

**Parks, Recreation, and Natural Resources Committee  
Meeting Minutes (DRAFT)  
March 24, 2022**

**1. CALL TO ORDER, ROLL CALL.** Meeting was called to order at 6:30 p.m. via Zoom by Village Trustee and Chair Carrie Nelson. Roll call: Nelson, trustee Justin Rupert, Sarah Kuba, TJ Jerke, Tanya Lancaster, Darrell Waldera, David Wilson, Kitty Brussock. Members absent: Dan Kolk.

Staff present: Matt Schuenke, Village Administrator; Jim Hessling, Public Works Director, and Phil McDade, Public Works staff.

**2. PUBLIC APPEARANCES.** None.

**3. APPROVAL OF MINUTES.**

**a. Discussion and action regarding the minutes from the Parks, Recreation and Natural Resources Committee meeting held on January 27, 2022.** Motion by Nelson, seconded by Rupert, to approve the minutes. Motion approved 7-0-1 with Waldera abstaining.

**4. BUSINESS.**

**a. Discussion and action allowing amplified sound in accordance with Village Ordinance 44-20 of the Village Code of Ordinances for the following events:**

- 1) Brandt Park—Erik Greenfield—June 25, 2022 from 5:30 p.m. to 8:00 p.m.** Motion by Nelson, second by Rupert, to approve. Motion passed 8-0.
- 2) Brandt Park—Cassandra Suettinger—April 23, 2022 from 1:00-5:00 p.m.** Motion by Nelson, second by Rupert, to approve. Motion passed 8-0.

**b. Update regarding active Request for Proposal (RFP) advertisements:**

- **Skate Park Planning at McFarland Park**
- **Lake Access Planning at Lewis Park**
- **Conservancy Area Management Plan within the Park System**

Hessling said the Public Works Department had received two responses to the RFP for the skate park, and one for Lake Access Planning. Parks Superintendent Sayer Larson is working on the conservancy area management plan on developing proposals for the department.

**c. Update regarding review of the Mounds Vegetation Assessment and Police for Preservation and Maintenance of McFarland's Mounds.** Hessling reported the department contacted representatives of the Ho-Chunk Nation for suggestions and advice on village plans for its mounds. Ho-Chunk responded that our current plan is pretty good. Their comments will be reviewed and incorporated into our plan. The issue will also likely be considered by the village's new Natural Resources and Sustainability Committee.

**d. Update regarding new meeting structure, appointments, and schedule.** Schuenke reported on village efforts to reorganize some committees, with the Parks, Recreation, and Natural Resources Committee split into two new committees – Parks and Recreation, and Sustainability and Natural

Resources Committee. Schuenke said some issues, such as a planned enhancement of the McDaniel Park beach, would likely come before both committees.

**e. Presentation of the Parks Superintendent's monthly report.** Hessling provided an update on activities involving the village's parks, including plans for Arbor Day recognition in the village.

**5. SCHEDULE NEXT MEETING DATE.**

- a. Tuesday, May 3, 2022 at 6:30 p.m. – Parks and Recreation Committee**
- b. Monday, May 9, 2022 at 6:30 p.m. – Sustainability and Natural Resources Committee**

**6. ADJOURNMENT.** Rupert motioned, Jerke seconded, to adjourn the meeting. Motion passed 8-0 and the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Phil McDade  
Utility Clerk