Finance Mintues - DRAFT
2. 05.03.21 Personnel Mintues - DRAFT

VILLAGE OF MCFARLAND
Finance Committee Minutes
Wednesday, October 27, 2021 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Chris St. Clair called the regular meeting of the Finance Committee to order at 6:30 PM in Conference Room A.

Members present: Rod Clark, Gina Kolpek (6:32pm), Carolyn Clow, Chris St. Clair, Mike Moderski

Members not present: Chuck Mulcahy

Staff Present: Village Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Accountant/Deputy Treasurer Jennifer Haried

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on May 26, 2021.*
Motion by Village Trustee Chris St. Clair, second by Village President Carolyn Clow, to accept the minutes of the meeting held on May 26, 2021. Motion carries 5 - 0 - 0 by acclamation.

4. BUSINESS.

- a. *Presentation regarding the 2022 Budget for the General Fund (100) and Capital Projects Fund (400).*
Administrator Schuenke reviewed the budget for the General Fund and Capital Projects Fund with the Committee.
- b. *Review of the 2021 Municipal Levy Limit Worksheet as it relates to the proposed 2022 Budget.*
Administrator Schuenke reviewed the Municipal Levy Limit Worksheet with the Committee.

- c. Presentation regarding the feasibility of future inclusion within the State Expenditure Restraint Program.

Clerk/Treasurer Suettinger presented the Committee with the ability of the Village to participate in the State Expenditure Restraint Program in 2022.

- d. Presentation regarding fund balance analysis of the projected performance of the Retiree Fund (700).

Clerk/Treasurer Suettinger presented the analysis of the Retiree Fund to the Committee for their annual review.

5. SCHEDULE NEXT MEETING DATE.

- a. Wednesday, November 24, 2021 at 6:30 pm or to be determined.

The Committee decided to schedule the next meeting for Thursday December 9th at 6:30pm in the Community Room.

6. ADJOURNMENT.

Motion by Member Rod Clark, second by Member Mike Moderski, to adjourn at 7:24pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Jennifer Haried
Accountant/Deputy Treasurer

VILLAGE OF MCFARLAND
Personnel Committee Minutes

Monday, May 3, 2021 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

President Clow called the regular meeting of the Personnel Committee to order at 6:30 PM in the Community Room.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Brett Brandt spoke in favor of the Village revising its current bereavement policy.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes of the meeting held on March 1, 2021.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve regarding the minutes of the meeting held on March 1, 2021. Motion carries 3 - 0 - 1 by acclamation.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding revisions to the job description and request to fill the vacancy for the Parks Crewperson position within the Public Works Department.*

Motion by Village Trustee Chris St. Clair, second by Village President Carolyn Clow, to recommend approval of revisions to the job description and request to fill the vacancy for the Parks Crewperson position within the Public Works Department. Motion carries 4 - 0 - 0 by acclamation.

- b. *Discussion and action to make a recommendation to the Village Board regarding a compensation and classification study.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve making a recommendation to the Village Board to approve the proposed scope of work for the compensation and classification study. Motion carries 4 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

- a. *Monday, June 7, 2021 at 6:30 pm.*

6. ADJOURNMENT.

Motion by Member Jack Bernfeld, second by Member Steve Kilpatrick, to adjourn at 7:31 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Jim Hessling, Public Works Director, Chris Dennis, Fire/Rescue Chief, Aaron Chapin, Police Chief

AGENDA ITEM: Motion to approve an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th(with rain dates of July 14th and August 18th) from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The McFarland Community Band has applied for an event permit application to hold the McFarland Community Band Concert in Arnold Larson Park on Thursday July 7th and August 11th (with rain dates of July 14th and August 18th) from 4 p.m. to 8 p.m. Because the event will be held on public property with 200 or more attendees anticipated at one time, an event permit is required by Village Code.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Chapter 23 - Events Requiring a Permit

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the Event Permit Application for the McFarland Community Band.

Motion to recommend approval of an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.



ATTACHMENTS:

1. McFarland Community Band Concert Event Permit Application - Community Organizations Submission_Redacted
2. Community Band Schedule
3. Site Plan
4. Approval Letter
5. MFR - 2022 McF Community Band Concert
6. PW - 2022 McF Community Band at Larson Park approval letter



Event Permit Application - Community Organizations

Pursuant to Village Ordinance Chapter 11:

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).

Do NOT complete this form unless you have been instructed to do so by the Village Clerk/Treasurer.

If you will be holding an event but have not communicated with the Village Clerk/Treasurer, please complete the [Event Permit Determination Request](#).

Fee Waiver

Upon request, the Village Board may waive the fee for Community Organizations.

Section 36-2(b) of the Village Code defines Community Organization as "an active group or organization that regularly meets within the Village of McFarland, that is tax exempt pursuant to section 501(c)(3) of the Internal Revenue Code, and that provides charitable services, sponsorships or donations within the Village of McFarland community."

By submitting this application, you acknowledge that your group meets the definition of Community Organization and that you are requesting a fee waiver from the Village Board.

If you do not meet this definition, please [e-mail the Village Clerk/Treasurer](#) or contact the Village Clerk/Treasurer at (608) 838-3153 before submitting this application.

Community Organization Confirmation	I acknowledge that my group/organization meets the definition of Community Organization and hereby request a fee waiver from the Village Board.
-------------------------------------	---

Applicant Information

Name of Primary Contact (First, Middle Initial, Last)	Benjamin T Petersen
---	---------------------

Phone Number	
--------------	--

Address	
---------	--

Email Address	
---------------	--



Event Permit Application - Community Organization

Agency / Organization Information (If Applicable)

Agency / Organization Name	McFarland Community Band
----------------------------	--------------------------

Phone Number	
--------------	--

Address	
---------	--

Email Address	
---------------	--

Event Information

Name of Event	McFarland Community Band Concert
---------------	----------------------------------

Type of Event	This will be a band concert with about 60 band members playing music for anyone in McFarland to come and enjoy
---------------	--

Location of Event	Arnold Larson Park, McFarland, WI, We would place the band to the west of the gazebo on the grass. We would also have amplified sound (microphone) to talk with the audience.
-------------------	---

Event Date(s)	Thursday, July 7th and Thursday, August 11th
---------------	--

Event Time(s)	Concert will begin at 6:30pm. End at 7:45pm
---------------	---

Total Number of Anticipated Attendees	250
---------------------------------------	-----

Total Number of Attendees Anticipated Being at the Event at One Time	250
--	-----

Setup Start Time	4:30pm
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Event Permit Application - Community Organization

Public or Private Event

Open to the Public

Is any part of the event proposed to take place on a Village street?

No

Will there be outdoor amplified sound?

Yes

Please describe.

Two speakers with a microphone/stand.

Will the event generate excessive noise or amplified sound after 10 pm? All events generating noise after 10 pm require a variance from the Village Board.

No

Will alcohol be consumed?

No

Will a Village park be used?

Yes

Please identify the park.

Arnold Larson Park

Reservations should be made on our [Park Shelter Reservations page](#).

Will the event involve tents or any other activities that will require digging or turf disturbance?

No

Has this event been previously approved in prior years by the Village?

Yes

When? (Month / Year)

Every year for 40 years (many times through Sundaes on Thursdays via the Methodist Church)

Have any of the event details changed from the prior years?

No

Will the event include any mobile food carts?

No

Will the event include any vendors?

No



Event Permit Application - Community Organization

Required Attachments

Detailed Event Schedule

File(s) attached



Community Band Schedule.pdf

Site Plan Requirement - A site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.

File(s) attached:



Event Details & Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting.

12-1 and 4pm on Weekdays

Event Coordinators

The Village requires each event to identify event coordinator who shall serve as direct contact for the event. The coordinator should be individual that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event Coordinators (Identify 1 for Every 50 Expected Attendees)

i. **Event Coordinator Name**

Benjamin Petersen

Location at Event (ex. Race Start, Supply Tent)

near band

Time On-Site (ex. 10 am to 2pm)

6:00pm

Cell Phone Number

[REDACTED]



Event Permit Application - Community Organization

Detail Security Plan Requirements

Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements

Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation:

- Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire and Rescue Department will be notified while questions are being obtained.
- If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
- Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
- Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
- In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.

Actions to be taken in the event of a medical emergency:

- Call 911 to report the incident. The 911 operator will have several questions but know the Fire and Rescue Department will be notified while questions are being obtained.
- Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.



Event Permit Application - Community Organization

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature

File(s) attached:

A handwritten signature in black ink that reads "Ryan T. Peterson".

Date

05/06/2022

I understand the application and event requirements and agree to the following:

Certifications

- I agree to adhere to all applicable federal, state, and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is grounds for revocation of the event permit.
- I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my park reservation.
- I agree to abide by all conditions, including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature

File(s) attached:

A handwritten signature in black ink, appearing to read "Domin Peter".

Date

05/06/2022

5:00pm-Set-up Chairs/Stands/Percussion/Sound System at Arnold Larson Park
6:00pm-Warmup
6:30pm-Concert Begins
7:45pm-Concert Ends
8:15pm-8:30pm-Tear Down complete



Band will be Here

Microphone Here

VILLAGE OF McFarland

Police Department

5915 Milwaukee St, McFarland, WI 53558 | 608.838.3151 | www.mcfarland.wi.us/police

Aaron P. Chapin | Chief of Police

DATE: June 1, 2022

TO: McFarland Public Safety Committee and Village Board

FROM: Aaron P. Chapin, Chief of Police

RE: Recommendation of Approval, McFarland Community Band Concert

I have reviewed the Special Event Permit Application submitted for the McFarland Community Band Concert to be held on July 7th and August 11th, 2022 from 6:30 pm to 7:45 pm at Arnold Larson Park. The organizers expect roughly 200-250 participants.

This event has been successfully held over the past several years in concert with other events and the organizers plan to conduct the event in a similar fashion. I have no concerns with the event and wish the planners a successful event.

Any questions, feel free to contact me.

Thanks,



Aaron P. Chapin – Chief of Police

May 18, 2022

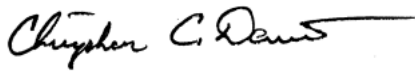
Re: Event Permit Review – McFarland Community Band Concert

I reviewed the submitted event application by Benjamin Peterson, McFarland Community Band for the McFarland Community Band event on July 7, 2022, and August 11, 2022, located at Arnold Larson Park in the Village.

The application has provided the requirements needed for the review of the Fire & Rescue Department.

It is recommended to approve the permit.

Sincerely,



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

May 10, 2022

RE: 2022 McFarland Community Band Concerts at Arnold Larson Park

July 7, 2022

August 11, 2022

The Public Works Department does not have any conditions or issues with the upcoming event as presented. Electrical service is on site. If any barricades are needed or any other logistical concerns come up, I ask that the Parks Department Superintendent Sayer Larson be contacted a day prior to the event to assist.

I wish them well with their event and hopefully the weather cooperates.

Regards,

A handwritten signature in black ink, appearing to read 'Jim Hessling', is written in a cursive style.

Jim Hessling
Director of Public Works

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Aaron Chapin, Police Chief, Andrew Bremer,
Comm & Eco Dev Director

AGENDA ITEM: Motion to approve Resolution 2022-14: A Resolution approving the
renewal of applications for liquor and fermented malt beverage
licenses for 2022-2023.

PREVIOUS ACTION:

The Public Safety Committee reviewed the resolution at its June 6, 2022 meeting.

ISSUE SUMMARY:

Attached is Resolution 2022-14: a resolution approving the renewal of applications for liquor and fermented malt beverage licenses for all establishments for the period of July 1, 2022 through June 30, 2022. Attached is the compliance inspection and incident review results. No issues were identified through any of the incidents or compliance checks.

FINANCIAL/BUDGET IMPACT:

Permitting Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Business - Alcohol Beverages](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Public Safety Committee unanimously recommended approval of Resolution 2022-14:

Motion to recommend approval of Resolution 2022-14: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2022-2023.

ATTACHMENTS:

1. 2022-14 Resolution Approving the Renewal Applications for Liquor and Fermented Malt Beverage Applications
2. Alcohol Establishment Reviews and Inspections

RESOLUTION 2022-14

A RESOLUTION APPROVING THE RENEWAL OF APPLICATIONS FOR LIQUOR AND FERMENTED MALT BEVERAGE LICENSES FOR 2022-2023

WHEREAS, on Tuesday, June 14, 2022, the Village Board met to consider the following applications for renewal of Liquor and Fermented Malt Beverage licenses for 2022-2023. The Public Safety Committee previously reviewed all submitted applications and recommended approval.

Class "A"/"Class A" (Combination Class A)

LEGAL NAME	D/B/A	ADDRESS	AGENT
Kwik Trip Inc.	Kwik Trip #766	4701 Farwell St	Sheila Mickelson
IYS Ventures LLC	I Mart Stores – Burma	4701 Burma Rd	Mai Vang
Mangat Enterprises LLC	Terminal Citgo	4004 Terminal Dr	Gurmail Mangat
Monumental Enterprises Inc	McFarland Liquor	4716 Farwell St	Nathanael Romick
Ultra Mart Foods LLC	Pick 'N Save #394	5709 US HWY 51	Joseph Stein
Walgreen Co	Walgreens #10554	4605 Larson Beach Rd	Aimee Strebis
JBT Ventures Inc	HWY 51 Liquor and Bait	5716 Hwy 51	Brian Shorey

Class "A" Beer and Cider

LEGAL NAME	D/B/A	ADDRESS	AGENT
IYS Ventures LLC	I Mart Stores – Larson	4800 Larson Beach Rd	Mai Vang

Class "A" Beer

LEGAL NAME	D/B/A	ADDRESS	AGENT
The Madison Curling Club	The Madison Curling Club	4802 Marsh Rd	Douglas Pahl

Class "B"/"Class B" (Combination Class B)

LEGAL NAME	D/B/A	ADDRESS	AGENT
McFarland House Café Inc	McFarland House Café	5923 Exchange St	Shaun O'Hearn
Byrne's McFarland Tavern LLC	Byrne's McFarland Tavern	5915 Exchange St	Ashley Byrne
Green Lantern Restaurant Inc.	Green Lantern Restaurant	4412 Siggelkow Rd	Joy Wheeler
SWN Inc	Maple Tree Restaurant	6010 US HWY 51	Justin Couey
Parkside Pub LTD	Parkside Pub	5016 Erling Ave	Joshua Lavik
Spartan Bowl Inc	Spartan Bowl	4711 Farwell St	Robert Bloxham
Spartan Pizza LLC	Spartan Pizza	5813 Main St	Shena Scott
Edwards-Foye Post No. 534 of the American Legion	American Legion Post 534	4911 Burma Rd	Nathaniel Weier
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek
ARUBA0204	Angelo's McFarland	4706 Farwell St	Susan Hubanks
Palenque Mexican Restaurant LLC	Palenque Mexican Restaurant	5906 US HWY 51	Andres Castellano

Class "B"

LEGAL NAME	D/B/A	ADDRESS	AGENT
Hope Rod & Gun Club	Hope Rod & Gun Club	3435 Siggelkow Rd	Joe Malkasian

WHEREAS, all of the establishments have had the necessary reviews, background investigations of applicants, and inspections of premises as required by Municipal Code and State Statutes; and

WHEREAS, after review and consideration, it is recommended that the Village approve the Alcohol Beverage renewals; and

WHEREAS, all establishments are current on all fees, taxes, and/or invoices.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, hereby approves the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2022 through June 30, 2023 for all premise descriptions previously approved.

Approved:

Carolyn A. Clow, Village President

Attest: _____
Cassandra Suettinger, Clerk/Treasurer

RESOLUTION 2022-14	
MOTION	SECOND
ACTION	
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Nelson –
Clow –	St. Clair –
Flaherty –	Wreh –
Jerke -	
VOTING RESULTS	
Motion Carried:	
Motion Defeated:	

**Village of McFarland
Alcohol Licensing
July 1, 2022 - June 30, 2023**

LEGAL NAME	D/B/A	ADDRESS	AGENT	PREMISES DESCRIPTION ADMIN REVIEW	BACKGROUND	PD INCIDENTS	PD INSPECT INCLUDING PREMISES	FIRE INSPECT	BI INSPECT
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek	PASS	PASS	PASS	PASS	PASS	PASS
Edwards-Foye Post No. 534 of the American Legion	American Legion Post 534	4911 Burma Rd	Nathaniel Weier	PASS	PASS	PASS	PASS	PASS	PASS
ARUBA0204	Angelo's McFarland	4706 Farwell St	Susan Hubanks	PASS	PASS	PASS	PASS	PASS	PASS
Byrne's McFarland Tavern LLC	Byrne's McFarland Tavern	5915 Exchange St	Ashley Byrne	PASS	PASS	PASS	PASS	PASS	PASS
Green Lantern Restaurant Inc.	Green Lantern Restaurant	4412 Siggelkow Rd	Joy Wheeler	PASS	PASS	PASS	PASS	PASS	PASS
SWN Inc	Maple Tree Restaurant	6010 US HWY 51	Justin Couey	PASS	PASS	PASS	PASS	PASS	PASS
McFarland House Café Inc	McFarland House Café	5923 Exchange St	Shaun O'Hearn	PASS	PASS	PASS	PASS	PASS	PASS
Palenque Mexican Restaurant LLC	Palenque Mexican Restaurant	5906 US HWY 51	Andres Castellano	PASS	PASS	PASS	PASS	PASS	PASS
Parkside Pub LTD	Parkside Pub	5016 Erling Ave	Joshua Lavik	PASS	PASS	PASS	PASS	PASS	PASS
Spartan Bowl Inc	Spartan Bowl	4711 Farwell St	Robert Bloxham	PASS	PASS	PASS	PASS	PASS	PASS
Spartan Pizza LLC	Spartan Pizza	5813 Main St	Shena Scott	PASS	PASS	PASS	PASS	PASS	PASS
JBT Ventures Inc	HWY 51 Liquor and Bait	5716 Hwy 51	Brian Shorey	PASS	PASS	PASS	PASS	PASS	PASS
IYS Ventures LLC	I Mart Stores - Burma	4701 Burma Rd	Mai Vang	PASS	PASS	PASS	PASS	PASS	PASS
Kwik Trip Inc.	Kwik Trip #766	4701 Farwell St	Sheila Mickelson	PASS	PASS	PASS	PASS	PASS	PASS
Monumental Enterprises Inc	McFarland Liquor	4716 Farwell St	Nathanael Romick	PASS	PASS	PASS	PASS	PASS	PASS
Ultra Mart Foods LLC	Pick 'N Save #6394	5709 US HWY 51	Joseph Stein	PASS	PASS	PASS	PASS	PASS	PASS
Mangat Enterprises LLC	Terminal Citgo	4004 Terminal Dr	Gurmail Mangat	PASS	PASS	PASS	PASS	PASS	PASS
Walgreen Co	Walgreens #10554	4605 Larson Beach Rd	Aimee Strebis	PASS	PASS	PASS	PASS	PASS	PASS
Hope Rod & Gun Club	Hope Rod and Gun Club	3435 Siggelkow Rd	Joe Malkasian	PASS	PASS	PASS	PASS	PASS	PASS
IYS Ventures LLC	I Mart Stores - Larson	4800 Larson Beach Rd	Mai Vang	PASS	PASS	PASS	PASS	PASS	PASS
The Madison Curling Club	The Madison Curling Club	4802 Marsh Rd	Douglas Pahl	PASS	PASS	PASS	PASS	PASS	PASS

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Aaron Chapin, Police Chief, Chris Dennis, Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Motion to approve a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023 or upon surrender of the "Class A"/Class "A" License by Mangat Enterprises LLC for the Terminal Cirgo located at 4004 Terminal Drive.

PREVIOUS ACTION:

The Public Safety Committee reviewed the application at its June 6, 2022.

ISSUE SUMMARY:

Mangat Enterprises, D/B/A Terminal Citgo, has notified the Village they have a sale pending for the property located at 4004 Terminal Drive. Currently the sale is tentatively set to take place and be effective for June 30, 2022. As of July 1, 2022 Liberty Square Gas Station Inc. will take over ownership and operation of the gas station. While the sale is tentatively schedule for June 30th, staff recommends approval be provided for July 1st or surrender of the license by Mangat Enterprises, should the sale date change. This allows for no gap in the license so operations can continue. Inspections were performed by PD, Fire & Building Inspection and recommended for approval.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article II. - Alcohol Beverages](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Public Safety Committee unanimously recommends approval of a "Class A"/Class "A" license for the Liberty Square Station Inc.

Motion to approve of a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a



Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023 or upon surrender of the "Class A"/Class"A" License by Mangat Enterprises LLC for the Terminal Cirgo located at 4004 Terminal Drive.

ATTACHMENTS:

1. Refuel Pantry Application_Redacted

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2022 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } McFarland
☒ Village of }
☐ City of }

County of Dane Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number [REDACTED]	
FEIN Number [REDACTED]	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Liberty Square Gas Station Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>SINGH</u>	(First) <u>LAKHBIR</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>[REDACTED] 590</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>SINGH</u>	(First) <u>LAKHBIR</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>[REDACTED]</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name REFUEL PANTRY- McFarland Business Phone Number [REDACTED]

2. Address of Premises 4004 Terminal Dr Post Office & Zip Code 53558

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Beer cooler and shelving in the store and behind the counter

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 05/20/2014 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☒ Yes ☐ No
ATTACHED SHEET
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) SINGH, LAKHEIR	Title/Member PRESIDENT	Date 5/4/22
Signature <i>Lakheir Singh</i>	Phone Number [REDACTED]	Email Address [REDACTED]

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of McFarland County of Dane
☐ City

The undersigned duly authorized officer/member/manager of LIBERTY SQUARE GAS STATION INC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as REFUEL PANTRY- McFarland

located at 4004 Terminal Dr, McFarland WI 53558
(Trade Name)

appoints LAKHBIR SINGH
(Name of Appointed Agent)

[REDACTED]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

ATTACHED LIST

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 PLUS YEARS

Place of residence last year [REDACTED]

For: LIBERTY SQUARE GAS STATION INC
(Name of Corporation / Organization / Limited Liability Company)

By: Lakhtar Singh
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, LAKHBIR SINGH, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Lakhtar Singh 5/11/22 Agent's age [REDACTED]
(Signature of Agent) (Date)
[REDACTED] Date of birth [REDACTED]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 05/19/22 by [Signature] Title CHIEF OF POLICE
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

" A "

Entity	Address	License TYPE
LA GROUP INC (Hoops)	829 4th Ave, Coloma WI 54930	A
GOHL POST STATION INC	N1777 County Road CX, Endeavor WI 53930	A
WATERTOWN MART INC	330 Summit Ave, Watertown WI 53094	A
FALL RIVER STATION INC	722 S MAIN ST, FALL RIVER WI 53932	A
PORTAGE LIQUOR INC	1623 NEW PINERY RD, PORTAGE 53901	A
LIBERTY SQUARE GAS STATION INC	801 E. WISCONSIN ST, PORTAGE WI 53901	A
WESTFIELD MART INC	327 E 2ND ST, WESTFIELD WI 53964	A
LIBERTY SQUARE GAS STATION INC	1354 N BIRD ST, SUN PRAIRIE WI 53590	A
LIBERTY SQUARE GAS STATION INC	400 Oasis Dr, Black River Falls, WI 54615	A
GO2STOP INC (Saversons)	3401 Milwaukee St, Madison, WI 53714	A
GO2STOP INC	902 ATLAS AVE, MADISON, WI 53714	A
PLANEVIEW TRAVEL PLAZA INC	1500 Planeview Dr, Oshkosh, WI 54904	B
RIO KWIK STOP INC	105 E Hwy 16, Rio WI 53960	A
4810 WASHINGTON INC (Citgo) 4222 E Washington Ave	4810 E Washington Ave, Madison wi 53704 Madison, WI	A A

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding the State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for the reconstruction of US Highway 51 (Phase 7) through the Village of McFarland.

PREVIOUS ACTION:

The Village Board adopted the Segment 6 SMFA at its meeting on November 22, 2021.

ISSUE SUMMARY:

The Wisconsin Department of Transportation had previously completed an Environmental Assessment of the USH 51 corridor from McFarland through Stoughton all the way to Interstate 39/90. This document essentially establishes the plan for the Federal Highway Administration to authorize the State to move forward with design and ultimately construction of projects. With the plan generally accepted, WisDOT is now moving forward to design the projects forecasted within it. Included is the reconstruction of US Highway 51 through the Village almost entirely within our northern and southern borders. The project is broken into two segments with two different timelines:

- **Segment 6 - Southern Village limits to Larson Beach Road:** This work is planned for completion as early as 2027 but as late as 2029. This work will have more of an impact through the reconstruction of the pavement, changing median patterns, different interactions with local roads, stormwater conveyance, pedestrian accommodation, replacement of the bridge over Yahara River, and other related details of the project. The Village entered into an agreement with WisDOT for this segment in 2021.
- **Segment 7 - Larson Beach Road to before Voges Road:** This work is planned for completion in 2024. Mainly this is a repaving project to remove the existing pavement and replace in kind generally within the existing boundaries of the highway. The biggest impact of this project, other than its actual construction, will be the reconstruction of the off ramps on Siggelkow Road. Those off-ramps will be constructed as roundabouts versus signals that were previously studied. This portion of the project DOES NOT include the Voges Road intersection. Village Staff had previously inquired about this during the planning phase and most recently as the design phase has started about this possibility. WisDOT is studying this intersection as part of a separate Environmental Analysis related to projects to the north, namely the future of the Stoughton Road interchange with USH 12/18. Given its proximity to the interchange the Voges Road intersection has to be considered within that study and cannot be combined with this



project segment. The agreement within your packet is for this segment.

Segments 1-5 are the remainder of the highway south of the Village through Stoughton all the way to Interstate 39/90. Segment 4 as an example will include the reconstruction of the Exchange Street intersection as a roundabout that will have an effect on the Village as our gateway. Its located within the Town of Dunn but we'll keep an eye on these plans also as they progress and other elements that are relevant to the Village.

The agreement enclosed within this agenda item is needed to outline our fiscal obligation on the project as we work towards its implementation. The costs for this with the Village are relatively small at the present with some cost sharing (80/20 split) on new sidewalk installation. There will be several amendments to this document over the years as the project continues to advance through the design stages. As amendments come forward, these present opportunities to reset expectations between all parties as is needed. Representatives from WisDOT will be present at the meeting to answer our questions regarding the project and/or agreement.

FINANCIAL/BUDGET IMPACT:

The project is funded primarily through State and Federal funds; however, there are some aspects of the project that will be the responsibility of the Village to fund. That is where the State/Municipal Financial Agreement comes into play. These agreements are customary with municipalities to outline our fiscal obligations in whole or in part of the planned improvements. Our obligation within this segment is very low as we are only looking at cost sharing on new sidewalk construction. That is estimated at \$7,000 at the present. We will continue to monitor this and other areas of need as it relates to the Village with the design progressing.

VILLAGE PLAN REFERENCE:

[WisDOT Environmental Assessment](#) - August 16, 2021

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action:

Motion and second to approve the State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for the reconstruction of US Highway 51 (Phase 7) through the Village of McFarland.

ATTACHMENTS:

1. 5845-16-77_DRAFT_6.9.22
2. USH 51 Project Segments



**STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: June 9, 2022
I.D.: 5845-16-06/ 27/ 77
Road Name: USH 51
Title: Stoughton - Madison
Limits: Larson Beach Rd to Voges Rd
County: Dane
Roadway Length: 1.62 miles

The signatory **Village of McFarland**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: US 51 is a principal arterial. The existing roadway is a four-lane rural section. The existing pavement is deteriorated with linear cracks and spalled corners and joints.

Proposed Improvement - Nature of work: A pavement replace of the existing 4-lane divided highway with 12-foot lanes. Reconstruction of the US 51 and Siggelkow Road ramp terminals to dual-lane roundabouts. New sidewalk will be added to the north side of Siggelkow Road, connecting Triangle Street to Terminal Drive. Replacement of the southbound US 51 bridge over Taylor Street (B-13-060).

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: The city is responsible for 20% of the cost of new sidewalk. Water valve adjustments will be 100% the responsibility of the municipality.

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering: Plan Development 5845-16-06	\$ 3,000,000	\$ 3,000,000	100%	\$ -	
Real Estate Acquisition: Acquisition 5845-16-27	\$ 40,000	\$ 40,000	100%	\$ -	
¹ Construction:					
Roadway	\$ 12,800,000	\$ 12,800,000	100%	\$ -	
New Sidewalk	\$ 25,400	\$ 20,320	80%	\$ 5,080	20%
Utility Adjustments	\$ 2,000	\$ -		\$ 2,000	100%
subtotal 5845-16-77:	\$ 12,827,400	\$ 12,820,320		\$ 7,080	
Total Cost Distribution	\$ 15,867,400	\$ 15,860,320		\$ 7,080	

1. Estimates include construction engineering.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, upon fully executed signature of applicable State Municipal Maintenance Agreement and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the Village of McFarland (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name Steve Flottmeyer	Title WisDOT Southwest Region Planning Chief
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Coordinate, clean up, and fund any hazardous materials encountered for municipal utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
- 4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
- 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
- 6. The work will be administered by the State and may include items not eligible for federal/state participation.
- 7. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
- 8. Basis for local participation:

(a) Roadway Construction (5845-16-77):

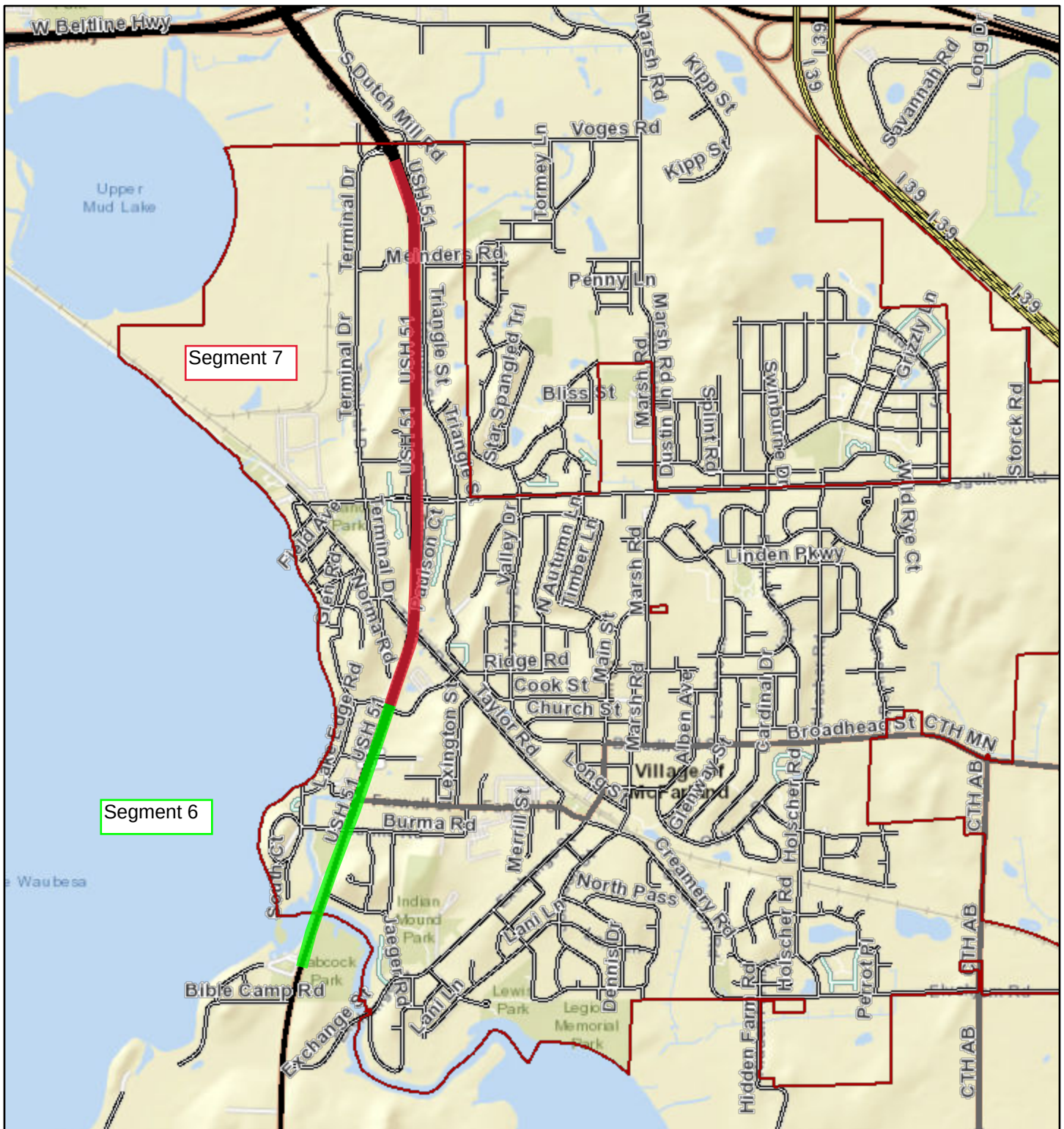
Roadway: Construction costs necessitated by the roadway improvement are 100% eligible for Federal/ State funding. As items are identified during the design phase that require cost participation or are ineligible for Federal/ State funding, this agreement will be amended to reflect those costs.

New Sidewalk: Replacement of existing standard sidewalk necessitated by the roadway improvement is 100% eligible for Federal/ State funding. New standard sidewalk is 80% eligible for Federal/ State funding. The Municipality will be responsible for 20% of the new sidewalk costs.

Utility Adjustments: The Municipality shall pay 100% the cost of adjusting water valves for the municipal-owned utility. These costs are not eligible for Federal/ State funding.

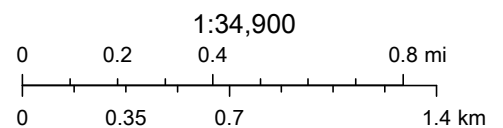
Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

Village of McFarland



11/4/2021, 3:55:45 PM

- | | |
|---|--|
| Village | County Highway |
| Road Centerlines | Local Road |
| Interstate Highway | Restricted Access |
| US Highway | Ramp |
| State Highway | Named Private Road |



County of Dane, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Chris Dennis, Fire/Rescue Chief, Aaron Chapin, Police Chief

AGENDA ITEM: Presentation and update on the construction progress for the Public Safety Center.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Included in your packet is a summary update on construction progress for the new Public Safety Center. Additionally, the Owner's Representative (Huffman Facility Development, Architect (Bray Architects), and Contractor (JP Cullen) will be present to provide a brief overview of the work completed to date. This information will be presented and discussed as part of the meeting. We will be able to take questions on the project as needed as well.

FINANCIAL/BUDGET IMPACT:

Financial progress is included in the report. Thus far costs are tracking as they should be.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item. Provided as an update.

ATTACHMENTS:

1. McFarland PSC Report 2022 06 r



Project Status Report for

Village of McFarland
Public Safety Center

JUNE 2022

Jordan Schulz, HFD
Your Partner in Development

Construction Update

1. Underslab Plumbing, Electrical and radiant floor piping are nearly complete in the basement, Police garage and Police Unit.
2. The concrete Slab on Grade (ie: floor) for the Police Unit and garage will be poured shortly, along with the slab in the basement.
3. Under slab work continues in the Fire Unit and the slab will be poured by mid July.
4. Geothermal well drilling is underway and will be completed this month. 50 wells which are 400' deep are designed as part of the net-zero design utilizing renewable energy.
5. Status on supply-chain issues previously discussed:
 1. Steel Bar Joists: Arrived on site! Install will begin later this month, with metal roof decking following.
 2. Roofing Insulation: Arriving on site this month, with roof work beginning in early July.
 3. Electrical Switch Gear: ETA is still February 2023
6. As previously discussed, the late electrical switchgear arrival sets the overall project schedule back to March for completion. Even so, everything that can be done, will be done so that during the gap from December to March we will move in Owner Equipment and Furniture as is feasible.

Project Administration

1. Earlier this month we had an on site tour to provide an in-person update to the Board and members of the community. The two primary sentiments from the tour were excitement for progress and some “wow” factor for the scale of the new building.
2. Our Construction team continues to meet weekly to discuss and address coordination activities such as material/product submittal review and RFIs (Requests for Information) and are pleased to report that this process is narrowing down significantly, which means all the subcontractors are almost entirely released/approved to order and install all the building components through to completion. This will be a significant milestone.
3. The OAC (Owner-Architect-Contractor) progress meetings continue and generally focus on progress updates, safety, cost issues and/or coordination of owner-direct work.
4. In addressing the late arrival of the major electrical equipment, the team has concluded we will not need to leave a temporary opening in the building to accommodate the late arrival of the switchgear. We also continue to plan for phased project completion with temporary utilities for next winter.
5. As previously noted, we held the kick-off meeting for Commissioning in May and have since also had our first site visit/observation by HGA to review the install of the radiant floor piping. HGA issued a follow-up report, but the summary is that installation is on track.

Huffman Facility Development, Inc.

Budget Updates

DESCRIPTION	BUDGET	FINAL PROJECTED COST	INVOICED TO DATE	% Complete
Pre-Development	56,322	70,494	70,494	100%
Professional Services <i>Design, Project Mgmt, Legal, Quality Testing</i>	1,221,585	1,269,140	1,043,722	82%
Owner Provided Equipment	858,515	891,212	263,949	30%
Construction	18,834,443	19,028,935	5,898,780	31%
Other Project Expense	85,000	95,419	66,590	70%
Income	(32,000)	(32,000)	0	0%
Owner Contingency	1,003,700	704,364	0	0%
TOTAL	22,027,565	22,027,565	7,343,536	33%
FINAL PROJECTED COST	22,027,565			
Balance - Under / (Over)	0			

Project Update Photos



Fire Unit Mezzanine and Turnout Gear
Masonry Is Up To Roof Level



Lobby and Clerk Area Masonry Underway

Project Update Photos



Tour of the Site by Board and Community Members



Geothermal Well Drilling

Project Update Photos



Much Anticipated Bar Joists ready for Install



Completed Masonry Walls and Underslab Radiant Floor Piping at Police Garage and Sally Port

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding proposed Change Order #04 for the Public Safety Center to address changes to floor insulation, communications and other miscellaneous needs.

PREVIOUS ACTION:

Change Order #01 was approved by the Village Board at its meeting on March 14, 2022.

Change Order #02 was approved by the Village Board at its meeting on April 11, 2022.

Change Order #03 was approved by the Village Board at its meeting on May 10, 2022.

ISSUE SUMMARY:

Please find enclosed two funding requests packaged together as Change Order #03 for the Public Safety Center. These requests are summarized as follows:

- **PCO 28** - There were several smaller miscellaneous items addressed through this change related to the elevator, circuit breakers, and other minor design changes. The total cost of this item is \$7,705.
- **PCO 30r1** - Insulation is needed under the concrete for the facility. It was not included in the design by the Architect. This change adds the insulation that is needed as concrete installation begins this month. The total cost of this item is \$53,008.
- **PCO 31r2** - Radio and cellular reception within the facility is of high importance for its users and visitors of the facility. Additional coordination is needed on the technology needed to properly align communications needs within the facility as well as cellular reception. The total cost of this item is \$22,044.

PCO 29r1 and PCO 30r1 continue to be discussed with the Architect as to how these items were not properly addressed during design. Authorizing the change order allows the work to proceed while we continue these discussions. If they are not approved, the Contractor is not able to move forward with the work that is needed.

FINANCIAL/BUDGET IMPACT:

The total cost of this proposed change order is \$82,757. This amount will be charged to contingency bringing our utilization of those funds up to \$420,082 or 42% of available funds for this purpose (this is the fourth draw into the contingency via change order for this project).



VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to approve Change Order #04 for the Public Safety Center to address changes to electrical coordination, floor insulation, communications and other miscellaneous needs.

ATTACHMENTS:

1. 6005 - 220505 PCO-028 April 2022 Misc Costs Proposal
2. 6005 - 220602 PCO-030r1 PS-008 Proposal
3. 6005 - 220601 PCO-031r2 PS-009 Cellular Systems Proposal
4. Change Order Log 2022 06 08



Proposed Change Order Transmittal

J. P. Cullen and Sons, Inc.

PROJECT:	6005 - McFarland Public Safety Center 6005.000	DATE SENT:	5/5/2022
		RETURN BY:	5/19/2022
SUBJECT:	April 2022 Misc Costs	PROPOSED CHANGE ORDER ID:	PCO-028
TYPE:	Proposed Change Order	TRANSMITTAL ID:	00940
PURPOSE:	For Review	VIA:	Email
TOTAL DAYS:	0		
TOTAL AMOUNT:	\$7,705.00		

FROM

NAME	COMPANY	EMAIL	PHONE
Tayler Blake	J. P. Cullen and Sons, Inc.	Tayler.Blake@JPCullen.com	608-751-2081

TO

NAME	COMPANY	EMAIL	PHONE
Jordan Schulz	Huffman Facility Development, Inc.	jschulz@keelpartnersinc.com	(608) 332-4112
John Kniesz	Bray Architects	jkniesz@brayarch.com	(414) 226-0200
Mark Taylor	Bray Architects	mtaylor@brayarch.com	(608) 441-2575
Andrew Kerr	Bray Architects	akerr@brayarch.com	(414) 226-0200

REMARKS:

COPIES:

Justin Buchholz (J. P. Cullen and Sons, Inc.)

REQUEST FOR QUOTATION

Project: McFarland Public Safety Center

5 May 2022

JPC PCO #: 028

Description: Miscellaneous Costs & Credits not in a Project Supplement up until 04/30/22.

****Proposals are to be held for 10 working days. Quote is no longer valid post deadline****

****Supervisory Labor Rates valid through 12/31/21; Trade Labor Rates valid through 05/31/22****

Activity Description

MATERIALS	Units	Quantity	Unit Price	Material	Tax (0%)	TOTAL
IHC - RFI-061	LS	1	\$ 640.00	\$640.00	\$0.00	\$640.00
Construction Supply - RFI-049	LS	1	\$ 545.00	\$545.00	\$0.00	\$545.00
Fire Protection Specialists - Halotron FE	LS	1	\$ 80.00	\$80.00	\$0.00	\$80.00
Projection Screen Material Change Credit	LS	1	\$ (750.00)	(\$750.00)	\$0.00	(\$750.00)
		0	\$ -	\$0.00	\$0.00	\$0.00
Material Subtotal						\$515.00
Self-Performed Material OH&P @ 15%						\$77.25
Material Total						\$592.25

SUBCONTRACTORS	Services	TOTAL
		\$0.00
Universal Electrical	RFI-054	\$1,049.00
Schindler Elevator	Cost Escalation	\$6,402.00
Mobile Glass	RFI-067 Credit	(\$848.00)
Hallmark Drywall	RFI-055	\$270.00
Hooper Plumbing	RFI-055 Credit	(\$327.00)
		\$0.00
Subtotal		\$6,546.00
Subcontractor OH&P @ 7.5%		\$490.95
Subcontract Total		\$7,036.95
Bond @ 1%		\$76.29
TOTAL		\$7,705

Request for Information

McFarland Public Safety Center

McFarland , WI

Cullen Job #6005



JP Cullen

RFI #: 061 for JP Cullen use

Company:

Tayler Blake

Submitted By:

Project Engineer

Title:

03/25/22

Date:

REFERENCE:

Specification Section:	Page:	Line:
08 71 00		
Drawing Sheet No:	Date:	Plan Detail:

SUBJECT:

Door Hinge Issues

INFORMATION REQUESTED:

This is a (2) part RFI: 1. The Tip-up hinges for doors P133D, P134C, P134D, P134E, & P134F have been discontinued. alternate product is in the following pages. 2. There are late lead time hinges for (20) doors that could be swapped out at minimal cost.

PROPOSED SOLUTION (REQUIRED IF APPLICABLE):

COST IMPACT (\$):

Total = \$640.

SCHEDULE IMPACT (working days):

RESPONSE:

Response (Answered) from: John Kniesz (Bray Architects)

Remarks:

1. Hospital tip hinges are required at specified locations. Proposed manufacturer substitution submitted in this RFI, ABH hospital tip hinges are approved.

2. Full mortise heavy weight hinge manufacturer substitution as submitted is approved.

Tayler Blake

From: Sam Shaw <SamS@goihc.com>
Sent: Thursday, March 24, 2022 4:05 PM
To: Tayler Blake
Cc: Bronson Duhr; Garrett Solum
Subject: RE: 81095 - McFarland PSC - Continuous Hinge Option Discontinued
Attachments: Order Clarification for your PO - 30949 / Our Sales Order - 256486 ALLE:0470087; A240 Cut Sheet - 2015.pdf; AHT - Advanced Hospital Tip - ABH Ligature Resistant.pdf; 4B81 HEAVY WEIGHT - CUTSHEET.pdf

Afternoon Tayler,

Enclosed is an email from Allegion customer service stating that the 'HT' (Hospital tip) is not available/discontinued.

ABH's equivalent continuous hinge is the A240. They do have a hospital tip option. **The added cost to convert to the ABH equivalent is \$80/hinge. Total of \$400.** Cutsheets are attached for reference to the product.

In addition, I recently received an acknowledgement that has one item that are shipping in Late September. I assuming that you would like a substitute for that as well.

- Ives Heavy Weight Hinge 5BB1HW 5" x 4-1/2" 652 (CODE 113 & 114) – **There are a total of [20] of these hinges.**
- PBB has their equivalent hinge in stock. Heavy Weight Hinge 4B81 5" X 4-1/2" 652 - **The added cost to convert to the PBB equivalent is \$12/hinge. Total of \$240.** Cutsheet is attached for reference to the product.

Please review and let me know if you have any questions.

Thank you!

Sam Shaw
Project Coordinator



D: 312-234-0190
M: 262-716-8797
SamS@goihc.com - www.goihc.com
8330 196th Ave Bristol, WI 53104

From: Tayler Blake <tayler.blake@jpcullen.com>
Sent: Wednesday, March 23, 2022 2:27 PM
To: Sam Shaw <SamS@goihc.com>
Cc: Bronson Duhr <bronson.duhr@jpcullen.com>; Garrett Solum <garrett.solum@jpcullen.com>
Subject: RE: 81095 - McFarland PSC - Continuous Hinge Option Discontinued

Sam,

I am in the midst of getting a response from the Village on this, but in the meantime, could you please provide the following:

- Letter or notice stating that the Ives hinges will no longer have the hospital tip option
- Proposed alternate hinge product
 - And cost differential if applicable.

Thank you,

TAYLER BLAKE

SITE ENGINEER II | **JP CULLEN**

c : 608.751.2081 | o : 608.754.6601

janesville | madison | milwaukee | jpcullen.com

From: Sam Shaw <SamS@goihc.com>

Sent: Thursday, March 17, 2022 11:03 AM

To: Tayler Blake <tayler.blake@jpcullen.com>

Cc: Bronson Duhr <bronson.duhr@jpcullen.com>; Garrett Solum <garrett.solum@jpcullen.com>

Subject: 81095 - McFarland PSC - Continuous Hinge Option Discontinued

Afternoon Tayler,

The factory just got back to me and stated that the hospital tip option for the Ives 224HD continuous hinge was discontinued. There are a total of [5] of these hinges on the openings mentioned below. Please review and advise it is acceptable to remove this hospital tip option.

Otherwise we need to change to a different manufacturer.

- P133D
- P134C
- P134D
- P134E
- P134F

Please review and let me know if you have any questions.

Thanks!

Sam Shaw

Project Coordinator



D: 312-234-0190

M: 262-716-8797

SamS@goihc.com - www.goihc.com

8330 196th Ave Bristol, WI 53104

Tayler Blake

From: Jones, Karec <Karec.Jones@allegion.com>
Sent: Friday, March 18, 2022 3:58 PM
To: Sam Shaw
Subject: Order Clarification for your PO - 30949 / Our Sales Order - 256486 ALLE:0470087

Hello,

Thank you for placing your purchase order - 30949, with Allegion. We appreciate your business.

We are missing information needed to process your order and have entered a clarification case into our system. Your case number is CAS3721428 .Your prompt response is crucial for the on-time fulfillment of your purchase order. We are missing the following information and require it to process your order:

LINE 7 - HT IS NO LONGER AVAILABLE ON THE 224HD

HANDING NEEDED FOR LINES 9 - 11, 13

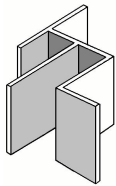
In order to move forward with the fulfillment of your purchase order, please reply to this email with the missing information.

Unfortunately, if we do not receive the necessary information within 5 business days of this request, it could result in the cancellation of the order requested, or processing of the order without the acknowledged discrepant lines. If the order is cancelled, we require that the purchase order be resubmitted.

If replying by phone please reference CAS3721428 when communicating with the required information.

We are available by phone at 1-877-671-7011 or by email Karec.Jones@allegion.com. As an additional option, we offer visibility to your sales orders, both open and shipped, as well as all cases via our self-service portal C360.

We look forward to resolving your case as soon as possible.



Construction Supply Inc

2410 5th Avenue North, Fargo, ND 58102

Phone: 701-235-6605

Fax: 701-235-9632

Web Site: www.csi-fargo.com

Bid Date: 4/12/2022

Estimate #: 66037

Estimate

To: **JP Cullen & Sons, Inc.**
Builders Supply Corporation
PO Box 1957
Janesville, WI 53547-1957
Phone: **608-754-6601** Fax: **608-754-9171**

Estimator: **Brandon Hettwer**

E-mail: **Brandon@csi-fargo.com**

Project Name: **McFarland Public Safety Center**
McFarland, WI

Addendums: none

MATERIAL CONTRACTS ONLY - SUBCONTRACTS ONLY IF WE ARE INSTALLING

Acceptance of listed pricing is also acceptance of terms stated on this estimate.

Terms: NET 30 days, subject to credit approval. NO RETAINAGE ALLOWED. Past due amounts are subject to finance charges of 1-1/2% per month or 18% APR. We propose to furnish MATERIALS ONLY - One Shipment Only Per Section.

Delivery must be made within 15 days from date above or the price may be subject to review.

Section:	Quantity/Description	Total
AED	Cost Add to switch from Phillips Heartstart AED to LIFEPAK CR2 WIFI Semi-Auto Connected AED	545.00

No Sales Tax Unless Otherwise Noted On Last Page.

Sales Tax (0.00)

\$0.00

Proposal subject to revision after 30 days. All prices are FOB factory - freight allowed to jobsite. Unloading and sales tax are not included. All claims for damage against carriers must be made by consignee. Replacement of lost material will be charged to purchaser. Concealed reinforcing and guaranteed field measurements are the responsibility of the contractor. Materials bid are manufacturer's standard unless otherwise stated. Quantities are proposed, not guaranteed - General Contractor to verify quantities listed above. Not responsible for code compliance. These terms supersede any future Purchase Order.

NOTE: If delivery appointments are required there is a \$40.00 delivery notification charge per shipment. This charge is not included in the prices above. If Payment is to be made by Credit Card, there will be a 3% fee. If a Lift Gate is required there will be a Lift Gate Fee added to your total.

Tayler Blake

From: Trenton Anderson <trenton@fpsweb.net>
Sent: Tuesday, April 19, 2022 10:22 AM
To: Tayler Blake
Subject: Re: McFarland PSC - Quote Needed FE Clean Agent

Tayler,

Here is the breakdown, please let me know if it helps:

Cost of 5# FE36 Ansul Fire Extinguisher at time of original bid: \$206.63

Cost of 5# FE36 Ansul Fire Extinguisher per 3/14/22 request: \$717.29

Cost of 5# Halotron 1 Fire Extinguisher per 3/14/22 request: \$286.62

The total upcharge from the original bid is \$79.99 for the Halotron 1 Fire Extinguisher.

Regards,

Trent Anderson



Account Manager
1906 Commercial St. P.O. Box
289 • Bangor, WI 54614
Fire Protection Specialists

📞 (608) 498-7420

🖱️ www.fpsweb.net



UNIVERSAL POWER & SYSTEMS, INC.

4430 Helgesen Drive, Madison, Wisconsin 53718 | 608.226.8600

CHANGE PROPOSAL

TO: JP Cullen & Sons, Inc.
Attn: Justin Bucholz

DATE: March 29, 2022

PROJECT NAME: McFarland Public Safety Center

PROJECT LOCATION: McFarland, WI

PROJECT NUMBER: 2118

PROPOSAL NUMBER: 005

Ph: 608-751-2779

Email: justin.bucholz@jpcullen.com

Re: RFI #54 Response

Proposal to move Panel (L) N-C-B-L and relay Panel RPL to location indicated in RFI #54 response. Conduits and wiring were extended with this move.

(See attached summary.)

MATERIAL					\$	265.13
SUBCONTRACTOR LABOR QUOTE						
SUBCONTRACTOR MATERIAL QUOTE						
MATERIAL FREIGHT	2%				\$	5.30
EQUIPMENT RENTAL					\$	-
SUBTOTAL					\$	270.43
LABOR	7.59 hours at	\$	90.00	=	\$	683.10
SUPERVISION LABOR	0.759 hours at	\$	90.00	=	\$	68.31
SUBTOTAL					\$	953.53
MARKUP	10.0%				\$	95.35
TOTAL					\$	1,048.88

Please call me with any questions.

Thank you.

We propose to provide and install electrical wiring, material, and equipment per plans and specifications and the attached scope of work. Billed upon progression, net 30 days from invoice or pay request date. (Retention per contract documents, if applicable.)

Authorized Signature: ***Justin Chase***

This proposal may be withdrawn by us if not accepted in 15 Days. All special order items typically have an eight to ten week lead time after they are ordered. (Special order items include but are not necessarily limited to: light fixtures, switchgear and fire alarm equipment.) These items will not be ordered until a signed copy of this proposal is received in our office.

ACCEPTANCE OF PROPOSAL The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Customer Acknowledges receipt of Universal Power & Systems, Inc.'s Standard Terms & Conditions

excel/proposals/changeproposal

Job ID	2118
Job Name	McFarland Public Safety Center
Report	005
Notes	

Universal Power & Systems, Inc.
4430 Helgesen Dr.
Madison, WI 53718
Phone: (608)226-8600

Time	Page
	1
Date	
29-Mar-22	

Report Generated From: Summary - All Levels

Qty	Size	Item Description	Mat. Unit	Mat. Ext.	Labor Unit	Labor Ext.
-----	------	------------------	-----------	-----------	------------	------------

Summary:

90		1/2" EMT	0.996	89.655	0.030	2.700
12		1/2" EMT STRAP 1-H	0.098	1.170	0.060	0.720
540		#12 THHN	0.313	169.140	0.007	3.810
12		1/4" WEDGE ANCHOR	0.430	5.160	0.030	0.360
		GRAND TOTAL		265.13		7.590

Schindler Elevator Corporation



April 11, 2022

J.P. Cullen & Sons Inc.
330 E Delavan Drive
Janesville, WI 53546

RE: Notice of Price Increase

Project: McFarland Public Safety Center, McFarland WI (the "Project")
Project No: P4409

Dear Tayler Blake:

As you are aware, Schindler Elevator Corporation ("Schindler") is a contractor to you on the above-referenced Project. We greatly value our relationship and are pleased to have the opportunity to work with you on the Project. As we expect you are also experiencing, these are unprecedented times with many challenges that we must partner together to overcome. It is in this spirit that we are reaching out to you with this communication.

The challenges we are facing now unfortunately include pervasive material shortages with associated price increases and rapidly accelerating inflation, compounded by the recent outbreak of war in Europe. Indeed, the rate of inflation is currently at its highest point in the last 40 years. This confluence of outside events has, and continues to, cause significant financial impacts for many businesses, Schindler included.

The material and component costs associated with the above-referenced Project have skyrocketed due to the current extraordinary economic and supply chain situation. While to date we have managed to shield our customers from much of these additional costs (as well as increasing labor costs), absorbing these ever-increasing costs often in excess of 100%, or even 200%, of our original pricing is no longer commercially viable. The table below shows some key market material and component cost escalation data.

Example Spot Prices		Before Inflation	Current Market	Change
Hot Rolled Steel Sheet	\$ / metric ton	\$551	\$1,279	+132%
Cold Rolled Steel Sheet	\$ / metric ton	\$753	\$1,798	+139%
Galvanized Steel Sheet	\$ / metric ton	\$850	\$1,963	+131%
Copper (COMEX)	\$ / kg	\$5.36	\$9.77	+82%
Iron Ore	\$ / dmtu	\$94	\$127	+35%
Timber / Lumber	\$ / linear ft	\$450	\$1,462	+225%
Crude Oil (WTI)	\$ / bbl	\$27.80	\$110.59	+298%
Ocean Freight	ave 2020 / FCL	\$4,795	\$18,120	+278%



Schindler

Schindler Elevator Corporation

data from S&P Global (IHS Markit) (Feb 2022 NA Commodity Price Monthly) and others

As a result, at this time, we are forced to pass on some of these cost increases to our customers to mitigate the impact of this unprecedented economic situation. We have made every effort with our supply and manufacturing chains to control these costs and keep this increase to a minimum. That being said, Schindler is not able to shoulder all of these costs alone.

Accordingly, please accept this Change Notice at a cost of \$ 6,402.00, which only reflects a portion of our overall cost increases. This increase will allow us to continue our partnership and helps ensure our commitment to providing the best products and services to you. Please sign and return a copy of this letter. Should you have any questions, please feel free to contact Julie Furrer-Powell at 608-237-5702 or julie.furrer@schindler.com.

We appreciate your partnership in working through this difficult situation.

Very truly yours,

Jürgen Kästle
Senior Vice President, Supply Chain North America

Customer Approval of Change Order:

Signature Approval

Name

Date

Title



CO

Mobile Glass Inc.

5626 Woodland Dr. Waunakee WI 53597

Phone: 608.849.4113 Fax: 608.849.5991

www.mobileglass.us

DATE: 4/27/2022

To: TAYLER BLAKE

Project: Village of McFarland Public Safety Center

Project location: McFarland, WI

Prepared By: Dan Burhans

Change Order:

Door P148E- replace CVR with rim exit device

DEDUCT OF: \$848.00

This is a quotation on the goods named, subject to the conditions noted below: This proposal supersedes any previously given, either written or verbal, and is valid for 60 days only unless extended at our option.

Our warranty is one (1) year on workmanship and standard warranties as set by the manufacturer(s).

To accept this quotation, sign here and return:

Date:

*This proposal will not become a contract until Mobile Glass accepts the work in writing and into their schedule.

MOBILE GLASS INC. PREPARED BY: Dan Burhans

Date: 4/27/2022

THANK YOU FOR YOUR BUSINESS!

HALLMARK DRYWALL INC.
3135 MEIER ROAD MADISON, WI 53704 (608) 222-1570

CHANGE ORDER

Number 5

PHONE	DATE April 28, 2022
JOB NAME/LOCATION McFarland Public Safety	
JOB NUMBER	JOB PHONE
EXISTING CONTRACT NO	DATE OF EXISTING CONTRACT

TO J.P. CULLEN
PO BOX 1957
JANESVILLE, WI 53547

Attn: Tayler Blake

We hereby agree to make the change(s) specified below:

PER RFI #055

1. Add metal stud and drywall enclosure to conceal drain pipe.
Labor: 2 hrs x \$90.00 = \$180.00
Material: Cold Formed Framing - 60' x \$1.50 = \$90.00
Drywall - 1 sheet = \$30.00

NOTE: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price ☒ Add \$ 270 00

DATE	PREVIOUS CONTRACT AMOUNT	\$	
AUTHORIZED SIGNATURE (CONTRACTOR)	REVISED CONTRACT TOTAL	\$	

Adam Grosse
ACCEPTED — The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____

Signature _____
(OWNER)



CHANGE ESTIMATE SUMMARY

PROJECT NAME	Village of McFarland Public Safety Center
OWNERS PROJECT NUMBER	3488
HOOPER JOB NUMBER	13962
DATE	5/2/2022
CB OR CHANGE NUMBER	RFI #55
DESCRIPTION	Area F 2nd floor roof drain relocation per MEPF field coordination

MATERIAL

MATERIAL COST(PER ATTACHED)	\$	-
FREIGHT	\$	-
SALES TAX 0.0%	\$	-
TOTAL MATERIAL	\$	-

LABOR

	HOURS	RATE	AMOUNT
GENERAL FOREMAN	0.00	\$106.45	\$ -
FOREMAN	-1.50	\$101.73	\$ (152.54)
JOURNEYMAN	-1.50	\$96.32	\$ (144.43)
APPRENTICE	0.00	\$82.80	\$ -
MAT'L HANDLER	0.00	\$65.83	\$ -
OPERATOR	0.00	\$90.95	\$ -
FAB SHOP OVERHEAD	0.00	\$30.00	\$ -
TOTAL LABOR			\$ (296.98)

EQUIPMENT

	HOURS	RATE	AMOUNT
Pick up Truck	0	\$18.23	\$ -
Electric Welder	0	\$3.20	\$ -
Threading Machine	0	\$3.75	\$ -
Delivery Truck	0	\$24.73	\$ -
TOTAL RENTALS			\$ -

SUBTOTAL (MATERIAL, LABOR, EQUIPMENT COSTS)

SUBTOTAL	\$ (297)
-----------------	-----------------

OVERHEAD AND PROFIT AT

10.0% PERCENT	\$ (29.70)
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SUBCONTRACTS

Plumbing Insulation	\$ -
	\$ -
	\$ -
(Carried forward from Summary Sheet)	\$ -

TOTAL SUBCONTRACT PLUS

10.0% PERCENT	\$ -
----------------------	-------------

BOND @

0.0% PERCENT	\$ -
---------------------	-------------

TOTAL CONSTRUCTION BULLETIN COST

TOTAL	\$ (327)
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PIPE & FITTING TAKEOFF

Hooper Corporation
2030 Pennsylvania Ave
Madison, WI 53704

PROJECT: Village of McFarland Public Safety Center
HOOPER JOB #: 13962
CB or CO #: RFI #55
CB or CO DESCRIPTION: Area F 2nd floor roof drain relocation per MEPF field coordination

Material Group	Qty	Size	Description	Unit Price	Total Price	Unit Labor	Total Labor
Hangers	-7	6	Plain Standard Hanger Assembly	\$ -	\$ -	0.34	-2.36
Miscellaneous	-2	10	Core Drill Wall	\$ -	\$ -	0.50	-1.00
PVC DWV Fittings	-1	6	PVC DWV Coupling	\$ -	\$ -	0.40	-0.40
PVC DWV Pipe	-28	6	Sch 40 PVC DWV PE Pipe	\$ -	\$ -	0.08	-2.24
Job Items	-1	NA	Labor Multiplier at Bid Time (-50%)	\$ -	\$ -	-3.00	3.00
Job Items	0	NA	NOTE: All Materials Have Been Purchased and Are Non-Returnable At This Time	\$ -	\$ -	0.00	0.00
TOTALS					\$ -		-3.0



Proposed Change Order Transmittal

J. P. Cullen and Sons, Inc.

PROJECT:	6005 - McFarland Public Safety Center 6005.000	DATE SENT:	6/2/2022
		RETURN BY:	6/16/2022
SUBJECT:	PS-008 SOG Insulation, Elec Enclosure Roof, Branding, HVAC Pumps, and Cord Reel	PROPOSED CHANGE ORDER ID:	PCO-030r1
TYPE:	Proposed Change Order	TRANSMITTAL ID:	01043
PURPOSE:	For Review	VIA:	Email
TOTAL DAYS:	0		
TOTAL AMOUNT:	\$53,008.00		

FROM

NAME	COMPANY	EMAIL	PHONE
Tayler Blake	J. P. Cullen and Sons, Inc.	Tayler.Blake@JPCullen.com	608-751-2081

TO

NAME	COMPANY	EMAIL	PHONE
Jordan Schulz	Huffman Facility Development, Inc.	jschulz@keelpartnersinc.com	(608) 332-4112
John Kniesz	Bray Architects	jkniesz@brayarch.com	(414) 226-0200
Mark Taylor	Bray Architects	mtaylor@brayarch.com	(608) 441-2575
Andrew Kerr	Bray Architects	akerr@brayarch.com	(414) 226-0200

REMARKS:

COPIES:

Justin Buchholz

(J. P. Cullen and Sons, Inc.)

REQUEST FOR QUOTATION

Project:	McFarland Public Safety Center	2 June 2022
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JPC PCO #: 030r1

Description: PS-008 includes changes to the slab-on-grade insulation, electrical enclosure roof, branding details, HVAC pumps, and a cord reel. Costs to relocate RPL & (L)N-C-B-L per RFI-054 are captured in PCO-028

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Trade Labor Rates valid through 05/31/23

Activity Description

JP Cullen & Sons Inc.

General Contractor Work	Units	Quantity	Base Rate	PT&I (25%)	Total Rate	TOTAL
Site Engineer	HR	4	\$75.00	\$18.75	\$93.75	\$375.00
Labor Subtotal						\$375.00

Self-Performed Labor OH&P 15% \$56.25

JP Cullen Labor Total \$431.25

MATERIALS	Units	Quantity	Unit Price	Material	Tax (0%)	TOTAL
Bid Day - SOG Insulation Material	LS	1	\$ (29,985.00)	(\$29,985.00)	\$0.00	(\$29,985.00)
PS-008 - SOG Insulation Material	LS	1	\$ 70,456.00	\$70,456.00	\$0.00	\$70,456.00
Material Subtotal						\$40,471.00

Self-Performed Material OH&P @ 15% \$6,070.65

Material Total \$46,541.65

SUBCONTRACTORS	Services	TOTAL
Northway Fence	Evidence Storage Fence	\$1,850.00
Universal	Electrical Changes	\$3,276.00
Subtotal		\$5,126.00

Subcontractor OH&P @ 7.5% \$384.45

Subcontract Total \$5,510.45

Bond @ 1% \$524.83

TOTAL \$53,008

PS-08 Pricing

60 psi (Car Traffic)		
Cost per sheet	\$	94.23
sq ft per sheet		32
sheets per unit		32
Sq ft in FS		10861
Sq ft in PS		8245
Sheets needed		598
Units needed		18.7
Total cost for 40 psi insulation	\$	56,349.54
40 psi (Ped. Traffic)		
Cost per sheet	\$	86.01
sq ft per sheet		32
sheets per unit		48
Sq ft in FS		1760
Sq ft in PS		3462
Sheets needed		164
Units needed		3.4
Total cost for 40 psi insulation	\$	14,105.64
Total	\$	70,455.18

PS-08 Insul Material Pricing \$ 70,455.18

Bid Day Insul Material Pricing \$ (29,984.70)

Delta ADD \$ **40,470.48**

Bid Day Pricing

25 psi (Car Traffic)		
Cost per sheet	\$	39.35
sq ft per sheet		32
sheets per unit		32
Sq ft in FS		10861
Sq ft in PS		8245
Sheets needed		598
Units needed		18.7
Total cost for 25 psi insulation	\$	23,531.30
25 psi (Ped. Traffic)		
Cost per sheet	\$	39.35
sq ft per sheet		32
sheets per unit		48
Sq ft in FS		1760
Sq ft in PS		3462
Sheets needed		164
Units needed		3.4
Total cost for 25 psi insulation	\$	6,453.40
Total	\$	29,984.70

Tayler Blake

From: Jon Elliott <jelliott@northwayfence.com>
Sent: Thursday, June 2, 2022 11:19 AM
To: Tayler Blake
Subject: RE: McFarland PSC - PS-008 Quote Needed

Yes that is doable. We are looking at an additional \$1850 for that.

Jon Elliott
Estimating



Phone: 262-781-7382
Cell: 414-303-3916
[Email: jelliott@northwayfence.com](mailto:jelliott@northwayfence.com)
N57W13250 Shenandoah Drive
Menomonee Falls, WI 53051

From: Tayler Blake <tayler.blake@jpcullen.com>
Sent: Thursday, June 2, 2022 10:20 AM
To: Jon Elliott <jelliott@northwayfence.com>
Subject: RE: McFarland PSC - PS-008 Quote Needed

Jon,

Per my voicemail that I just left you, is the attached fence layout feasible for the Large Evidence Storage room at McFarland PSC?

Based on what mechanicals need to be missed and the desired gap size needed for the Village, my drawing is a layout that should work.

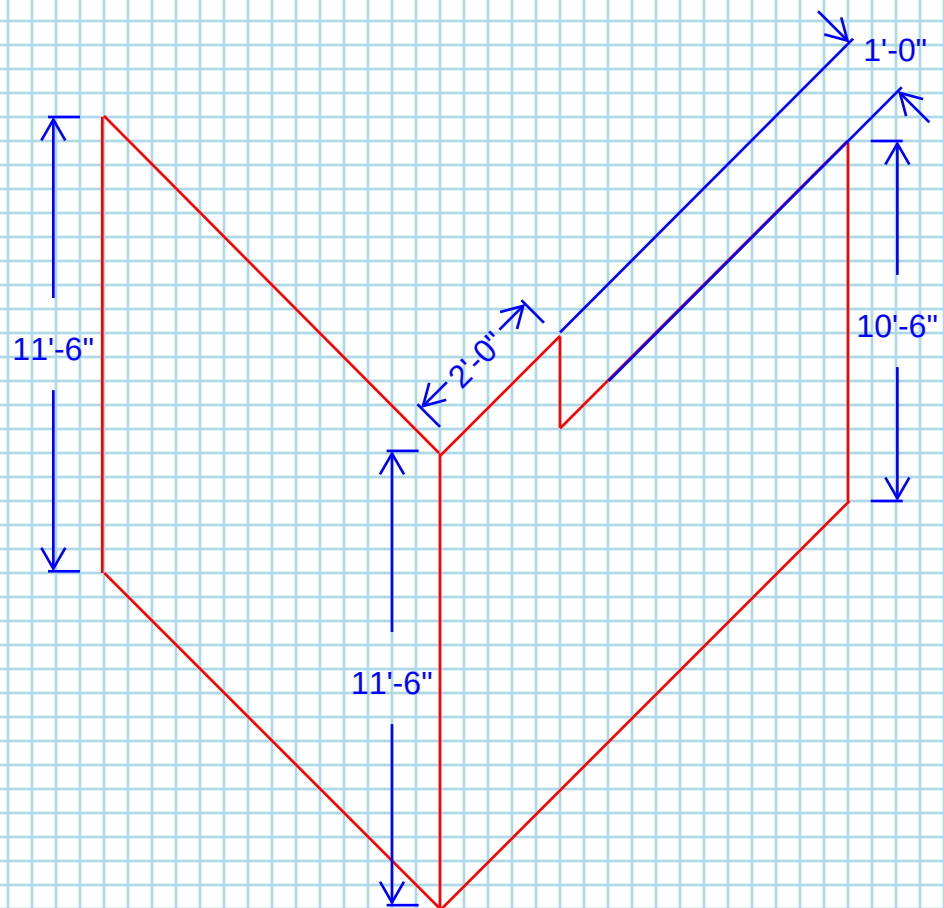
I need to know if you can build your fence system like this, and what the total add would be to raise your height from 10'-0" to the new heights I've proposed.

Please let me know if you have any questions.
I am looking for this by 10am tomorrow.

Thank you,

TAYLER BLAKE
SITE ENGINEER II | **JP CULLEN**

c : 608.751.2081 | o : 608.754.6601
[janesville](#) | [madison](#) | [milwaukee](#) | jpcullen.com



UNIVERSAL POWER & SYSTEMS, INC.

4430 Helgesen Drive, Madison, Wisconsin 53718 | 608.226.8600

CHANGE PROPOSAL

TO: JP Cullen & Sons, Inc.
Attn: Justin Bucholz

DATE: June 1, 2022

PROJECT NAME: McFarland Public Safety Center
PROJECT LOCATION: McFarland, WI
PROJECT NUMBER: 2118
PROPOSAL NUMBER: 010A

Ph: 608-751-2779

Email: justin.bucholz@jpcullen.com

Re: PS 008 ADDED CORD REEL BREAKOUT

Per request, this is the breakout price for the Cord Reel portion of PS 008 as submitted.

(See attached summary.)

MATERIAL					\$	1,455.81
SUBCONTRACTOR LABOR QUOTE						
SUBCONTRACTOR MATERIAL QUOTE						
MATERIAL FREIGHT	2%				\$	29.12
EQUIPMENT RENTAL					\$	125.00
SUBTOTAL					\$	1,609.92
LABOR	15.15 hours at	\$	90.00	=	\$	1,363.50
SUPERVISION LABOR	1.515 hours at	\$	90.00	=	\$	136.35
SUBTOTAL					\$	2,973.42
MARKUP	10.0%				\$	297.34
TOTAL					\$	3,270.76

Please call me with any questions.

Thank you.

We propose to provide and install electrical wiring, material, and equipment per plans and specifications and the attached scope of work. Billed upon progression, net 30 days from invoice or pay request date. (Retention per contract documents, if applicable.)

Authorized Signature: *Justin Chase*

Universal Power & Systems, Inc. reserves the right to withdraw this proposal if not accepted within 10 business days. Due to the current environment, we are experiencing unusual lead times in global supply, as well as, material price increases, with little notice. Universal Power & Systems, Inc. cannot be held responsible for any project schedule delays due to these unusual circumstances for long lead time items. These items consist of, but are not limited to light fixtures, switchgear, and special systems equipment. If more detailed information is required, please contact the Project Manager for further clarification.

ACCEPTANCE OF PROPOSAL The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Customer Acknowledges receipt of Universal Power & Systems, Inc.'s Standard Terms & Conditions

excel/proposals/changeproposal

Job ID	2118
Job Name	McFarland Public Safety Center
Report	010A
Notes	

Universal Power & Systems, Inc.
4430 Helgesen Dr.
Madison, WI 53718
Phone: (608)226-8600

Time	Page
	1
Date	
1-Jun-22	

Report Generated From: Summary - All Levels

Qty	Size	Item Description	Mat. Unit	Mat. Ext.	Labor Unit	Labor Ext.
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Summary:

100		3/4" EMT	1.770	177.000	0.035	3.450
4		3/4" EMT INS STL CMP CON	0.930	3.720	0.086	0.345
10		3/4" EMT STL COMP CPLG	1.022	10.215	0.083	0.825
4		3/4" EMT 90 ELBOW	4.245	16.980	0.109	0.435
2		3/4" EMT STRUT CLAMP	1.403	2.805	0.060	0.120
14		3/4 MINRLAC W/BOLT 1-B	1.364	19.095	0.060	0.840
318		#10 THHN	0.453	144.060	0.009	2.820
2		#10-3 SO CORD CONN-3/4inHUB	5.175	10.350	0.645	1.290
3		B2-1 RED WIRE CONN	0.455	1.365	0.030	0.090
2		GRD SCREW W/10in LEAD#983	0.713	1.425	0.045	0.090
2		#271L BELL BOX 4-1/2" W/H	22.650	45.300	0.525	1.050
2		1G GRY WP BLANK COVER	11.685	23.370	0.075	0.150
1		30A 120V CORD END	59.040	59.040	0.420	0.420
1		RETRACTABLE CORD REEL	855.640	855.640	1.125	1.125
20		1/4" BOLT (PLATED)	0.094	1.875	0.030	0.600
20		BEAM CLAMP (1/4-20)	0.962	19.230	0.045	0.900
1		30A 1P BREAKER BOLT-ON	41.835	41.835	0.225	0.225
1		F.S. COMPOUND CAULK	22.500	22.500	0.375	0.375
GRAND TOTAL				1455.81		15.150



Proposed Change Order Transmittal

J. P. Cullen and Sons, Inc.

PROJECT:	6005 - McFarland Public Safety Center 6005.000	DATE SENT:	6/1/2022
		RETURN BY:	6/8/2022
SUBJECT:	PS-009 Cellular Systems For Record	PROPOSED CHANGE ORDER ID:	PCO-031r2
TYPE:	Proposed Change Order	TRANSMITTAL ID:	01036
PURPOSE:	For Review	VIA:	Email
TOTAL DAYS:	0		
TOTAL AMOUNT:	\$22,044.00		

FROM

NAME	COMPANY	EMAIL	PHONE
Tayler Blake	J. P. Cullen and Sons, Inc.	Tayler.Blake@JPCullen.com	608-751-2081

TO

NAME	COMPANY	EMAIL	PHONE
Jordan Schulz	Huffman Facility Development, Inc.	jschulz@keelpartnersinc.com	(608) 332-4112
John Kniesz	Bray Architects	jkniesz@brayarch.com	(414) 226-0200
Mark Taylor	Bray Architects	mtaylor@brayarch.com	(608) 441-2575
Andrew Kerr	Bray Architects	akerr@brayarch.com	(414) 226-0200

REMARKS:

COPIES:

Justin Buchholz (J. P. Cullen and Sons, Inc.)

REQUEST FOR QUOTATION

Project: McFarland Public Safety Center

1 June 2022

JPC PCO #: 031r2

Description: PS-009 covers the Cellular and Emergency Radio Responder Coverage System (ERRCS) scope for the McFarland PSC project. Scope impacts JP Cullen subcontractors, thus there are quotes from the impacted subcontractors.

Proposals are to be held for 10 working days. Quote is no longer valid post deadline

Trade Labor Rates valid through 05/31/23

Activity Description

SUBCONTRACTORS	Services	TOTAL
Southport / AES	Controls Conduit Credit	(\$3,198.00)
Unviersal	Electrical Conduit	\$23,501.00
	Subtotal	\$20,303.00
	Subcontractor OH&P @ 7.5%	\$1,522.73
	Subcontract Total	\$21,825.73
	Bond @ 1%	\$218.26
	TOTAL	\$22,044

Tayler Blake

From: Joseph Schmidt <joseph.schmidt@aes-midwest.com>
Sent: Tuesday, May 10, 2022 10:01 AM
To: Tayler Blake
Cc: kvalenza@southportheating.com
Subject: RE: Public Safety Center - SCADA Interconnect (Village of McFarland)

Tayler,
I had two (2) risers figured for a total cost of \$3,198.
+
Two(2) BAS risers for floor to floor communication. AES will pull wire in the low voltage risers as shown in PS-009 with the electrician installing upsized conduits by 1/2"

AES Automated Energy
Solutions, Inc
Joseph Schmidt P.E., C.E.M. | Principal

M: 414-791-5266
O: 920-968-5882
Automation | Integration | Energy | Monitoring | Analytics

From: Tayler Blake <tayler.blake@jpcullen.com>
Sent: Tuesday, May 10, 2022 9:58 AM
To: Joseph Schmidt <joseph.schmidt@aes-midwest.com>
Cc: kvalenza@southportheating.com
Subject: RE: Public Safety Center - SCADA Interconnect (Village of McFarland)

Joe,

I am inquiring about that right now, I think that's possible.
Would we be receiving a credit from AES/Southport on the reduction of conduit that is needed for your wire then? If so, please send that asap.

Thank you,

TAYLER BLAKE
SITE ENGINEER II | **JP CULLEN**

c : 608.751.2081 | o : 608.754.6601
janesville | madison | milwaukee | jpcullen.com

From: Joseph Schmidt <joseph.schmidt@aes-midwest.com>
Sent: Tuesday, May 10, 2022 9:42 AM
To: Tayler Blake <tayler.blake@jpcullen.com>
Subject: RE: Public Safety Center - SCADA Interconnect (Village of McFarland)

Tayler,

I reviewed this document and it all looks okay. The only question I have is can we utilize the risers for either BacNet (22/2 AWG) or CAT6 cabling between the floors for SCADA interface? We should only have 1 -2 wires. Perhaps the electrician would be willing to upsize everything by ½” just to allow for a few extra cables?



Joseph Schmidt P.E., C.E.M. | Principal

M: 414-791-5266

O: 920-968-5882

Automation | Integration | Energy | Monitoring | Analytics

From: Tayler Blake <tayler.blake@jpcullen.com>

Sent: Tuesday, May 10, 2022 9:06 AM

To: Joseph Schmidt <joseph.schmidt@aes-midwest.com>

Subject: RE: Public Safety Center - SCADA Interconnect (Village of McFarland)

Please take a look at the attached for the Cellular / ERRCS / SCADA System PS-009.

Thank you,

TAYLER BLAKE

SITE ENGINEER II | **JP CULLEN**

c : 608.751.2081 | o : 608.754.6601

[janesville](#) | [madison](#) | [milwaukee](#) | jpcullen.com

UNIVERSAL POWER & SYSTEMS, INC.

4430 Helgesen Drive, Madison, Wisconsin 53718 | 608.226.8600

CHANGE PROPOSAL

TO: JP Cullen & Sons, Inc.
Attn: Justin Bucholz

DATE: May 27, 2022

PROJECT NAME: McFarland Public Safety Center
PROJECT LOCATION: McFarland, WI
PROJECT NUMBER: 2118
PROPOSAL NUMBER: 007R2

Ph: 608-751-2779
Email: justin.bucholz@jpcullen.com
Re: PS-009 Underground Version

Proposal for additional electrical work required to install conduit raceways for the Cellular Systems per the drawings provided in Project Supplement #009. Conduit revised to 2.5" per request for additional control cables to route using the same conduit. Cabling, equipment and antennas provided and installed by others. Credit included for four, 2" weatherheads included during bid.

(See attached summary.)

MATERIAL					\$	9,629.01
SUBCONTRACTOR LABOR QUOTE						
SUBCONTRACTOR MATERIAL QUOTE						
MATERIAL FREIGHT	2%				\$	192.58
EQUIPMENT RENTAL					\$	945.00
SUBTOTAL					\$	10,766.59
LABOR	117.8 hours at	\$	90.00	=	\$	10,597.86
SUPERVISION LABOR	11.78 hours at	\$	90.00	=	\$	1,059.79
SUBTOTAL					\$	21,364.45
MARKUP	10.0%				\$	2,136.45
TOTAL					\$	23,500.90

Please call me with any questions.

Thank you.

We propose to provide and install electrical wiring, material, and equipment per plans and specifications and the attached scope of work. Billed upon progression, net 30 days from invoice or pay request date. (Retention per contract documents, if applicable.)

Authorized Signature: *Justin Chase*

This proposal may be withdrawn by us if not accepted in 15 Days. All special order items typically have an eight to ten week lead time after they are ordered. (Special order items include but are not necessarily limited to: light fixtures, switchgear and fire alarm equipment.) These items will not be ordered until a signed copy of this proposal is received in our office.

ACCEPTANCE OF PROPOSAL The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Customer Acknowledges receipt of Universal Power & Systems, Inc.'s Standard Terms & Conditions

excel/proposals/changeproposal

Job ID	2118
Job Name	McFarland Public Safety Center
Report	007R2
Notes	

Universal Power & Systems, Inc.
4430 Helgesen Dr.
Madison, WI 53718
Phone: (608)226-8600

Time	Page
	1
Date	
27-May-22	

Report Generated From: Summary - All Levels

Qty	Size	Item Description	Mat. Unit	Mat. Ext.	Labor Unit	Labor Ext.
-----	------	------------------	-----------	-----------	------------	------------

Summary:

40		3/4" EMT	1.815	72.600	0.035	1.380
-10		2" EMT	5.280	-52.800	0.060	-0.600
120		2 1/2" EMT	10.590	1270.800	0.075	9.000
6		3/4" EMT STL SS CONN	0.303	1.815	0.065	0.390
4		3/4" EMT STL SS CPLG	0.375	1.500	0.068	0.270
28		2 1/2" EMT STL SS CPLG	5.207	145.800	0.178	4.995
16		2 1/2" EMT 90 ELBOW	31.568	505.095	0.303	4.845
6		3/4" EMT STRAP 1-H	0.128	0.765	0.060	0.360
-4		2" WEATHER HEAD CLP	25.035	-100.140	0.420	-1.680
4		2.5" WEATHER HEAD CLP	134.460	537.840	0.525	2.100
60		2 1/2" GRC (GALV)	28.260	1695.600	0.088	5.265
2		2 1/2" GRC COUPLING	17.558	35.115	0.173	0.345
2		2 1/2" GRC 90 ELBOW	221.708	443.415	0.525	1.050
8		2 1/2" STEEL LOCKNUT	1.275	10.200	0.113	0.900
-4		2" PLASTIC BUSHING	0.521	-2.085	0.116	-0.465
14		2 1/2" PLASTIC BUSHING	1.661	23.250	0.138	1.935
8		2 1/2" STL INS BUSHING	28.714	229.710	0.600	4.800
30		2 1/2" GRC STRUT CLAMP	5.983	179.490	0.150	4.500
4		2 1/2" GRC CUT&THREAD	0.000	0.000	0.319	1.275
280		2 1/2" PVC	8.925	2499.000	0.057	15.960
4		2 1/2" PVC FEM ADAPTER	3.158	12.630	0.143	0.570
2		CLEAR CEMENT QUART	33.780	67.560	1.500	3.000
156		#12 THHN	0.333	51.945	0.007	1.095
150		#6 THHN	1.418	212.625	0.012	1.809
12		GROUND LUG #6	7.141	85.695	0.163	1.950
6		R2 RED WIRE CONN	0.240	1.440	0.030	0.180
300		3/8in POLYROPE (M)	0.461	138.225	0.005	1.350
3		DUCT SEAL (450GR)	8.940	26.820	0.450	1.350
3		4" SQ BOX 2-1/8 D COMBO	1.725	5.175	0.345	1.035
1		4" SQ BLANK COVER	0.480	0.480	0.015	0.015
2		8371 4" SQ 2-DPLX COVER	1.710	3.420	0.038	0.075
3		GRD SCREW W/6in LEAD#983	0.715	2.145	0.045	0.135
4		20A 125V DUPLEX REC (SG)	5.306	21.225	0.173	0.690
60		P-1000 1 5/8" STRUT	4.310	258.600	0.120	7.200
20		BEAM CLAMP P-2675 (3/8")	9.739	194.775	0.060	1.200
20		3/8" BOLT (PLATED)	0.260	5.205	0.030	0.600
20		3/8" FLAT WASHER (PLT)	0.112	2.235	0.030	0.600
20		3/8" LOCK WASHER (PLT)	0.099	1.980	0.030	0.600
20		1/4" FENDER WASHER	0.099	1.980	0.030	0.600
30		TAPCON	0.255	7.650	0.075	2.250
2		20A 1P BREAKER BOLT-ON	25.365	50.730	0.225	0.450
1		1-1/2" CORE 12" FLOOR	0.000	0.000	1.500	1.500
2		3" CORE 12" FLOOR	0.000	0.000	1.500	3.000
2		2-1/2" HOLE WALL PENETRATION	0.000	0.000	1.500	3.000
2		3" CORE 16" WALL	0.000	0.000	1.500	3.000
1		F.S. COMPOUND CAULK TUBE	31.500	31.500	0.375	0.375
150		TRENCH (12"x3' DEEP)	6.000	900.000	0.150	22.500
1		2-1/2" HOLE SAW	24.000	24.000	0.000	0.000
1		BANDSAW BLADE	16.500	16.500	0.000	0.000
1		GROUT	7.500	7.500	1.000	1.000
GRAND TOTAL				9629.01		117.754

PCO*	CO	PS**	SCOPE	NOTES	SUBMITTED	PENDING	STATUS	RECOMMENDED	APPROVED
004r2.1	02	1	Updates from DSPS Plan review, foundation coordination revisions	POB confirmed Landscaping cost too high r1.1 was 140,644	161,229		Approved		134,053
004r2.2	01	N/A	Winter Conditions due to delayed start	HFD: split the cost of winter conditions for delayed concrete work	55,295		Approved		28,000
010	03	2	Minor misc coordination changes (structural, storm sewer)	HFD, Bray, Ambrose: recommended	8,425		Approved		8,425
015	02	3	Details clarifications, mostly storefront, grading, bearing pad in basement	HFD: see notes Bray: Water port required per spec	6,083		Approved		2,439
016r1	03	4	Security updates from owner review and coordination	Bray: see separate list of comments HFD: see separate notes, CD ok with not grouting, remove	98,750		Approved		81,335
018r1		N/A	Coordination Study Revisions (Switchgear and Generator)	HFD: revise markup MSA: John sent comments 05/18	14,409	12,612	Pending		
019r1	03	5	Minor hardware spec change	Revised to zero cost	1,432		Approved		-
023	03	6	Flag pole change, FEC locations and roofing change due to procurement issues	HFD/Bray: JPC to change to mechanically fastened wherever not exposed deck	90,231		Approved		83,073
025	03	7	Piping and Fitting Specs Update	Zero Cost	-	-	Approved		-
028	04	N/A	April Misc Costs: Elevator Esc, Breaker Change, Minor Design Changes	HFD, Bray: Approved	7,705		Recommended	7,705	
029r1		TBD	Switchgear Bussing CT Cab Changes	HFD, Bray, MSA: recommended	47,449	47,449	Pending		
030r1	04	8	Under slab insulation, electrical changes, enclosure roof, other misc	HFD: commented 05/31, revise elec # Bray: recommended	74,097		Recommended	53,008	
031r2	04	9	Cellular and Radio Systems Updates	HFD: commented 05/31, remove PM time Bray: recommended	27,503		Recommended	22,044	
033			May Misc Costs: Bradford update, Coiling Door credit, Glazing Changes, Water main change	HFD: sent comments 06/07 Bray:	15,906	15,906	Pending		
TOTAL						75,967		82,757	337,325

* Intermediate PCO numbers not shown do not currently have any associated costs

** Project Supplements are revised drawings issued by the Design Team to capture changes due to coordination issues, owner requests, or jurisdictional requirements

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Police

CONTACT: Aaron Chapin, Police Chief

AGENDA ITEM: Discussion and action regarding the purchase of evidence room shelving within the Police Department of the Public Safety Center.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Police Department Staff that specifically handle the property room/evidence storage conducted tours of other agencies around Dane County and outside of Dane County with attending property room management training. In these tours we looked to maximize storage for items of evidence and other property that is taken into the police department property stream such as found property or recovered property that has a monetary value to it. In addition we evaluated the systemic process of handling evidence during its life at the police department that varies by severity of the case and contents of the evidence. Some property is held and returned to the owner once located, other items are held in accordance with disposal statutes. Evidence is a slightly different topic for evidence shelving. Items of evidence vary in size, shape, and weight. These items are held for varied time lengths depending on statute of limitations for charging, if an arrest is made and the overall sentence provided by the courts. This evidence is held until any prison sentence is complete including any extended probation. Some evidence will be held forever, and some is minimum of 100 years. So given all this we looked at the solution of movable shelving to provide areas to transition from current year evidence to long term storage of these items based on timelines and offering consolidation storage procedures.

EBI first offered a possible solution of movable shelving, but in looking at the product it was made for paper records type rooms and would not hold up to the weights of materials we hold.

A number of agencies had Bradford systems shelving and this product has held up to the demands of the types of storage we needed and also they were the supplier for other materials in the building project so it made it a good reason to continue with the product they had to offer that meets our needs.

The final quote and layout is included within your packet. The final version is a little less than the draft version as there is one fewer shelf system that is needed. They did also include a quote for shelving in the secure evidence hold but this shelving was included in the FFE previously authorized with a different vendor. Please disregard this quote as it is not part of what we've asked for approval on. We are approving this as an owner direct purchase and not as a change order through the Contractor. The vendor in this case will handle the installation and there is no responsibility for the Contractor in this work other than coordination similar to all of the other



FFE items. While not in the original FFE order, we would have likely arrived at this solution anyway so while not included it does not harm the project.

FINANCIAL/BUDGET IMPACT:

The total cost for this proposal is \$39,950. The only difference by ordering this now and not having in the original FFE order is that we will need to fund this effort through Contingency. The shelving is needed and we have available funds for this purpose to accomplish what the Department is requesting.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

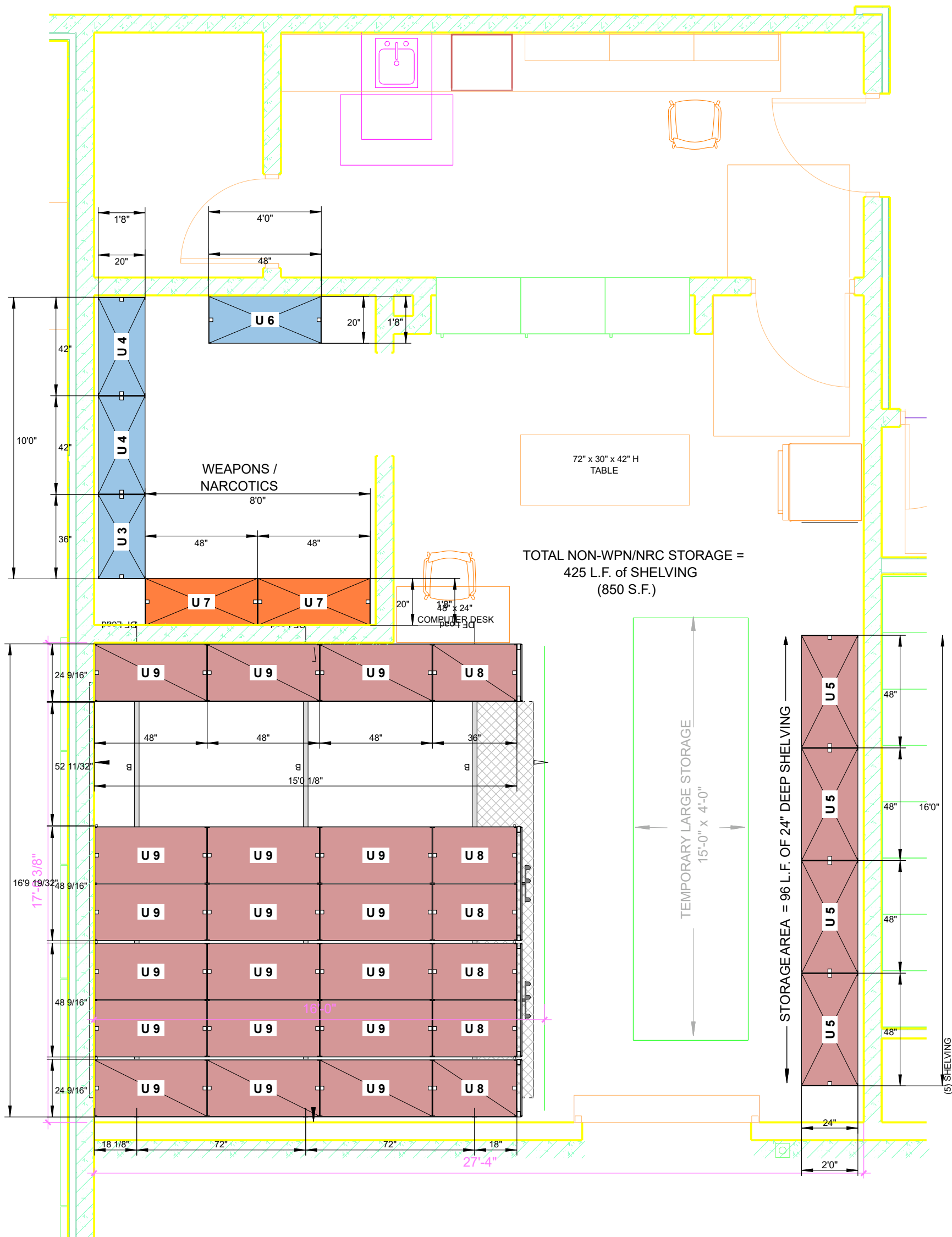
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

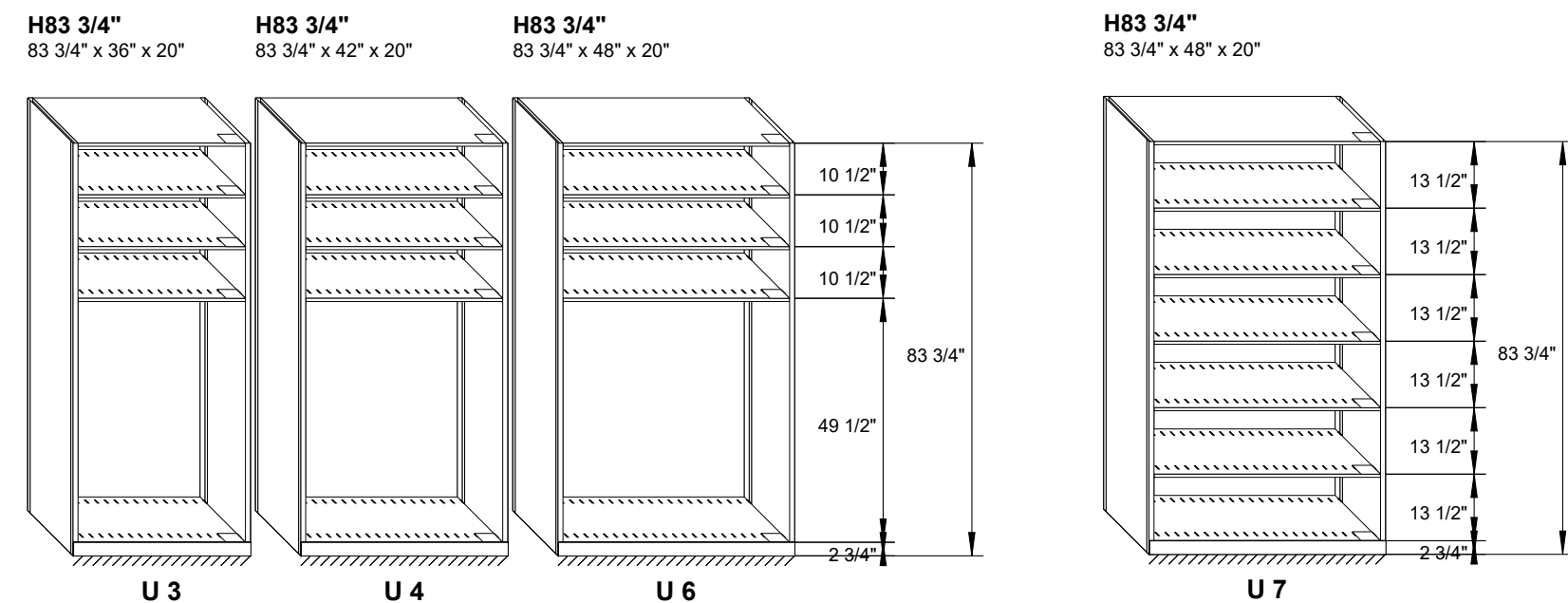
Recommended Action:

Motion, second to approve the purchase of evidence room shelving in the amount of \$39,950 from Bradford Systems within the Police Department of the Public Safety Center.

ATTACHMENTS:

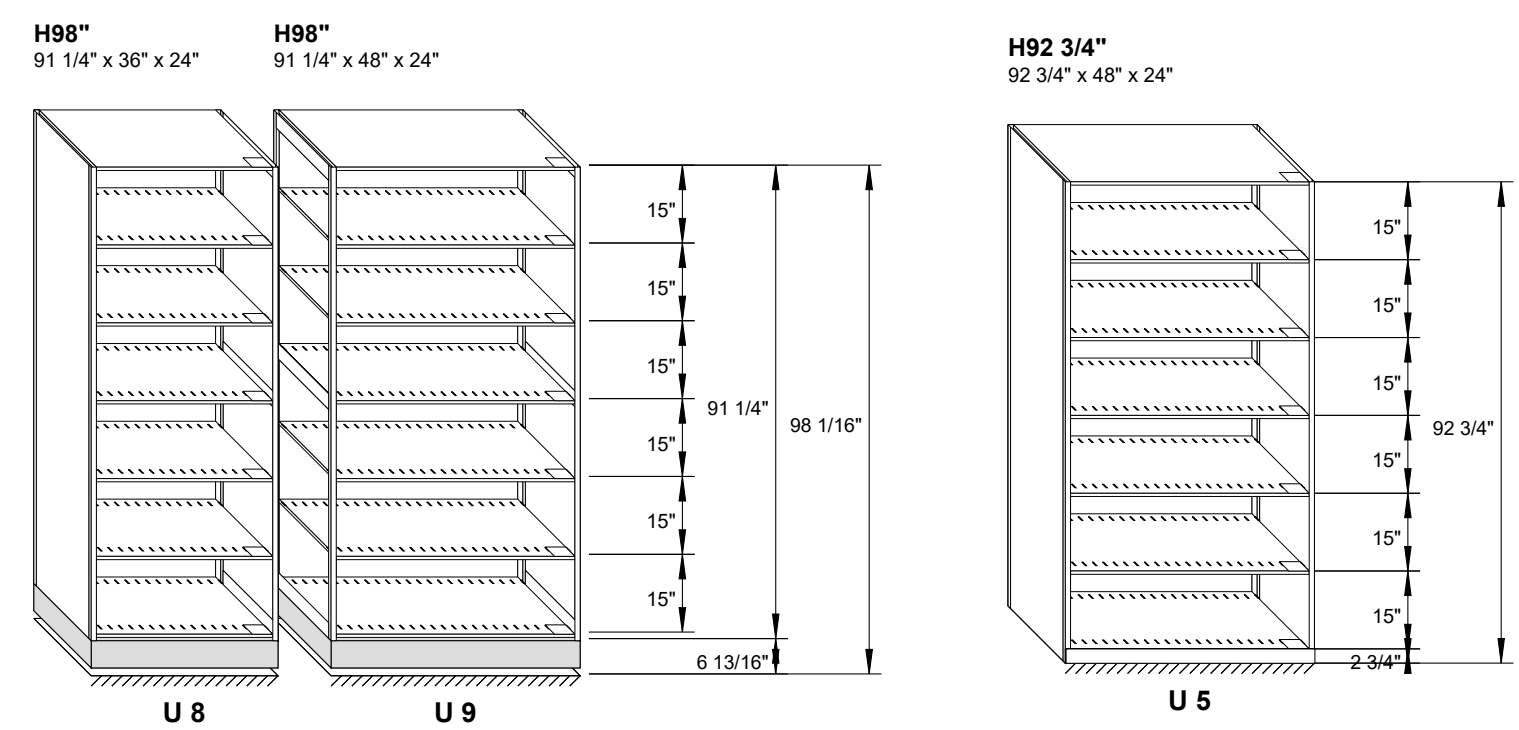
1. Bradford Systems - McFarland PD - Spacesaver - Evidence Storage (Layout 6-10-22)
2. Bradford Systems - McFarland PD - Spacesaver - Evidence Storage (Quote 6-10-22)





1 Weapons Storage

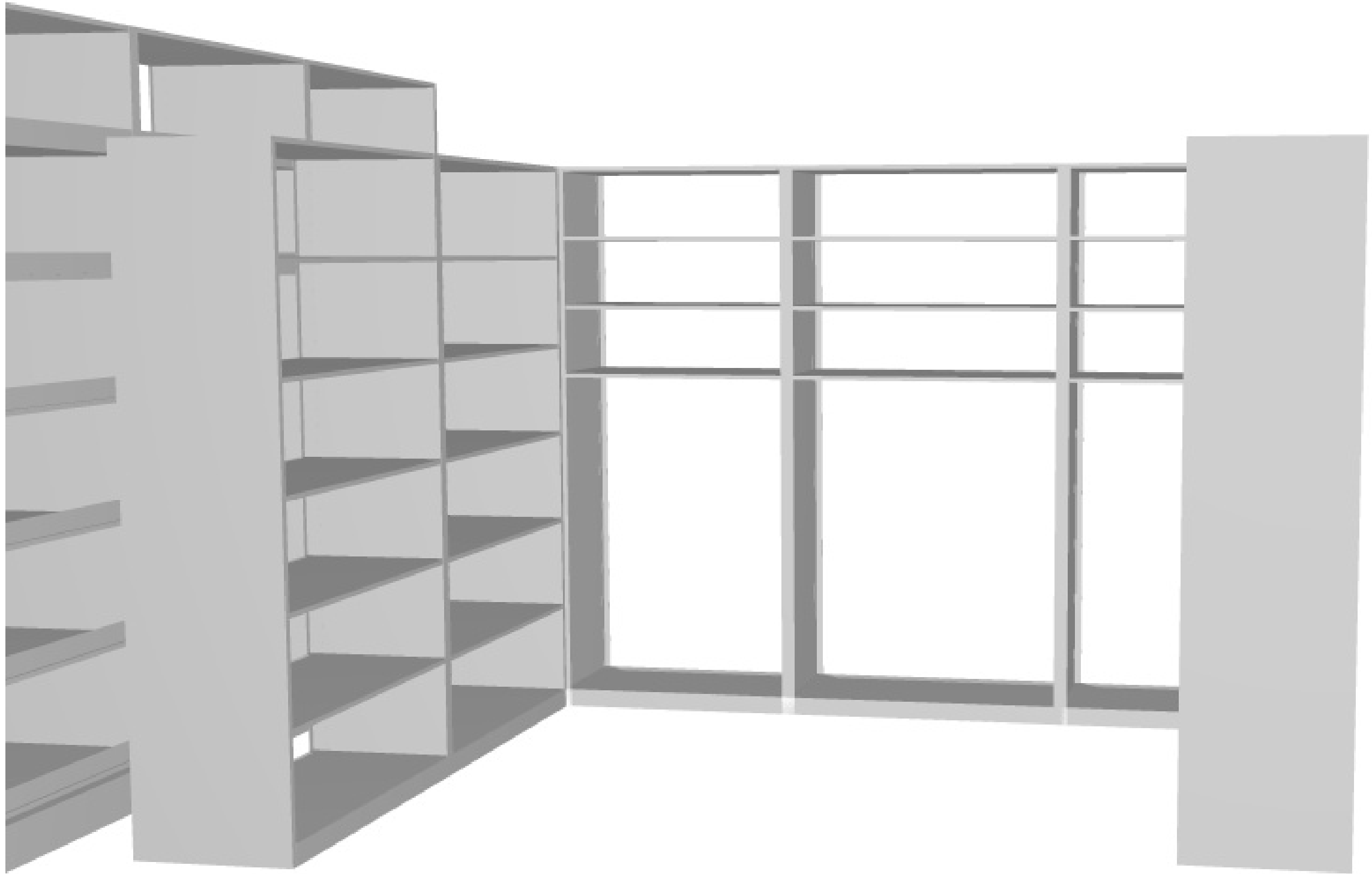
3



2 Evidence Storage



Project Name: McFarland Police Department		Project #: 38891	APPROVAL This drawing Approved By: Dated _____
Salesperson: MAWHINNEY, RYAN	Scale 1:17	Drawn by: CE	
		Rev level:	
		Date Printed: 05/23/2022	



Project Name: **McFarland Police Department**

Salesperson:
MAWHINNEY, RYAN

Scale
1:17

Rev level:

Project #:
38891
Drawn by:
CE
Date Printed:
05/23/2022

APPROVAL
This drawing Approved By:

Dated _____



McFarland Police Department Spacesaver Evidence Storage

Prepared for:
Chief Aaron Chapin

McFarland Police Department
5915 Milwaukee St
McFarland, WI 53558

Submitted by:
Ryan Mawhinney
608-481-1741
rmawhinney@bradfordsystems.com

Bradford Systems Corporation
945 North Oaklawn Ave
Elmhurst, IL 60126

June 10, 2022
BSC Project #38891

Corporate Headquarters
945 North Oaklawn Ave
Elmhurst, IL 60126

630.350.3453 office
630.350.3454 fax

Indiana Office
6231 Coffman Rd
Indianapolis, IN 46268

317.895.0670 office
317.895.0672 fax

Central Illinois
125 Thunderbird Lane
East Peoria, IL 61611

636.343.1515 office
636.343.3588 fax

Wisconsin Office
201 North Main Street
Fort Atkinson, WI 53538

630.350.3453 office
630.350.3454 fax

Missouri Office
10979 Lin Valle Drive
Saint Louis, MO 63123

636.343.1515 office
636.343.3588 fax

June 10, 2022

Chief Aaron Chapin
McFarland Police Department
5915 Milwaukee St
McFarland, WI 53558

Dear Chief,

On behalf of Bradford Systems Corporation, I would like to thank you for the opportunity to present this proposal. The following solution has been designed and tailored to meet your evidence storage needs.

We value the opportunity to present our unique capabilities, and look forward to showing you why thousands of clients over the last 54 years have chosen Bradford Systems Corporation to help them solve their most challenging law enforcement storage dilemmas.

If you have any questions regarding this proposal or if we can make any changes to better accommodate your needs or requirements, please call me at 608-481-1741.

Again, thank you for your consideration.

Sincerely,



Ryan Mawhinney
Storage Planner

Bradford Systems Corporation
945 North Oaklawn Ave
Elmhurst, IL 60126
608-481-1741
rmawhinney@bradfordsystems.com

**McFarland Police Department
Spacesaver Evidence Storage
Project #38891**

High-Density Evidence Storage:

Spacesaver Mechanical Assist High-Density Mobile System:

- (2) Mobile carriages with dual flange guidance, 48" D x 15' L
- Carriages have a continuous, full-length drive shaft driving all wheels on one side of the carriage
- (2) Stationary platforms, 24" D x 15' L
- (1) Fixed shelving range (to sit directly on the floor) 24" D x 16' L
- (1) B Rail system with 3 rails, 16'9" long
- (1) Low profile floor system with ADA compliant ramp
- (4) High pressure laminate end panels

Shelving Components:

- (6) Four-post single-entry shelving sections, 24" D x 48" W x 91 1/4" H
- (12) Four-post back-to-back single-entry shelving sections, 48" D x 48" W x 91 1/4" H
- (4) Four-post back-to-back single-entry shelving sections, 48" D x 36" W x 91 1/4" H
- (2) Four-post single-entry shelving sections, 24" D x 36" W x 91 1/4" H
- (4) Four-post single-entry shelving sections, 24" D x 48" W x 92 3/4" H

Project Investment:

Total	\$39,950.00
--------------	--------------------

Notes:

1. *Sales tax will be charged unless Bradford Systems is provided with a tax exempt or resale certificate.*
2. *The above quote is based on the drawing.*
3. *A non-refundable down payment of one-third (1/3) of the contract, is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion.*
4. *This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.*
5. *Pricing valid for 30 days and is based on all material being purchased, shipped and installed at the same time.*

**McFarland Police Department
Spacesaver Evidence Storage
Project #38891**

Weapons & Narcotics Evidence Storage:

Spacesaver 4-Post Shelving:

- (1) Static shelving range (to sit directly on the floor) 20" D x 10' L
- (1) Static shelving range (to sit directly on the floor) 20" D x 8' L
- (1) Static section (to sit directly on the floor) 20" D x 48" L

Shelving Components:

- (2) Four-post single-entry shelving sections, 20" D x 42" W x 83 ¾" H
- (1) Four-post single-entry shelving section, 20" D x 36" W x 83 ¾" H
- (1) Four-post single-entry shelving section, 20" D x 48" W x 83 ¾" H
- (2) Four-post single-entry shelving sections, 20" D x 48" W x 83 ¾" H

Project Investment:

Total

~~**\$3,710.00**~~

Shelving within the Secure Evidence Storage is not needed. This is accounted for within the already previously approved FFE order.

Notes:

1. *Sales tax will be charged unless Bradford Systems is provided with a tax exempt or resale certificate.*
2. *The above quote is based on the drawings.*
3. *A non-refundable down payment of one-third (1/3) of the contract, is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion.*
4. *This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.*
5. *Pricing valid for 30 days and is based on all material being purchased, shipped and installed at the same time.*

McFarland Police Department
Spacesaver Evidence Storage
Project #38891

1. Purchase orders should be made out to the following:
Bradford Systems Corporation
945 North Oaklawn Ave
Elmhurst, IL 60126
2. Purchase orders may be sent via:
 - Email: purchaseorders@bradfordsystems.com
 - USPS: 945 North Oaklawn Ave, Elmhurst, IL 60126
 - Facsimile: (630) 350-3454
3. Please send the following in conjunction with your purchase order:
 - Reference BSC project # 38891 on your purchase order
 - Project Information Sheet
 - Signed copy of the proposal and project drawings

Mobile, Shelving, Doors & Drawers Colors | Weapons Rack Colors

SMOOTH POWDER COAT PAINT FINISHES



*Mobile, Shelving, Doors & Drawers QuickShip color offerings.

*Consult your Spacesaver Sales Representative for deviations to the colors and finishes on this chart.

McFarland Police Department
Project Implementation Information
Project #38891

Purchase Order Information:

P.O. #: _____
Approved by: _____

Project Selections:

Laminate End Panels: _____ (WilsonArt Series 60)
Four-Post Shelving: _____ (See 10 Standard Finishes)
Wide-Span Shelving: _____ (See Standard Finishes)
Type of Floor Covering: _____ (Carpet, Carpet tile, VCT)
Hinged Door Locks: ☐ Keyed Different ☐ Keyed Alike

Delivery Information:

Delivery Address: _____

Delivery Contact Name: _____
Contact Phone Number: _____
Truck or Delivery Time Restrictions: _____
Delivery Dock: ☐ Yes ☐ No _____
Freight Elevator: ☐ Yes ☐ No _____

Order Acknowledgement/Billing Information:

Order Acknowledgement Required? ☐ Yes ☐ No _____
Billing Address: _____

Billing Contact Name: _____
Contact Phone Number: _____
Contact Email Address: _____

Installation Information:

Installation Address: _____

Floor/Room: _____
Requested Installation Date: _____
Move Date: _____
Construction Schedule Available: ☐ Yes ☐ No _____
Client Provided Dumpster Available: ☐ Yes ☐ No _____
Are There Security Requirements: ☐ Yes ☐ No _____
Parking: Permission/Permits: ☐ Yes ☐ No _____
Certificate of Insurance Required: ☐ Yes ☐ No _____
General Contractor Name/Phone: ☐ Yes ☐ No _____

STANDARD TERMS AND CONDITIONS

1. **GENERAL:** These terms and conditions shall apply to sales from Bradford Systems Corporation to Buyer and to any quotation by Bradford Systems Corporation for sales. These terms and conditions shall not be superseded by any terms and conditions in Buyer's order except as otherwise specifically agreed in writing executed by all parties to this agreement. The paragraph headings contained herein are for purposes of reference only and are not to be considered in the interpretation of any clauses contained herein. This agreement may be executed in counterpart and a copy of this agreement shall be as binding as is the original.
2. **ENGINEERING:** The proposal drawings and/or specifications of any quotation are confidential engineering data, and represent Bradford Systems Corporation investment in engineering skill and development, and remain the property of Bradford Systems Corporation. Such are submitted with the understanding that the information will not be disclosed or used in any manner detrimental to Bradford Systems Corporation. All specifications and dimensions of proposal drawings are approximate, and are subject to changes during detailed engineering.
3. **SURVEYS, PERMITS AND REGULATIONS:** Buyer shall procure and pay for all permits and/or inspections required by any governmental authority for any part of the work performed by Bradford Systems Corporation, except as otherwise stated.
4. **PAYMENT:** This system has been specially designed and will be specially manufactured for the Buyers unique requirements. A non-refundable down payment of one-third (1/3) of the contract is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion. One and one-half (1-1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not entirely complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges. A 4% convenience fee will be applied to all orders paid with a credit card.
5. **TAXES:** All applicable sales taxes, as required by law, will be billed, unless Bradford Systems Corporation has a current Tax Exempt Letter or Resale Certificate on file.
6. **EXPIRATION DATE:** Pricing is valid for thirty (30) days. After thirty days, a new proposal and revised pricing may be required.
7. **CANCELLATION:** On all canceled orders, Buyer shall compensate Bradford Systems Corporation for its performance, commitments and damage as follows; Buyer shall pay Bradford Systems Corporation a cancellation fee not to exceed the original purchase price.
8. **CHANGE ORDERS:** Should the Buyer order changes or additions to the work, such orders and adjustments shall be made in writing to Bradford Systems Corporation utilizing Bradford's formal change order document. The contract price and installation/delivery fees shall be adjusted according to the changes in the work specified in the change order.
9. **INSURANCE:** Bradford Systems Corporation's employees who enter Buyer's premises will have Workmen's Compensation coverage in statutory limits and Bradford Systems Corporation's automobiles will be covered by Public Liability and Property Damage Insurance.
10. **DELIVERY:** Installation or delivery date is approximate. Bradford Systems Corporation shall not be liable for delays in or failures of delivery due to changes requested by Buyer, or causes beyond its control. If shipment is delayed at the request of Buyer, payment shall be made by Buyer as though shipment had been made as specified and for any expenses incurred by Bradford due to Buyer's request in delaying shipment.
11. **STORAGE:** If product is stored for more than thirty (30) days at Bradford Systems Corporation due to delays in delivery caused by buyer, Bradford will charge buyer at the rate of 1% of buyer's invoice per month pro-rated daily.
12. **DAMAGE:** After product arrival at site, any loss or damage by weather, other trades, fire or other elements, shall be the responsibility of the Buyer. The Buyer agrees to hold Bradford System Corporation harmless for loss for such reasons.
13. **BUYER RECEIVING:** If the Buyer receives product for any reason, the Buyer is responsible for checking the product during off-load and noting on the packing slip any damage or possible damage and notifying Bradford Systems Corporation immediately. If Bradford does not receive a written notice and copy of the packing slip within twenty-four (24) hours, the Buyer agrees to pay any additional replacement product and delivery costs if a freight claim cannot be awarded.
14. **SITE CONDITIONS:** Buyer shall provide Bradford Systems Corporation with a free and clear construction site. Buyer shall remove all material and/or construction from the area. Buyer will furnish Bradford with adequate electrical power to operate tools required for the installation.
15. **UNLOADING, SPOTTING AND STORAGE:** Buyer shall provide Bradford Systems Corporation with adequate unloading facilities and sufficient access to same to insure Bradford's efficient unloading procedure. Adequate aisles shall be provided by the Buyer to provide efficient handling of the materials from the unloading of storage area to construction site.
16. **COMMENCEMENT OF INSTALLATION:** Bradford Systems Corporation will not be obligated to commence work at job site until receipt of written notice from Buyer that Buyer's building is ready for use and necessary utilities and equipment are supplied thereto.
17. **COMPLETION:** Installation shall be deemed completed upon acceptance or use of any equipment by Buyer.

18. **OVERTIME:** This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.
19. **TESTING:** All material and equipment for testing the installation shall be provided at Buyer's expense. At the time when Bradford Systems Corporation states to the Buyer that the work is complete, the Buyer will inspect the work and if the work is in conformity with the terms and provisions of the proposal, the Buyer shall accept the same and deliver to Bradford a signed statement of acceptance. If the Buyer declines to sign such a statement, then the Buyer shall immediately inform Bradford in writing of the reasons for such declination. If the Buyer fails to so notify Bradford of if the Buyer fails to make such inspection the work shall be conclusively deemed to have been accepted by the Buyer.

PROJECT TERMS AND CONDITIONS

1. **FLOOR COVERING:** If Bradford Systems Corporation is not the contractor for the installation of the floor covering, Buyer's floor covering contractor is responsible for coordinating floor covering installation after Bradford installs system rail and floor.
2. **FLOOR LOADING:** Buyer is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Floor load data that applies to the project is subject to interpretation by a certified structural engineer. BSC is providing reference data for determining load and distribution conditions. Floor load and considerations are to be reviewed and evaluated by a qualified engineer. It is the responsibility of client to have this system approved for the floor loading if needed. If media weight is unknown; we recommend a sample weight be verified in the field.
3. **FLOOR DRILLING:** Buyer is responsible to notify Bradford Systems Corporation of any electrical or other obstructions located in the floor and Buyer is responsible for relocating said obstructions at Buyer's expense. Anchoring and/or hammer drilling may be required to which it is the Buyers responsibility to notify Bradford if there are any building restrictions on when this work may be performed.
4. **SEISMIC:** Buyer is responsible for determining if a seismic evaluation is necessary at which Bradford Systems Corporation will provide all equipment information for a seismic evaluation by an engineer if applicable.
5. **FIRE CODE:** Fire code typically requires an 18" minimum clearance between installed height of shelving system and any sprinkler system. It is the Buyer's responsibility to verify that the proposed shelving system height meets this requirement prior to the placement of purchase order.
6. **SPACESAVER WARRANTY:** A 5-year standard warranty and 1-year scheduled maintenance are included with your installation. Extended warranty and maintenance agreements are available upon request.
7. **SPACESAVER SYSTEM TRAINING & ORIENTATION:** Bradford Systems Corporation offers training to all potential users to insure safe and efficient system operation upon the Buyer's request.

Client Signature

Title

Date

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**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding the award of contract for the Community Park Phase 1 project.

PREVIOUS ACTION:

The Village Board accepted the master plan for the new Community Park at its meeting on November 8, 2021.

The Village Board adopted the 2022 Budget at its meeting on November 22, 2021 which included funding for the project as presented within this design. Design services proposal was also authorized to proceed at this meeting.

The Parks, Recreation, and Natural Resources Committee recommended approval of the final design and requested authorization to proceed to bidding at their meeting on February 24, 2022. The Village Board approved the final design and authorized the project for bidding at their April 11, 2022 meeting.

The Parks and Recreation Committee recommended award of bid for the project as well as other project items at their meeting on June 7, 2022.

ISSUE SUMMARY:

Last year we created a Master Plan for the new Community Park situated southeast of the Siggelkow/CTH AB intersection. The land is approximately 26 acres in size and is primarily farmland used for agricultural purposes. The Master Plan reenvisioned this space as a new home for soccer fields that are presently located within McFarland Park. By relocating soccer to this new location, it frees up space within their former home for new uses (like pickleball previously approved by the board). There are several phases to this plan with the first being mass grading of the site to essentially establish the future grades needed to create the playing spaces and other support amenities like parking lot, facilities, etc. The mass grading is especially important as it will set the new grades for the site that will be where the soccer fields are utilized for play. Once those grades are set, this will allow for the grass to grow over the next 1-2 years if not more.

Included within your packet are the final design plans for Phase 1. The project was previously reviewed by this committee and the Village Board to accept the final design and authorize the project for bidding.



Included within your packet are the bid tabulations for Phase 1 to complete the mass grading, demolition of existing structures, installation of stormwater control facilities, establish gravel for future parking lot, turf establishment, and other support related improvements to start the development of Community Park. The objective is to award the contract as well as approve other project related expenses.

Several contractors submitted bids for this project.

Construction will commence this summer for completion in the fall with flexibility to extend substantial completion to the Spring of 2023 to account for weather delays.

FINANCIAL/BUDGET IMPACT:

The 2022 Budget was approved to allocate \$1,100,000 for the project which aligned with the Engineer's Estimate for the project. The funds are provided in combination from the 2022 Borrowing and available revenues within the Parks Fund. One alternate was proposed which allowed for a Spring 2023 substantial completion date to allow more time for the turf to be established if weather does not cooperate this Summer and Fall.

Expenses - Please note the following breakdown of project expenses to implement the project as proposed:

\$ 755,447	Construction Contract
(\$ 10,000)	Alternate (Spring 2023 Completion, Deduct)
\$ 6,000	Owner Furnished Gate
\$ 80,000	High Capacity Well
\$ 73,000	Irrigation Mainlines
\$ 42,000	Water Wheel (3)
\$ 45,916	Engineering/Construction Administration
\$ 8,857	Services (Asbestos Abatement, Soil Testing, Etc.)
\$ 100,000	Contingency (10% of Project Cost)
(\$ 1,220)	Rounding
\$1,100,000	Total Project Expense

The base bid for the Construction Contract will provide for the mass grading, rough in of stormwater improvements, rough parking lots, facility demolition, and all turf restoration. The remaining ancillary expenses listed are proposed to support the work that is being done with the gate to limit access after construction, irrigation mainlines to improve water access on the site, new high capacity well to feed the irrigation system, and multiple water wheels to water the turf as needed while it grows.

Revenues - The following revenues are listed as adopted in the 2022 Budget for the project:

\$ 750,000	2022 Budget Allocation (2022 Borrowing)
\$ 350,000	2022 Parks Fund
\$1,100,000	Total Project Revenue

The project as presented based on the bids received is within the budgetary funds allocationed



for the project based on currently known expenditures.

VILLAGE PLAN REFERENCE:

Outdoor Recreation and Open Space Plan 2019-2023 - One of the key recommendations of this plan was the acquisition of 20-40 acres of land for a future Community Park on the Village's eastside (page 2). The Village acquired the land in 2019 and then established the master plan for its development in 2021. The first phase of work that is proposed with this agenda item is inline with this plan established for the future development of our park system. Guidelines for Community Park development are located on Page 13 of this plan.

McFarland 2020-2030 Strategic Plan - This plan established a goal to "support the development of active and passive recreational amenities that appeal to all age groups and abilities" (Page 10). One of the strategies to achieve this goal as outlined within the plan is to "develop individual park master plans that prioritize future developments, including a new community park" (Page 10). The master plan for this park was completed last Fall and now we are working on its phased implementation inline with this strategy and consistent with the implementation plan. Annually the Village Board has reviewed this as part of its goals and objectives from year to year, and continues to place an emphasis through the funding adopted for the project.

2021 William McFarland Park and New Community Park Master Plan (Appendices) - Very recently we completed this Master Plan to help chart out future growth of this park. The first phase of implementation was the mass grading as described in this memorandum. The design as presented is consistent with this plan. This will displace the current agricultural use and other tenants on the property. Village Staff was able to connect the Hmong farmers with the McFarland School District to lease land on their property to the north to be able to continue to farm an area of similar size to what was previously used on Village property. No other conflicts are projected.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended action:

Motion, second to award contract to Meise Construction Inc. of Sauk City in an amount of \$745,447 for the Community Park Phase I Project including the base bid and contract alternate with additional expenses for engineering/construction administration, gating, watering improvements, other services, and contingency for a total project cost in an amount of \$1,100,000.

ATTACHMENTS:

1. 22_0527 McFarland CPPH1 Recommendation
2. McF CP Bid Tab
3. McFarland Community Park Ph1_Design

**McFarland Community Park Phase 1A
Recommendation of Bid Results**

May 27, 2022

Matt Schuenke
Village Administrator
Village of McFarland
5915 Milwaukee St., PO Box 110
McFarland, WI 53558



Dear Matt:

This memo is in reference to the bid opening for the Community Park Phase 1A – Mass Grading that took place Thursday May 19, at 2:30 PM.

We have reviewed the six bids received and found all to be complete. Bids ranged from \$755,447.00 to \$1,462,119.00. See the attached bid tabulation for the full itemized results. Meisi Construction submitted the low bid of \$755,47.00. An alternate item for an extension of the substantial completion deadline resulted in a potential deduct of \$10,000 if accepted. This will result in a contract bid total of \$745,447.00. Meisi has built several similar projects recently and is qualified for this project. We have recent working project experience with them, confidence in their abilities to perform the project scope, and we have verified the scope of work and assumptions with them via phone call.

Our opinion of probable cost for the base bid project was \$1,074,125. Four of the six bids received were below our OPC. While there were small differences in unit pricing between our OPC and the bid, the major difference was in the earthwork bid item which is a difficult element to quantify given the large volume of dirt moving on a site of this size. The unit pricing submitted appears to be reasonable for current industry standards.

After reviewing the bid and discussions with the contractor and Village attorney, it is our opinion that the Village should accept the Meisi bid including the alternate bid as received.

Please contact me if you have any questions.

Sincerely,

Blake Theisen, PLA, ASLA
Principal

Parkitecture + Planning
901 Deming Way, Suite 102
Madison, WI 53717

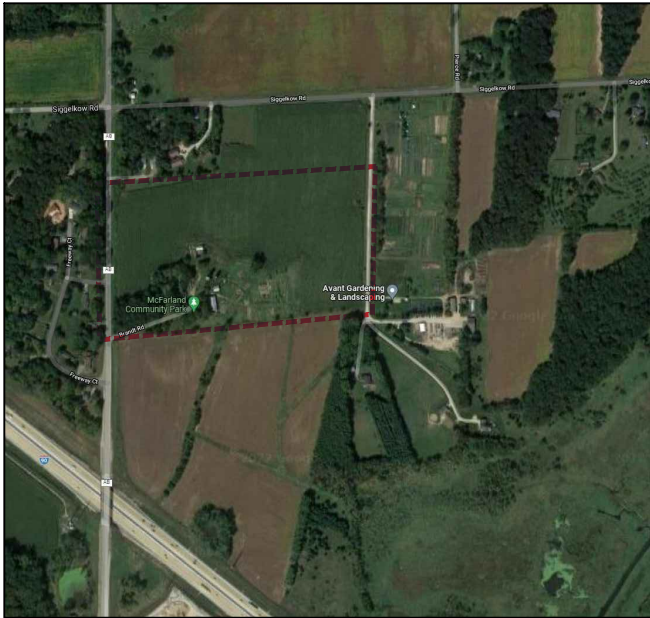
E blake@parkitecture.org
P 608.886.6808

Community Park Phase 1: Mass Grading (#8185758)
Owner: Village of McFarland
Solicitor: Parkitecture + Planning
05/19/2022 02:30 PM CDT

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Meise Construction Inc		R.G. Huston Company, Inc.		Speedway Sand & Gravel Inc.		Moll Construction Inc		Top Tier Grading Company LLC		Integrity Grading and Excavating, Inc.	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
General							\$1,089,125.00		\$755,447.00		\$758,346.00		\$905,012.31		\$935,347.00		\$1,350,782.00		\$1,462,119.00
	1	1	Mobilization	LS	1	\$30,000.00	\$30,000.00	\$28,000.00	\$28,000.00	\$4,600.00	\$4,600.00	\$22,095.00	\$22,095.00	\$20,000.00	\$20,000.00	\$22,000.00	\$22,000.00	\$125,000.00	\$125,000.00
	2	2	Erosion Control	LS	1	\$15,000.00	\$15,000.00	\$7,700.00	\$7,700.00	\$16,700.00	\$16,700.00	\$14,280.00	\$14,280.00	\$15,000.00	\$15,000.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00
	3	3	Demolition	LS	1	\$70,000.00	\$70,000.00	\$74,680.00	\$74,680.00	\$41,850.00	\$41,850.00	\$78,240.00	\$78,240.00	\$67,500.00	\$67,500.00	\$110,000.00	\$110,000.00	\$265,000.00	\$265,000.00
	4	4	Earthwork	LS	1	\$600,000.00	\$600,000.00	\$258,336.00	\$258,336.00	\$265,460.00	\$265,460.00	\$456,554.57	\$456,554.57	\$385,000.00	\$385,000.00	\$883,170.00	\$883,170.00	\$700,000.00	\$700,000.00
	5	5	Dense Graded Basecourse	TON	3740	\$22.00	\$82,280.00	\$15.00	\$56,100.00	\$12.15	\$45,441.00	\$16.15	\$60,401.00	\$13.25	\$49,555.00	\$14.00	\$52,360.00	\$18.00	\$67,320.00
	6	6	12" RCP Pipe	LF	35	\$55.00	\$1,925.00	\$96.00	\$3,360.00	\$94.00	\$3,290.00	\$57.73	\$2,020.55	\$60.00	\$2,100.00	\$60.00	\$2,100.00	\$60.00	\$2,100.00
	7	7	12" RCP Endwall	EA	1	\$2,500.00	\$2,500.00	\$1,021.00	\$1,021.00	\$2,260.00	\$2,260.00	\$879.00	\$879.00	\$1,560.00	\$1,560.00	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00
	8	8	21" RCP Pipe	LF	78	\$70.00	\$5,460.00	\$115.00	\$8,970.00	\$85.00	\$6,630.00	\$71.03	\$5,540.34	\$84.00	\$6,552.00	\$70.00	\$5,460.00	\$75.00	\$5,850.00
	9	9	21" RCP Endwall	EA	4	\$3,500.00	\$14,000.00	\$2,206.00	\$8,824.00	\$3,100.00	\$12,400.00	\$1,723.60	\$6,894.40	\$2,450.00	\$9,800.00	\$1,200.00	\$4,800.00	\$4,500.00	\$18,000.00
	10	10	36" Outlet Structure	EA	1	\$6,500.00	\$6,500.00	\$4,151.00	\$4,151.00	\$2,650.00	\$2,650.00	\$3,389.45	\$3,389.45	\$3,250.00	\$3,250.00	\$3,600.00	\$3,600.00	\$5,750.00	\$5,750.00
	11	11	Restoration	LS	1	\$225,000.00	\$225,000.00	\$270,825.00	\$270,825.00	\$347,000.00	\$347,000.00	\$244,990.00	\$244,990.00	\$365,000.00	\$365,000.00	\$250,000.00	\$250,000.00	\$244,990.00	\$244,990.00
	12	12	Turf Reinforcement Matting	LS	1	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$1,725.00	\$1,725.00	\$2,900.00	\$2,900.00	\$2,100.00	\$2,100.00
	13	13	Clay Liner	CY	674	\$40.00	\$26,960.00	\$20.00	\$13,480.00	\$10.00	\$6,740.00	\$9.50	\$6,403.00	\$7.50	\$5,055.00	\$8.00	\$5,392.00	\$16.00	\$10,784.00
14	14	Gate	LS	1	\$3,500.00	\$3,500.00	\$17,000.00	\$17,000.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$3,250.00	\$3,250.00	\$2,000.00	\$2,000.00	\$1,225.00	\$1,225.00	
Alternates																			
	A1	A1	Project Completion Date Extension	LS	1		(\$15,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	\$0.00	(\$15,000.00)	(\$15,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Base Bid with Alt Total:							\$1,074,125.00		\$745,447.00		\$758,346.00		\$890,012.31		\$925,347.00		\$1,350,782.00		\$1,462,119.00

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PROJECT LOCATION MAP



PROJECT ADDRESS:
BRANDT ROAD, MCFARLAND, WI 53558

NTS

PROJECT OVERVIEW



NTS

INDEX TO DRAWINGS

T100	TITLE SHEET
C101	DEMOLITION + EROSION CONTROL PLAN
C200	SITE MASTERPLAN
C210	LAYOUT PLAN - ENTRY ROAD AREA
C211	LAYOUT PLAN - MAIN PARKING LOT
C300	SITE GRADING PLAN OVERVIEW
C310	SITE GRADING PLAN ENLARGEMENT
C311	SITE GRADING PLAN ENLARGEMENT
C312	SITE GRADING PLAN ENLARGEMENT
C313	SITE GRADING PLAN ENLARGEMENT
C314	SITE GRADING PLAN ENLARGEMENT
C315	SITE GRADING PLAN ENLARGEMENT
L100	SITE RESTORATION PLAN

CIVIL ENGINEER:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.438.4253

LANDSCAPE ARCHITECT:
PARKITECTURE + PLANNING
901 DEMING WAY, SUITE 102
MADISON, WI 53717
608.886.6808

COMMUNITY PARK - PHASE I: MASS GRADING
VILLAGE OF MCFARLAND
MCFARLAND, WISCONSIN
PROJECT NUMBER 21.45



Project Name: COMMUNITY PARK - PHASE I: MASS GRADING

BRANDT ROAD
MCFARLAND, WI 53558

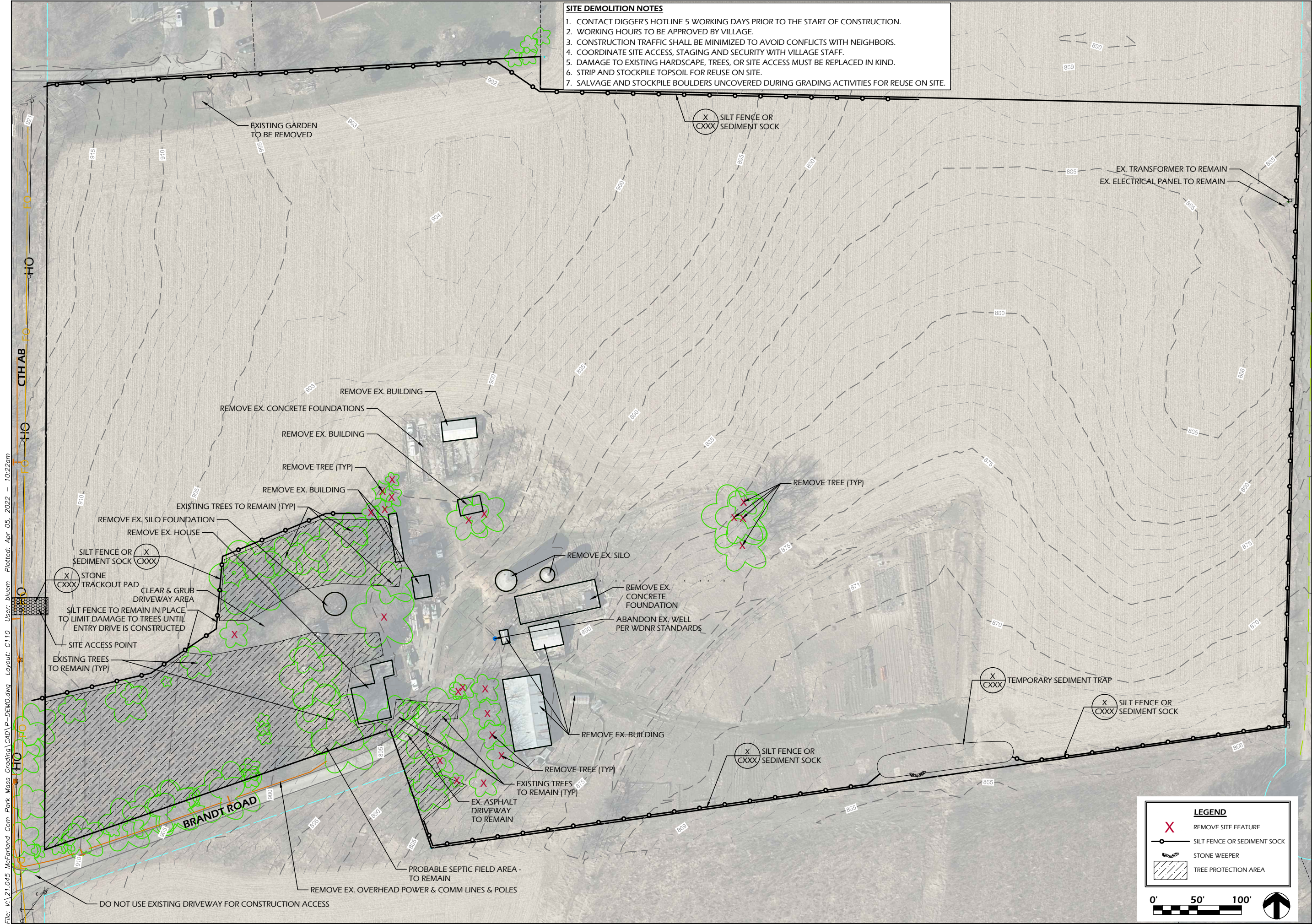
Sheet Title: TITLE SHEET

Revisions:

Project #: 21.045
Issued For: Review
Date: 2/2/2022

Sheet Number

T100



- SITE DEMOLITION NOTES**
1. CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF CONSTRUCTION.
 2. WORKING HOURS TO BE APPROVED BY VILLAGE.
 3. CONSTRUCTION TRAFFIC SHALL BE MINIMIZED TO AVOID CONFLICTS WITH NEIGHBORS.
 4. COORDINATE SITE ACCESS, STAGING AND SECURITY WITH VILLAGE STAFF.
 5. DAMAGE TO EXISTING HARDSCAPE, TREES, OR SITE ACCESS MUST BE REPLACED IN KIND.
 6. STRIP AND STOCKPILE TOPSOIL FOR REUSE ON SITE.
 7. SALVAGE AND STOCKPILE BOULDERS UNCOVERED DURING GRADING ACTIVITIES FOR REUSE ON SITE.

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LEGEND

- 1 4 Season Dome Rec. Complex
- 2 Day Use Picnic Area
- 3 Trail Network
- 4 Stormwater Management Area
- 5 New Village Street/Public ROW
- 6 Community Shelter Building
- 7 Playground
- 8 Parking Area
- 9 Prairie Restoration
- 10 Soccer Field Area
- 11 Bike Pump Track
- 12 Sledding Hill
- 13 Flexible Recreation Space

SITE STATISTICS:

LOT AREA = 26.003 ACRES or 1,132,685 sf
ZONING CLASSIFICATION = RH-1 (RURAL HOME DISTRICT)
PARKING STALL REQUIREMENT DETERMINED BY ZONING
ADA STALLS PROVIDED: 12 STALLS
STANDARD STALLS PROVIDED: 290 STALLS
TOTAL PARKING STALLS PROVIDED: 302 STALLS
COMMUNITY SHELTER AREA: 4,500 sf
PLAYGROUND: 8,000 sf
REC COMPLEX: 48,000 sf
MAIN PARKING LOT & ENTRY ROAD: 76,000 sf
NE PARKING LOT: 36,000 sf
SITE CONCRETE: 18,000 sf
TOTAL BUILDING AREA: 52,500 sf
TOTAL PAVED/IMPERVIOUS SURFACES: 138,000 sf
TOTAL IMPERVIOUS SURFACE: 190,500 sf
TOTAL EXISTING IMPERVIOUS SURFACE: 39,000 sf
EXISTING IMPERVIOUS SURFACE RATIO: 3.44%
PROPOSED IMPERVIOUS SURFACE RATIO: 16.8%

COMMUNITY PARK - MASS GRADING PHASE

CTY HWY AB & BRANDT RD
MCFARLAND, WI

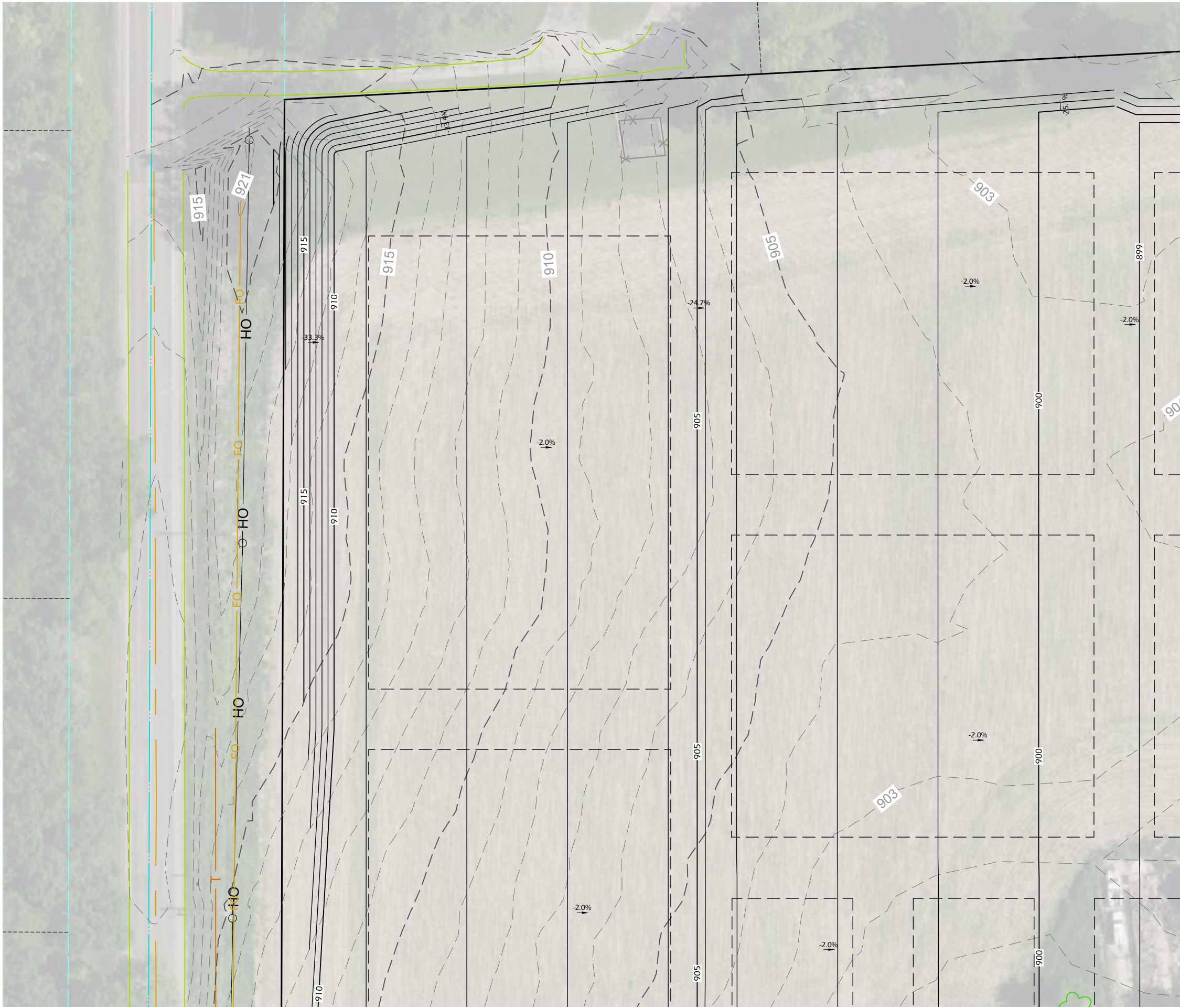
Project Name:

Revisions:

Project #: 21.045
Issued For: PC Review
Date: 04/05/2022

Sheet Number

C200



Project Name: COMMUNITY PARK - MASS GRADING PHASE CTY HWY AB & BRANDT RD MCFARLAND, WI	
Project #: Issued For: Date:	21.045 PC Review 04/05/2022
Revisions:	
Sheet Title:	SITE GRADING PLAN
Sheet Number	C310



COMMUNITY PARK - MASS GRADING PHASE
CTY HWY AB & BRANDT RD
MCFARLAND, WI

Project Name:

Sheet Title:

SITE GRADING PLAN

Revisions:

Project #: 21.045
Issued For: PC Review
Date: 04/05/2022

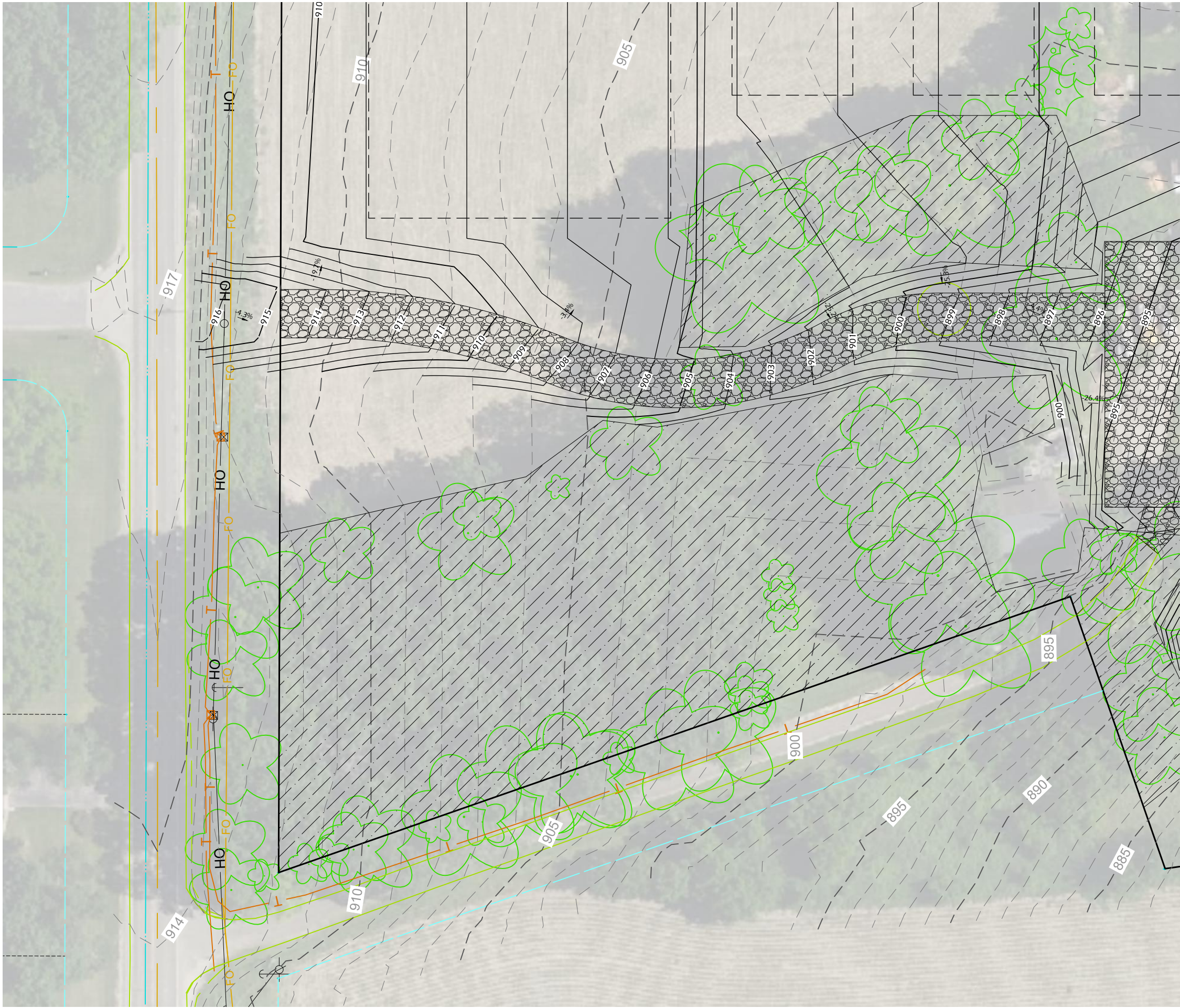
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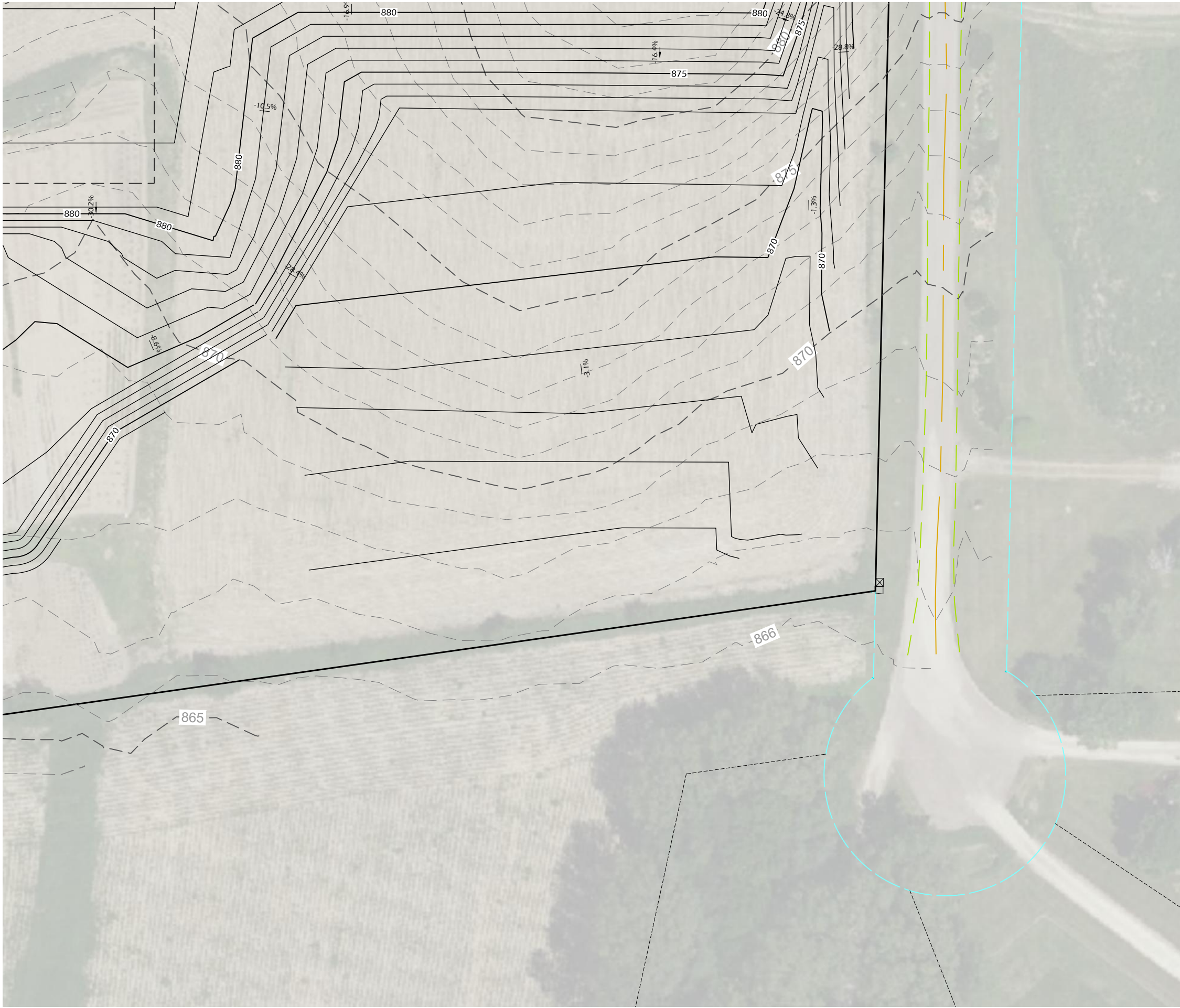


PARKITECTURE + PLANNING 901 Deming Way, Suite 102 Madison, WI 53717 608.886.6808 Parkitecture		Project Name: COMMUNITY PARK - MASS GRADING PHASE CTY HWY AB & BRANDT RD MCFARLAND, WI	
Revisions:		Sheet Title: SITE GRADING PLAN	
Project #: 21.045		Issued For: PC Review	
Date: 04/05/2022		Sheet Number C312	
Page 162 of 217			

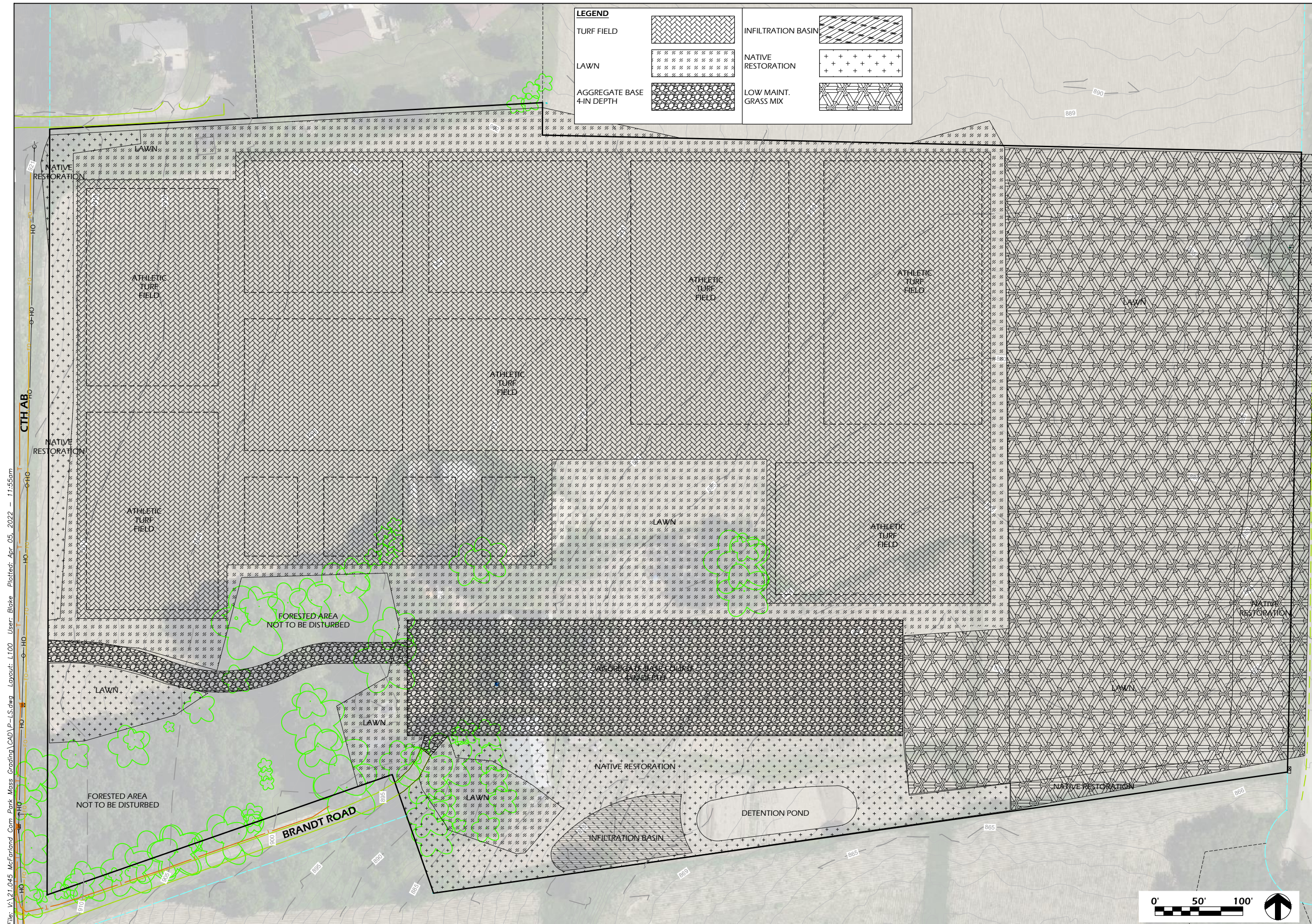


Project Name: COMMUNITY PARK - MASS GRADING PHASE CTY HWY AB & BRANDT RD MCFARLAND, WI		Sheet Title: SITE GRADING PLAN
Project #: 21.045		Sheet Number C313
Issued For: PC Review		
Date: 04/05/2022		
Revisions:		

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Project Name: COMMUNITY PARK - MASS GRADING PHASE CTY HWY AB & BRANDT RD MCFARLAND, WI		Project #: 21.045 Issued For: PC Review Date: 04/05/2022	
Revisions:		Sheet Title: SITE GRADING PLAN	
Sheet Number C315		PARKITECTURE + PLANNING 901 Deming Way, Suite 102 Madison, WI 53717 608.886.6808 Parkitecture + Parkitecture	



VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action on an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023.

PREVIOUS ACTION:

The Public Safety Committee reviewed the application at its June 6, 2022 meeting.

ISSUE SUMMARY:

Property owners Matt and Anna Bolha, Bolha Short-Term Rentals, have applied for a tourist rooming house permit for the property located at 6011 South Court. The application is complete and thus, as required by ordinance, has been forwarded on to the Public Safety Committee for review. All property owners within 300 feet were notified of the date and time of the meeting and noticed of their opportunity to provide input on the request at the Public Safety Committee meeting. The ordinance provides that if the PSC Committee determines that the application meets the requirements, it shall be forwarded to the Village Board for approval.

The Building Inspector and Fire Inspector have completed their inspection of the property(attached).

- The Building Inspector identified during his inspection that all non-functional GFCI outlets needed to be replaced. On June 1, 2022, the property owned submitted proof of correction to the outlets, and the Building Inspection has noted the inspection to be successful and compliant.
- The Fire & Rescue Chief identified during his inspection, that the portable fire extinguisher shall be maintained by a licensed inspector, mounted in an unobstructed location with a securely anchored bracket. On June 1, 2022, the property owned submitted proof of correction of the issue regarding the fire extinguisher, and the Fire & Rescue Chief verified the inspection to be successful and compliant.

All other minimum standards of the Village Ordinance regarding Tourist Rooming Houses have been verified.



FINANCIAL/BUDGET IMPACT:

Permitting and Room Tax Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article XI - Tourist Rooming Houses](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the TRH application for Bolha Rentals.

"Motion to recommend approval of an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023."

ATTACHMENTS:

1. 6011 South Court McFarland, WI 53558 Tourist Rooming House Permit Application Submission_Redacted
2. 6011 South Ct - Building Inspector Review
3. 6011 South Ct - Fire Department Review



Tourist Rooming House Permit Application

Pur uant to Village Ordinance Chapter 11

New or Renewal	New Application
----------------	-----------------

Property Information

Tourist Rooming House Physical Address	6011 South Court McFarland, WI 53558
Name of Corporation, Limited Liability Company, Partnership, or Other Entity (If applicable)	Bolha Short-Term Rentals
Property Owner Name	Matt and Anna Bolha
Property Owner Address	
Property Owner Telephone Number	
Property Owner Email Address	

Resident Agent

A resident agent must be appointed in the following situations:

- The property is not your primary residence and you reside outside a 30 mile radius from the Tourist Rooming House
- You will be absent while the property is rented (An owner is considered absent if the owner cannot be contacted and be present at the Tourist Rooming House within 45 minutes.)

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Will a Resident Agent be appointed?	No
-------------------------------------	----

Application Fees

Application Fee (includes all required inspections) - \$500
Resident Agent Fee - \$50 (if applicable

Total application fees = \$500.00



Facility Information

Provide the square footage of each room.

Bedrooms

Select the plus sign to add additional bedrooms.

i. **Bedroom Length**

11

Bedroom Width

18

Bedroom Total Square Footage

198 Square Feet

ii. **Bedroom Length**

16

Bedroom Width

10

Bedroom Total Square Footage

160 Square Feet

Dining Room

Dining Room Length 17

Dining Room Width 9.5

Dining Room Total Square Footage

Living Room

Living Room Length 21

Living Room Width 12

Living Room Total Square Footage

252 Square Feet

Family Room/Den (if applicable)

Family Room/Den Total Square Footage

Number of Full Bathrooms 1

Number of 3/4 Bathrooms 1

Number of 1/2 Bathrooms 0

Number of Parking Stalls 1

A 9'X18' i required for every 4 occupant



Nuisance Response Plan

The property owner or resident agent shall be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. A return telephone call to a complainant within 45 minutes of the initial complaint shall be deemed prompt.

Proposed Maximum Number of Overnight Guests 6

Number of Off-street Parking Spaces 1

Number of Bedrooms Available 2

Describe the manner of responding to or causing a response to a nuisance complaint, including but not limited to the manner in which the complainants(s) will be notified of the response and the method of documenting prompt responses and timely corrective action.

We (owners) plan to personally respond to all complaints. Our primary residence is less than 5 miles from the TRH. We will be available 24-7 via cell phone, call or text. We will document response and corrective action if indicated via text or email.

Describe the manner of assuring timely corrective action to remedy the conditions that caused the nuisance complaint. This shall include, at a minimum, a telephone call to the primary adult occupant of the short-term vacation rental within 45 minutes of the initial nuisance complaint.

1st warning will be a telephone call to the primary adult occupant within 45 minutes of the initial complaint. If no contact is made within 20 minutes, we will personally visit property and address complaint including asking guests to vacate if needed.



Liability insurance must be a commercial general liability, or hotel or short-term rental policy that specifically covers liabilities arising from rental of the tourist rooming house for short-term rentals. No less than \$1,000,000 per occurrence.

Proof of Liability Insurance

File(s) attached:

 img20220516_20270748.pdf

Copy of Wisconsin Seller's Permit is not required for those who will be listing the tourist rooming house **exclusively** through a lodging marketplace. Copy of Wisconsin Seller's Permit is required for all other touring rooming houses. Please contact the Clerk if you have questions on this provision.

Will you be listing your tourist rooming house exclusively through a lodging marketplace?

Yes

A current Tourist Rooming House License issued by Public Health of Madison and Dane County (PHMDC), or other applicable entity, under Wis. Stats. § 97.605, or a copy of the completed application submitted for said license if the license has not been issued.

File(s) attached:

 img20220516_20175258.pdf

A copy of a completed Public Health of Madison and Dane County, or other applicable entity, tourist rooming house inspection form dated within one year of the date of issuance must be submitted before a permit can be issued.

File(s) attached:

 img20220516_20192675.pdf

For more information about Tourist Rooming House Licenses from PHMDC, please visit the [PHMDC website](#).

Site Plan

File(s) attached:

 img20220516_20430351.pdf

A Site Plan must include location, number of units, number of people in each unit, dimensions of all rooms and common areas, laundry facilities, restroom facilities, and onsite parking dimensions.



To the Village of McFarland, Dane County, State of Wisconsin, that I the undersigned, understand that by applying for this Tourist Rooming House Permit, I am bound to all Village of McFarland Municipal Codes including Chapter 11 and any other codes or regulations that may apply. I also grant that an inspection of this property be conducted by the Village Building Inspector (or designee) and the Village Fire Inspector (or designee) prior to approval of this permit.

Certification Signature

File(s) attached:

A handwritten signature in black ink, appearing to read "Matthew J. Solha", is written over a horizontal line.

Certification Date

05/16/2022

Tanya O'Malley

From: Building Inspector
Sent: Wednesday, June 1, 2022 11:06 AM
To: Tanya O'Malley
Subject: Re: 6011 South Ct TRH
Attachments: mime-attachment

Tanya,
I have reviewed pictures that have been sent, and I am giving ok for this to move forward for approval.
Jim T

Jim Trebian
Building Inspector
General Engineering Company

On Jun 1, 2022, at 10:50 AM, Tanya O'Malley <tanya.omalley@mcfarland.wi.us> wrote:

Hi Jim,

Attached is an e-mail from the TRH applicant at 6011 South Ct with information about the correction of violations that you identified during your Inspection. Would you please review the attached materials and then let me know, in writing, if you release your hold on this and if you are now able to recommend approval?

Thank you!

Tanya O'Malley, WCPC
Deputy Clerk
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
608.838.3153





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

☒ - New Application

☐ - Renewal Application

Applicant Information

Premises Address: 6011 South Ct

Owner Name: Bolha Short-Term Rentals

Phone: 608-712-9706

Agent/Contact Name: Matt/Anna Bolha

Agent/Contact Phone: Same

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
		Needs To replace non-Functional GFCI outlets	May 31, 22
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy:

6

Does the application meet the following standards:	Yes	No
Not less than one bathroom for every six occupants requested.	X	
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.	X	
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy	X	

Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.		
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.		

Determination

RECOMMENDATION FROM:

☐ - Fire Department ☒ - Community Development Department

☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. _____

Signature		Date	5-25-22
-----------	--	------	---------

Tanya O'Malley

From: Chris Dennis
Sent: Thursday, June 2, 2022 8:17 AM
To: Tanya O'Malley
Subject: RE: 6011 South Ct TRH

Good morning Tanya,
The photos work, and the property meets all the requirements for Fire & Rescue to approve the permit.

Thank you,
Chris

From: Tanya O'Malley <tanya.omalley@mcfarland.wi.us>
Sent: Wednesday, June 1, 2022 10:49 AM
To: Chris Dennis <Chris.Dennis@mcfarland.wi.us>
Subject: 6011 South Ct TRH

Hi Chief,

Attached is an e-mail from the TRH applicant at 6011 South Ct with information about the correction of violations that you identified during your inspection. Would you please review the attached materials and then let me know, in writing, if you release your hold on this and if you are now able to recommend approval?

Thank you!

Tanya O'Malley, WCPC
Deputy Clerk
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
608.838.3153





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Applicant Information	
Premises Address: 6011 South Ct	
Owner Name: Bolha Short-Term Rentals	Phone: 608-712-9706
Agent/Contact Name: Matt/Anna Bolha	Agent/Contact Phone: Same

Inspection Information			
An inspection of the above premises has disclosed the following:			
Ord. Number	Code Section	Description of Violation	Must be completed by
2019-16	26-83	IFC 906 – Portable Fire extinguisher shall be maintained by a licensed inspector, mounted in unobstructed location with securely anchored bracket.	June 24, 2022
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification			
Requested Maximum Occupancy:			
Does the application meet the following standards:		Yes	No
Not less than one bathroom for every six occupants requested.			
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.			
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy			

Fire Department Only - TRH Minimum Specification Verification			
Does the application meet the following standards:		Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.		X	
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		X	
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.		X	

Determination			
RECOMMENDATION FROM:			
☒ - Fire Department ☐ - Community Development Department			
☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. <u>220523-MFRCD-01</u>			
Signature	<i>Christopher C. Davis</i>	Date	05/23/2022

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action on an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023.

PREVIOUS ACTION:

ISSUE SUMMARY:

Property owner Josh Langlois, Lake Edge Ventures LLC, have applied for a tourist rooming house permit for the property located at 5720 Lake Edge Roadt. The application is complete and thus, as required by ordinance, has been forwarded on to the Public Safety Committee for review. All property owners within 300 feet were notified of the date and time of the meeting and noticed of their opportunity to provide input on the request at the Public Safety Committee meeting. The ordinance provides that if the PSC Committee determines that the application meets the requirements, it shall be forwarded to the Village Board for approval.

The Building Inspector and Fire Inspector have completed their inspection of the property(attached).

- The Building Inspector identified during his inspection three issues: the water heater was missing the relief valve, the chimney vent was disconnected, and there was a missing switch plate in the left bedroom. The water heater relief valve, and chimney vent items have been corrected. Due to supply chain issues, the missing switch plate was not immediately available, but has been ordered and is expected for delivery June 4, 2022.
 - On June 8, 2022 the applicant submitted proof of correction of the violation and the Building Inspector has signed off that the inspection has been completed and there are no violations outstanding.
- The Fire & Rescue Chief identified during his inspection, that there was a wood burning fireplace on the property. In accordance with the minimum standards of the ordinance, he required that certification providing the fireplace and chimney were in compliance with applicable codes was required. The property owner has made arrangements for the fireplace and chimney to be inspected, and a follow-up inspection has been scheduled by Fire & Rescue for June 7, 2022 and confirmation will be provided the June 14th Village Board meeting.
 - On June 7, 2022 the applicant provided the certificate of inspection that showed



issues with the chimney crown. The inspection required that the crown be re-poured before it could be utilized. The applicant noted they would prefer to make the wood burning fireplace inaccessible and not allow it to be used by renters. The Fire & Rescue Chief approved sealing off the wood burning fireplace to prevent usage with a hasp lock. The Fire & Rescue Chief has approved of the plan, and will confirm installation of the hasp latch in a manner that would prevent usage.

All minimum standards of the Village Ordinance regarding Tourist Rooming Houses have been verified. IT is of note, the applicant listed 1 off-street parking stall. In his inspection, the Building Inspector verified there are actually 2 off-street parking stalls on the property, which would allow for the 6 person maximum occupancy requested.

FINANCIAL/BUDGET IMPACT:

Permitting and Room Tax Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article XI - Tourist Rooming Houses](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends conditional approval of the TRH permit for 5720 Lake Edge Road.

Motion to approve an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023 with the condition that the wood burning fireplace unit be inaccessible at all times unless a certificate is submitted providing that the fireplace and chimney are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standards for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.

ATTACHMENTS:

1. 5720 Lake Edge Road Tourist Rooming House Permit Application Submission_Redacted
2. Floor 1 Plan
3. Floor 2 Plan
4. 5720 Lake Edge Rd - Fire Department Review
5. 5720 Lake Edge Rd - Building Inspector Review



Tourist Rooming House Permit Application

Pur uant to Village Ordinance Chapter 11

New or Renewal	New Application
----------------	-----------------

Property Information

Tourist Rooming House Physical Address	5720 Lake Edge Road
Name of Corporation, Limited Liability Company, Partnership, or Other Entity (if applicable)	Lake Edge Ventures LLC
Property Owner Name	Josh Langlois
Property Owner Address	
Property Owner Telephone Number	
Property Owner Email Address	

Resident Agent

A resident agent must be appointed in the following situations:

- The property is not your primary residence and you reside outside a 30 mile radius from the Tourist Rooming House
- You will be absent while the property is rented (An owner is considered absent if the owner cannot be contacted and be present at the Tourist Rooming House within 45 minutes.)

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Will a Resident Agent be appointed?	Yes
-------------------------------------	-----

Application Fees

Application Fee (includes all required inspections) - \$500
Resident Agent Fee - \$50 (if applicable

Total application fees = \$550.00



Facility Information

Provide the square footage of each room.

Bedrooms

Select the plus sign to add additional bedrooms.

i. **Bedroom Length**

13

Bedroom Width

12

Bedroom Total Square Footage

156 Square Feet

ii. **Bedroom Length**

10

Bedroom Width

10

Bedroom Total Square Footage

100 Square Feet

Dining Room

Dining Room Length 9

Dining Room Width 11

Dining Room Total Square Footage

Living Room

Living Room Length 23

Living Room Width 16

Living Room Total Square Footage

368 Square Feet

Family Room/Den (if applicable)

Family Room/Den Length 13

Family Room/Den Width 29

Family Room/Den Total Square Footage

377 Square Feet

Number of Full Bathrooms 1

Number of 3/4 Bathrooms 0

Number of 1/2 Bathrooms 0

Number of Parking Stalls 3

A 9'X18' is required for every 4 occupants.



Resident Agent Application

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Resident Agent is the Contact Person authorized by the Owner of the Rental Property

To qualify as a resident agent the person must meeting the following requirements::

1. Be a person residing in or within fifteen (15) miles of the Tourist Rooming House and able to respond within 45 minutes of a nuisance complaint.
2. Be authorized to allow Village officers, employees, or agents, to enter the owner’s property for purposes of inspection and enforcement of this Article or any other ordinance, statute, rule or regulation the Village may have the authority to enforce.
3. Be authorized to act as owner, or on behalf of the owner, of the Tourist Rooming House in all matters related to dealing with renters of the Tourist Rooming House.
4. Be authorized to undertake, or cause to be undertaken, any repair or act of maintenance of the Tourist Rooming House necessary to comply with any Village ordinance, or any applicable state building regulations.
5. The applicant does not have pending any criminal charge and has not been convicted of a felony or misdemeanor of any offense involving dishonesty, fraud, deceit, robbery, the use or threatened use of force or violence upon the person of another, or sexual immorality under Ch. 944, Wisconsin Statutes, as amended.

Resident Agent Information

Resident Agent Name (First, Middle, Last)	Kelvin Donald Veldre
Resident Agent Physical Address	
Resident Agent Mailing Address, if different	
Resident Agent Date of Birth	
Resident Agent Cell Phone Number	
Resident Agent Email Address	
Wisconsin Driver License/ID	
Wisconsin Driver License/ID Expiration Date	

Resident Agent Criminal History

The following websites, provided as a courtesy, may provide information on your records:

- [Wisconsin Department of Justice Record Check System](#)
- [Wisconsin Court System Case Search](#)
- [Department of Motor Vehicles Driving Records](#)

Has the Resident Agent applicant ever been convicted of a felony or misdemeanor of any offense involving dishonesty, fraud, deceit, robbery, the use or threatened use of force or violence upon the person of another, or sexual immorality under Ch. 944, Wisconsin Statutes, as amended?

No

Does the Resident Agent applicant have any pending criminal charges?

No

Required Documentation

A clear image of the Resident Agent applicant's Wisconsin Driver License/ID or other proof of identity

File(s) attached:



Appointment by Property Owner

The undersigned property owner making application for a Resident Agent for the premise described herein in the Village of McFarland, Dane County, Wisconsin hereby appoints the Resident Agent applicant as Resident Agent, to act for me with full authority and control of the premises and of all business relative to Tourist Rooming House Rentals.

Property Owner Signature

File(s) attached:



Property Owner Date

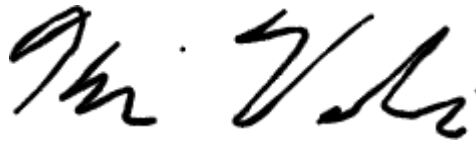
05/13/2022

Acceptance by Resident Agent

The undersigned hereby accepts this appointment as resident agent for the Tourist Rooming House listed herein and assume full responsibility for the operation of said property and will abide by all of the State of Wisconsin and Village of McFarland rules and regulations.

Resident Agent Signature

File(s) attached:



Resident Agent Date

05/04/2022



Nuisance Response Plan

The property owner or resident agent shall be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. A return telephone call to a complainant within 45 minutes of the initial complaint shall be deemed prompt.

Proposed Maximum Number of
Overnight Guests

6

Number of Off-street Parking
Spaces

3

Number of Bedrooms Available

3

Describe the manner of
responding to or causing a
response to a nuisance
complaint, including but not
limited to the manner in which the
complainant(s) will be notified of
the response and the method of
documenting prompt responses
and timely corrective action.

After receiving a complaint, and proceeding with the timely corrective action plan, Kelvin will notify the initial complaint of the response that was taken within 45 minutes of the initial complaint. All complaints will be documented. The documentation will include the date and time of complaint, the nature of the complaint, the response taken regarding the complaint, and the amount of time required to create a corrective action.

Describe the manner of assuring timely corrective action to remedy the conditions that caused the nuisance complaint. This shall include, at a minimum, a telephone call to the primary adult occupant of the short-term vacation rental within 45 minutes of the initial nuisance complaint.

Kelvin Veldre will be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. [REDACTED] The initial response of a nuisance will include a message through the booking marketplace along with a prompt phone call to the primary adult occupying the house within 30 minutes of the initial complaint. With a lack of response via phone from the primary adult, a visit to the site will be done to notify the occupants of the complaints. If the situation were to escalate beyond control, the local police will be notified of the circumstances.



Liability insurance must be a commercial general liability, or hotel or short-term rental policy that specifically covers liabilities arising from rental of the tourist rooming house for short-term rentals. No less than \$1,000,000 per occurrence.

Proof of Liability Insurance

File(s) attached:

 Langlois5720LakeEdgeHomeIns002.pdf

Copy of Wisconsin Seller's Permit is not required for those who will be listing the tourist rooming house **exclusively** through a lodging marketplace. Copy of Wisconsin Seller's Permit is required for all other touring rooming houses. Please contact the Clerk if you have questions on this provision.

Will you be listing your tourist rooming house exclusively through a lodging marketplace?

Yes

A current Tourist Rooming House License issued by Public Health of Madison and Dane County (PHMDC), or other applicable entity, under Wis. Stats. § 97.605, or a copy of the completed application submitted for said license if the license has not been issued.

File(s) attached:

 PHMDC License Application signed.pdf

A copy of a completed Public Health of Madison and Dane County, or other applicable entity, tourist rooming house inspection form dated within one year of the date of issuance must be submitted before a permit can be issued.

File(s) attached:

 LICHMD-2022-00233_TBD signed.pdf

For more information about Tourist Rooming House Licenses from PHMDC, please visit the [PHMDC website](#).

Site Plan

File(s) attached:

 Floor 1 Plan.pdf

 Floor 2 Plan.pdf

 Site Plan...pdf

 Site Plan Satelite.pdf

 General Information.pdf

A Site Plan must include location, number of units, number of people in each unit, dimensions of all rooms and common areas, laundry facilities, restroom facilities, and onsite parking dimensions.



To the Village of McFarland, Dane County, State of Wisconsin, that I the undersigned, understand that by applying for this Tourist Rooming House Permit, I am bound to all Village of McFarland Municipal Codes including Chapter 11 and any other codes or regulations that may apply. I also grant that an inspection of this property be conducted by the Village Building Inspector (or designee) and the Village Fire Inspector (or designee) prior to approval of this permit.

Certification Signature

File(s) attached:

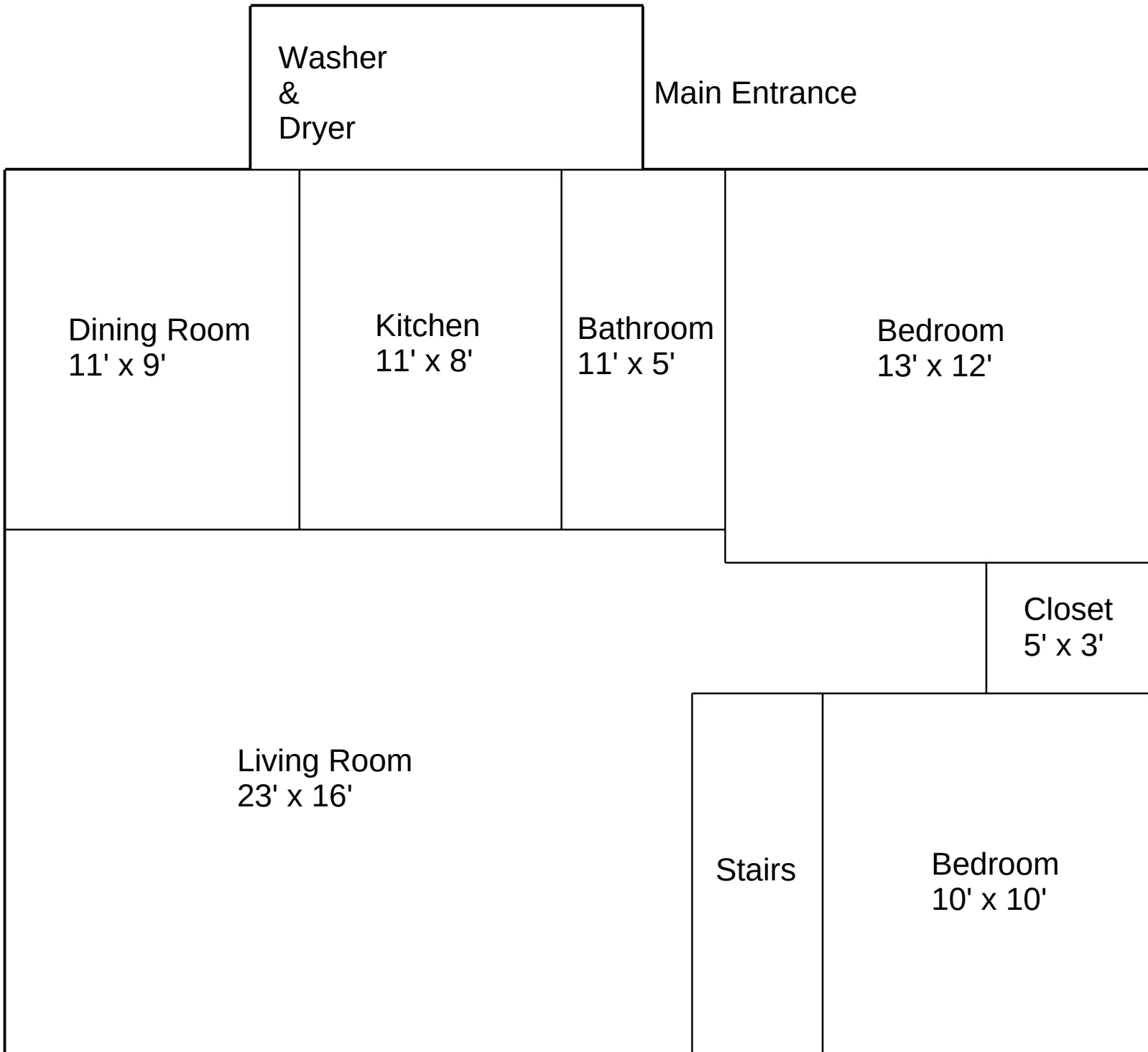
A handwritten signature in black ink, appearing to be "J. H. R.", written in a cursive style.

Certification Date

05/13/2022

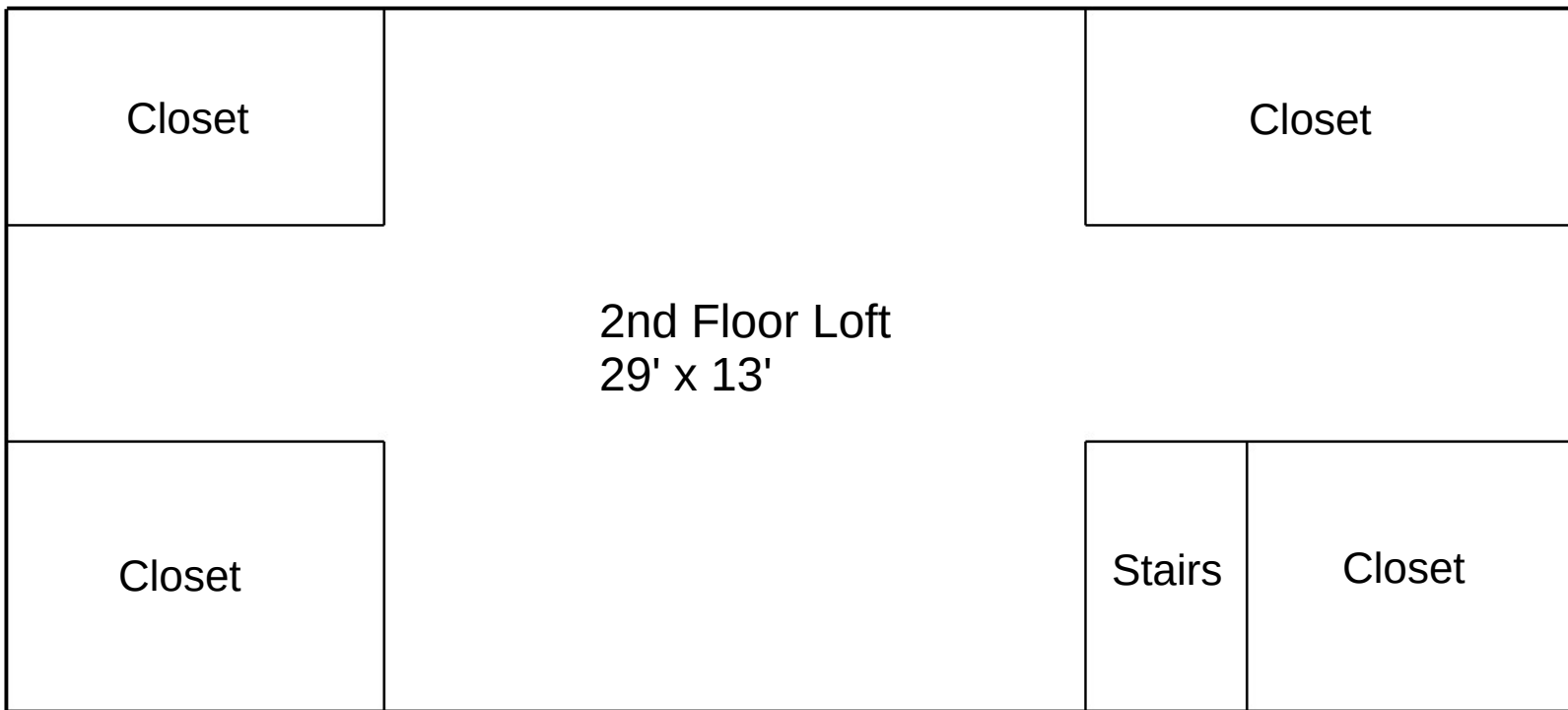
Floor One Plan

5720 Lake Edge Road, McFarland, WI



Floor Two Plan

5720 Lake Edge Road, McFarland, WI





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Applicant Information

Premises Address: 5720 Lake Edge Rd

Owner Name: Lake Edge Ventures LLC/Josh Langlois

Phone: 608-335-3079

Agent/Contact Name: Kelvin Veldre

Agent/Contact Phone: 920-242-9286

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
	11-361	Fireplace requires inspection 30 days prior to submission	6/10/2022
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy:

Does the application meet the following standards:	Yes	No
Not less than one bathroom for every six occupants requested.		
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.		
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy		

Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.	X	
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		X
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.	X	

Determination

RECOMMENDATION FROM:

☒ - Fire Department ☐ - Community Development Department

☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. 16177

Signature	<i>Christopher C. Davis</i>	Date	05/27/2022
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Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Applicant Information

Premises Address: 5720 Lake Edge Rd

Owner Name: Lake Edge Ventures LLC/Josh Langlois

Phone: 608-335-3079

Agent/Contact Name: Kelvin Veldre

Agent/Contact Phone: 920-242-9286

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
6/2/22	1)	Water heater missing pressure relief valve.	June 1, 2022
6/2/22	2)	Chimney vent disconnected - safety hazard - Turned on off. Advised to fix ASAP	ASAP
6/09/22	3)	missing electrical switchplate in half Bedroom	June 1, 2022
☐ - No Violations Observed		☒ - Hold for Corrections	

6/2/2022 ok to proceed

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy: 6

Does the application meet the following standards:

	Yes	No
Not less than one bathroom for every six occupants requested.	☒	☐
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.	☒	☐
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy verified to be 2 off-street spaces	☒	☐

Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:

	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.	☐	☐
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.	☐	☐
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.	☐	☐

Determination

RECOMMENDATION FROM:

☐ - Fire Department ☒ - Community Development Department

☒ Grant License ☐ Refuse License ☐ Noncompliant: Order No. _____

Signature

Date

6-09-22

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action regarding 2022 Crackseal and Chipseal proposal for street maintenance.

PREVIOUS ACTION:

The Public Works & Utilities Committee recommended approval for the 2022 Crackseal and Chipseal proposal provided by Fahrner Asphalt in the amount of \$100,883.00 at their meeting on May 23, 2022.

ISSUE SUMMARY:

Annually the Village conducts cracksealing and chipseal work in order to maintain and extend the life of our streets. This type of work is common practice in municipalities.

Cracksealing is the practice of routing out or opening up a crack in the street and then filling it with a rubberized asphalt type of material to seal up the crack. This helps in keeping water out of the crack along with the asphalt and base material, extending the life of our streets..

Chip sealing is performed after the crack sealing process. Chip sealing consists of sweeping/cleaning off the street, laying down a tar type material with a fine stone material applied directly behind the tar. The chips are then rolled into the tar and in a few days the excess material is swept up and hauled away.

Enclosed in your packet is a proposal from Fahrner Asphalt Sealers for the 2022 work to be conducted on identified streets. Funds for this work have been allocated in the 2022 budget.

Fahrner Asphalt, the proposal provider, has been in business since 1979 and has worked in the village in the past and we have been very pleased with their work. They are a reputable and well respected company.

FINANCIAL/BUDGET IMPACT:

The funds for this work will come out of the Capital Projects fund account 400-57310-820-101. The total allocation in the 2022 Budget is \$150,000.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:



None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Motion and second to approve the 2022 Chipseal and Cracksealing proposal provided by Fahrner Asphalt in the amount of \$100,883.00.

ATTACHMENTS:

1. 2269_001
2. 2022 Road Maintenance Breakdown

PROPOSAL / CONTRACT

Job. No. _____

Date: **May 16, 2022**

PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717



Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.556.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Contact Name: **Jim Hessling**

Contract Price

\$100,883.00

PURCHASER: **VILLAGE OF MCFARLAND**

TELEPHONE:

(608) 838-7287

ADDRESS: **5115 TERMINAL DR
MC FARLAND, WI 53558**

DESCRIPTION OF PROPERTY:

**2022 Maintenance
5155 Terminal Dr.
McFarland, WI 53558**

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

Rout out cracks to a 3/4 x 3/4 ratio width versus depth. Blow out and clean cracks with compressed air and heat lance. Seal cracks with a rubberized asphalt crack sealant. This material exceeds Fed Spec ASTM D6690 Type II.

Thoroughly clean the existing surface with a self propelled broom. Apply 170 degree emulsified asphalt by full-width spray distributor. Apply cover aggregate and spread uniformly over surface with full-width self propelled chip spreader. Roll with pneumatic-tired roller.

Emulsion - CRS2-P Polymer Modified
Aggregate - FA2 Fractured Granite
Sweeping - Included

****See Attached List of Roads and Specifications**

LEWIS PARK:

Rout out cracks. Blow out and clean cracks with compressed air and heat lance. Seal cracks with a rubberized asphalt crack sealant. This material exceeds Fed Spec ASTM D6690 Type II. Crackfilling does not include alligatored areas on path. Sweep asphalt clean with vacuum sweeper and/or air blowers. Apply (2) coat(s) of Polymer Modified Masterseal emulsion sealcoat. Sealer will be blended with fractured sand and rubber modifier to provide superior mix design.

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 30 days of the date above and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.
3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of **\$100,883.00** and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work.
PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC: 608-280-1452
mike.jenquin@fahrnerasphalt.com

Mike Jenquin

(PRINT OR TYPE NAME)

By: _____

(CONTRACTOR REPRESENTATIVE)

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

(PRINT OR TYPE NAME)

By: _____

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: **May 16, 2022**

Date of acceptance: _____

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

Village of McFarland									
Road Maintenance 2022- Specifications Attached									
Roadways:									
Road	Start	Stop	Crack Fill	Chip Seal	Spray Patch	Amount	Notes		
Schneider Place	Highland Dr.	Lani Ln	x	x		\$ 8,355.00			
Lani Lane	Highland Dr.	Schneider Place	x	x		\$ 6,539.00			
Lani Lane	Highland Dr.	Renee Ct.	x	x		\$ 7,975.00	** Connects the new asphalt on Lani that goes down to Renee Ct.		
Highland Drive	Exchange St.	Lewis Park	x	x	x	\$ 14,083.00	** Crack Fill will focus on major cracks.		
Meredith Way	Schneider Place	Pvmnt Change / Ahren Ln	x	x		\$ 2,568.00			
Meredith Way	Pvmnt Change	Sleepy Hollow	x		x	\$ 4,460.00	** Crack Fill will focus on major cracks. Crack Fill & Spray Patch		
Brendan Court	Meredith Way	End	x			\$ 905.00	** Crack Fill will focus on major cracks.		
Burma Road	Hwy 51	Corner	x			\$ 300.00			
Rivercrest Drive	Yahara	Burma			x	\$ 900.00	** Crack Fill past the point. Spray Patch only.		
Grandview Court	Rivercrest	Dead End	x		x	\$ 2,279.00	** Crack Fill will focus on major cracks. Crack Fill & Spray Patch.		
Marsh Road	Sigglekow	Red Oak Trail			x	\$ 900.00	** Worst of the List. Spray Patch only.		
Ridge Road	Valley Dr.	Dead End			x	\$ 900.00	** 2 blocks long. Spray Patch only.		
Creamery Court	Creamery Rd.	Dead End	x			\$ -	** Did not see a crack on it. Take off list.		
Springpond Road	Country Walk	Dead End	x	x		\$ 6,555.00	**Small amount of crack		
Country Walk	Creamery Rd.	Holscher Rd.	x	x	x	\$ 12,670.00			
Sugar River Lane	Wiouwash Way	Prairie Wood	x			\$ 280.00	**Crack Fill only		
Hillsboro Court	Sugar River	Dead End	x				** Did not see a crack on it. Take off list.		
Copper Falls Court	Peninsula Way	Dead End	x	x	x	\$ 3,110.00			
Prairie Wood Drive	Pvmnt Change	Dead End	x	x		\$ 4,204.00			
Peninsula Way	Tuscobia Tr	Dead End	x	x		\$ 7,770.00			
Sigglekow Road	Marsh Rd.	Pauleson Road	x			\$ 6,990.00	** Asks for 1/2 of road, but majority of crack in centerline		
Sigglekow Road	Pauleson Rd.	Rail Road Tracks	x			\$ 2,995.00	** Crack Fill only		
			Crack Fill	Seal Coat	Line Stripe				
Lewis Park & Path	Entrance	End	x	x	x	\$ 6,145.00	**Crack Fill, Seal Coating, Spray Patch on Path, Line Stripe		
TOTALS						\$ 100,883.00			

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Matt Schuenke,
Village Administrator

AGENDA ITEM: Discussion and action on revisions to Chapter 1 - Public Comment Policy.

PREVIOUS ACTION:

The policy was originally adopted on June 11, 2018.

ISSUE SUMMARY:

Please find enclosed updates to Chapter 1 for Public Comments. The main changes are to Section 1.04 to mirror the requirements, where applicable, that are currently in place under Section 1.03. Section 1.04 addresses how public comments are received for those items included on the agenda while Section 1.03 addresses how comments are received under Public Appearances. These changes will grant more flexibility for agenda items and allow for more interaction within the meeting.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended Action:

Motion, second to approve revisions to Chapter 1 regarding the Public Comment Policy.

ATTACHMENTS:

1. Village Board Public Comment Policy 06072022 mgs

CHAPTER 1 PUBLIC COMMENT POLICY

SECTION 1.01 Purpose

The Village encourages input from the Public. The purpose of this policy is to ensure that the Public is allowed time to present their views pertaining to issues concerning the Village of McFarland while permitting the Village Board and its committees the ability to conduct their meetings in an effective manner.

SECTION 1.02 Application

- (a) This policy applies to all Village Board and Committee meetings unless otherwise stated on the meeting agenda and/or announced at the beginning of the meeting by the presiding officer at the meeting.
- (b) For matters that are on the posted Agenda, members of the Public may elect to speak during “Public Comments” (Section 1.03) or at the time the agenda item is presented (Section 1.04).

SECTION 1.03 Procedure for Public Appearances (Items Not on the Agenda)

Comments from the Public on matters not on the posted Agenda are permitted only during the “Public Appearances~~Comments~~” portion of the meeting agenda. The following procedures are intended to accommodate input from the Public in a fair, reasonable, and orderly fashion:

- (a) The presiding officer will ask that if anyone wishes to address the Board or committee they should fill out the form provided in order to register to speak. The presiding officer will determine the order in which speakers will then be recognized upon receipt of forms provided. ~~For matters that are on the posted Agenda, members of the Public may elect to speak during “Public Comments” or at the time the agenda item is presented.~~
- (b) Public comments shall be germane to any item pertaining to the Board’s or committee’s functions.
- (c) Each speaker shall provide his or her name and address, and the identity of any group or organization he or she is representing. All speakers shall address their comments to the Board or committee, and not to members of the audience.
- (d) Members of the Public making comments shall be respectful of others and refrain from the use of inappropriate language, innuendos, or other offensive actions or gestures.

- (e) Statements shall be kept as brief and to the point as possible.
- (f) The public comment time under Public Appearances is not a question and answer session. Board and Committee members should refrain from engaging in any comments or questions that are posed to them. Citizens who wish to speak with individual Board or committee members are encouraged to directly contact Board or committee members to discuss Board or committee issues. Any written statements or correspondences submitted to the Clerk/Treasurer will be forwarded on to the Board or Committee.
- (g) The presiding officer shall have the right and discretion to control discussion and to determine both the length of time and the number of times a person may speak. Unless an exception is granted by the presiding officer, each person will be allowed a maximum of three (3) minutes to speak.
- (h) If a group with similar views on an issue wishes to speak during the public comment period, the meeting presiding officer can ask that a spokesperson be selected to address the Board or committee.
- (i) Because minutes are a summary record of the Board's or committee's discussions and actions, speaker requests to append written statements or correspondence to the minutes will not be approved. Written comments to the Board or Committee may be submitted to the Village Clerk/Treasurer.

SECTION 1.04 Procedure for Public Input on Agenda Items~~Discussion~~

(a) —Comments from the Public for matters on the posted Agenda may be provided under the item listed on the agenda. This would apply to the general public, consultants, developers, project representatives, and Village Staff depending on the matter to be presented. The following procedures are intended to accommodate input from the Public in a fair, reasonable, and orderly fashion for matters listed on the agenda:

- (a) Any members of the public wishing to provide comment for matters posted on the Agenda shall follow the instructions for public comments listed on the Agenda in order to speak. The form should be provided to the presiding officer who~~m~~ will determine the order in which speakers will ~~then~~ be recognized upon receipt of forms provided under that posted Agenda item.
- (b) Public comments shall be ~~germanerelevant~~ to the matter posted on the Agenda.
- (c) Each speaker shall provide his or her name and address, and the identity of any group or organization he or she is representing. All speakers shall address their comments to the boards, commissions, or committees, and not to members of the audience.

- (d) Members of the Public making comments shall be respectful of others and refrain from the use of inappropriate language, innuendos, or other offensive actions or gestures.
- (e) Board, Commission, and Committee members may ask questions of the speakers during the ~~public comment period~~ discussion on the agenda item for matters that are ~~posted on the agenda~~ as points of clarification or for additional follow-up ~~as appropriate~~.
- (f) Each person will be allowed a ~~single opportunity and a maximum of three (3) minutes to speak subject to discretion of the presiding officer. The presiding officer shall have the right and discretion to control discussion and to determine both the length of time and the number of times a person may speak.~~
- (g) If a group with similar views on an issue wishes to speak during the public comment period, the meeting presiding officer can ask that a spokesperson be selected to address the board, commission, or committee.
- (h) Because minutes are a summary record of the meeting's discussions and actions, speaker requests to append written statements or correspondence to the minutes will not be approved. Written comments may be submitted to the Village Clerk/Treasurer for inclusion with the record.

~~Discussion with the general Public will be limited to the following as recognized by the presiding chair:~~

- ~~(i) — Village Staff.~~
- ~~(ii) — Village consultants.~~
- ~~(iii) — Developers including their consultants.~~
- ~~(iv) — Project representatives.~~

- (j**b**) The purpose of the Agenda Item Discussion is to assist the Village Board or Committee in making a decision on the matter that has been presented for consideration.

Adopted: June 11, 2018

Revised: June 14, 2022~~None~~

McFarland
SUMMARY SHEET

MEETING DATE: Tuesday, June 14, 2022

SECTION: Business

DEPARTMENT: Communications & Technology

CONTACT: Stephanie Miller, Comm & Technology Director

AGENDA ITEM: Discussion regarding meeting format plan for boards, commissions, and committees.

PREVIOUS ACTION:

The Village Board had previously agreed at its meeting on June 14, 2021 to move meetings back to in person. This was to be implemented in August of 2021. Based on the deteriorating conditions of the pandemic at that time, it was decided not to return in person until conditions had improved. Nothing is without risk in person or otherwise, but with conditions for in person attendance having improved this discussion is presented for the board to again weigh in on what it would like to see happen with its meeting format.

ISSUE SUMMARY:

With the transition to the new boards, commission, and committee structure complete, we wanted to begin a discussion with the Village Board about our meeting format and talk about expectations for meetings going forward. The Village began hosting its meetings virtually in April of 2020 as a result of the pandemic. As we've navigated that world, many communities have transitioned back to in person meeting with less of a virtual focus as conditions have improved and in person attendance is less of a risk. This is an opportunity to introduce the discussion that we further discontinue the utilization of virtual meetings and return all boards, commissions, and committees to in person attendance. Within this discussion we can talk more about the process to conduct virtual meetings, data points regarding utilization, comparability, and benefits of being in person. Zoom utilization data is included in your packet.

Its the last point that really predicates the need for this discussion to reset expectations. The Public has slowly come to expect meeting in person again as we've seen in a few recent meetings. They are greeted in person via the virtual world and that has caused some confusion as to why they feel they cannot access these meetings better in person.

Again, this is the beginning of this discussion and no action is sought. We want to introduce the topic again for discussion by the board in order to frame up an actionable item that is hopefully agreeable in the future.

FINANCIAL/BUDGET IMPACT:

The current hybrid meeting format has led to doubling the amount of Communications and Technology staff to be present at each meeting. This has taken up many hours of work that could have been allotted for other work, leading to over time for hourly, full-time employees. If



we continue to meet in a hybrid-style meeting format, this is still a financial risk to consider.

We do also incur a monthly subscription fee for Zoom, although that likely will be retained to serve as a backup or for hosting other virtual meetings when needed.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action on this item. Presented for discussion only.

ATTACHMENTS:

1. Zoom Report Summary and Data

Zoom Report Summary

June 2021 to May 2022

	TOTAL WEBINARS	MONTHLY ATTENDEES AVERAGE (persons)	INVOICE TOTAL
June 2021	20	1.45	\$55.00
July 2021	17	0.88	\$82.95
August 2021	11	2.09	\$56.66
September 2021	13	1.62	\$1,101.85
October 2021	20	1.55	\$56.53
November 2021	9	1.78	\$182.64
December 2021	10	0.70	\$56.56
January 2022	10	0.90	\$56.37
February 2022	11	1.64	\$56.37
March 2022	9	1.11	\$56.37
April 2022	10	1.40	\$56.30
May 2022	19	1.11	\$56.30

Current Plans

	QUANTITY (licenses)	SUBSCRIPTION PERIOD	SERVICE EFFECTIVE DATE	NEXT INVOICE DATE	NEXT INVOICE AMOUNT
Zoom Meetings Pro	8*	Annual	Sept 8, 2021	Sept 8, 2022	\$1,199.20
Zoom Webinar	1 (500 Panelists 500 Attendees)	Monthly	June 8, 2022	July 8, 2022	\$40.00
Zoom Phone	1	Monthly	June 8, 2022	July 8, 2022	\$16.30

*Communications, Aaron Chapin, Community Development, Matt Schuenke, Police, Public Works, Randi Othrow, Village Administration.

June 2021

Date	Time	Topic	Webinar ID	Attendees										
2-Jun-21	6:53 PM	Community Development Authority	839 0440 3208	0										
2-Jun-21	8:50 PM	Community Development Authority	839 0440 3208	0										
5-Jun-21	7:59 AM	Police and Fire Commission	815 5020 9919	0										
7-Jun-21	3:42 PM	Library Board	838 0207 7231	1	Carrie Nelson									
8-Jun-21	5:40 PM	Public Works Committee	894 0265 8843	1	Carolyn Clow									
9-Jun-21	6:18 PM	Public Safety Committee	850 2065 0943	1	608-838-9622									
10-Jun-21	5:45 PM	Ad Hoc Sustainability Committee	836 1983 5048	0										
14-Jun-21	5:18 PM	Committee of the Whole	871 1639 8062	1	Lori Andersen									
14-Jun-21	7:05 PM	Village Board	819 7065 6654	3	Eric Kryzenske, Madeline Westburg, Shannon Morrison									
15-Jun-21	5:41 PM	Public Utilities Committee	886 9852 0691	0										
16-Jun-21	5:46 PM	D.E.I. Subcommittee	830 1842 3242	2	Carrie Nelson, Lucy Ripp									
17-Jun-21	8:06 AM	Senior Outreach Services Committee	840 2596 0257	0										
21-Jun-21	6:42 PM	Plan Commission	871 3036 1177	9	Tony Plourde, Kong Thao, Carrie Nelson, Judi Becker, Shannon Morrison, Joe B, Carol Austin, Dale Weidemann, Richard Becker									
22-Jun-21	5:53 PM	Communications and Technology Committee	842 6959 0068	0										
24-Jun-21	6:22 PM	Parks, Recreation, and Natural Resources Committee	883 0746 4633	1	Dan Sladek									
28-Jun-21	5:18 PM	Joint Committee of the Whole	847 8981 3962	6	Aaron Chapin, Lucy Ripp, Cassandra Dennis, Sean Chislom, Hilary Brandt, Samantha Zeilenga									
28-Jun-21	6:58 PM	Village Board	832 8738 5267	3	Judi Becker, Richard Becker, Madeline Westburg									
29-Jun-21	5:48 PM	Special Village Board	896 3774 8437	1	Lori Andersen									
30-Jun-21	3:52 PM	Joint Review Board	857 6908 0704	0										
30-Jun-21	5:50 PM	Special Village Board	895 9753 0658	0										
				Ave: 1.45										
Invoice Breakdown														
8-Jun-21	\$ 55.00	\$27.50 --> 100-51100-320-000 (Village Board Dues & Subscriptions)												
		\$27.50 --> 100-51600-210-000 (Facilities)												

July 2021

Date	Time	Topic	Webinar ID	Attendees				
7-Jul-21	6:47 PM	Community Development Authority	871 8469 7440	0				
7-Jul-21	8:15 PM	Community Development Authority	871 8469 7440	0				
8-Jul-21	5:48 PM	Ad Hoc Sustainability Committee	894 8690 0446	0				
12-Jul-21	5:22 PM	Committee of the Whole	857 5266 2920	2	Andrew Day, Lori Andersen			
12-Jul-21	6:52 PM	Village Board	857 2245 9892	1	Madeline Westburg			
12-Jul-21	9:17 PM	Village Board	857 2245 9892	0				
13-Jul-21	3:33 PM	Police & Fire Commission	815 6255 5005	0				
13-Jul-21	5:48 PM	Public Works Committee	854 9380 3713	2	Lee Ann Cyre, 608-838-9868			
14-Jul-21	3:49 PM	Landmarks Commission	845 9314 9783	0				
14-Jul-21	6:16 PM	Public Safety Committee	897 4538 4428	0				
19-Jul-21	6:48 PM	Plan Commission	832 4517 7136	4	Judi Becker, 608-838-1428, Kevin Urso, Ryan Quam			
20-Jul-21	5:48 PM	Public Utilities Committee	858 0614 2633	0				
21-Jul-21	5:46 PM	Diversity, Equity & Inclusion Subcommittee	872 3725 6519	2	Carrie Nelson, CNDI Associate Editor			
22-Jul-21	6:16 PM	Parks, Recreation & Natural Resources Committee	867 3810 4531	1	Cyril Chok			
26-Jul-21	5:20 PM	Committee of the Whole	826 3234 4789	1	Lori Andersen			
26-Jul-21	6:51 PM	Village Board	821 2344 9078	2	608-838-1428, Madeline Westburg			
26-Jul-21	10:17 PM	Village Board	821 2344 9078	0				
				Ave: 0.88				
Invoice Breakdown								
6-Jul-21	\$ 26.29	100-51600-210-000 (Facilities)						
8-Jul-21	\$ 56.66	\$28.33 --> 100-51100-320-000 (Village Board Dues & Subscriptions)						
		\$28.33 --> 100-51600-210-000 (Facilities)						

August 2021

Date	Time	Topic	Webinar ID	Attendees										
2-Aug-21	6:18 PM	Special Village Board	814 0741 4187	0										
9-Aug-21	6:50 PM	Village Board	851 5187 1042	3	Richard Becker, Joy Wheeler, Judi Becker									
9-Aug-21	8:37 PM	Village Board	851 5187 1042	1	Judi Becker									
10-Aug-21	5:46 PM	Joint Public Works & Public Utilities Committees	879 9721 4181	0										
11-Aug-21	6:15 PM	Public Safety Committee	880 5228 3856	0										
12-Aug-21	5:58 PM	Ad Hoc Sustainability Committee	896 5250 6672	0										
16-Aug-21	5:11 PM	Special Village Board	828 5542 2931	6	Mike Johnson, 608-449-4334, 815-742-1881, Josh Pearson, Jessica James, Jeff Kegermann									
16-Aug-21	6:46 PM	Plan Commission	827 5081 8235	9	Kara Laeser, Sinderys, Thomas, Wes Licht, Kevin Urso, Meg Chin, Nick Badura, Kong Thao, Craig									
18-Aug-21	5:53 PM	DEI Subcommittee	871 9111 7772	1	Carrie Nelson									
23-Aug-21	6:50 PM	Village Board	831 3744 6575	1	Madeline Westburg									
26-Aug-21	6:40 PM	Parks, Recreation, and Natural Resources Committee	815 4002 5530	2	Gina Newell, Diane Mickelbank									
				Ave: 2.09										
26-Aug-21	5:22 PM	Public Information Meeting (PIM): Parks Master Plans	863 6497 6118	74										
Invoice Breakdown														
8-Aug-21	\$56.66	\$28.33 --> 100-51100-320-000 (Village Board Dues & Subscriptions)												
		\$28.33 --> 100-51600-210-000 (Facilities)												

September 2021

Date	Time	Topic	Webinar ID	Attendees
1-Sep-21	5:54 PM	Special Plan Commission	844 7317 3693	2 Richard Becker, Judi Becker
1-Sep-21	6:47 PM	Community Development Authority	876 6307 8731	1 Judi Becker
1-Sep-21	7:46 PM	Community Development Authority	876 6307 8731	2 Richard Becker, Judi Becker
8-Sep-21	6:19 PM	Public Safety Committee	844 8899 9348	0
9-Sep-21	5:25 PM	Police & Fire Commission	826 7851 7185	1 Lisa Becher
13-Sep-21	5:48 PM	Special Plan Commission	844 1541 6487	0
13-Sep-21	6:55 PM	Village Board	867 2426 4734	2 Judi Becker, Madeline Westburg
15-Sep-21	5:47 PM	Diversity, Equity, and Inclusion Subcommittee	863 1385 1808	6 Lisa Scott, Melissa Pfohl, Cassandra Dennis, Jessica Gillette, Anne Nichols, Carrie Nelson
21-Sep-21	5:51 PM	Public Utilities Committee	878 2373 7088	0
23-Sep-21	6:20 PM	Parks, Recreation, and Natural Resources Committee	856 6836 6802	2 Garrett Friedel, Kate Greenfield
27-Sep-21	5:20 PM	Joint Library Board & Village Board	865 5160 8339	2 Lori Andersen, Madeline Westburg
27-Sep-21	6:58 PM	Village Board	898 0725 7617	3 Madeline Westburg, Tony Plourde, Shannon Morrison
28-Sep-21	5:52 PM	Communications and Technology Committee	849 7453 1636	0
				Ave: 1.62
Invoice Breakdown				
8-Sep-21	\$656.26	\$28.33 --> 100-51100-320-000 (Village Board Dues & Subscriptions)		
		\$28.33 --> 100-51600-210-000 (Facilities)		
		\$149.90 --> 100-52400-210-000 (C&ED License)		
		\$149.90 --> 100-51200-310-000 (Court License)		
		\$149.90 --> 100-52100-210-000 (Aaron Chapin License)		
		\$149.90 --> 200-55600-210-000 (Comm & Tech License)		
10-Sep-21	\$298.16	\$149.08 --> 100-51100-210-000 (Admin License)		
		\$37.27 --> 100-53000-340-000 (Public Works License)		
		\$37.27 --> 600-53716-340-000 (Public Works License)		
		\$37.27 --> 600-53616-340-000 (Public Works License)		
		\$37.27 --> 600-53440-340-000 (Public Works License)		
14-Sep-21	\$147.43	100-51410-320-000 (Matt Schuenke License)		

October 2021

Date	Time	Topic	Webinar ID	Attendees
6-Oct-21	6:54 PM	Joint Community Development Authority & Village Board	840 7251 2081	2 Richard Becker, Judi Becker
6-Oct-21	9:25 PM	Joint Community Development Authority & Village Board	840 7251 2081	1 Judi Becker
7-Oct-21	4:30 PM	Landmarks Commission	899 7502 7997	1 Lisa Scott
7-Oct-21	5:54 PM	Special Village Board (Budget Review I)	899 0220 6272	3 Sayer Larson, Jenny Haried, Lori Andersen
11-Oct-21	5:19 PM	Committee of the Whole	819 9416 6574	2 Lisa Scott, Lori Andersen
11-Oct-21	6:51 PM	Village Board	875 0466 8832	9 Jenny Haried, Shannon Morrison, Madeline Westburg, Lane Manning, Sean O'Brien, Judi Becker, Tony Plourde, Rolfe Nervig, Lisa Scott
13-Oct-21	3:58 PM	Police and Fire Commission	843 0654 7638	0
13-Oct-21	6:20 PM	Public Safety Committee	894 3371 8189	1 608-838-9622
14-Oct-21	5:50 PM	Special Village Board (Budget Review III)	842 2168 0086	0
14-Oct-21	5:52 PM	Special Village Board (Budget Review III)	842 2168 0086	1 Jenny Haried
18-Oct-21	6:59 PM	Plan Commission	816 4926 1891	0
19-Oct-21	5:55 PM	Public Utilities Committee	881 3372 9698	0
20-Oct-21	5:52 PM	Diversity, Equity & Inclusion Subcommittee	845 3067 1141	1 Christine Pribbenow
21-Oct-21	8:15 AM	Senior Outreach Services Committee	863 0998 2569	0
25-Oct-21	5:24 PM	Committee of the Whole	874 1204 2000	0
25-Oct-21	6:53 PM	Village Board	822 9061 9861	2 Madeline Westburg, Pat Dwyer
26-Oct-21	3:50 PM	Joint School Board & Village Board	843 2533 7693	5 Pat Dwyer, Lori Andersen, Debbie Larys, 608-575-9347, Samantha Zeilenga
26-Oct-21	5:54 PM	Communications and Technology Committee	830 0322 0692	1 Lisa
27-Oct-21	6:21 PM	Finance Committee	837 9644 8916	0
28-Oct-21	6:21 PM	Parks, Recreation, and Natural Resources Committee	879 9951 7327	2 John Nagler, Kelly Maly
				Ave: 1.55
Invoice Breakdown				
8-Oct-21	\$56.53	\$28.27 --> 100-51100-320-000 (Village Board Dues & Subscriptions) \$28.26 --> 100-51600-210-000 (Facilities)		

November 2021

Date	Time	Topic	Webinar ID	Attendees								
3-Nov-21	6:42 PM	Community Development Authority	898 5721 5249	1	Carrie Nelson							
4-Nov-21	5:47 PM	Special Village Board - Budget Review #5	871 9357 1501	1	Scott Gletty-Syoen							
8-Nov-21	5:28 PM	Committee of the Whole	886 1895 5627	0								
8-Nov-21	6:50 PM	Village Board	825 9980 8869	0								
10-Nov-21	6:17 PM	Public Safety Committee	886 7375 0594	2	Roy Moseley, Judy Sauer							
15-Nov-21	6:49 PM	Plan Commission	821 2999 7508	7	Ryan, Olivia Perry, Susan Wendricks, G Mangat, Todd Waller, Terry Phillips, Roy Moseley							
18-Nov-21	6:22 PM	Parks, Recreation, and Natural Resources Committee	819 7676 9624	0								
22-Nov-21	5:15 PM	Committee of the Whole	897 9330 1462	1	Larry Foy							
22-Nov-21	6:52 PM	Village Board	815 3398 0082	4	Bryan Westbury, Larry Foy, Tim Gaffney, Ben Jordan							
				Ave: 1.78								
9-Nov-21	5:46 PM	Exchange Street PIM + Joint Public Works & Public Utilities	813 8522 2403	24								
Invoice Breakdown												
5-Nov-21	\$126.08	100-52100-210-000 (PD License)										
8-Nov-21	\$56.56	\$28.28 --> 100-51100-320-000 (Village Board Dues & Subscriptions)										
		\$28.28 --> 100-51600-210-000 (Facilities)										

December 2021

Date	Time	Topic	Webinar ID	Attendees				
1-Dec-21	7:01 PM	Community Development Authority	813 7878 5568	0				
1-Dec-21	7:26 PM	Community Development Authority	813 7878 5568	0				
13-Dec-21	5:19 PM	Committee of the Whole	850 3143 7956	0				
13-Dec-21	6:56 PM	Village Board	864 9563 4548	1	Madeline Westburg			
14-Dec-21	5:48 PM	Public Works Committee	832 0297 1931	2	Owner, Karen			
15-Dec-21	5:59 PM	Diversity, Equity, and Inclusion Subcommittee	883 5343 8323	0				
16-Dec-21	8:12 AM	Senior Outreach Services Committee	852 9063 5844	0				
16-Dec-21	6:20 PM	Parks, Recreation, and Natural Resources Committee	868 6033 6382	0				
20-Dec-21	6:53 PM	Plan Commission	869 4937 3193	4	Troy Mlezvia, Jerome Lund, Brad Fry, Todd Waller			
21-Dec-21	5:48 PM	Public Utilities Committee	890 3822 1351	0				
				Ave: 0.7				
Invoice Breakdown								
8-Dec-21	\$56.56	\$28.28 --> 100-51100-320-000 (Village Board Dues & Subscriptions)						
		\$28.28 --> 100-51600-210-000 (Facilities)						

January 2022

Date	Time	Topic	Webinar ID	Attendees					
4-Jan-22	3:48 PM	School Board & Village Board Joint Planning Committee	819 5122 9377	0					
10-Jan-22	5:46 PM	Committee of the Whole	862 7595 5393	0					
10-Jan-22	6:55 PM	Village Board	894 2784 4430	1	Madeline Westburg				
12-Jan-22	4:26 PM	Board of Zoning Appeals	865 7307 4702	1	Joan Garrett				
18-Jan-22	5:50 PM	Public Utilities Committee	859 2461 3020	0					
18-Jan-22	6:55 PM	Plan Commission	876 7954 5504	2	217-685-3279, Todd Nedegaard				
19-Jan-22	5:48 PM	Joint DEI Subcommittee & Village Board	810 7491 3894	0					
24-Jan-22	5:26 PM	Committee of the Whole	837 8581 7519	2	Stephanie Miller, Lee Igl				
24-Jan-22	6:51 PM	Village Board	895 8863 3951	0					
27-Jan-22	6:25 PM	Parks, Recreation, and Natural Resources Committee	879 1580 7100	3	Garrett Friedel, Tamie Klumpy, Samantha Zeilenga				
				Ave: 0.9					
Invoice Breakdown									
8-Jan-22	\$56.37	\$28.19 --> 100-51100-320-000 (Village Board Dues & Subscriptions)							
		\$28.18 --> 100-51600-210-000 (Facilities)							

February 2022

Date	Time	Topic	Webinar ID	Attendees															
2-Feb-22	6:54 PM	Community Development Authority	879 9328 7017	0															
2-Feb-22	8:26 PM	Community Development Authority	879 9328 7017	0															
3-Feb-22	5:18 PM	Police & Fire Commission	892 2780 4498	0															
8-Feb-22	5:48 PM	Public Works Committee	813 3890 5812	0															
14-Feb-22	5:16 PM	Committee of the Whole	826 9866 4685	1	Lori Andersen														
14-Feb-22	6:44 PM	Village Board	835 9297 8389	1	Madeline Westburg														
17-Feb-22	8:16 AM	Senior Outreach Services Committee	860 3910 4332	1	Matt Schuenke														
21-Feb-22	6:53 PM	Plan Commission	826 9446 5193	10	Lauren Brinkman, Kevin, Blake Theisen, Don Peterson, Gabe Wieser, Melissa Arndt, Kristen Fish-Peterson, Dan Morrill, Jason & Krista Brinkmeier, Stephen Tremlett														
24-Feb-22	6:17 PM	Parks, Recreation & Natural Resources Committee	869 2385 9175	2	David Silverberg, Jeff Moore														
28-Feb-22	5:19 PM	Committee of the Whole	892 0227 3544	0															
28-Feb-22	6:50 PM	Village Board	830 9180 1829	3	Jerry Mullen, Jeremy Job, Paul Raisleger														
				Ave: 1.64															
Invoice Breakdown																			
8-Feb-22	\$56.37	\$28.19 --> 100-51100-320-000 (Village Board Dues & Subscriptions)																	
		\$28.18 --> 100-51600-210-000 (Facilities)																	

March 2022

Date	Time	Topic	Webinar ID	Attendees						
1-Mar-22	3:52 PM	Joint School Board & Village Board Planning Committee	884 5650 6828	0						
8-Mar-22	5:46 PM	Joint Public Works & Public Utilities Committee	894 8353 9566	0						
9-Mar-22	6:12 PM	Public Safety Committee	878 8517 7976	0						
14-Mar-22	5:17 PM	Committee of the Whole	867 7309 8633	1	Lori Andersen					
14-Mar-22	6:49 PM	Village Board	856 1953 7048	0						
16-Mar-22	5:51 PM	DEI Subcommittee	813 9276 6310	2	Gina Newell, Dawn & Art Shegonee					
21-Mar-22	6:52 PM	Plan Commission	895 3093 0958	5	Karyn & Gary Schneider, Chase Horne, Steve Steinhoff, David, Cindy Foley					
24-Mar-22	6:17 PM	Parks, Recreation & Natural Resources Committee	891 2384 4917	0						
28-Mar-22	6:47 PM	Village Board	853 2961 6028	2	Madeline Westberg, Marya Rabkin					
				Ave: 1.11						
Invoice Breakdown										
8-Mar-22	\$56.37	\$28.19 --> 100-51100-320-000 (Village Board Dues & Subscriptions)								
		\$28.18 --> 100-51600-210-000 (Facilities)								

April 2022

Date	Time	Topic	Webinar ID	Attendees								
6-Apr-22	6:50 PM	CDA	821 9344 0950	0								
6-Apr-22	8:36 PM	CDA	821 9344 0950	0								
9-Apr-22	7:55 AM	Police and Fire Commission	849 4409 7465	0								
11-Apr-22	6:51 PM	Village Board	890 3770 1748	4	Madeline Westberg, Luke Fessler, Jim Hessling, Danielle Bradley							
11-Apr-22	10:56 PM	Village Board	890 3770 1748	0								
13-Apr-22	6:14 PM	Public Safety Committee	891 9926 0240	0								
18-Apr-22	6:50 PM	Plan Commission	837 2916 3092	7	Jim Opoien, Melissa Hunt, Aaron Ruengpinyophun, Kevin Urso, Beccah Tracey, Eileen Urso, Mary Conklin							
19-Apr-22	5:50 PM	Village Board Annual Organizational Meeting	835 1906 1624	1	Luke Fessler							
25-Apr-22	6:50 PM	Village Board	810 1038 9522	2	Jim Reiter, Amie Brown							
25-Apr-22	8:55 PM	Village Board	810 1038 9522	0								
				Ave: 1.4								
Invoice Breakdown												
8-Apr-22	\$56.30	\$28.15 --> 100-51100-320-000 (Village Board Dues & Subscriptions)										
		\$28.15 --> 100-51600-210-000 (Facilities)										

May 2022

Date	Time	Topic	Webinar ID	Attendees															
2-May-22	5:11 PM	Public Safety Committee	821 7856 2563	4	Linda Josupait, Dorice Hughes, PJ Green, Sofia														
3-May-22	6:19 PM	Parks & Recreation Committee	817 3859 7374	0															
9-May-22	5:47 PM	Sustainability and Natural Resources Committee	883 8865 5417	0															
10-May-22	3:53 PM	School District/Village Board Joint Planning Committee	856 3650 3315	1	PW&T Committee														
10-May-22	5:21 PM	Committee of the Whole	899 5384 9835	0															
10-May-22	6:50 PM	Village Board	820 1211 7054	1	Blake Theisen														
10-May-22	8:55 PM	Village Board	820 1211 7054	0															
11-May-22	4:27 PM	Landmarks Commission	827 3487 7100	0															
11-May-22	6:49 PM	Community Development Authority	898 7648 8398	0															
11-May-22	9:15 PM	Community Development Authority	898 7648 8398	0															
16-May-22	6:55 PM	Police and Fire Commission	897 9117 7393	0															
17-May-22	4:50 PM	Special Public Safety Committee	826 2151 9159	0															
17-May-22	6:55 PM	Plan Commission	896 5534 3974	11	Blake Theisen, Kevin Urso, Brian Spanos, Nick Badura, Cindy Foley, Melissa Hunt, Mike Foy, Craig Sherven, Stacy, Brett Riemen, Steve Tremlett														
18-May-22	8:29 AM	Senior Outreach Services Committee	860 3221 3840	1	Matt Schuenke														
19-May-22	8:55 AM	Board of Review	882 0468 9864	0															
23-May-22	5:50 PM	Public Works & Utilities Committee	879 0472 6686	0															
24-May-22	5:27 PM	Committee of the Whole	891 4617 6168	2	Heidi Cox, Staci Fritz														
24-May-22	6:53 PM	Village Board	862 7219 3213	1	Eileen Urso														
24-May-22	9:41 PM	Village Board	862 7219 3213	0															
				Ave:1.11															
Invoice Breakdown																			
8-May-22	\$56.30	\$28.15 --> 100-51100-320-000 (Village Board Dues & Subscriptions)																	
		\$28.15 --> 100-51600-210-000 (Facilities)																	