

VILLAGE OF MCFARLAND  
**Public Works Committee Minutes**

*Tuesday, December 14, 2021 - 6:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

Justin Rupert called the regular meeting of the Public Works Committee to order at 6:00 PM in the Municipal Center Community Room. This meeting was held via Zoom webinar.

Members present: Marv Meyers, Jerry Adrian, Justin Rupert, Chris St. Clair

Members not present: Chris Fredrick

Staff Present: Director of Public Works Jim Hessling, Streets and Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin, Brian Berquist and Tim Stieve with Town and Country Engineering.

**2. PUBLIC APPEARANCES.**

*a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [aimee.irwin@mcfarland.wi.us](mailto:aimee.irwin@mcfarland.wi.us) to be included as part of the meeting.*

Karin Lanser, 5301 Paulson Rd provided public comment via email regarding Terminal Drive. The email was enclosed with the packet and read aloud to committee members.

Carol Springman, 4616-4620 Siggelkow Rd--Parkview Apartments provided public comment via email regarding Terminal Drive. The email has been added to the amended packet and was read aloud to committee members under Business item 4a.

**3. APPROVAL OF MINUTES.**

*a. Discussion and action regarding the minutes from the Public Works meeting held on July 13, 2021.*

Motion by Village Trustee Justin Rupert, seconded by Jerry Adrian, to approve the minutes from the Public Works meeting held on July 13, 2021. Motion carries 4 - 0 - 0.

*b. Discussion and action regarding the minutes from the joint meeting of Public Works and Public Utilities held on August 10, 2021.*

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to approve the minutes from the joint meeting of Public Works and Public Utilities held on

August 10, 2021. Motion carries 4 - 0 - 0.

- c. Discussion and action regarding the minutes from the joint meeting of Public Works and Public Utilities Committees held on November 9, 2021.

Motion by Village Trustee Justin Rupert, seconded by Jerry Adrian, to approve the minutes from the joint meeting of Public Works and Public Utilities Committees held on November 9, 2021. Motion carries 4 - 0 - 0.

#### 4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding the 2022 Terminal Drive Street and Utility Improvements project and authorize for bid.

Tim Stieve of Town and Country Engineering reviewed the 2022 Terminal Drive Street and Utility Improvements project plans. The presented plans reviewed the 66' right-of-way which will consist of a ten-foot bike path on the west side, two five-foot cycling lanes, two ten-foot driving lanes and a five-foot sidewalk on the east side of Terminal Drive.

- Mike Decker & Cynthia Kaper, 4903 Terminal Drive asked who would be paying for the project. Chris St. Clair responded that the reconstruction is part of TID#3 and the funds have already been allocated for the area and will have no additional future impact on the tax levy for residents. The residents also asked why the bike path and sidewalk are not being combined. Tim Stieve explained that the current pathway on Siggelkow Road, which intersects at Terminal Drive on the west side, would help with flow on the west side of Terminal Drive. The residents asked what would be done with traffic enforcement. Berquist stated that police enforcement would be outside of this committee's purview. The residents asked why the developer was being accommodated. Chris St. Clair and Berquist responded that the project for this area was developed several years ago.
- Marv Meyers asked if the concrete would remain when the repair work is completed or would it be replaced. Tim Stieve and Brian Berquist responded that the concrete would be removed and replaced.
- Carol Springman, 4616-4620 Siggelkow Rd-Parkview Apartments, emailed a letter for public comment related to this project. The letter was read aloud at the meeting. The letter was added to the packet following the meeting as a public record. Brian Berquist addressed items within the letter. Berquist stated that there is a plan that was developed approximately in the early 2000's that developed future plans for this area. Berquist stated that the village has not conducted an analysis of the tank farms but state inspections have not revealed concerns. Berquist responded that, due to space constraints, there would not be parking available in the current plan.
- Jerry Adrian asked why the bike path was in the plans with no current connection to the north near Highway 51. Berquist responded that with the upcoming Highway 51 corridor project there would be pedestrian accommodations made at the northern intersection, so the plans would hope to connect to those accommodations.

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to recommend approval to the Village Board regarding the 2022 Terminal Drive Street and Utility Improvements project and authorize the project for bid. Motion carries 4 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding the 2022 Street and Utility Improvements project and authorize for bid.

Brian Berquist reviewed the 2022 Street and Utility Improvements project which includes project areas on Bremer Road, Card Avenue, Bellevue Court, Hidden Farm Road and Storck Road. Committee members did not have questions or comments while reviewing Bremer Road, Card Avenue, and Bellevue Court. In reviewing the plans for Hidden Farm Road, Jim Hessling stated that there are two options for repair: Mill and Overlay or reconstruct the road and convert it into an urban section. Berquist reviewed the presented cross section of Hidden Farm if the committee would recommend converting the roadway to an urban section.

- Justin Rupert asked how frequently this area is utilized. Lee Igl responded that the Disc Golf course is expected to open in the Spring. Committee members discussed that the opening of the course could result in an increase in pedestrian use.
- Jerry Adrian asked about county plans for a bike path near this area. Berquist responded that along the corridor there is a desire to have a bike path and head south. However, there are no current plans.
- Justin Rupert asked if parking would be required on both sides. Berquist stated that parking is able to be adjusted based on Committee recommendation.
- Committee members recommended having the curb, path and parking located on the east side of Hidden Farm Road.

Berquist stated Storck Road is slated for mill and overlay. This roadway allows for McFarland's Emergency Services to connect to Interstate 39/90.

- Jerry Adrian asked how far the mill and overlay would be taken. Berquist responded that the paved surface would go to Interstate 39/90. Areas may have supplemental gravel added to help construct the roadway.

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to recommend approval to the Village Board regarding the 2022 Street and Utility Improvements project and authorize the project for bid. Motion carries 4 - 0 - 0.

c. Presentation of the Public Works Director's monthly report.

Jim Hessling provided the Public Works monthly report for the month of November. There were no questions from the committee.

**5. SCHEDULE NEXT MEETING DATE.**

a. Tuesday, January 11, 2022 at 6:00 p.m.

**6. ADJOURNMENT.**

Motion by Village Trustee Chris St. Clair, seconded by Marv Meyers, to adjourn at 7:17 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Aimee Irwin  
Assistant to the Public Works Director