

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, February 28, 2022 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: Village Trustee Michael Flaherty

Staff Present: Administrator Matt Schuenke and Clerk/Treasurer Cassandra Suettinger.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held on February 14, 2022.*
Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve minutes of the meeting held on February 14, 2022. Motion carries 5 - 0 - 1 by acclamation with Trustee Rupert abstaining.

5. BUSINESS.

- a. *Presentation from Baker Tilly Virchow Krause (Village Auditor) regarding the American Rescue Plan Act (ARPA) implications for the Village.*
Carla Gogin, partner with Baker Tilly Virchow Krause presented an overview of the final rules regarding the American Rescue Plan Act. Village Boards members asked questions about the details of the ARPA funds.

- b. *Discussion regarding the plan development for the Village's use of funds provided through the American Rescue Plan Act (ARPA).*
Village Administrator Schuenke provided an overview of the proposed process for creating a strategic plan to expend the funds. He noted Department Heads and Village

Board members would be provided a worksheet and an opportunity to submit their ideas. He noted those ideas would then be compiled and brought back to the Committee of the Whole for further discussion.

The Board directed staff to place the item on the next Committee of the Whole agenda for further discussion.

c. Discussion regarding the draft handbook for Village Board members.

Clerk/Treasurer Suettinger presented an overview of the newly revised draft handbook for Village Board members. She noted the handbook would be distributed after the meeting, and Village Board members would be provided an opportunity to provide comments. She noted the handbook would then be brought back to the next Committee of the Whole meeting for additional discussion.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined.

The Board set the next meeting of the Committee of the Whole to be March 28th at 5:30

7. ADJOURNMENT.

Motion by Village Trustee Chris St. Clair, second by Village Trustee Carrie Nelson, to adjourn at 6:49 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer