

**Public Works Committee**

**Tuesday, February 8, 2022**

**6:00 PM**

**McFarland Municipal Center**  
*Community Room*

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81338905812>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 813 3890 5812

Press \*9 to raise/lower hand. Press \*6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
  - a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [aimée.irwin@mcfarland.wi.us](mailto:aimée.irwin@mcfarland.wi.us) to be included as part of the meeting.
3. APPROVAL OF MINUTES.
  - a. Discussion and action regarding the minutes from the Public Works meeting held on December 14, 2021.
4. BUSINESS.
  - a. Discussion and action to make a recommendation to the Village Board regarding design services for Paulson Road.
  - b. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2022 Sidewalk Replacement project.
  - c. Presentation of the Public Works Director's monthly report
5. SCHEDULE NEXT MEETING DATE.
  - a. Tuesday, March 8, 2022 at 6:00 p.m. with Public Utilities Committee

## 6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us)

VILLAGE OF MCFARLAND  
**Public Works Committee Minutes**

*Tuesday, December 14, 2021 - 6:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

Justin Rupert called the regular meeting of the Public Works Committee to order at 6:00 PM in the Municipal Center Community Room. This meeting was held via Zoom webinar.

Members present: Marv Meyers, Jerry Adrian, Justin Rupert, Chris St. Clair

Members not present: Chris Fredrick

Staff Present: Director of Public Works Jim Hessling, Streets and Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin, Brian Berquist and Tim Stieve with Town and Country Engineering.

**2. PUBLIC APPEARANCES.**

*a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [aimee.irwin@mcfarland.wi.us](mailto:aimee.irwin@mcfarland.wi.us) to be included as part of the meeting.*

Karin Lanser, 5301 Paulson Rd provided public comment via email regarding Terminal Drive. The email was enclosed with the packet and read aloud to committee members.

Carol Springman, 4616-4620 Siggelkow Rd--Parkview Apartments provided public comment via email regarding Terminal Drive. The email has been added to the amended packet and was read aloud to committee members under Business item 4a.

**3. APPROVAL OF MINUTES.**

*a. Discussion and action regarding the minutes from the Public Works meeting held on July 13, 2021.*

Motion by Village Trustee Justin Rupert, seconded by Jerry Adrian, to approve the minutes from the Public Works meeting held on July 13, 2021. Motion carries 4 - 0 - 0.

*b. Discussion and action regarding the minutes from the joint meeting of Public Works and Public Utilities held on August 10, 2021.*

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to approve the minutes from the joint meeting of Public Works and Public Utilities held on

August 10, 2021. Motion carries 4 - 0 - 0.

- c. Discussion and action regarding the minutes from the joint meeting of Public Works and Public Utilities Committees held on November 9, 2021.

Motion by Village Trustee Justin Rupert, seconded by Jerry Adrian, to approve the minutes from the joint meeting of Public Works and Public Utilities Committees held on November 9, 2021. Motion carries 4 - 0 - 0.

#### 4. BUSINESS.

- a. Discussion and action to make a recommendation to the Village Board regarding the 2022 Terminal Drive Street and Utility Improvements project and authorize for bid.

Tim Stieve of Town and Country Engineering reviewed the 2022 Terminal Drive Street and Utility Improvements project plans. The presented plans reviewed the 66' right-of-way which will consist of a ten-foot bike path on the west side, two five-foot cycling lanes, two ten-foot driving lanes and a five-foot sidewalk on the east side of Terminal Drive.

- Mike Decker & Cynthia Kaper, 4903 Terminal Drive asked who would be paying for the project. Chris St. Clair responded that the reconstruction is part of TID#3 and the funds have already been allocated for the area and will have no additional future impact on the tax levy for residents. The residents also asked why the bike path and sidewalk are not being combined. Tim Stieve explained that the current pathway on Siggelkow Road, which intersects at Terminal Drive on the west side, would help with flow on the west side of Terminal Drive. The residents asked what would be done with traffic enforcement. Berquist stated that police enforcement would be outside of this committee's purview. The residents asked why the developer was being accommodated. Chris St. Clair and Berquist responded that the project for this area was developed several years ago.
- Marv Meyers asked if the concrete would remain when the repair work is completed or would it be replaced. Tim Stieve and Brian Berquist responded that the concrete would be removed and replaced.
- Carol Springman, 4616-4620 Siggelkow Rd-Parkview Apartments, emailed a letter for public comment related to this project. The letter was read aloud at the meeting. The letter was added to the packet following the meeting as a public record. Brian Berquist addressed items within the letter. Berquist stated that there is a plan that was developed approximately in the early 2000's that developed future plans for this area. Berquist stated that the village has not conducted an analysis of the tank farms but state inspections have not revealed concerns. Berquist responded that, due to space constraints, there would not be parking available in the current plan.
- Jerry Adrian asked why the bike path was in the plans with no current connection to the north near Highway 51. Berquist responded that with the upcoming Highway 51 corridor project there would be pedestrian accommodations made at the northern intersection, so the plans would hope to connect to those accommodations.

