

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, February 14, 2022 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Justin Rupert

Staff Present: Administrator Matt Schuenke and Clerk/Treasurer Cassandra Suettinger.

3. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. Discussion and action regarding minutes of the meeting held on January 24, 2022.*
Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the minutes of the meeting held on January 24, 2022. Motion carries 6 - 0 - 0 by acclamation.

5. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding Ordinance #2022-02: an ordinance amending various provisions of the McFarland Municipal Code related to Village committee organizations and functions and making certain clerical corrections.*

The Board discussed the timing of the creation of the DEI Committee. Trustee Flaherty noted it may be better to wait until the recommendations from Rainey and Briggs are complete to create the DEI committee. He explained it would allow for the scope of the committee to be better defined from the recommendations. The Board discussed it was important to create the Committee now and show support for the work in the

community. The Board directed staff to proceed with bringing the Committee forward in the final ordinance amendment for the restructuring.

The Board discussed the service limit for Board, Committee or Commission members. The Board directed staff that the final ordinance amendment limit citizen members to one Board, Committee, or Commission at onetime. They noted it ensured emphasis was put on having a diversity of voices from the community.

Clerk/Treasurer Suettinger discussed staff's request to revise the current terms of Plan Commission members. She reported staff would like to convert Plan Commission terms to staggered three-year terms. The ordinance currently provides complicated methodology that often becomes challenging to keep terms staggered. The Board was supportive of the simplification and directed that the change be included in the final ordinance amendment.

6. SCHEDULE NEXT MEETING DATE.

a. Monday, February 28, 2022 at 5:30 pm.

Village Administrator Schuenke reported the Committee of the Whole would meet again on February 28, 2022 to hear a presentation from Baker Tilly on ARPA funds.

7. ADJOURNMENT.

Motion by Village Trustee Edward Wreh, second by Village Trustee Stephanie Brassington, to adjourn at 6:09 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer