

Monday, May 16, 2022

7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89791177393>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 897 9117 7393

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Commission may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Commission for their consideration. Members of the public who are present in person and wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the April 9, 2022 meeting.
4. FIRE & EMS DEPARTMENT BUSINESS.
 - a. Fire & Rescue Department updates.
5. POLICE DEPARTMENT BUSINESS.
 - a. Police Department updates.
 - b. Discussion and action on police officer eligibility list.
 - c. Discussion and action on establishing police officer hiring process.
6. GENERAL BUSINESS.
7. OTHER NEW BUSINESS.
 - a. Discussion and action on proposed revision to the Police and Fire Commission Rules and Regulations.

8. SCHEDULE NEXT MEETING DATE.

9. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

**Police and Fire Commission
Meeting Minutes
April 9, 2022
8:00 a.m.**

1. Call to Order, Roll Call

PFC President Stransky called the regular meeting of the Police and Fire Commission to order at 8:00 a.m.

Members present: John Stransky, Vince Wagner, Jim McKay, Jerry Mullen and Kathy Krusiec.

Staff present: Director of Communication & Technology Stephanie Miller (remotely), Chief Chris Dennis, Chief Aaron Chapin and Lt. Jeremy Job.

Public Appearances This is an opportunity for members of the public to address the Police and Fire Commission. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the Commission may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the Commission for their consideration. Members of the public who are present in person and wish to address the Commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to pfc@mcfarland.wi.us to be included as part of the meeting.

No comments were brought forth. Having no request to be heard, the president moved the Agenda.

2. Approval of Minutes

- a. Discussion and action regarding minutes of the meeting held on April 9, 2022. Call for changes or corrections. Hearing none, a call for motion to accept. Motion by McKay, second by Mullen to accept the minutes as presented. Motion carried unanimously.

3. Fire and Rescue Department Update

- a. **Review of Monthly Report** - Chief Dennis gave an overview of the monthly report. There are 3 vacancies within the department with a fourth pending. A complete report was distributed to the members of the Commission.
 - b. **Discussion and possible action to fill the vacancy in the Fire & Rescue Department** – The Chief presented three position descriptions; EMT/Firefighter, Firefighter/Paramedic and Paramedic Lieutenant (new positions). The Commission discussed the proposed language for each of the forementioned positions. Motion to accept the Job Descriptions with offered changes. Motion by Mullen, second by Wagner. Motion carried unanimously. Chief Dennis presented the suggested hiring process. Materials were reviewed and discussed. Motion by Wagner, second by McKay to accept the hiring process as outlined in the materials provided. Pg. 29-33. Motion carried unanimously.
4. **Police Department Update** – Chief Chapin shared that calls for service have increased. The department is presently down 2 positions. Anthony Craft has been named as the K-9 handler for the department. A complete monthly report was provided to each Commission member.
5. **General Business**
 - a. None
6. **Other New Business**
 - a. None
7. **Closed Session**
 - a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview candidates for Police Officer position(s) and establish an eligibility list.

Motion to go into Closed Session by Krusiec, second by McKay. Roll call. All in affirmative. Closed Session called at 8:57 a.m.
8. **Reconvene into Open Session**
 - a. Discussion and action to reconvene into Open Session. Motion by McKay, second by Wagner. Roll call vote. All in affirmative. Reconvened in Open Session at 2:55 p.m.

- b. Action – Motion by McKay, second by Wagner to request that the PFC President prepare a letter to the Police Chief with the names of the 4 applicants in ranked order from the PFC interviews.
- 9. **Schedule Next Meeting** – At the call of the PFC president.

10. Adjournment

Motion to adjourn by Wagner, second by Mullen. Motion carried. Meeting adjourned.

Respectfully Submitted,

Kathy M. Krusiec, PFC Secretary

DRAFT

Department Report For March 2022 Activity

- **General**

- The Public Safety Center construction continues at a fairly strong pace. We have been receiving a considerable amount of product submittals for review. The contractor has been working to avoid substantial delays due to supply chain issues and some possibilities have been identified. They are working on plans to minimize them as much as possible. It does appear that they should be able to meet the schedule, but a few essential items are scheduled to arrive at the last minute.
- We decided to purchase turnout gear from two vendors and perform a wear test during the next year. We selected individuals who are most likely to use the gear to give us feedback on its durability.
- We are continuing to evaluate and provide information regarding upgrading the service level provided to be a paramedic level service. We will be presenting to the Public Safety Committee on April 13, and the Village Board on April 25.
- On March 5th, we provided mutual assistance to the Deerfield Fire Department for a structure fire in the Town of Deerfield. We provided a Tender and a Chief to the incident location and an engine to provide coverage from the Deerfield Fire Station. The crews provided assistance for about an hour.
- On March 22nd, we provided assistance to the Cottage Grove Fire Department as part of Automatic Aid to a structure fire in the Town of Pleasant Springs. The initial companies were able to extinguish the fire within about 20 minutes of arrival.

- **Operations**

- The firefighter staffing workgroup is working on a draft policy for review and consideration for implementation.
- We have seen COVID-19 cases return to a low level again. We are continuing to use preventive measures and the measures are working. We have not had any staff members develop COVID-19 due to exposure to an incident.

- Due to the three vacancies and the Administrative Captain being on light duty, the coverage of the primary ambulance will be difficult. The most difficult time will be weekdays from 6 am to 6 pm. We are expecting three to four shifts per week will be required to be filled by the Chief while fulfilling the On-Call Duty Officer position. The Paid-On-Call staff will be utilized, when possible, but staffing levels and availability will not cover all of the required shifts.

- **Personnel**

- Current Staffing Levels
 - Full-time Fire & Rescue Chief – 1
 - Full-time Administrative Captain – 1 (on light duty)
 - Full-time Fire Inspector/Public Education Specialist – 1 (resignation submitted)
 - Full-time EMT/FFs – 6 (1 vacant, 1 resignation submitted)
 - Full-time Confidential Administrative Assistant – 1 (50%)
 - Paid-On-Call – 48 (10 EMTs (2 on medical leave), 25 Firefighters (2 Active Retired, 1 on medical leave, 1 on personal leave), 6 EMR/Firefighter (1 Active Retired), & 7 EMT/Firefighters (1 on leave))
 - Total Staffing Level – 58
 - Preferred Paid-On-Call staff – 30 EMTs and 45 Firefighters. The current level is down 13 EMTs and 7 firefighters from the preferred amounts.
- Career EMT/FF Maddi Schulist submitted her resignation to pursue a nursing degree with classes beginning this summer.
- Fire Inspector/Public Education Specialist Mitch Sutter has submitted his resignation. He has accepted a position with the Department of Safety and Professional Services with the State of Wisconsin performing fire prevention plan reviews.
- Administrative Captain Reiter will remain on light duty for some time. His injury was more severe than initially thought. He is expected to be on light duty possibly the majority of the second quarter of 2022.
- We have six individuals completing background screening. Three are requesting EMT status, two are requesting firefighter status, and one is requesting to be dual disciplined (EMT/FF).

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	68	180
Fire Code Violations Identified	10	22
Re-inspections Completed	0	15
Corrections Noted	0	18
Building Plan Reviews	4	9
Development Reviews	0	3
Acceptance Test/site visits	2	4
Fire Drills	0	0
AHA-CPR Classes	0	0
AHA Attendance Total	0	0
Public Education	2	4
Public Education Attendance	10	223
Home Prevention Installations	0	0

Apparatus & Equipment

- The cost of fuel will be an impact on our budget as it is currently trending well over 75% of the last two-year averages. Some can be attributed to increased training and trucks being driven to and from vendors for repairs.
- The replacement aerial is progressing. The current projected completion would be in May/June of 2022. We have attached our latest report showing the painting process has begun.
- 1997 Aerial Ladder (Ladder 8) was out of service for 2.5 weeks for the lift cylinder repair. Some additional hydraulic issues have developed but aren't critical. We are electing to not repair the leaks due to the replacement truck nearing completion.
- 2014 Tanker (Tender 6) the dump valve has been performing correctly and hopefully will continue.
- We completed our annual ground ladder testing and all ladders passed. The aerial ladder was not tested due to being replaced.

McFarland Fire & Rescue - Fire Incidents Alarm Date between 2022-03-01 and 2022-03-31	
Incident Type Details	Total
111 - Building fire	2
113 - Cooking fire, confined to container	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	60
341 - Search for person on land	1
381 - Rescue or EMS standby	1
411 - Gasoline or other flammable liquid spill	1
510 - Person in distress, other	1
511 - Lock-out	1
551 - Assist police or other governmental agency	1
553 - Public service	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & canceled en route	1
6113 - Cancelled En Route - Mutual Aid Fire	3
6114 - Cancelled En Route - Mutual Aid EMS	4
622 - No incident found on arrival at dispatch address	1
650 - Steam, other gas mistaken for smoke, other	1
741 - Sprinkler activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	1
Total	86

McFarland Fire & Rescue - Fire Incidents

Alarm Date between 2022-01-01 and 2022-03-31

Incident Type Details	Total
111 - Building fire	8
113 - Cooking fire, confined to container	2
114 - Chimney or flue fire, confined to chimney or flue	1
311 - Medical assist, assist EMS crew	3
320 - Emergency medical service incident, other	3
321 - EMS call, excluding vehicle accident with injury	167
322 - Motor vehicle accident with injuries	4
341 - Search for person on land	1
381 - Rescue or EMS standby	3
411 - Gasoline or other flammable liquid spill	2
424 - Carbon monoxide incident	2
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	2
482 - Threat to burn	1
510 - Person in distress, other	1
511 - Lock-out	1
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
553 - Public service	1
571 - Cover assignment, standby, moveup	4
611 - Dispatched & canceled en route	4
6111 - Cancelled En Route - Auto Aid Fire	1
6113 - Cancelled En Route - Mutual Aid Fire	5
6114 - Cancelled En Route - Mutual Aid EMS	8
622 - No incident found on arrival at dispatch address	2
631 - Authorized controlled burning	1
650 - Steam, other gas mistaken for smoke, other	1
652 - Steam, vapor, fog or dust thought to be smoke	1
671 - HazMat release investigation w/no HazMat	2
735 - Alarm system sounded due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	7
746 - Carbon monoxide detector activation, no CO	3
Total	248

Runs by Dispatch Reason - MFR

Complaint Reported By Dispatch	Number of Reports	Percent of Total Reports
Abdominal Pain/Problems	2	2.78%
Breathing Problem	4	5.56%
Chest Pain (Non-Traumatic)	5	6.94%
Convulsions/Seizure	1	1.39%
Diabetic Problem	1	1.39%
Falls	15	20.83%
Fire	1	1.39%
Heart Problems/AICD	2	2.78%
Hemorrhage/Laceration	3	4.17%
Overdose/Poisoning/Ingestion	2	2.78%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.39%
Sick Person	16	22.22%
Stroke/CVA	4	5.56%
Traumatic Injury	2	2.78%
Unconscious/Fainting/Near-Fainting	12	16.67%
Well Person Check	1	1.39%
Total: 72		Total: 100.00%

Report Filters

Incident Date: is between '3/1/2022' and '3/31/2022'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional reports. Total incidents will be more than total reports indicated.**

Runs by Dispatch Reason - MFR

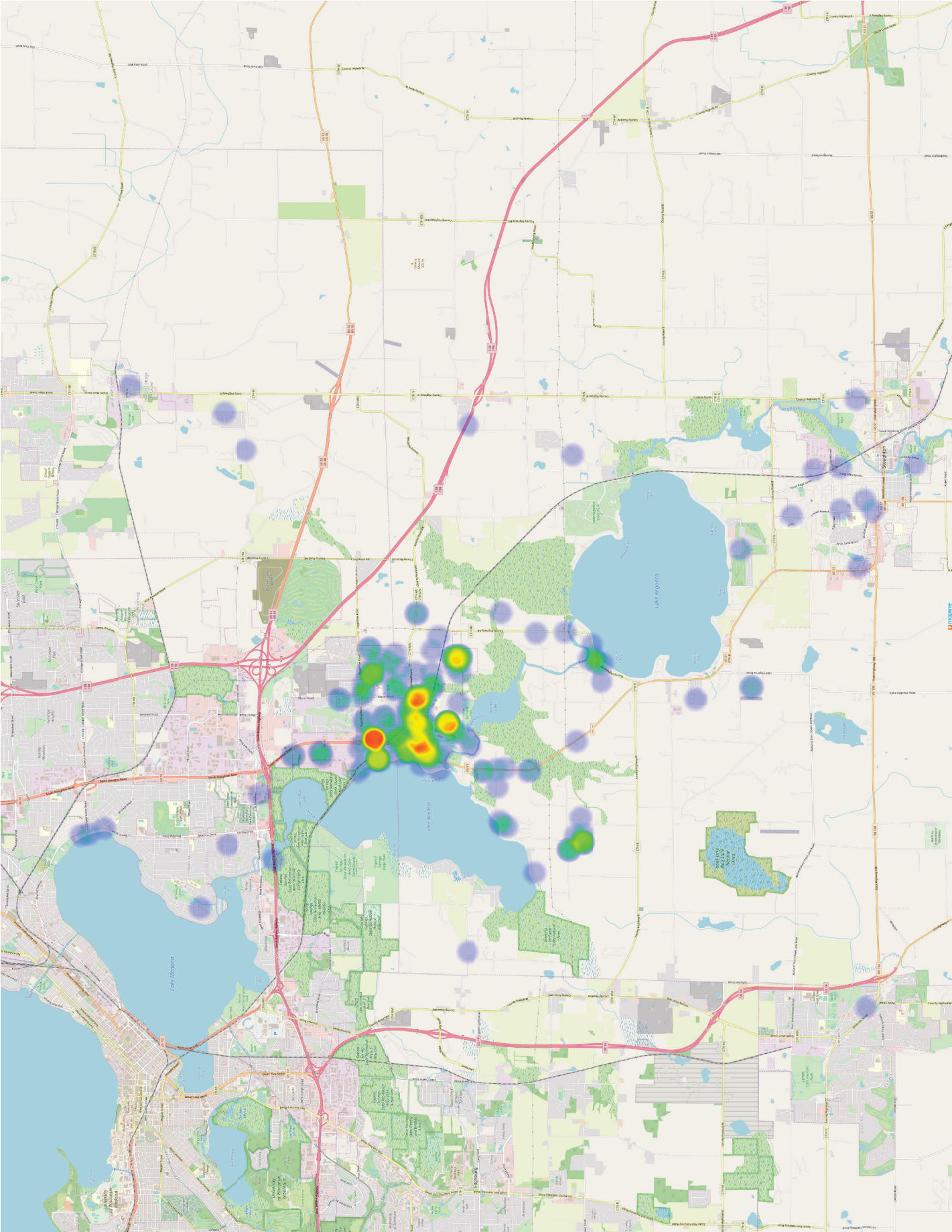
Complaint Reported By Dispatch	Number of Reports	Percent of Total Reports
Abdominal Pain/Problems	4	2.02%
Allergic Reaction/Stings	2	1.01%
Automated Crash Notification	1	0.51%
Breathing Problem	15	7.58%
Cardiac Arrest/Death	3	1.52%
Chest Pain (Non-Traumatic)	8	4.04%
Choking	1	0.51%
Convulsions/Seizure	5	2.53%
Diabetic Problem	1	0.51%
Falls	34	17.17%
Fire	3	1.52%
Heart Problems/AICD	3	1.52%
Hemorrhage/Laceration	9	4.55%
Overdose/Poisoning/Ingestion	7	3.54%
Pregnancy/Childbirth/Miscarriage	1	0.51%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	0.51%
Sick Person	45	22.73%
Stroke/CVA	7	3.54%
Traffic/Transportation Incident	5	2.53%
Transfer/Interfacility/Palliative Care	4	2.02%
Traumatic Injury	4	2.02%
Unconscious/Fainting/Near-Fainting	33	16.67%
Unknown Problem/Person Down	1	0.51%
Well Person Check	1	0.51%
Total: 198		Total: 100.00%

Report Filters

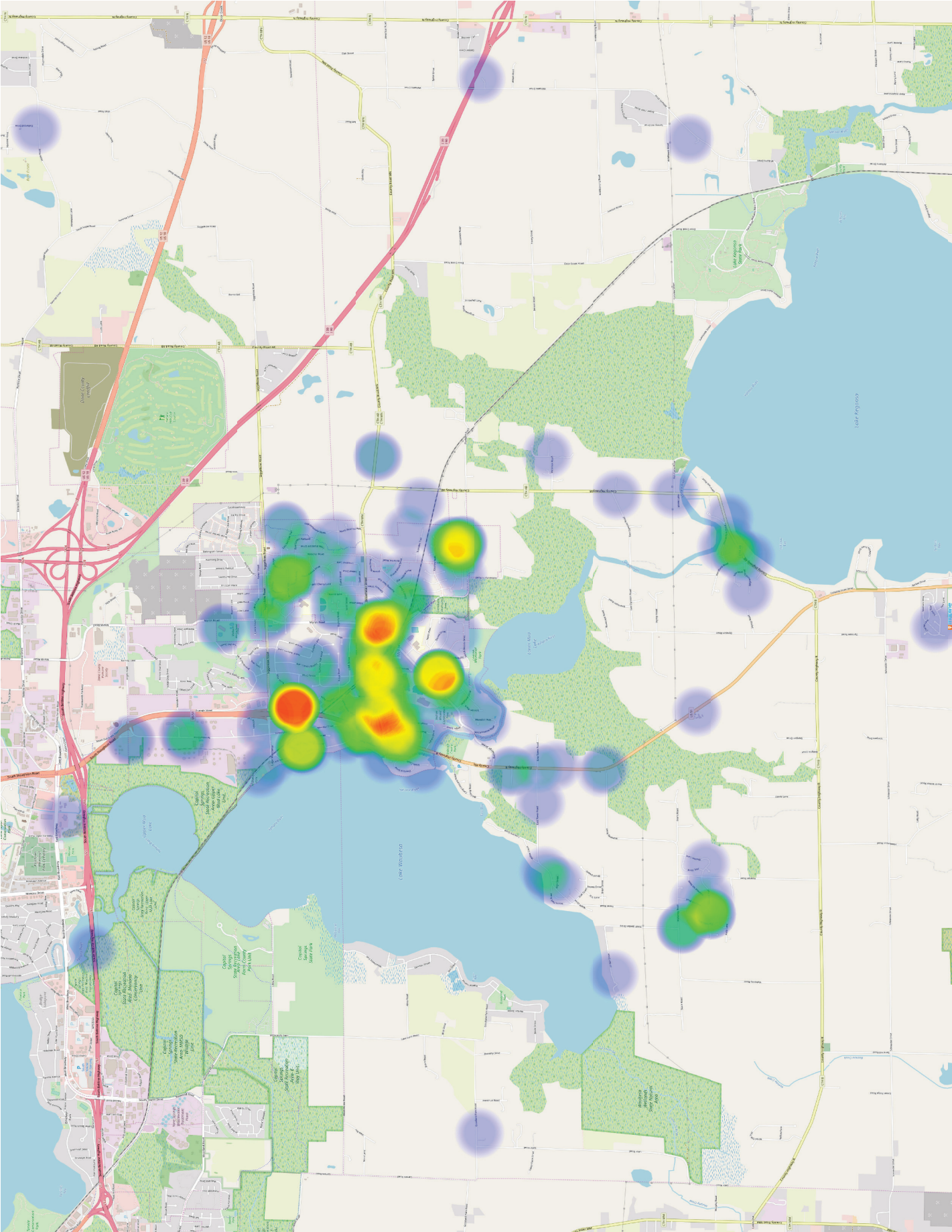
Incident Date: is between '01/01/2022' and '03/31/2022'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional reports. Total incidents will be more than total reports indicated.**

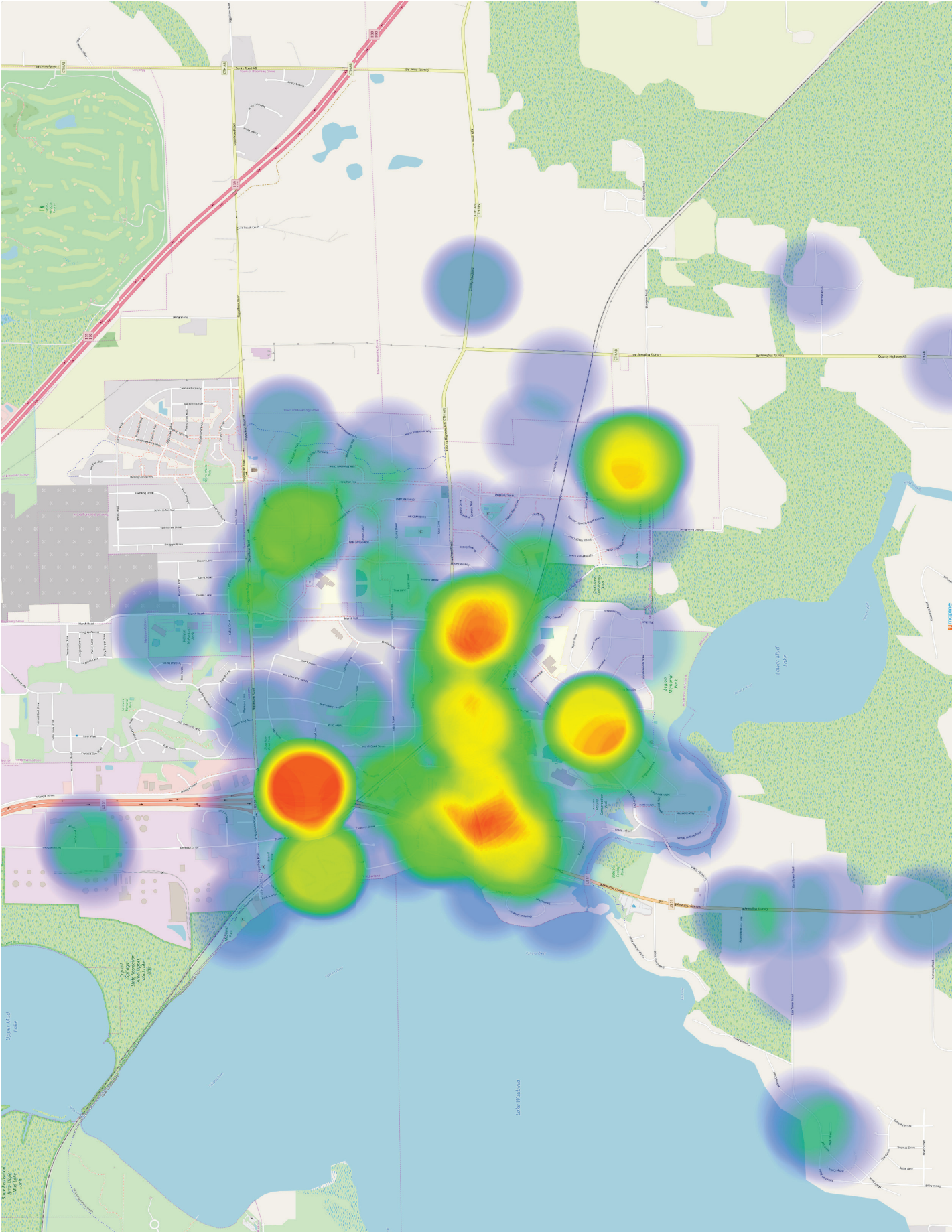
MFR Incidents YTD Heat Map



MFR Incidents YTD Heat Map



MFR Incidents YTD Heat Map



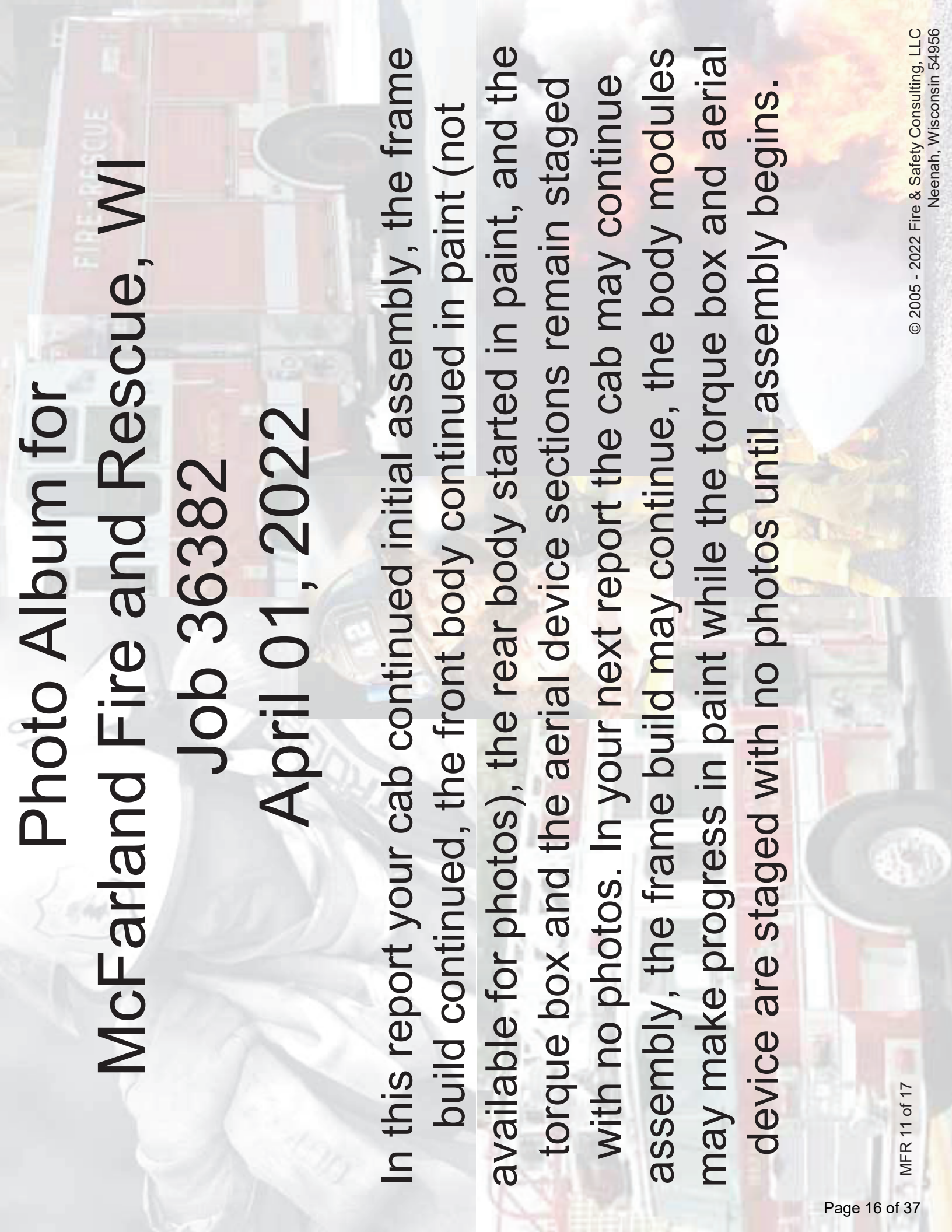
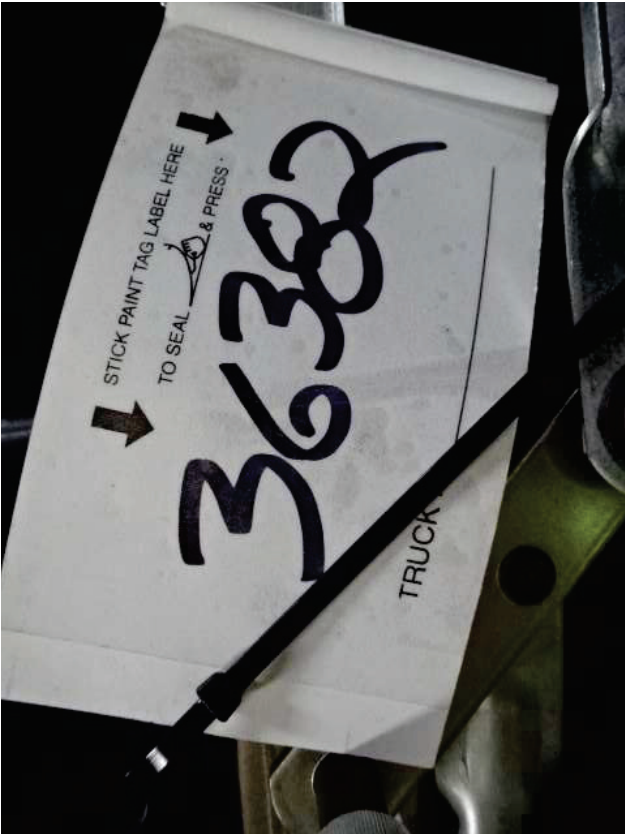


Photo Album for McFarland Fire and Rescue, WI

Job 36382

April 01, 2022

In this report your cab continued initial assembly, the frame build continued, the front body continued in paint (not available for photos), the rear body started in paint, and the torque box and the aerial device sections remain staged with no photos. In your next report the cab may continue assembly, the frame build may continue, the body modules may make progress in paint while the torque box and aerial device are staged with no photos until assembly begins.



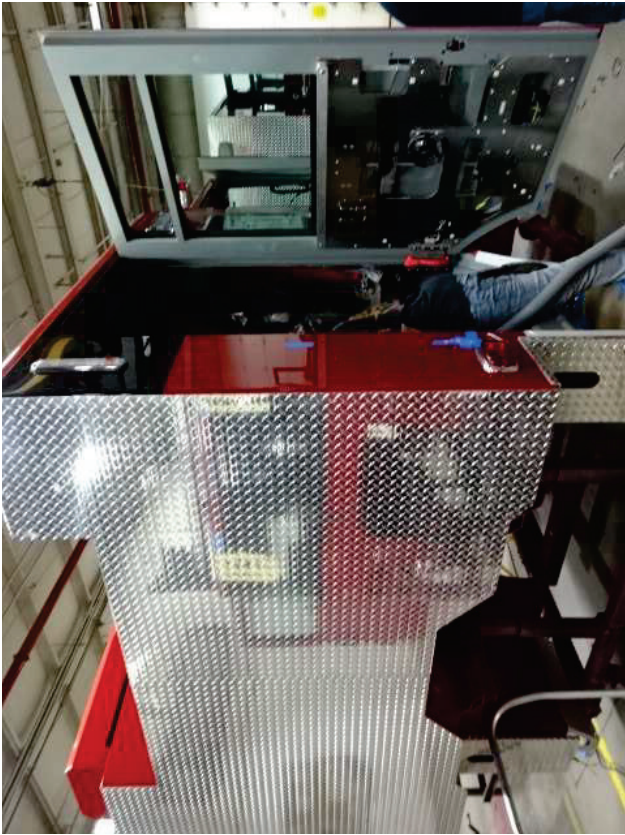
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DSC04848



DSC04849



DSC04850



DSC04851



DSC00262



DSC00263



DSC00264



DSC00265



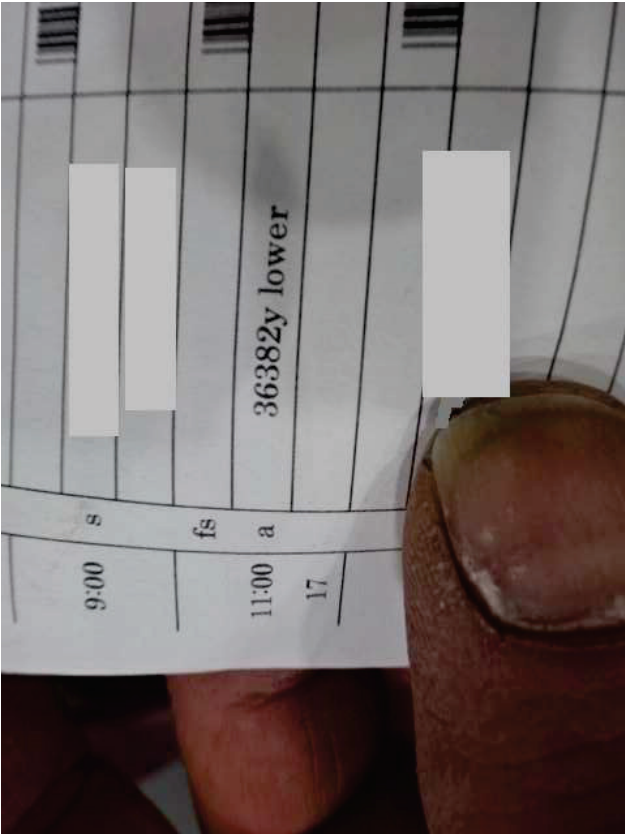
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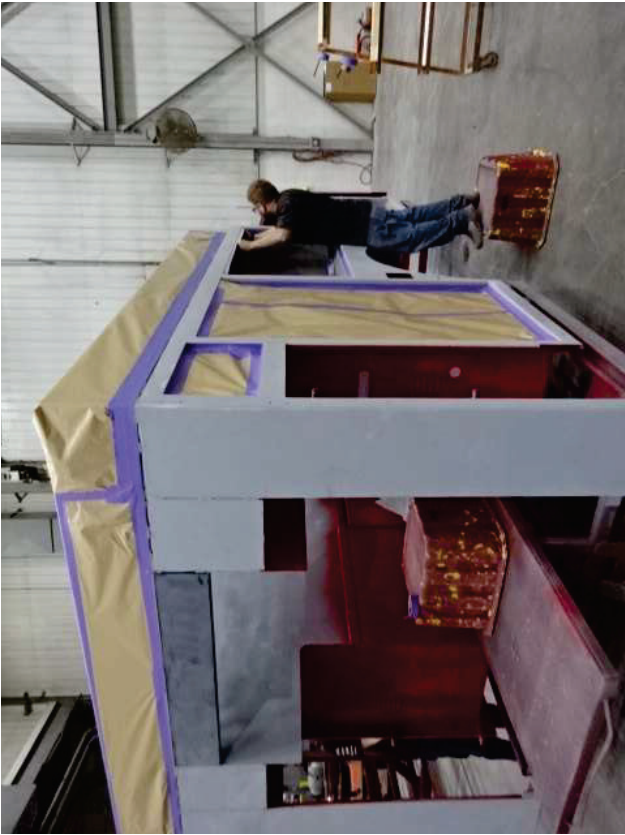
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DSC00268



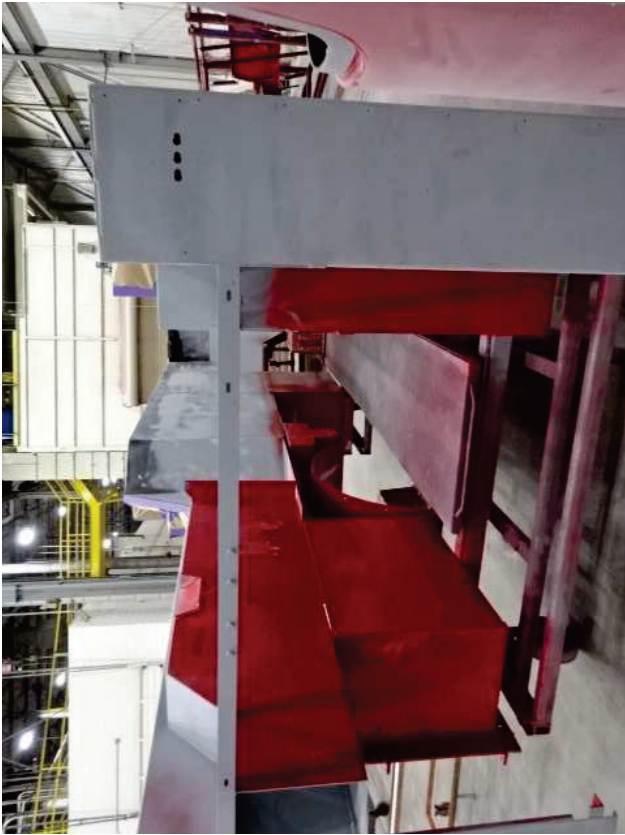
DSC04484



DSC04485



DSC04486



DSC04487



DSC04488



<http://reliantfire.com/>



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McFarland Police Department



March 2022 Monthly Report

McFarland Police Department

Calls for Service

The Department had 560 calls for service in March 2022 compared to 525 in 2021.

Cases of Interest:

3/6/2022 – Officers were dispatched to a suspicious person complaint. The subject was located in his vehicle running. Officers conducted an investigation and determined that the subject was suspected to be under the influence of alcohol. The driver was ultimately arrested for Operating Motor Vehicle While Intoxicated 7th Offense, Bail Jumping, and Possession of Cocaine.

3/11/2022 – Officers were dispatched to a fraud complaint. The reporting person found a large sum of money debited from their account. Officers investigated and identified the subject who defrauded the victim. The suspect was arrested and charged with Forgery-Uttering and Misappropriation of Personal Information.

3/26/2022 – Officers were requested to assist an outside agency with a traffic stop in the Village of McFarland. Officer responded and assisted. During a vehicle search after a K9 indication, a rifle was located under a seat in the vehicle and another occupant was in possession of a handgun. All subjects were taken to the Dane County Jail on a variety of charges by the originating agency.

Staffing Report

The Department is currently short two patrol officers due to a past resignation and recent retirement. The hiring process is underway with applications collected, written test administered, and internal department panel interviews completed in March. An anticipated start date for officers is end of May or early June. The department has completed the K9 Handler and School Resource Officer assignments processes. Officer Anthony Craft was selected as the next K9 Handler. A new K9, Rudy was selected, and Officer Craft and Rudy have started their training and should be in service near the end of May. Officer Joel Zietsma has been selected as the next School Resource Officer.

Training Report

The final 2 dates of in-service training were completed in March for this in-service session.

- Sgt. Wallace attended K9 Supervisor training at Waukesha Technical College.
- Detective Barnier attended a 3 day Managing Investigations Course at Waukesha Technical College.
- Wisconsin State Crime Lab provide a Best Practices Training to department staff.

Officer Complaints/Compliments

Officer Complaints – Officer complaints can be submitted using the online procedure found on the Departments web page or also by calling the Police Department and asking to talk to a supervisor.

- No Complaints were received in March.

Officer Compliments - Officer compliments can be submitted using the online form found on the Departments web page, by submitting an email to the Department, or by calling the Police Department and asking to talk to a supervisor.

- No specific compliments were received in March.

Use of Force Incidents

The Department wishes to operate in a more transparent way so a section on Use of Force Incidents will be added to the monthly report. The Department categorizes a reportable Use of Force Incident as anytime a firearm or ECD is used or displayed, or any other force is used that is at or above a compliance hold as outlined in the Intervention Options issued by the State standards.

All reportable Use of Force Incidents are reviewed by a supervisor which consists of reading reports and watching body camera or squad video of the incident. The supervisor is checking for compliance with policy, training, and acceptable standards issued by the State. If a problem is identified, the officer could be disciplined, counseled, and/or mandatory re-training will be ordered.

- 3/24/22 Officers were dispatched to a burglary in progress at a residence. The caller reported someone being in the house. Officers arrived and observed a subject leaving the residence. Due to the nature of the call, officers displayed their firearms but did not use them. The subject was detained and determined it was one of the residents of the home that was not expected to have been there at that time.





Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 04/04/2022 16:25
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 03/01/2022 00:00
To Date: 03/31/2022 23:59

McFarland Police Department
ORI Number: WI0137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	6
911 Call Question	3
911 Call Silent	5
911 Call Unintentional	22
911 Disconnect	4
911 Misdial Call	1
Accident Citizen Report	1
Accident Hit and Run	3
Accident Mv/Deer	1
Accident Property Damage	4
Adult Arrested Person	1
Alarm	6
Animal Complaint/Disturbance	3
Animal Found	3
Animal Stray	1
Annoying/Obscene Phone Call	1
Assist Citizen	20
Assist EMS/Fire	53
Assist Police	29
ATL Person	2
Check Person	22
Check Property	88
Child Abuse	1
Damage to Property	3
Disturbance	4
Domestic Disturbance	4
Drug Incident/Investigation	8
Follow-Up	10
Foot Patrol	1
Fraud	6
Information	19
Intoxicated Person	2
Juvenile Complaint	1
Missing Adult	2
Missing Juvenile/Runaway	2
Noise Complaint	2
OMVWI Arrest/Intoxicated Driver	7
Parking Complaint On Street	4



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 04/04/2022 16:25
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 03/01/2022 00:00
To Date: 03/31/2022 23:59

McFarland Police Department
ORI Number: WI0137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
Phone	4
Preserve the Peace	1
Property Found	4
Safety Hazard	12
Sexual Assault of a Child	1
Stolen Bicycle	1
Storm	1
Suspicious Person	1
Suspicious Vehicle	17
Test 911 Call	1
Theft	8
Theft Retail	3
Threats Complaint	1
Traffic Complaint/Investigation	14
Traffic Stop	134
Trespass	1
Weapons Offense	1
Total:	560

McFarland Police Department



April 2022 Monthly Report

McFarland Police Department

Calls for Service

The Department had 497 calls for service in April 2022 compared to 522 in 2021. The department also participated in the Bike Rodeo and participated in the National Drug Take Back Day for prescription medications. The department disposed of 517 lbs of prescription medications. This is a combination of the regular collection box and participation in Nation Drug Take Back Day.

Cases of Interest:

4/6/2022 – Officers conducted a traffic stop for a driver with an active warrant for their arrest. During the investigation officers observed intoxicants in the vehicle. A search was conducted of the vehicle and the officers found multiple bags of cocaine. The driver was arrested for the warrant and both occupants were also arrested for Possession with Intent to Deliver Cocaine.

4/7/2022 –Officers were dispatched to a prescription fraud at a local pharmacy. The prescription request was for a highly abused prescription. The pharmacist recognized a number of discrepancies in the prescription request. The subject is still under investigation and the pharmacist was able to prevent the subject from obtaining the prescription.

4/14/2022 – Officers were advised of a stolen vehicle that was driving towards McFarland and was involved in a pursuit with another agency. Officers located the vehicle, and another pursuit was initiated. Officer terminated the pursuit. Officers later located the vehicle (stolen) and ultimately the driver. Multiple agencies assisted in this investigation. The driver was ultimately arrested for the multiple pursuits and operating a Motor Vehicle Without Owner's Consent.

Staffing Report

The Department is currently short two patrol officers due to a past resignation and recent retirement. The hiring process is underway with applications collected, written test administered, and internal department panel interviews completed in March. Candidates interviewed with the Police & Fire Commission and the Chief of Police in April. Conditional offers will be extended to successful candidates in May. An anticipated start date for officers is end of May or early June.

Training Report

- K9 Officer Craft began his training with K9 Rudy, expected to be completed the end of May.
- Department in-service was completed for Active Threat Training.
- Officer Peterson attended Missing Person Training hosted by Department of Justice.
- Officer Schroeckenthaler attending Rifle Armorer Certification Course.
- Det. Barnier & Lt. Job attended a 3-day Evidence & Property Management Training at Waukesha Technical College.

Officer Complaints/Compliments

Officer Complaints – Officer complaints can be submitted using the online procedure found on the Departments web page or also by calling the Police Department and asking to talk to a supervisor.

- No Complaints were received in April.

Officer Compliments - Officer compliments can be submitted using the online form found on the Departments web page, by submitting an email to the Department, or by calling the Police Department and asking to talk to a supervisor.

- The department received a compliment from a resident regarding Officer Boyd conducting a thorough security check of their property while on vacation.

Use of Force Incidents

The Department wishes to operate in a more transparent way so a section on Use of Force Incidents will be added to the monthly report. The Department categorizes a reportable Use of Force Incident as anytime a firearm or ECD is used or displayed, or any other force is used that is at or above a compliance hold as outlined in the Intervention Options issued by the State standards.

All reportable Use of Force Incidents are reviewed by a supervisor which consists of reading reports and watching body camera or squad video of the incident. The supervisor is checking for compliance with policy, training, and acceptable standards issued by the State. If a problem is identified, the officer could be disciplined, counseled, and/or mandatory re-training will be ordered.

-
- 4/6/22 Officers were conducting a traffic stop. Occupants of the vehicle had a warrant for their arrest. Officers observed something in the hands of the driver. The item appeared to officers to be a shotgun shell. The driver began reaching into the center console. Officer gave orders to the driver to not reach for anything and ordered the subjects out of the vehicle with their firearms drawn. Once the subjects were in handcuffs the item that appeared to be a shotgun shell was found to be a vial of cocaine.
 - 4/25/22 Officers conducted a traffic stop for a subject that had a warrant for their arrest. While the officers were in contact with the driver, the driver had his hand in his pocket and a backpack on his lap. The driver was believed to be under the influence. The driver made an attempt to flee in the vehicle. Officers were able to get the door unlocked and open. The driver was removed from the vehicle and stabilized to the ground to be handcuffed.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 05/03/2022 10:23
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 04/01/2022 00:00
To Date: 04/30/2022 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Call Playing w/Telephone	1
911 Call Question	1
911 Call Silent	6
911 Call Unintentional	19
911 Disconnect	3
911 Misdialed Call	2
Accident Citizen Report	1
Accident Hit and Run	1
Accident Private Property	1
Accident Property Damage	4
Accident Unknown Injuries	1
Accident w/Injuries	3
Adult Arrested Person	4
Alarm	3
Animal Complaint/Disturbance	2
Animal Stray	6
Assist Citizen	20
Assist EMS/Fire	47
Assist Police	28
ATL Person	1
Burglary Non-Residential	1
Burglary Residential	2
Check Person	23
Check Property	70
Civil Dispute	2
Damage to Property	1
Disturbance	2
Domestic Disturbance	4
Drug Incident/Investigation	10
Follow-Up	8
Fraud	4
Information	19
Juvenile Arrest	1
Juvenile Complaint	8
Missing Juvenile/Runaway	3
Neighbor Trouble	3
Noise Complaint	5
OMVWI Arrest/Intoxicated Driver	5



Incident Analysis Report Summary By Incident Type

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Incident Type	Number of Incidents
Parking Complaint On Street	12
Phone	5
PNB/AED Response	1
Preserve the Peace	6
Property Found	3
Road Rage	1
Safety Hazard	11
Special Event	2
Stalking Complaint	2
Suspicious Person	2
Suspicious Vehicle	12
Theft	4
Threats Complaint	3
Traffic Complaint/Investigation	16
Traffic Incident	1
Traffic Stop	88
Trespass	1
Violation of Court Order	2
Total:	497

McFarland
SUMMARY SHEET

MEETING DATE: Monday, May 16, 2022

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and action on proposed revision to the Police and Fire Commission Rules and Regulations.

PREVIOUS ACTION:

ISSUE SUMMARY:

Over the last year, the Village Board has been reviewing the current village structure for changes. As part of that process, committees were added, combined, eliminated, etc. Additionally, as part of the review, Board, Committee, Commission items were standardized. Through that process, the inclusion of general agenda items like 'Department Reports' or 'Director Reports' were eliminated for all Boards, Committees and Comissions. The main reason for this elimination was to better align agendas and items with open meetings law. The WI DOJ provides that because members and officials of governmental bodies have greater opportunities for input into the agenda-setting process than the public has, they should be held to a higher standard of specificity regarding the subjects they intend to address. In light of this, Department Reports will be emailed out to Committee members on a monthly basis. If a Committee member has an item that they wish for the Board, Committee, or Commission to discuss, they will make a specific request of the chair to place it on the agenda. The Police and Fire Commission is a bit unique in that its scope of work is pretty narrowly defined by Wisconsin Statute 62.13, so referrals would likely be extremley limited for this committee.

Additionally revisions are suggested to simplify the current PFC Agenda format, and better align it with the other Board, Committee and Committees.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

[Village Ordinance Part II - Chapter 2 - Administration](#)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for discussion and possible approval.



ATTACHMENTS:

1. PFC Rules and Regulations Proposed Revision

2.03 Officers. The officers of the Commission shall be a President and a Secretary/Recorder.

At the regular meeting in June, the Commission shall elect one of its members to act as President and one to act as Secretary for a term of one year or until a successor is duly elected. There shall be no limitation on the number of terms any officer may serve, but each term shall be one year commencing from the June meeting.

2.04 Quorum. Three members of the Commission shall constitute a quorum to do business.

2.05 Records. The Secretary shall record all official actions and shall act on behalf of the President in the President's absence. In absence of the Secretary the President shall appoint an acting Secretary.

The records of the Commission shall be maintained in the Village Clerk's Office.

2.06 Order of Business. The regular order of business for Commission meetings shall be as follows:

1. Approval of Minutes
2. Business
2. Police Department Business
3. Fire & EMS Department Business
4. General Business
5. Other New Business

2.07 Waiver of Rules. The Commission may waive any specific provision relating to hiring or promotions upon the request of either Chief and upon unanimous vote of all Commission members present.

2.08 Amendment of Rules and Regulations. These Rules and Regulations may be amended at any time by a 3/5TH vote of the full Commission.