

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, February 28, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty(joined at 7:05 p.m.), Village Trustee Justin Rupert, Village Trustee Edward Wreh, Village Trustee Carrie Nelson, Village Trustee Chris St. Clair

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the February 14, 2022 meeting.

2) Motion to approve checks in the amount of \$667,783.95.

3) Motion to approve the new position title and description of the Office Manager to replace the former position title and description of the Administrative Assistant within the Police Department.

4) Motion to approve the new position title and description of the Office Assistant to replace the former position title and description of the Clerk III within the Police Department.

5) Motion to approve updating the organization chart for the Police Department.

6) Motion to approve Resolution #2022-04: a resolution consenting to the extension of a

line of credit for Madison Curling Club and confirming the Village's guaranty of the corresponding debt.

Motion by Village President Carolyn Clow, second by Village Trustee Carrie Nelson, to approve the consent agenda as presented. Motion carries 5 - 0 - 1 by acclamation on item 4a.1) with Trustee Rupert abstaining and 6 - 0 - 0 by acclamation on items 4a.2) through 4a.6).

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
- None.

6. BUSINESS.

- a. Discussion and action on Resolution 2022-07: A Resolution of Commendation for Mike Klementz after 30 years of service to the Village.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve Resolution 2022-07: A Resolution of Commendation for Mike Klementz after 30 years of service to the Village. Motion carries 7 - 0 - 0 by acclamation.

- b. Presentation of Resolution 2022-07: A Resolution of Commendation for Mike Klementz after 30 years of service to the Village.

President Clow presented Resolution 2022-07: A Resolution of Commendation for Mike Klementz after 30 years of service to the Village to Mike Klementz. She thanked him for his service to the Village and a tremendous career that had an impact on so many. Chief Chapin also thanked and commended Detective Klementz for his service to the Village.

- c. Discussion and action regarding Resolution #2022-05: a resolution authorizing the issuance and awarding the sale of \$4,365,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Resolution #2022-05: a resolution authorizing the issuance and awarding the sale of \$4,365,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action regarding Resolution #2022-06: a resolution awarding the sale of \$7,200,000 General Obligation Public Safety Center Bonds; providing the form of the bonds; and levying a tax in connection therewith.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to

approve Resolution #2022-06: a resolution awarding the sale of \$7,200,000 General Obligation Public Safety Center Bonds; providing the form of the bonds; and levying a tax in connection therewith. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action regarding the plan for borrowing in order to fund the 2022 and 2023 Capital Improvement Plan for the Water Utility through Water Revenue Bonds as presented by Carol Wirth of Wisconsin Public Finance Professionals.

Motion by Village President Carolyn Clow, second by Trustee St. Clair, to approve the plan for borrowing in order to fund the 2022 and 2023 Capital Improvement Plan for the Water Utility through Water Revenue Bonds as presented by Carol Wirth of Wisconsin Public Finance Professionals. Motion carries 7 - 0 - 0 by acclamation.

- f. Plan Commission (President Clow & Trustee St. Clair)

- 1) Discussion and action regarding the selection of a consultant for the East Side Neighborhood Economic Development and Land Use Plan.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve selection of a consultant for the East Side Neighborhood Economic Development and Land Use Plan. Motion carries 6 - 0 - 0 by acclamation.

Trustee Flaherty joined at 7:10 p.m.

- g. Discussion and action regarding the selection of a consultant for the McFarland Municipal Center Campus Master Plan.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to accept the revised proposal from SEH and EUA in the amount of \$150,000 for master planning services for future improvements in and around the McFarland Municipal Center. Motion carries 7 - 0 - 0 by acclamation.

- h. Discussion and action regarding Ordinance #2022-02: an ordinance amending various provisions of the McFarland Municipal Code related to Village committee organizations and functions and making certain clerical corrections.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Ordinance #2022-02: an ordinance amending various provisions of the McFarland Municipal Code related to Village committee organizations and functions and making certain clerical corrections. Motion carries 6 - 0 - 0 by acclamation.

- i. Discussion and action to approve the meeting schedule for boards, commissions, and committees.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the meeting schedule for boards, commissions, and committees to be effective May 1, 2022. Motion carries 0 - 0 - 0 by acclamation.

- j. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

None.

7. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee Michael Flaherty, to

adjourn at 8:53 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer