

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, March 14, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Assistant to the Public Works Director Aimee Irwin, and Fire/EMS Director Chris Dennis.r.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) Voting Information - April 5, 2022

Clerk/Treasurer Suettinger provided voting information associated with the April 5, 2022 Spring Election.

2) WCW Friend of Access Award - John Wells

President Clow highlighted and commended John Wells for being awarded the WCE Friend of Access award, and for his many years of service to the Village as an announcer.

3) Village Trustee Edward Wreh - Honored by Great Madison in Business Magazine as 40 under 40 honors.

Village President Clow commended Village Trustee Edward Wreh for being honored by the Greater Madison in Business Magazine with the 40 under 40 honors.

b. Public Communications

None.

4. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the February 28, 2022 regular Village Board meeting.

2) Motion to approve checks in the amount of \$758,716.62.

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve checks in the amount of \$758,716.62. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

6. BUSINESS.

- a. *Presentation and update on the construction progress for the Public Safety Center.*

Jordan Schulz provided an overview and update on the project. He noted due to supply chain issues, the project completion date has been pushed back to February 2022, but overall the project was progressing well.

- b. *Discussion and action regarding proposed Change Order PS-001 for the Public Safety Center to address additional concrete protections.*

Jordan Schulz, owner representative with Huffman, provided an update on the proposed change order.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve Change Order PS-001 for the Public Safety Center to address additional concrete protection. Motion carries 7 - 0 - 0 by acclamation.

- c. *Parks, Recreation, and Natural Resources (Trustees Nelson & Rupert)*

- 1) *Discussion and action regarding the award of contract to construct Pickleball Courts at William McFarland Park.*

Motion by Trustee Carrie Nelson, second by Trustee Rupert, to award contract to Parisi Construction of Madison in an amount of \$396,068 including the base bid for the project, construction administration, contingency, and approving the total costs for the project in an amount of \$445,000. Motion carries 7 - 0 - 0 by acclamation.

- d. *Public Works Committee (Trustees Rupert & St. Clair)*
Public Utilities Committee (Trustees Wreh & Nelson)

- 1) *Discussion and action regarding the award of Contract A for the 2022 Terminal Drive Reconstruction Project including supplemental bid for the 2022 Sidewalk Replacement*

Project.

Motion by Trustee Chris St. Clair, second by Trustee Edward Wreh, to award Contract A to Raymond P. Cattell, Inc. of Madison in the amount of \$1,337,433 for the base bid and supplemental bid approving the total project cost of \$1,553,148 including also the railroad crossing, contingency, and engineering expenses. Furthermore, the optional supplemental bid for additional sidewalk replacement is rejected and the Village Engineer will solicit direct quotations for this work to be reviewed and approved by the Village Board upon recommendation of the Committee. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the award of Contract B for the 2022 Street & Utility Improvements project(s).

Motion by Trustee Chris St. Clair, second by Trustee Edward Wreh, to award Contract B to Wolf Paving and Excavating of Madison in the amount of \$925,302.80 for the base bid, and supplemental bids approving the total project cost of \$1,101,000 including contingency, engineering, and miscellaneous expenses. Motion carries 7 - 0 - 0 by acclamation.

e. Public Utilities Committee (Trustees Wreh & Nelson)

1) Discussion and action regarding the award of Contract C for the 2022 Stormwater Improvement Project(s).

Motion by Trustee Edward Wreh, second by Trustee Carrie Nelson, to award Contract C to R & T Voegeli of Monroe in the amount of \$49,970 for the base bid approving the total project cost of \$58,965 including contingency and engineering. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the award of contract for meter replacement installation services.

Motion by Trustee Wreh, second by Trustee Nelson, to award the proposal from Hydrocorp of Brookfield for meter replacement installation services at an estimated amount of \$351,175.50 with a total project costs including contingency for \$387,000. Motion carries 7 - 0 - 0 by acclamation.

3) Discussion and action regarding the award of contract for forcemain locating services.

Motion Trustee Edward Wreh, second by Trustee Carrie Nelson, to approve the proposal from Utility Mapping Services, Inc. of St. Cloud, MN in the amount of up of \$10.25 per lineal foot not to exceed a total cost of \$100,000 for forcemain locating services. Motion carries 7 - 0 - 0 by acclamation.

4) Discussion and action regarding the award of contract for storm sewer cleaning and televising services.

Motion by Trustee Edward Wreh, second by Trustee Carrie Nelson, to approve the proposal from Green Bay Pipe & TV, LLC. Motion carries 7 - 0 - 0 by acclamation.

5) Discussion and action regarding the MS4 permit and plan.

f. Public Safety Committee (Trustees Brassington & Wreh)

1) Discussion and recommendation on Ordinance 2022-10: An ordinance amending the

Municipal Code concerning alcohol beverage licenses and fees for operator's licenses.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to approve Ordinance 2022-10: An ordinance amending the Municipal Code concerning alcohol beverage licenses and fees for operator's licenses. Motion carries 7 - 0 - 0 by acclamation.

g. School District and Village Board Joint Planning Committee (President Clow & Trustee Flaherty)

1) Discussion and action regarding the development of a Memorandum of Understanding to formally create and establish the ongoing utilization of the "Joint School/Village Committee".

Motion by Village President Carolyn Clow, second by Village Trustee Justin Rupert, to approve a Memorandum of Understanding to formally create and establish the ongoing utilization of the "Joint School/Village Committee". Motion carries 7 - 0 - 0 by acclamation.

h. Discussion and action regarding Resolution #2022-08: a resolution to create an affordable housing fund and commit funds to support affordable housing projects.

Motion by Village Trustee Chris St. Clair, second by Village Trustee Stephanie Brassington, to approve Resolution #2022-08: a resolution to create an affordable housing fund and commit funds to support affordable housing projects. Motion carries 7 - 0 - 0 by acclamation.

i. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

None.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Edward Wreh, to adjourn at 8:35 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer