

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, April 13, 2022 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Chairperson Stephanie Brassington called the regular meeting of the Public Safety Committee to order at 6:30 PM in the Community Room.

Members present: Stephanie Brassington, Dottie Olson, Rich Staley, Edward Wreh

Members not present: Sandy Bakk, Shannon Morrison

Staff Present: Village Clerk Cassandra Suettinger, Fire Chief Chris Dennis, Police Chief Aaron Chapin

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Public Safety Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Rob Bloxham was present for the bowling alley agenda item.

3. APPROVAL OF MINUTES.

- a. *Approve the minutes from the 3.9.22 Public Safety Committee meeting.*

Motion by Village Trustee Stephanie Brassington, second by Member Rich Staley, to approve Approve the minutes from the 3.9.22 Public Safety Committee meeting. Motion carries 3 - 0 - 1 by acclamation.

4. BUSINESS.

- a. *Staff Reports*

- 1) *Fire and Rescue Department*

Fire Chief Dennis reviewed the Fire Department monthly report.

- 2) *Police Department*

Police Chief Chapin reviewed the police department monthly report.

- b. *Discussion and recommendation on a tourist rooming house permit application from McFarland House Cafe Inc. for 5923 Exchange St.*

Village Clerk Suettinger gave a brief introduction of the McFarland House Cafe remodel project to have two units on the second floor. Owner Shaun O'Hearn also gave an overview of what he wants to accomplish with the project. Village Clerk Suettinger

went through the staff checks and compliance to village ordinance.

Motion by Village Trustee Stephanie Brassington, second by Member Dottie Olson, to recommend approval and recommendation to the Village Board on a tourist rooming house permit application from McFarland House Cafe Inc. for 5923 Exchange St. pending approval of occupancy of unit #2. Motion carries 4 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an application for an event permit for McFarland Soccer to hold the 'Shake the Shelter' event on May 14, 2022 from 6 p.m. to 10 p.m. at William McFarland Park and request to waive the event permit fee and a Temporary Class B license to sell fermented malt beverages and wine.

Village Clerk Suettinger gave an overview of the McFarland Soccer event "Shake the Shelter" fundraiser, to include a band, tent, food, and alcohol sales.

Motion by Village Trustee Stephanie Brassington, second by Member Rich Staley, to recommend approval to the Village Board an an application for an event permit for McFarland Soccer to hold the 'Shake the Shelter' event on May 14, 2022 from 6 p.m. to 10 p.m. at William McFarland Park and request to waive the event permit fee and a Temporary Class B license to sell fermented malt beverages and wine. Motion carries 4 - 0 - 0 by acclamation.

- d. Discussion and recommendation on a request for Spartan Bowl Inc., 4711 Farwell St. to expand their licensed premise for the consumption of alcohol for an approximately 3,000 sq. foot outdoor area, including permission for an outdoor sporting activity.

Rob Bloxham gave an overview of the project and intention to draw more business to Spartan Bowl during the summer months, May 1 to August 31.

Village Clerk Suettinger went through the staff reports on the project.

Overall, staff recommend approval with the four conditions that are in the packet on page 72:

1. Adequate ingress/egress for the areas as required by the McFarland Fire and Rescue Department
2. Installation of security cameras for the outdoor consumption area
3. Installation of jersey barriers on the north and south side of the proposed outdoor area
4. Seasonal limits be placed on when the outdoor consumption/sporting activity area can be set up to avoid conflicts with the "traditional" bowling league season (recommend May 1- to August 31)

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to recommend the Village Board approve the request for Spartan Bowl Inc., 4711 Farwell St. to expand their licensed premise for the consumption of alcohol for an approximately 3,000 sq. foot outdoor area, including permission for an outdoor sporting activity, with the conditions listed on page 72 in this month's PSC packet.. Motion carries 4 - 0 - 0 by acclamation.

- e. Discussion and recommendation to the Village Board on the transition to paramedic level service and the possible creation of a career Lieutenant position in the Fire & Rescue Department

Chief Dennis gave an overview of restructuring the department to move to more supervisory staff and creating a lieutenant position for more supervisor shift coverage. It was discussed that projections would be brought to the Village Board.

Motion by Village Trustee Stephanie Brassington, second by Member Dottie Olson, to recommend approval and recommendation to the Village Board on the transition to paramedic level service and the possible creation of a career Lieutenant position in the Fire & Rescue Department Motion carries 4 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

The next PSC meeting is May 2, 2022, at 6:30 p.m.

6. ADJOURNMENT.

Motion by Member Rich Staley, second by Member Dottie Olson, to adjourn at 7:31 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tricia Reimer
Office Manager