

Monday, June 6, 2022

6:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/82954812808>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 829 5481 2808

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Public Safety Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the May 6 and May 17, 2022, meetings.
4. BUSINESS.
 - a. Chief Chapin to announce the police department K-9.
 - b. Discussion and recommendation on an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.
 - c. Discussion and recommendation on an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023.
 - d. Discussion and recommendation on an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023.

- e. Discussion and recommendation on Resolution 2022-14: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2022-2023.
- f. Discussion and recommendation on a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023.

5. SCHEDULE NEXT MEETING DATE.

6. ADJOURNMENT.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the McFarland Municipal Center at (608)838-3153, 5915 Milwaukee Street, McFarland, Wisconsin, or village.clerk@mcfarland.wi.us by 2:00 p.m. at least 5 business days prior to the meeting so that any necessary arrangements can be made to accommodate each request. If the meeting or request is less than 5 business days from the meeting, requests for accommodations may still be made and reasonable efforts will be made to accommodate each request.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Monday, May 2, 2022 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village Trustee Edward Wreh called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Edward Wreh, Stephanie Brassington, Rich Staley, Sandy Bakk, Dottie Olson, Shannon Morrison arrived at 6:33 p.m.

Members not present: None

Staff Present: Village Clerk Cassandra Suettinger, Police Chief Aaron Chapin, Fire Chief Chris Dennis

2. PUBLIC APPEARANCES.

Gary Huth of 5200 Linden Parkway was present and listed his questions for the committee regarding the tourist rooming house application at 5703 Red Oak Trail.

Pat Green of 5209 Leanne Lane was present to give his comments and questions to the board and to support the tourist rooming house at 5703 Red Oak Trail.

Sue Smith of 5434 Bremer Rd, was present to voice her issues regarding the tourist rooming house proposed at 5438 Bremer Road.

Lars Barber of 5434 Bremer Rd was present to reinforce points regarding the tourist rooming house proposed at 5438 Bremer Road.

Shaun Hearn of 5205 Linden Parkway was present regarding the tourist rooming house application at 5703 Red Oak Trail and to show support for Mr. Duffy.

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3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the 4/13/22 meeting.*

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to approve the minutes of the 4/13/22 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

- a. Discussion and recommendation on a tourist rooming house permit application from Matthew Duffy for 5703 Red Oak Trail.

Village Trustee Edward Wreh introduced the item to the committee, to include some of the required updates that must be made according to the building inspector and fire inspector. Village Clerk Cassandra Suettinger gave an overview of the request for a tourist rooming house at 5703 Red Oak Trail. She gave an overview of the history of tourist rooming houses in McFarland and the ordinance that was developed in McFarland. She answered the questions asked in the public comment section. Applicant Matthew Duffy provided comments about the property and addressed the neighbors' concerns. Chief Chapin answered questions regarding how the police handle complaints at the residence and track issues.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to recommend approval of a tourist rooming house permit application from Matthew Duffy for 5703 Red Oak Trail. contingent upon correction of electrical outlets as identified by the building inspector and update of smoke detectors as identified by the fire inspector. Motion carries 6 - 0 - 0 by acclamation.

- b. Discussion and recommendation on a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road.

Village Clerk Cassandra Suettinger gave an overview of the application and compliance with the ordinance. Wendy Unke was not present to answer questions. Village Clerk Suettinger addressed the citizen and board questions.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to recommend approval on a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road, contingent upon correction of the electrical outlets identified by the building inspector. Motion fails 0 - 6 - 0.

The committee discussed the need for Wendy Unke to be present to answer questions.

Motion by Village Trustee Edward Wreh, second by Member Dottie Olson to postpone the recommendation on a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road pending clarification from Mrs. Wendy Unke and the building inspector. Motion carries 6 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an Event Permit for Karben 4 to hold Bands by the Boardwalk Pop-Up Biergarten event in McDaniel Park on Saturdays from June 11, 2022 through September 17, 2022, excluding July 2, 2022, and September 3, 2022, and a request for a variance to allow minors to be present where alcohol is served.

Cassandra provided an overview regarding the event for Karben 4 to hold Bands by the Boardwalk. Shaun O'Hearn spoke about the difference between this year and last year, including housing everything out of the park space and amplifying the music due to the winds from the lake. Shaun O'Hearn also answered the questions from the board. Police Chief Chapin said there should not be any issues since the event is being run the same. He also spoke about the fact that this year wristbands would not be required, given the fact the event is not fenced and they are not carding everyone who enters the event. Chief Dennis gave his feedback and concern of access to the area during the event if an emergency arises.

Motion by Village Trustee Edward Wreh, second by Member Shannon Morrison, to recommend approval of an Event Permit for Karben 4 to hold Bands by the Boardwalk Pop-Up Biergarten event in McDaniel Park on Saturdays from June 11, 2022 through September 17, 2022, and approve the variance to allow minors to be present where alcohol is served, with the conditions provided by the Police Chief and Fire Rescue Chief and the Public Works Director. Motion carries 6 - 0 - 0 by acclamation.

d. Discussion and recommendation on a request from the McFarland House Cafe to expand their licensed alcohol premise for an approximately 8,225 square foot outdoor consumption area and the approximately 3,136 sq ft. Lily's Parlor.

McFarland House Cafe owner Shaun O'Hearn gave an overview of the project in the backyard of the business. Village Clerk Suettinger reviewed the application and the standards they went through and the compliance with ordinance requirements. The committee discussed the application, and Chief Chapin answered camera and traffic questions. Shaun O'Hearn answered additional questions from the committee.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to recommend approval of a request from the McFarland House Café to expand their licensed premise for an approximately 8225 square foot outdoor consumption area and the approximately 3136 Lily's parlor with the following conditions:

1. Security cameras, as deemed appropriate by the McFarland Police Department, be installed.
2. Approval of a variance from 11-64(n)(4) c regarding the requirement that the outdoor area be completely fenced finding that the variance would not affect public health and safety with the condition the area that is not fenced be clearly signed for 'no alcohol beyond this point.'
3. Approval of variance from 11-64(n)(4) f to allow a variance from the 50% indoor requirement with the condition that occupancy of the outdoor area be limited to 50% of the actual capacity of the 7,775 square foot area finding that the variance would not affect public health and safety.

Motion carries 6 - 0 - 0 by acclamation.

e. Discussion and recommendation to the Village Board on a Clinical Affiliation Agreement with Madison Area Technical College.

Village Trustee Edward Wreh gave a brief overview of the agenda item. Fire Chief Dennis explained they would be bringing in students to give a site for training. He answered additional questions from the committee.

Motion by Village Trustee Edward Wreh, second by Member Dottie Olson, to recommend to the Village Board on a Clinical Affiliation Agreement with Madison Area Technical College. Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

The next scheduled PSC meeting is June 6, 2022, at 6:30 p.m.

a. Monday June 6, 2022

6. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to adjourn at 8:44 p.m. Motion carries unanimously 6 - 0 - 0.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Tuesday, May 17, 2022 - 5:00 PM

1. CALL TO ORDER, ROLL CALL.

Chairperson Edward Wreh called the regular meeting of the Public Safety Committee to order at 5:00 PM in the community room.

Members present: Edward Wreh, Stephanie Brassington, Rich Staley, Sandy Bakk, Dottie Olson, Shannon Morrison

Members not present:

Staff Present: Village Clerk Cassandra Suettinger, Police Lieutenant Jeremy Job, Fire Chief Chris Dennis

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Safety Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Committee may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Committee for their consideration. Members of the public who are present in person and wish to address the Committee should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to public.safety@mcfarland.wi.us to be included as part of the meeting.*

3. BUSINESS.

- a. *Discussion and recommendation on a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road.*

Tom Unke, owner of 6200 Tuscobia Trl., was present to answer community questions. Lars Barber, 5434 Bremer Rd., was present as a public member to share his concerns regarding village policy on tourist rooming houses.

Sue Smith, 5434 Bremer Rd., was present as a public member to share her concerns regarding village policy on tourist rooming houses.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to approve a tourist rooming house permit application from Wendy Unke for 5438 Bremer Road. Motion carries 6 - 0 - 0 by acclamation.

4. SCHEDULE NEXT MEETING DATE.

- a. *Monday June 6, 2022*

5. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Member Rich Staley, to adjourn at 5:23 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Police

CONTACT:

AGENDA ITEM: Chief Chapin to announce the police department K-9.

PREVIOUS ACTION:

ISSUE SUMMARY:

Chief Chapin to announce the new department K-9 Rudy.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Jim Hessling, Public Works Director, Chris Dennis, Fire/Rescue Chief, Aaron Chapin, Police Chief

AGENDA ITEM: Discussion and recommendation on an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The McFarland Community Band has applied for an event permit application to hold the McFarland Community Band Concert in Arnold Larson Park on Thursday July 7th and August 11th (with rain dates of July 14th and August 18th) from 4 p.m. to 8 p.m. Because the event will be held on public property with 200 or more attendees anticipated at one time, an event permit is required by Village Code.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Chapter 23 - Events Requiring a Permit

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the Event Permit Application for the McFarland Community Band.

Motion to recommend approval of an event permit application from the McFarland Community Band for the McFarland Community Band Concert to be held on Thursday July 7th and August 11th from 6:30 p.m. to 7:45 p.m. and the request to waive the event permit fee for a Community Organization per Village Ordinance 36-16.

ATTACHMENTS:



1. McFarland Community Band Concert Event Permit Application - Community Organizations Submission_Redacted
2. Community Band Schedule
3. Site Plan
4. Approval Letter
5. MFR - 2022 McF Community Band Concert
6. PW - 2022 McF Community Band at Larson Park approval letter



Event Permit Application - Community Organizations

Pursuant to Village Ordinance Chapter 11:

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).

Do NOT complete this form unless you have been instructed to do so by the Village Clerk/Treasurer.

If you will be holding an event but have not communicated with the Village Clerk/Treasurer, please complete the [Event Permit Determination Request](#).

Fee Waiver

Upon request, the Village Board may waive the fee for Community Organizations.

Section 36-2(b) of the Village Code defines Community Organization as "an active group or organization that regularly meets within the Village of McFarland, that is tax exempt pursuant to section 501(c)(3) of the Internal Revenue Code, and that provides charitable services, sponsorships or donations within the Village of McFarland community."

By submitting this application, you acknowledge that your group meets the definition of Community Organization and that you are requesting a fee waiver from the Village Board.

If you do not meet this definition, please [e-mail the Village Clerk/Treasurer](#) or contact the Village Clerk/Treasurer at (608) 838-3153 before submitting this application.

Community Organization Confirmation

- I acknowledge that my group/organization meets the definition of Community Organization and hereby request a fee waiver from the Village Board.

Applicant Information

Name of Primary Contact (First, Middle Initial, Last)	Benjamin T Petersen
Phone Number	
Address	
Email Address	



Event Permit Application - Community Organization

Agency / Organization Information (If Applicable)

Agency / Organization Name	McFarland Community Band
Phone Number	
Address	
Email Address	

Event Information

Name of Event	McFarland Community Band Concert
Type of Event	This will be a band concert with about 60 band members playing music for anyone in McFarland to come and enjoy
Location of Event	Arnold Larson Park, McFarland, WI, We would place the band to the west of the gazebo on the grass. We would also have amplified sound (microphone) to talk with the audience.
Event Date(s)	Thursday, July 7th and Thursday, August 11th
Event Time(s)	Concert will begin at 6:30pm. End at 7:45pm
Total Number of Anticipated Attendees	250
Total Number of Attendees Anticipated Being at the Event at One Time	250
Setup Start Time	4:30pm



Event Permit Application - Community Organization

Public or Private Event	Open to the Public
Is any part of the event proposed to take place on a Village street?	No
Will there be outdoor amplified sound?	Yes
Please describe. Two speakers with a microphone/stand.	
Will the event generate excessive noise or amplified sound after 10 pm? All events generating noise after 10 pm require a variance from the Village Board.	No
Will alcohol be consumed?	No
Will a Village park be used?	Yes
Please identify the park. Arnold Larson Park	
Reservations should be made on our Park Shelter Reservations page .	
Will the event involve tents or any other activities that will require digging or turf disturbance?	No
Has this event been previously approved in prior years by the Village?	Yes
When? (Month / Year) Every year for 40 years (many times through Sundaes on Thursdays via the Methodist Church)	
Have any of the event details changed from the prior years?	No
Will the event include any mobile food carts?	No
Will the event include any vendors?	No



Event Permit Application - Community Organization

Required Attachments

Detailed Event Schedule

File(s) attached



Community Band Schedule.pdf

Site Plan Requirement - A site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.

File(s) attached:



Event Details & Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting.

12-1 and 4pm on Weekdays

Event Coordinators

The Village requires each event to identify event coordinator who shall serve as direct contact for the event. The coordinator should be individual that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event Coordinators (Identify 1 for Every 50 Expected Attendees)

i. **Event Coordinator Name**

Benjamin Petersen

Location at Event (ex. Race Start, Supply Tent)

near band

Time On-Site (ex. 10 am to 2pm)

6:00pm

Cell Phone Number

[REDACTED]



Event Permit Application - Community Organization

Detail Security Plan Requirements

Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements

Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation:

- Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire and Rescue Department will be notified while questions are being obtained.
- If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
- Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
- Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
- In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.

Actions to be taken in the event of a medical emergency:

- Call 911 to report the incident. The 911 operator will have several questions but know the Fire and Rescue Department will be notified while questions are being obtained.
- Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.



Event Permit Application - Community Organization

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature

File(s) attached:

A handwritten signature in black ink that reads "Ryan T. Peterson".

Date

05/06/2022

I understand the application and event requirements and agree to the following:

Certifications

- I agree to adhere to all applicable federal, state, and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is grounds for revocation of the event permit.
- I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my park reservation.
- I agree to abide by all conditions, including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature

File(s) attached:



Date

05/06/2022

5:00pm-Set-up Chairs/Stands/Percussion/Sound System at Arnold Larson Park
6:00pm-Warmup
6:30pm-Concert Begins
7:45pm-Concert Ends
8:15pm-8:30pm-Tear Down complete



Band will be Here

Microphone Here

VILLAGE OF McFarland

Police Department

5915 Milwaukee St, McFarland, WI 53558 | 608.838.3151 | www.mcfarland.wi.us/police

Aaron P. Chapin | Chief of Police

DATE: June 1, 2022

TO: McFarland Public Safety Committee and Village Board

FROM: Aaron P. Chapin, Chief of Police

RE: Recommendation of Approval, McFarland Community Band Concert

I have reviewed the Special Event Permit Application submitted for the McFarland Community Band Concert to be held on July 7th and August 11th, 2022 from 6:30 pm to 7:45 pm at Arnold Larson Park. The organizers expect roughly 200-250 participants.

This event has been successfully held over the past several years in concert with other events and the organizers plan to conduct the event in a similar fashion. I have no concerns with the event and wish the planners a successful event.

Any questions, feel free to contact me.

Thanks,



Aaron P. Chapin – Chief of Police

May 18, 2022

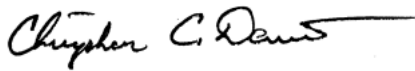
Re: Event Permit Review – McFarland Community Band Concert

I reviewed the submitted event application by Benjamin Peterson, McFarland Community Band for the McFarland Community Band event on July 7, 2022, and August 11, 2022, located at Arnold Larson Park in the Village.

The application has provided the requirements needed for the review of the Fire & Rescue Department.

It is recommended to approve the permit.

Sincerely,



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

May 10, 2022

RE: 2022 McFarland Community Band Concerts at Arnold Larson Park

July 7, 2022

August 11, 2022

The Public Works Department does not have any conditions or issues with the upcoming event as presented. Electrical service is on site. If any barricades are needed or any other logistical concerns come up, I ask that the Parks Department Superintendent Sayer Larson be contacted a day prior to the event to assist.

I wish them well with their event and hopefully the weather cooperates.

Regards,

A handwritten signature in black ink, appearing to read 'Jim Hessling', is written in a cursive style.

Jim Hessling
Director of Public Works

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and recommendation on an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Property owners Matt and Anna Bolha, Bolha Short-Term Rentals, have applied for a tourist rooming house permit for the property located at 6011 South Court. The application is complete and thus, as required by ordinance, has been forwarded on to the Public Safety Committee for review. All property owners within 300 feet were notified of the date and time of the meeting and noticed of their opportunity to provide input on the request at the Public Safety Committee meeting. The ordinance provides that if the PSC Committee determines that the application meets the requirements, it shall be forwarded to the Village Board for approval.

The Building Inspector and Fire Inspector have completed their inspection of the property(attached).

- The Building Inspector identified during his inspection that all non-functional GFCI outlets needed to be replaced. On June 1, 2022, the property owned submitted proof of correction to the outlets, and the Building Inspection has noted the inspection to be successful and compliant.
- The Fire & Rescue Chief identified during his inspection, that the portable fire extinguisher shall be maintained by a licensed inspector, mounted in an unobstructed location with a securely anchored bracket. On June 1, 2022, the property owned submitted proof of correction of the issue regarding the fire extinguisher, and the Fire & Rescue Chief verified the inspection to be successful and compliant.

All other minimum standards of the Village Ordinance regarding Tourist Rooming Houses have been verified.



FINANCIAL/BUDGET IMPACT:

Permitting and Room Tax Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article XI - Tourist Rooming Houses](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the TRH application for Bolha Rentals.

"Motion to recommend approval of an application from Bolha Short-Term Rentals for a tourist rooming house permit for the property located at 6011 South Court for the period commencing July 1, 2022 and ending June 30, 2023."

ATTACHMENTS:

1. 6011 South Court McFarland, WI 53558 Tourist Rooming House Permit Application Submission_Redacted
2. 6011 South Ct - Building Inspector Review
3. 6011 South Ct - Fire Department Review



Tourist Rooming House Permit Application

Pur uant to Village Ordinance Chapter 11

New or Renewal	New Application
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Property Information

Tourist Rooming House Physical Address	6011 South Court McFarland, WI 53558
Name of Corporation, Limited Liability Company, Partnership, or Other Entity (If applicable)	Bolha Short-Term Rentals
Property Owner Name	Matt and Anna Bolha
Property Owner Address	
Property Owner Telephone Number	
Property Owner Email Address	

Resident Agent

A resident agent must be appointed in the following situations:

- The property is not your primary residence and you reside outside a 30 mile radius from the Tourist Rooming House
- You will be absent while the property is rented (An owner is considered absent if the owner cannot be contacted and be present at the Tourist Rooming House within 45 minutes.)

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Will a Resident Agent be appointed?	No
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Application Fees

Application Fee (includes all required inspections) - \$500
Resident Agent Fee - \$50 (if applicable

Total application fees = \$500.00



Facility Information

Provide the square footage of each room.

Bedrooms

Select the plus sign to add additional bedrooms.

i. **Bedroom Length**

11

Bedroom Width

18

Bedroom Total Square Footage

198 Square Feet

ii. **Bedroom Length**

16

Bedroom Width

10

Bedroom Total Square Footage

160 Square Feet

Dining Room

Dining Room Length 17

Dining Room Width 9.5

Dining Room Total Square Footage

Living Room

Living Room Length 21

Living Room Width 12

Living Room Total Square Footage

252 Square Feet

Family Room/Den (if applicable)

Family Room/Den Total Square Footage

Number of Full Bathrooms 1

Number of 3/4 Bathrooms 1

Number of 1/2 Bathrooms 0

Number of Parking Stalls 1

A 9'X18' i required for every 4 occupant



Nuisance Response Plan

The property owner or resident agent shall be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. A return telephone call to a complainant within 45 minutes of the initial complaint shall be deemed prompt.

Proposed Maximum Number of Overnight Guests 6

Number of Off-street Parking Spaces 1

Number of Bedrooms Available 2

Describe the manner of responding to or causing a response to a nuisance complaint, including but not limited to the manner in which the complainants(s) will be notified of the response and the method of documenting prompt responses and timely corrective action.

We (owners) plan to personally respond to all complaints. Our primary residence is less than 5 miles from the TRH. We will be available 24-7 via cell phone, call or text. We will document response and corrective action if indicated via text or email.

Describe the manner of assuring timely corrective action to remedy the conditions that caused the nuisance complaint. This shall include, at a minimum, a telephone call to the primary adult occupant of the short-term vacation rental within 45 minutes of the initial nuisance complaint.

1st warning will be a telephone call to the primary adult occupant within 45 minutes of the initial complaint. If no contact is made within 20 minutes, we will personally visit property and address complaint including asking guests to vacate if needed.



Liability insurance must be a commercial general liability, or hotel or short-term rental policy that specifically covers liabilities arising from rental of the tourist rooming house for short-term rentals. No less than \$1,000,000 per occurrence.

Proof of Liability Insurance

File(s) attached:

 img20220516_20270748.pdf

Copy of Wisconsin Seller's Permit is not required for those who will be listing the tourist rooming house **exclusively** through a lodging marketplace. Copy of Wisconsin Seller's Permit is required for all other touring rooming houses. Please contact the Clerk if you have questions on this provision.

Will you be listing your tourist rooming house exclusively through a lodging marketplace?

Yes

A current Tourist Rooming House License issued by Public Health of Madison and Dane County (PHMDC), or other applicable entity, under Wis. Stats. § 97.605, or a copy of the completed application submitted for said license if the license has not been issued.

File(s) attached:

 img20220516_20175258.pdf

A copy of a completed Public Health of Madison and Dane County, or other applicable entity, tourist rooming house inspection form dated within one year of the date of issuance must be submitted before a permit can be issued.

File(s) attached:

 img20220516_20192675.pdf

For more information about Tourist Rooming House Licenses from PHMDC, please visit the [PHMDC website](#).

Site Plan

File(s) attached:

 img20220516_20430351.pdf

A Site Plan must include location, number of units, number of people in each unit, dimensions of all rooms and common areas, laundry facilities, restroom facilities, and onsite parking dimensions.



To the Village of McFarland, Dane County, State of Wisconsin, that I the undersigned, understand that by applying for this Tourist Rooming House Permit, I am bound to all Village of McFarland Municipal Codes including Chapter 11 and any other codes or regulations that may apply. I also grant that an inspection of this property be conducted by the Village Building Inspector (or designee) and the Village Fire Inspector (or designee) prior to approval of this permit.

Certification Signature

File(s) attached:

A handwritten signature in black ink, appearing to read "Matthew J. Solha", is written over a horizontal line.

Certification Date

05/16/2022

Tanya O'Malley

From: Building Inspector
Sent: Wednesday, June 1, 2022 11:06 AM
To: Tanya O'Malley
Subject: Re: 6011 South Ct TRH
Attachments: mime-attachment

Tanya,
I have reviewed pictures that have been sent, and I am giving ok for this to move forward for approval.
Jim T

Jim Trebian
Building Inspector
General Engineering Company

On Jun 1, 2022, at 10:50 AM, Tanya O'Malley <tanya.omalley@mcfarland.wi.us> wrote:

Hi Jim,

Attached is an e-mail from the TRH applicant at 6011 South Ct with information about the correction of violations that you identified during your Inspection. Would you please review the attached materials and then let me know, in writing, if you release your hold on this and if you are now able to recommend approval?

Thank you!

Tanya O'Malley, WCPC
Deputy Clerk
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
608.838.3153





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

☒ - New Application

☐ - Renewal Application

Applicant Information

Premises Address: 6011 South Ct

Owner Name: Bolha Short-Term Rentals

Phone: 608-712-9706

Agent/Contact Name: Matt/Anna Bolha

Agent/Contact Phone: Same

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
		Needs To replace non-Functional GFCI outlets	May 31, 22
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy:

6

Does the application meet the following standards:	Yes	No
Not less than one bathroom for every six occupants requested.	X	
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.	X	
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy	X	

Fire Department Only - TRH Minimum Specification Verification

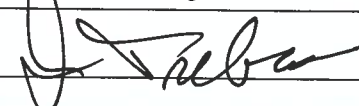
Does the application meet the following standards:	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.		
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.		

Determination

RECOMMENDATION FROM:

☐ - Fire Department ☒ - Community Development Department

☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. _____

Signature:  Date: 5-25-22

Tanya O'Malley

From: Chris Dennis
Sent: Thursday, June 2, 2022 8:17 AM
To: Tanya O'Malley
Subject: RE: 6011 South Ct TRH

Good morning Tanya,
The photos work, and the property meets all the requirements for Fire & Rescue to approve the permit.

Thank you,
Chris

From: Tanya O'Malley <tanya.omalley@mcfarland.wi.us>
Sent: Wednesday, June 1, 2022 10:49 AM
To: Chris Dennis <Chris.Dennis@mcfarland.wi.us>
Subject: 6011 South Ct TRH

Hi Chief,

Attached is an e-mail from the TRH applicant at 6011 South Ct with information about the correction of violations that you identified during your Inspection. Would you please review the attached materials and then let me know, in writing, if you release your hold on this and if you are now able to recommend approval?

Thank you!

Tanya O'Malley, WCPC
Deputy Clerk
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
608.838.3153





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Applicant Information	
Premises Address: 6011 South Ct	
Owner Name: Bolha Short-Term Rentals	Phone: 608-712-9706
Agent/Contact Name: Matt/Anna Bolha	Agent/Contact Phone: Same

Inspection Information			
An inspection of the above premises has disclosed the following:			
Ord. Number	Code Section	Description of Violation	Must be completed by
2019-16	26-83	IFC 906 – Portable Fire extinguisher shall be maintained by a licensed inspector, mounted in unobstructed location with securely anchored bracket.	June 24, 2022
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification			
Requested Maximum Occupancy:			
Does the application meet the following standards:		Yes	No
Not less than one bathroom for every six occupants requested.			
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.			
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy			

Fire Department Only - TRH Minimum Specification Verification			
Does the application meet the following standards:		Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.		X	
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		X	
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.		X	

Determination			
RECOMMENDATION FROM:			
☒ - Fire Department ☐ - Community Development Department			
☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. <u>220523-MFRCD-01</u>			
Signature	<i>Christopher C. Davis</i>	Date	05/23/2022

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and recommendation on an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023.

PREVIOUS ACTION:

ISSUE SUMMARY:

Property owner Josh Langlois, Lake Edge Ventures LLC, have applied for a tourist rooming house permit for the property located at 5720 Lake Edge Roadt. The application is complete and thus, as required by ordinance, has been forwarded on to the Public Safety Committee for review. All property owners within 300 feet were notified of the date and time of the meeting and noticed of their opportunity to provide input on the request at the Public Safety Committee meeting. The ordinance provides that if the PSC Committee determines that the application meets the requirements, it shall be forwarded to the Village Board for approval.

The Building Inspector and Fire Inspector have completed their inspection of the property(attached).

- The Building Inspector identified during his inspection three issues: the water heater was missing the relief valve, the chimney vent was disconnected, and there was a missing switch plate in the left bedroom. The water heater relief valve, and chimney vent items have been corrected. Due to supply chain issues, the missing switch plate was not immediately available, but has been ordered and is expected for delivery June 4, 2022.
- The Fire & Rescue Chief identified during his inspection, that there was a wood burning fireplace on the property. In accordance with the minimum standards of the ordinance, he required that certification providing the fireplace and chimney were in compliance with applicable codes was required. The property owner has made arrangements for the fireplace and chimney to be inspected, and a follow-up inspection has been scheduled by Fire & Rescue for June 7, 2022 and confirmation will be provided the June 14th Village Board meeting.

All minimum standards of the Village Ordinance regarding Tourist Rooming Houses have been verified. IT is of note, the applicant listed 1 off-street parking stall. In his inspection, the



Building Inspector verified there are actually 2 off-street parking stalls on the property, which would allow for the 6 person maximum occupancy requested.

FINANCIAL/BUDGET IMPACT:

Permitting and Room Tax Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article XI - Tourist Rooming Houses](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends conditional approval of the TRH permit for 5720 Lake Edge Road.

Motion to recommend approval of an application from Lake Edge Ventures LLC to have a tourist rooming house at 5720 Lake Edge Road for the period commencing July 1, 2022 through June 30, 2023 with the condition that the tourist house permit not be issued until proof has been submitted of correction of the electrical switchplate violation identified by the Building Inspector.

ATTACHMENTS:

1. 5720 Lake Edge Road Tourist Rooming House Permit Application Submission_Redacted
2. Floor 1 Plan
3. Floor 2 Plan
4. 5720 Lake Edge Rd - Building Inspector Review
5. 5720 Lake Edge Rd - Fire Department Review



Tourist Rooming House Permit Application

Pur uant to Village Ordinance Chapter 11

New or Renewal	New Application
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Property Information

Tourist Rooming House Physical Address	5720 Lake Edge Road
Name of Corporation, Limited Liability Company, Partnership, or Other Entity (if applicable)	Lake Edge Ventures LLC
Property Owner Name	Josh Langlois
Property Owner Address	
Property Owner Telephone Number	
Property Owner Email Address	

Resident Agent

A resident agent must be appointed in the following situations:

- The property is not your primary residence and you reside outside a 30 mile radius from the Tourist Rooming House
- You will be absent while the property is rented (An owner is considered absent if the owner cannot be contacted and be present at the Tourist Rooming House within 45 minutes.)

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Will a Resident Agent be appointed?	Yes
-------------------------------------	-----

Application Fees

Application Fee (includes all required inspections) - \$500
Resident Agent Fee - \$50 (if applicable

Total application fees = \$550.00



Facility Information

Provide the square footage of each room.

Bedrooms

Select the plus sign to add additional bedrooms.

i. **Bedroom Length**

13

Bedroom Width

12

Bedroom Total Square Footage

156 Square Feet

ii. **Bedroom Length**

10

Bedroom Width

10

Bedroom Total Square Footage

100 Square Feet

Dining Room

Dining Room Length 9

Dining Room Width 11

Dining Room Total Square Footage

Living Room

Living Room Length 23

Living Room Width 16

Living Room Total Square Footage

368 Square Feet

Family Room/Den (if applicable)

Family Room/Den Length 13

Family Room/Den Width 29

Family Room/Den Total Square Footage

377 Square Feet

Number of Full Bathrooms 1

Number of 3/4 Bathrooms 0

Number of 1/2 Bathrooms 0

Number of Parking Stalls 3

A 9'X18' is required for every 4 occupants.



Resident Agent Application

NOTICE: APPLICANT SHALL IMMEDIATELY NOTIFY THE VILLAGE CLERK OF ANY CHANGE IN RESIDENCE OR INFORMATION REGARDING THE RESIDENT AGENT

Resident Agent is the Contact Person authorized by the Owner of the Rental Property

To qualify as a resident agent the person must meeting the following requirements::

1. Be a person residing in or within fifteen (15) miles of the Tourist Rooming House and able to respond within 45 minutes of a nuisance complaint.
2. Be authorized to allow Village officers, employees, or agents, to enter the owner’s property for purposes of inspection and enforcement of this Article or any other ordinance, statute, rule or regulation the Village may have the authority to enforce.
3. Be authorized to act as owner, or on behalf of the owner, of the Tourist Rooming House in all matters related to dealing with renters of the Tourist Rooming House.
4. Be authorized to undertake, or cause to be undertaken, any repair or act of maintenance of the Tourist Rooming House necessary to comply with any Village ordinance, or any applicable state building regulations.
5. The applicant does not have pending any criminal charge and has not been convicted of a felony or misdemeanor of any offense involving dishonesty, fraud, deceit, robbery, the use or threatened use of force or violence upon the person of another, or sexual immorality under Ch. 944, Wisconsin Statutes, as amended.

Resident Agent Information

Resident Agent Name (First, Middle, Last)	Kelvin Donald Veldre
Resident Agent Physical Address	
Resident Agent Mailing Address, if different	
Resident Agent Date of Birth	
Resident Agent Cell Phone Number	
Resident Agent Email Address	
Wisconsin Driver License/ID	
Wisconsin Driver License/ID Expiration Date	

Resident Agent Criminal History

The following websites, provided as a courtesy, may provide information on your records:

- [Wisconsin Department of Justice Record Check System](#)
- [Wisconsin Court System Case Search](#)
- [Department of Motor Vehicles Driving Records](#)

Has the Resident Agent applicant ever been convicted of a felony or misdemeanor of any offense involving dishonesty, fraud, deceit, robbery, the use or threatened use of force or violence upon the person of another, or sexual immorality under Ch. 944, Wisconsin Statutes, as amended?

No

Does the Resident Agent applicant have any pending criminal charges?

No

Required Documentation

A clear image of the Resident Agent applicant's Wisconsin Driver License/ID or other proof of identity

File(s) attached:



Appointment by Property Owner

The undersigned property owner making application for a Resident Agent for the premise described herein in the Village of McFarland, Dane County, Wisconsin hereby appoints the Resident Agent applicant as Resident Agent, to act for me with full authority and control of the premises and of all business relative to Tourist Rooming House Rentals.

Property Owner Signature

File(s) attached:



Property Owner Date

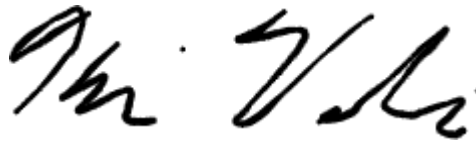
05/13/2022

Acceptance by Resident Agent

The undersigned hereby accepts this accept appointment as resident agent for the Tourist Rooming House listed herein and assume full responsibility for the operation of said property and will abide by all of the State of Wisconsin and Village of McFarland rules and regulations.

Resident Agent Signature

File(s) attached:



Resident Agent Date

05/04/2022



Nuisance Response Plan

The property owner or resident agent shall be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. A return telephone call to a complainant within 45 minutes of the initial complaint shall be deemed prompt.

Proposed Maximum Number of
Overnight Guests

6

Number of Off-street Parking
Spaces

3

Number of Bedrooms Available

3

Describe the manner of
responding to or causing a
response to a nuisance
complaint, including but not
limited to the manner in which the
complainant(s) will be notified of
the response and the method of
documenting prompt responses
and timely corrective action.

After receiving a complaint, and proceeding with the timely corrective action plan, Kelvin will notify the initial complaint of the response that was taken within 45 minutes of the initial complaint. All complaints will be documented. The documentation will include the date and time of complaint, the nature of the complaint, the response taken regarding the complaint, and the amount of time required to create a corrective action.

Describe the manner of assuring timely corrective action to remedy the conditions that caused the nuisance complaint. This shall include, at a minimum, a telephone call to the primary adult occupant of the short-term vacation rental within 45 minutes of the initial nuisance complaint.

Kelvin Veldre will be responsible for promptly responding to or causing a prompt response to a nuisance complaint arising out of the occupancy or use of the short-term rental by tenants, their visitors or their guests. [REDACTED] The initial response of a nuisance will include a message through the booking marketplace along with a prompt phone call to the primary adult occupying the house within 30 minutes of the initial complaint. With a lack of response via phone from the primary adult, a visit to the site will be done to notify the occupants of the complaints. If the situation were to escalate beyond control, the local police will be notified of the circumstances.



Liability insurance must be a commercial general liability, or hotel or short-term rental policy that specifically covers liabilities arising from rental of the tourist rooming house for short-term rentals. No less than \$1,000,000 per occurrence.

Proof of Liability Insurance

File(s) attached:

 Langlois5720LakeEdgeHomeIns002.pdf

Copy of Wisconsin Seller's Permit is not required for those who will be listing the tourist rooming house **exclusively** through a lodging marketplace. Copy of Wisconsin Seller's Permit is required for all other touring rooming houses. Please contact the Clerk if you have questions on this provision.

Will you be listing your tourist rooming house exclusively through a lodging marketplace?

Yes

A current Tourist Rooming House License issued by Public Health of Madison and Dane County (PHMDC), or other applicable entity, under Wis. Stats. § 97.605, or a copy of the completed application submitted for said license if the license has not been issued.

File(s) attached:

 PHMDC License Application signed.pdf

A copy of a completed Public Health of Madison and Dane County, or other applicable entity, tourist rooming house inspection form dated within one year of the date of issuance must be submitted before a permit can be issued.

File(s) attached:

 LICHMD-2022-00233_TBD signed.pdf

For more information about Tourist Rooming House Licenses from PHMDC, please visit the [PHMDC website](#).

Site Plan*File(s) attached:*

Floor 1 Plan.pdf



Floor 2 Plan.pdf



Site Plan...pdf



Site Plan Satelite.pdf



General Information.pdf

A Site Plan must include location, number of units, number of people in each unit, dimensions of all rooms and common areas, laundry facilities, restroom facilities, and onsite parking dimensions.



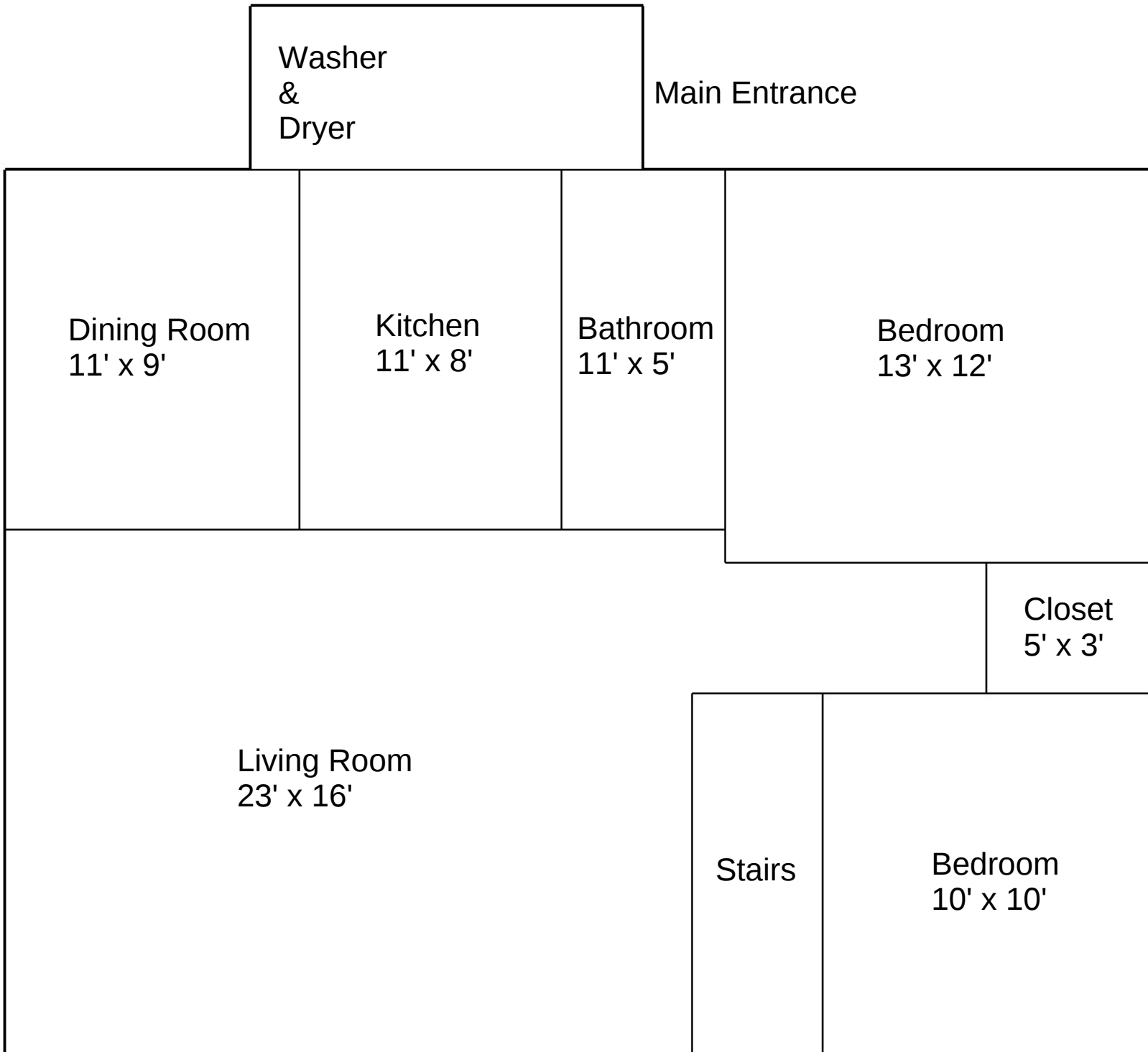
To the Village of McFarland, Dane County, State of Wisconsin, that I the undersigned, understand that by applying for this Tourist Rooming House Permit, I am bound to all Village of McFarland Municipal Codes including Chapter 11 and any other codes or regulations that may apply. I also grant that an inspection of this property be conducted by the Village Building Inspector (or designee) and the Village Fire Inspector (or designee) prior to approval of this permit.

Certification Signature*File(s) attached:***Certification Date**

05/13/2022

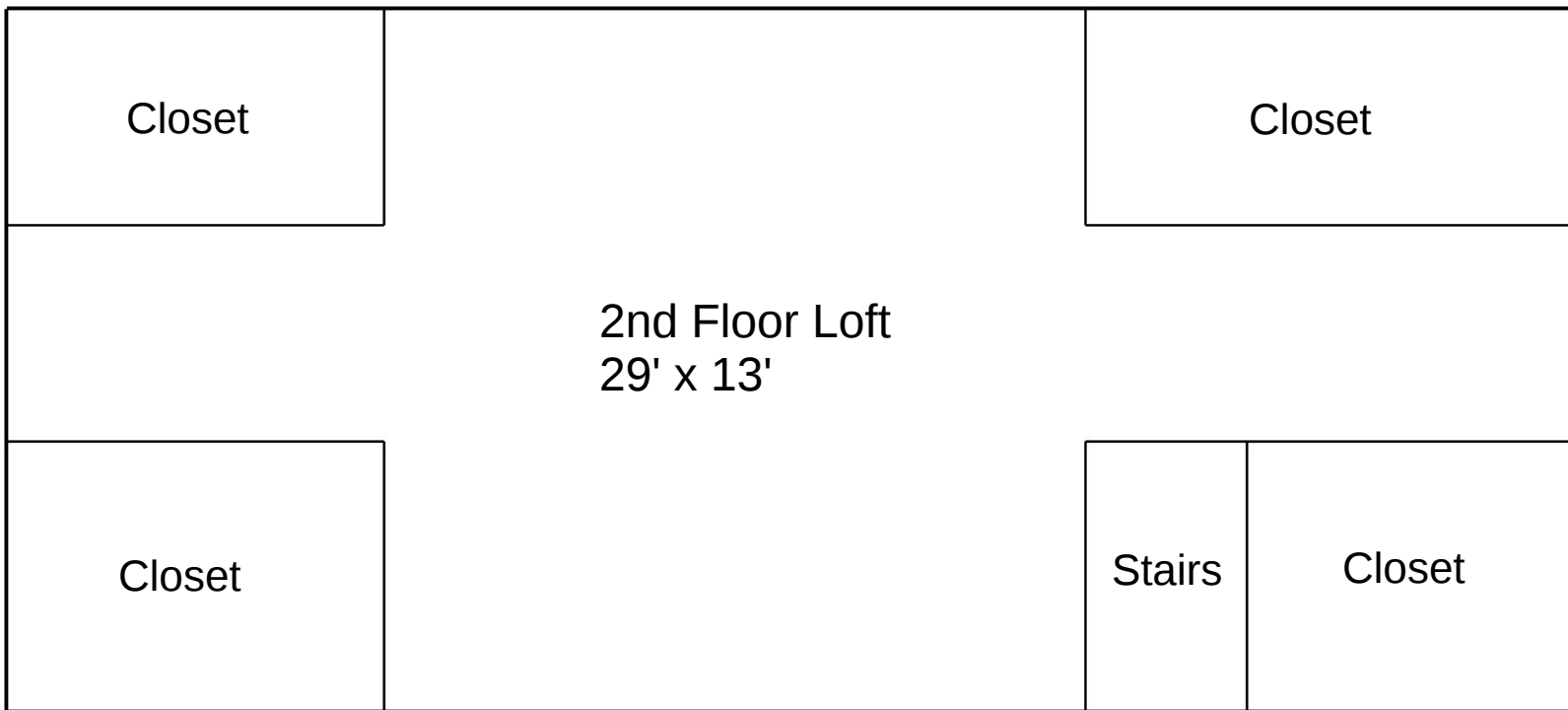
Floor One Plan

5720 Lake Edge Road, McFarland, WI



Floor Two Plan

5720 Lake Edge Road, McFarland, WI





Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

☒ - New Application

☐ - Renewal Application

Applicant Information

Premises Address: 5720 Lake Edge Rd

Owner Name: Lake Edge Ventures LLC/Josh Langlois

Phone: 608-335-3079

Agent/Contact Name: Kelvin Veldre

Agent/Contact Phone: 920-242-9286

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
6/2/22	1)	Water heater missing pressure relief valve.	June 1, 2022
6/2/22	2)	Chimney vent disconnected - safety hazard - Turned on off - Advised to fix ASAP	ASAP
	3)	missing electrical switch plate in left Bedroom	June 1, 2022
☐ - No Violations Observed		☒ - Hold for Corrections	

6/2/2022 ok to proceed

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy: 6

Does the application meet the following standards:

	Yes	No
Not less than one bathroom for every six occupants requested.	☒	☐
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.	☒	☐
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy verified to be 2 off-street spaces	☒	☐

Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:

	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.	☐	☐
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.	☐	☐
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.	☐	☐

Determination

RECOMMENDATION FROM:

☐ - Fire Department ☒ - Community Development Department

☒ Grant License ☐ Refuse License ☐ Noncompliant: Order No. _____

Signature

Date



Tourist Room House Inspection

Per Village of McFarland Code of Ordinances

License Type:

- ☒ - New Application
☐ - Renewal Application

Applicant Information

Premises Address: 5720 Lake Edge Rd

Owner Name: Lake Edge Ventures LLC/Josh Langlois

Phone: 608-335-3079

Agent/Contact Name: Kelvin Veldre

Agent/Contact Phone: 920-242-9286

Inspection Information

An inspection of the above premises has disclosed the following:

Ord. Number	Code Section	Description of Violation	Must be completed by
	11-361	Fireplace requires inspection 30 days prior to submission	6/10/2022
☐ - No Violations Observed		☒ - Hold for Corrections	

Building Inspection Only - Occupancy Verification

Requested Maximum Occupancy:

Does the application meet the following standards:	Yes	No
Not less than one bathroom for every six occupants requested.		
Not less than 150 square feet of floor space for the 1 st occupancy thereof and at least an additional 100 square feet for every additional occupancy thereof. Floor space is determined by measures of each room. Floor space does not include kitchens, bathrooms, closets, garages or rooms not meeting the UDC requirements for occupancy.		
Not less than 1.25 onsite off-street parking spaces for every 4 occupants based on maximum occupancy		

Fire Department Only - TRH Minimum Specification Verification

Does the application meet the following standards:	Yes	No
Functional smoke detectors and CO2 detectors in accordance with State law.	X	
No accessible wood burning fireplace unless the owner provides a certificate from a licensed commercial building inspector, dated not more than 30 days prior to submission, certifying that the fireplace and chimney have been inspected and are in compliance with National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.		X
No hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.	X	

Determination

RECOMMENDATION FROM:

☒ - Fire Department ☐ - Community Development Department

☐ - Grant License ☐ - Refuse License ☒ - Noncompliant: Order No. 16177

Signature

Christopher C. Davis

Date

05/27/2022

VILLAGE OF
McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Chris Dennis,
Fire/Rescue Chief, Aaron Chapin, Police Chief, Andrew Bremer,
Comm & Eco Dev Director

AGENDA ITEM: Discussion and recommendation on Resolution 2022-14: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2022-2023.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Attached is Resolution 2022-14: a resolution approving the renewal of applications for liquor and fermented malt beverage licenses for all establishments for the period of July 1, 2022 through June 30, 2022. Attached is the compliance inspection and incident review results. No issues were identified through any of the incidents or compliance checks.

FINANCIAL/BUDGET IMPACT:

Permitting Revenues

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Business - Alcohol Beverages](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of Resolution 2022-14.

Motion to recommend approval of Resolution 2022-14: A Resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2022-2023.

ATTACHMENTS:

1. 2022-14 Resolution Approving the Renewal Applications for Liquor and Fermented Malt Beverage Applications
2. Alcohol Establishment Reviews and Inspections

RESOLUTION 2022-14

A RESOLUTION APPROVING THE RENEWAL OF APPLICATIONS FOR LIQUOR AND FERMENTED MALT BEVERAGE LICENSES FOR 2022-2023

WHEREAS, on Tuesday, June 14, 2022, the Village Board met to consider the following applications for renewal of Liquor and Fermented Malt Beverage licenses for 2022-2023. The Public Safety Committee previously reviewed all submitted applications and recommended approval.

Class "A"/"Class A" (Combination Class A)

LEGAL NAME	D/B/A	ADDRESS	AGENT
Kwik Trip Inc.	Kwik Trip #766	4701 Farwell St	Sheila Mickelson
IYS Ventures LLC	I Mart Stores – Burma	4701 Burma Rd	Mai Vang
Mangat Enterprises LLC	Terminal Citgo	4004 Terminal Dr	Gurmail Mangat
Monumental Enterprises Inc	McFarland Liquor	4716 Farwell St	Nathanael Romick
Ultra Mart Foods LLC	Pick 'N Save #394	5709 US HWY 51	Joseph Stein
Walgreen Co	Walgreens #10554	4605 Larson Beach Rd	Aimee Strebis
JBT Ventures Inc	HWY 51 Liquor and Bait	5716 Hwy 51	Brian Shorey

Class "A" Beer and Cider

LEGAL NAME	D/B/A	ADDRESS	AGENT
IYS Ventures LLC	I Mart Stores – Larson	4800 Larson Beach Rd	Mai Vang

Class "A" Beer

LEGAL NAME	D/B/A	ADDRESS	AGENT
The Madison Curling Club	The Madison Curling Club	4802 Marsh Rd	Douglas Pahl

Class "B"/"Class B" (Combination Class B)

LEGAL NAME	D/B/A	ADDRESS	AGENT
McFarland House Café Inc	McFarland House Café	5923 Exchange St	Shaun O'Hearn
Byrne's McFarland Tavern LLC	Byrne's McFarland Tavern	5915 Exchange St	Ashley Byrne
Green Lantern Restaurant Inc.	Green Lantern Restaurant	4412 Siggelkow Rd	Joy Wheeler
SWN Inc	Maple Tree Restaurant	6010 US HWY 51	Justin Couey
Parkside Pub LTD	Parkside Pub	5016 Erling Ave	Joshua Lavik
Spartan Bowl Inc	Spartan Bowl	4711 Farwell St	Robert Bloxham
Spartan Pizza LLC	Spartan Pizza	5813 Main St	Shena Scott
Edwards-Foye Post No. 534 of the American Legion	American Legion Post 534	4911 Burma Rd	Nathaniel Weier
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek
ARUBA0204	Angelo's McFarland	4706 Farwell St	Susan Hubanks
Palenque Mexican Restaurant LLC	Palenque Mexican Restaurant	5906 US HWY 51	Andres Castellano

Class "B"

LEGAL NAME	D/B/A	ADDRESS	AGENT
Hope Rod & Gun Club	Hope Rod & Gun Club	3435 Siggelkow Rd	Joe Malkasian

WHEREAS, all of the establishments have had the necessary reviews, background investigations of applicants, and inspections of premises as required by Municipal Code and State Statutes; and

WHEREAS, after review and consideration, it is recommended that the Village approve the Alcohol Beverage renewals; and

WHEREAS, all establishments are current on all fees, taxes, and/or invoices.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, hereby approves the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2022 through June 30, 2023 for all premise descriptions previously approved.

