

VILLAGE OF MCFARLAND

**Village Board Minutes**

*Tuesday, April 19, 2022 - 5:30 PM*

**1. CALL TO ORDER.**

Village President Clow called the Organizational meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village Trustee TJ Jerke, Village Trustee Edward Wreh, Village Trustee Chris St. Clair(joined at 6:00 p.m.), Village Trustee Michael Flaherty, Village President Carolyn Clow, Village Trustee Carrie Nelson (joined at 6:00 p.m.), Village Trustee Stephanie Brassington.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, and Communications & Technology Director Stephanie Miller.

**3. NEW BOARD WELCOMING CEREMONY - 5:30 p.m. to 6:00 p.m.**

- a. Ceremonial swearing in of elected Village Trustees Mike Flaherty, Edward Wreh, and TJ Jerke.

Clerk/Treasurer Suettinger swore in newly elected Village Trustees Mike Flaherty, Edward Wreh, and TJ Jerke.

- b. Meet and Greet - Village Board members will be available to meet and greet members of the Community. The Board will also be accepting donations to the McFarland Food Pantry at this time.

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**4. COMMENCE THE BUSINESS PORTION OF THE ANNUAL MEETING - 6:00 p.m.**

President Clow called the meeting back into session at 6:00 p.m.

**5. PUBLIC APPEARANCES.**

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us) to be included as part of the meeting.

None.

**6. BUSINESS.**

a. Committee Appointments

1) Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve confirming the appointment of Village Board members to boards, commissions, and committees as recommended by the Village President with the change of Trustee Flaherty chairing the Sustainability & Natural Resource Committee. Motion carries 7 - 0 - 0 by acclamation.

2) Election of Carrie Nelson as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to Elect Carrie Nelson as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

3) Election of Trustee Chris St. Clair as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.

Motion by Village President Carolyn Clow, second by Village Trustee Michael Flaherty, to Elect Trustee Chris St. Clair as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

4) Discussion and action on resident appointments to Board, Committees and Commissions.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve resident appointments to Board, Committees and Commissions. Motion carries 7 - 0 - 0 by acclamation.

b. Organizational Issues

1) Discussion on tentative Village Board schedule for 2022-2023.

President Clow highlighted the tentative Village Board schedule for 2022-2023. Additionally, she reminded Village Board members that the updated Board, Committee, Commission restructuring changes will be effective May 1, 2022.

c. Public Announcement - Community Service Day - April 23, 2022

Village President Clow provided a reminder that Community Service Day will occur on April 23, 2022.

**7. ADJOURNMENT.**

Motion by Village Trustee Carrie Nelson, second by Village Trustee Edward Wreh, to adjourn at 6:29 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Cassandra Suettinger

Village Clerk/Treasurer