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to recommend approval to the Village Board regarding the 2022 Terminal Drive Street and Utility Improvements project and authorize the project for bid. Motion carries 4 - 0 - 0.

b. Discussion and action to make a recommendation to the Village Board regarding the 2022 Street and Utility Improvements project and authorize for bid.

Brian Berquist reviewed the 2022 Street and Utility Improvements project which includes project areas on Bremer Road, Card Avenue, Bellevue Court, Hidden Farm Road and Storck Road. Committee members did not have questions or comments while reviewing Bremer Road, Card Avenue, and Bellevue Court. In reviewing the plans for Hidden Farm Road, Jim Hessling stated that there are two options for repair: Mill and Overlay or reconstruct the road and convert it into an urban section. Berquist reviewed the presented cross section of Hidden Farm if the committee would recommend converting the roadway to an urban section.

- Justin Rupert asked how frequently this area is utilized. Lee Igl responded that the Disc Golf course is expected to open in the Spring. Committee members discussed that the opening of the course could result in an increase in pedestrian use.
- Jerry Adrian asked about county plans for a bike path near this area. Berquist responded that along the corridor there is a desire to have a bike path and head south. However, there are no current plans.
- Justin Rupert asked if parking would be required on both sides. Berquist stated that parking is able to be adjusted based on Committee recommendation.
- Committee members recommended having the curb, path and parking located on the east side of Hidden Farm Road.

Berquist stated Storck Road is slated for mill and overlay. This roadway allows for McFarland's Emergency Services to connect to Interstate 39/90.

- Jerry Adrian asked how far the mill and overlay would be taken. Berquist responded that the paved surface would go to Interstate 39/90. Areas may have supplemental gravel added to help construct the roadway.

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to recommend approval to the Village Board regarding the 2022 Street and Utility Improvements project and authorize the project for bid. Motion carries 4 - 0 - 0.

c. Presentation of the Public Works Director's monthly report.

Jim Hessling provided the Public Works monthly report for the month of November. There were no questions from the committee.

**5. SCHEDULE NEXT MEETING DATE.**

a. Tuesday, January 11, 2022 at 6:00 p.m.

**6. ADJOURNMENT.**

Motion by Village Trustee Chris St. Clair, seconded by Marv Meyers, to adjourn at 7:17 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Aimee Irwin  
Assistant to the Public Works Director



**VILLAGE OF  
McFarland  
SUMMARY SHEET**

**MEETING DATE:** Tuesday, February 8, 2022

**SECTION:** Business

**DEPARTMENT:** Public Works

**CONTACT:** Jim Hessling, Public Works Director

**AGENDA ITEM:** Discussion and action to make a recommendation to the Village Board regarding design services for Paulson Road.

**PREVIOUS ACTION:**

The Public Utilities Committee reviewed the proposal from Town & Country Engineering at their January 18, 2022 meeting and recommended approval to the Village Board to accept the presented proposal for design services for Paulson Road.

**ISSUE SUMMARY:**

Enclosed within your packet is a proposal from the Village Engineer in order to start design for the reconstruction of Paulson Road. This project was approved within the Paving and Utility Plan for full reconstruction in 2023. Design work needs to begin now as it is a large project and full reconstruction covering all of the utilities. Work would include topographic survey, design and public input meetings. Design of the roadway will happen throughout the 2022 calendar year.

The proposal is presented with the assumption that Paulson Road from Siggelkow Road to Larson Beach Road would be reconstructed. Presently, through traffic is not allowed about halfway through Paulson Road and provides for emergency access only through a locked gate. Village Staff would like to discuss making this a through street and through the design process, including public information meetings that can be further evaluated.

**FINANCIAL/BUDGET IMPACT:**

The total cost of the proposal is as follows:

- Design Engineering - \$117,000
- Bidding/Construction Admin - \$104,000
- Resident Construction Observation - \$67,000

The total proposal cost is \$288,000. Approximately half of this will be expended in 2022 through the design process with the remainder picked up in 2023 as part of finalizing the design, going out for bids, and actually constructing the project. Funds are provided in the 2022 Budget for the design process and that cost is shared between the Capital Projects and Utilities Funds. The budgeted amount of \$100,000 is split equally four ways. The proposal is a little higher for design to account for the larger project to make Paulson Road a through street, and provide for



additional public information meetings to address design issues within that process.

**VILLAGE PLAN REFERENCE:**

None.

**ORDINANCE REFERENCE:**

None.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

Recommendation for approval to the Village Board regarding Town & Country's proposal for design services for the 2023 Paulson Road project.

**ATTACHMENTS:**

1. Paulson proposal

January 13, 2022

Mr. Matt Schuenke, Administrator  
Village of McFarland  
5915 Milwaukee Street  
P.O. Box 110  
McFarland, WI 53558

Subject: Engineering Proposal for Engineering Services; Paulson Road Street and Utility Improvements

Dear Matt:

Thank you for the opportunity to provide a proposal for engineering services for the Paulson Road Street and Utility Improvements project. We understand the Village desires to reconstruct Paulson Road from Siggelkow Road to approximately 2,700 feet south to the Ridge Road intersection near the railroad tracks and convert it to a typical urban cross-section with curb & gutter on both sides and sidewalk along at least one side. Connecting the two existing gated dead-ends of Paulson Road will also be considered. We propose to provide the following services:

- **Topographic Site Survey:** We will call Digger's Hotline and record all existing features along the project area needed for completion of design and construction. This will include but is not limited to curbs, sidewalks, driveways, utilities (as marked by utilities), property corners that are able to be found, inverts of existing sanitary and storm sewer structures along with existing pipe diameters, and identify any conflicts between the surveyed conditions and the Village's existing utility maps for resolution with Village. We anticipate that field survey will be via unmanned aircraft system (UAS) and supplemented by ground survey where tree cover and additional accuracy requires.
- **Public and Elected Official Engagement:** The Village has examined this project several times since 1999 but deferred, often due to the concerns voiced by adjacent residents related to potential through traffic. We recommend several iterative meetings prior to and parallel with design development to ensure the final design addresses the community's needs.
- **Engineering Plans:** As part of the engineering plan development we anticipate providing 35% complete plans for Village review and comment, and again at 95% for Village review and comment, prior to completing the final plans. The plans will contain plan/profile sheets of both underground and above ground improvements. Plans will be provided in both hard copy and digital format (PDF and/or AutoCAD DWG).

The following tasks will eventually be needed in order to construct the project, but can be included later at Village direction or made part of a separate proposal:

- **Specifications:** Construction specifications will include a complete bidding package for anticipated 2023 construction that will be used to obtain bids and provide guidance during construction of the project. This will include the Advertisement for Bid, Instruction to Bidders, Bidders Proof of Responsibility, all bidding documents themselves (bid proposal form, affidavit of organization, bid bond, disclosure of ownership), and standard construction contract documents as published by the EJCDC. We will also provide technical specifications outlining the materials and performance that will be required of the contractor. It is anticipated that one bid will be needed with a single general contractor.
- **Bidding Services:** We will answer questions from bidders and suppliers regarding plans and specifications. We will attend the bid opening, analyze the bids received, and attend a meeting with Village officials to formally recommend award of the bid.
- **Construction Administration:** We will review and comment on shop drawings submitted by the contractor. We will work with Village staff to resolve any change order requests and to prepare and process pay requests throughout the project.
- **Construction Staking:** We will provide construction staking for the contractor generally as requested. This is anticipated to include: actual and offset stakes for water main at 50-foot intervals and all bends and fittings, actual and offset stakes for all storm sewer structures and piping at 50-foot intervals, and offset stakes for new curb & gutter at 25-foot intervals.
- **Construction Management:** We will administer a pre-construction meeting at Village offices, hold progress meetings on-site as necessary, answer questions during construction and visit the site approximately one to two times per week to verify the project conforms to the plans and specifications.
- **Resident Project Representative Services:** A resident project representative will observe all underground construction and communicate with Village and Town & Country staff during the project as questions and issues arise. We understand that this may also be provided by Village staff.
- **Project Close-Out:** We will prepare a punch list at substantial completion of the project. The project will be inspected along with staff prior to the end of the warranty period to ensure that any necessary repairs are completed by the contractor. Final payment requests will be prepared and presented to the Village.
- **Record Drawings:** Record drawings will be prepared in AutoCAD format from construction records showing actual locations of valves, fittings, bends, curb stops, sewer manholes, pipes, laterals, and appurtenances. The Village's GIS maps will be updated accordingly, along with the water system map. Once complete, these will be transmitted to the Village in both electronic (PDF and/or AutoCAD DWG) and paper format.

The estimated cost for these services is as follows:

Design Engineering:	\$ 117,000
Bidding and Construction Administration:	\$ 104,000
Resident Construction Observation:	<u>\$ 67,000</u>
Estimated Total:	\$288,000

The observation costs assume approximately 3 months of resident observation. This could be reduced if you elect to use your own staff. These figures are considered not-to-exceed without prior authorization from the Village.

It should be noted that the following services are anticipated to be carried out by a third party and invoiced directly to the Village separate from this agreement:

- Wetland determinations and delineations. There are portions of the project site containing wetland indicators, though given the current scope, all work would be within the existing developed footprint, so this is not likely needed.
- Soil borings and reports.
- Archeology services, if needed.
- Trench and soil compaction tests during construction.