Approved:

Carolyn A. Clow, Village President

Attest: _____
Cassandra Suettinger, Clerk/Treasurer

RESOLUTION 2022-14	
MOTION	SECOND
ACTION	
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Nelson –
Clow –	St. Clair –
Flaherty –	Wreh –
Jerke -	
VOTING RESULTS	
Motion Carried:	
Motion Defeated:	

**Village of McFarland
Alcohol Licensing
July 1, 2022 - June 30, 2023**

LEGAL NAME	D/B/A	ADDRESS	AGENT	PREMISES DESCRIPTION ADMIN REVIEW	BACKGROUND	PD INCIDENTS	PD INSPECT INCLUDING PREMISES	FIRE INSPECT	BI INSPECT
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek	PASS	PASS	PASS	PASS	PASS	PASS
Edwards-Foye Post No. 534 of the American Legion	American Legion Post 534	4911 Burma Rd	Nathaniel Weier	PASS	PASS	PASS	PASS	PASS	PASS
ARUBA0204	Angelo's McFarland	4706 Farwell St	Susan Hubanks	PASS	PASS	PASS	PASS	PASS	PASS
Byrne's McFarland Tavern LLC	Byrne's McFarland Tavern	5915 Exchange St	Ashley Byrne	PASS	PASS	PASS	PASS	PASS	PASS
Green Lantern Restaurant Inc.	Green Lantern Restaurant	4412 Siggelkow Rd	Joy Wheeler	PASS	PASS	PASS	PASS	PASS	PASS
SWN Inc	Maple Tree Restaurant	6010 US HWY 51	Justin Couey	PASS	PASS	PASS	PASS	PASS	PASS
McFarland House Café Inc	McFarland House Café	5923 Exchange St	Shaun O'Hearn	PASS	PASS	PASS	PASS	PASS	PASS
Palenque Mexican Restaurant LLC	Palenque Mexican Restaurant	5906 US HWY 51	Andres Castellano	PASS	PASS	PASS	PASS	PASS	PASS
Parkside Pub LTD	Parkside Pub	5016 Erling Ave	Joshua Lavik	PASS	PASS	PASS	PASS	PASS	PASS
Spartan Bowl Inc	Spartan Bowl	4711 Farwell St	Robert Bloxham	PASS	PASS	PASS	PASS	PASS	PASS
Spartan Pizza LLC	Spartan Pizza	5813 Main St	Shena Scott	PASS	PASS	PASS	PASS	PASS	PASS
JBT Ventures Inc	HWY 51 Liquor and Bait	5716 Hwy 51	Brian Shorey	PASS	PASS	PASS	PASS	PASS	PASS
IYS Ventures LLC	I Mart Stores - Burma	4701 Burma Rd	Mai Vang	PASS	PASS	PASS	PASS	PASS	PASS
Kwik Trip Inc.	Kwik Trip #766	4701 Farwell St	Sheila Mickelson	PASS	PASS	PASS	PASS	PASS	PASS
Monumental Enterprises Inc	McFarland Liquor	4716 Farwell St	Nathanael Romick	PASS	PASS	PASS	PASS	PASS	PASS
Ultra Mart Foods LLC	Pick 'N Save #6394	5709 US HWY 51	Joseph Stein	PASS	PASS	PASS	PASS	PASS	PASS
Mangat Enterprises LLC	Terminal Citgo	4004 Terminal Dr	Gurmail Mangat	PASS	PASS	PASS	PASS	PASS	PASS
Walgreen Co	Walgreens #10554	4605 Larson Beach Rd	Aimee Strebis	PASS	PASS	PASS	PASS	PASS	PASS
Hope Rod & Gun Club	Hope Rod and Gun Club	3435 Siggelkow Rd	Joe Malkasian	PASS	PASS	PASS	PASS	PASS	PASS
IYS Ventures LLC	I Mart Stores - Larson	4800 Larson Beach Rd	Mai Vang	PASS	PASS	PASS	PASS	PASS	PASS
The Madison Curling Club	The Madison Curling Club	4802 Marsh Rd	Douglas Pahl	PASS	PASS	PASS	PASS	PASS	PASS

McFarland
SUMMARY SHEET

MEETING DATE: Monday, June 6, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Aaron Chapin, Police Chief, Chris Dennis, Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and recommendation on a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023.

PREVIOUS ACTION:

ISSUE SUMMARY:

Mangat Enterprises, D/B/A Terminal Citgo, has notified the Village they have a sale pending for the property located at 4004 Terminal Drive. Currently the sale is tentatively set to take place and be effective for June 30, 2022. As of July 1, 2022 Liberty Square Gas Station Inc. will take over ownership and operation of the gas station. While the sale is tentatively schedule for June 30th, staff recommends approval be provided for July 1st or surrender of the license by Mangat Enterprises, should the sale date change. This allows for no gap in the license so operations can continue. Inspections were performed by PD, Fire & Building Inspection and recommended for approval.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Chapter 11 - Article II. - Alcohol Beverages](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommend approval of a "Class A"/Class "A" license for the Liberty Square Station Inc.

Motion to recommend approval of a "Class A"/Class "A" Alcohol License for Liberty Square Gas Station Inc. d/b/a Refuel Pantry - McFarland, 4004 Terminal Drive, Lakhbir Singh, Agent, for the period of July 1, 2022 through June 30, 2023 or upon surrender of the "Class A"/Class "A" License by Mangat Enterprises LLC for the Terminal Cirgo located at 4004 Terminal Drive.

ATTACHMENTS:



1. Refuel Pantry Application_Redacted

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2022 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of }
☒ Village of } McFarland
☐ City of }

County of Dane Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number [REDACTED]	
FEIN Number [REDACTED]	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Liberty Square Gas Station Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SINGH	LAKHBIR		[REDACTED] 590
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SINGH	LAKHBIR		[REDACTED]
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name REFUEL PANTRY- McFarland Business Phone Number [REDACTED]

2. Address of Premises 4004 Terminal Dr Post Office & Zip Code 53558

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Beer cooler and shelving in the store and behind the counter

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 05/20/2014 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☒ Yes ☐ No
ATTACHED SHEET
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) SINGH, LAKHEIR	Title/Member PRESIDENT	Date 5/4/22
Signature <i>Lakheir Singh</i>	Phone Number [REDACTED]	Email Address [REDACTED]

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of McFarland County of Dane
☐ City

The undersigned duly authorized officer/member/manager of LIBERTY SQUARE GAS STATION INC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as REFUEL PANTRY- McFarland

located at 4004 Terminal Dr, McFarland WI 53558
(Trade Name)

appoints LAKHBIR SINGH
(Name of Appointed Agent)

[REDACTED]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

ATTACHED LIST

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 PLUS YEARS

Place of residence last year [REDACTED]

For: LIBERTY SQUARE GAS STATION INC
(Name of Corporation / Organization / Limited Liability Company)

By: Lakhtar Singh
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, LAKHBIR SINGH, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Lakhtar Singh 5/11/22 Agent's age [REDACTED]
(Signature of Agent) (Date)
[REDACTED] Date of birth [REDACTED]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 05/19/22 by [Signature] Title CHIEF OF POLICE
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

" A "

Entity	Address	License TYPE
LA GROUP INC (Hoops)	829 4th Ave, Coloma WI 54930	A
GOHL POST STATION INC	N1777 County Road CX, Endeavor WI 53930	A
WATERTOWN MART INC	330 Summit Ave , Watertown WI 53094	A
FALL RIVER STATION INC	722 S MAIN ST, FALL RIVER WI 53932	A
PORTAGE LIQUOR INC	1623 NEW PINERY RD, PORTAGE 53901	A
LIBERTY SQUARE GAS STATION INC	801 E. WISCONSIN ST, PORTAGE WI 53901	A
WESTFIELD MART INC	327 E 2ND ST, WESTFIELD WI 53964	A
LIBERTY SQUARE GAS STATION INC	1354 N BIRD ST, SUN PRAIRIE WI 53590	A
LIBERTY SQUARE GAS STATION INC	400 Oasis Dr, Black River Falls, WI 54615	A
GO2STOP INC (Saversons)	3401 Milwaukee St, Madison , WI 53714	A
GO2STOP INC	902 ATLAS AVE, MADISON, WI 53714	A
PLANEVIEW TRAVEL PLAZA INC	1500 Planeview Dr, Oshkosh, WI 54904	B
RIO KWIK STOP INC	105 E Hwy 16 , Rio WI 53960	A
4810 WASHINGTON INC (Citgo) 4222 E Washington Ave	4810 E Washington Ave, Madison wi 53704 Madison, WI	A A