Our work will be done on a time and materials basis using our current charge-out rates, attached for your reference via our existing Task Order Contract with the Village.

Thank you again for the opportunity to work with the Village. We very much appreciate our relationship and look forward to a successful project.

Very truly yours,

TOWN & COUNTRY ENGINEERING, INC.



Brian R. Berquist, P.E.  
President

cc: Mr. Jim Hessling, Director of Public Works, Village of McFarland (*via email*)

BRB:sai

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**McFarland**  
**SUMMARY SHEET**

**MEETING DATE:** Tuesday, February 8, 2022

**SECTION:** Business

**DEPARTMENT:** Public Works

**CONTACT:** Lee Igl, Streets/Utilities Superintendent

**AGENDA ITEM:** Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2022 Sidewalk Replacement project.

**PREVIOUS ACTION:**

The Public Works Committee recommended approval to the Village Board for the 2022 Sidewalk Replacement project and authorized the project for bid at its November 9, 2021 meeting. The Village Board recommended approval and authorized the project for bid on November 22, 2021.

**ISSUE SUMMARY:**

The goal of the 2022 Sidewalk Replacement project was to obtain a contractor for sidewalk replacement work the public works construction bidding process prescribed by State law. No different than a road or utility project granted what is proposed for sidewalks is quite a bit smaller. The base bid was to complete identified as sidewalk replacement in Zone 1 during 2022 with an alternate bid for Zone 2 and 3 in the following year. Zone maps are enclosed within the packet. The project was approved by the Public Works Committee and Village Board in 2021 and bids were due on Thursday, January 27th at 10am. Per the enclosed analysis of bids letter by Town and Country, eight general contractors, subcontractors and material suppliers requested a set of plans, specifications and bidding documents. One contractor submitted a bid; Speedway Sand & Gravel Inc. The contractor failed to provide the required Affidavit of Qualification. Therefore, the bid is not qualified as per the Village Ordinance.

There are two options up for consideration given the bids received. Those options are (1) that the project is rebid or (2) the village solicits direct quotes of service from contractors. On the rebid option, we likely will want to drop the alternate for 2023 and beyond as there were no submissions on this. Additionally, we may want to scale back the amount of work that is proposed. For the second option, the work being conducted is technically maintenance as we are not adding new sidewalk. We are simply addressing sidewalk that has failed creating a trip hazard. We do have the ability to approach contractors for the work outside of the full bidding process. We would like to discuss which route the Committee would prefer we pursue to address this yet in 2022.

**FINANCIAL/BUDGET IMPACT:**

The 2022 Budget allocates \$50,000 from the General Fund for "Street Maintenance", which does, from time to time, include sidewalk maintenance for replacement, grinding, or cutting.



Additionally, the Capital Projects fund allocates \$150,000 for longer term maintenance projects like this proposed replacement. Staff will evaluate the bid results against the availability of funds in line with other planned maintenance for 2022 when it makes its final recommendation on the extent of this work at the time of the contract award. The proposal received was for \$131,143.35 and would have used up nearly all of the Capital Projects Fund allocation for 2022. Likely this would need to be adjusted down to align better with the availability of funds.

**VILLAGE PLAN REFERENCE:**

None.

**ORDINANCE REFERENCE:**

None.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

Recommendation to deny the sole bidder due to not being qualified and recommend to the Village Board to pursue the 2022 Sidewalk Replacement project by one of the two options as presented within the packet.

**ATTACHMENTS:**

1. Recommendation Ltr- 2022 Sidewalk Replacement
2. Sidewalks--All Zones

January 31, 2022

Village of McFarland  
5915 Milwaukee Street, P.O. Box 110  
McFarland, WI 53558

Attention: Mr. Matthew Schuenke, Village Administrator

Subject: Analysis of Bids and Recommendation for Award of Contracts;  
2022 Sidewalk Improvements; Village of McFarland

Bid Deadline: January 27, 2022 at 10:00 a.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2022 Sidewalk Improvements project and to recommend award of a contract. This project involves removal and replacement of sidewalk sections within the Village, with supplemental bid items for replacement of sidewalk in 2023.

Eight general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. One contractor submitted a bid.

A summary of the bids is as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Supplemental Bid Total</b>
Speedway Sand & Gravel Inc.	\$122,707.50	\$131,143.35

Speedway Sand & Gravel failed to provide the required Affidavit of Qualification with their sealed bid or prior to bidding. This is a requirement of Village Ordinance. Without the required affidavit, their bid is not qualified and rejected. There are no qualified bids to award for this project.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,  
TOWN & COUNTRY ENGINEERING, INC.

Tim Stieve, P.E.  
Project Engineer  
TS:sai

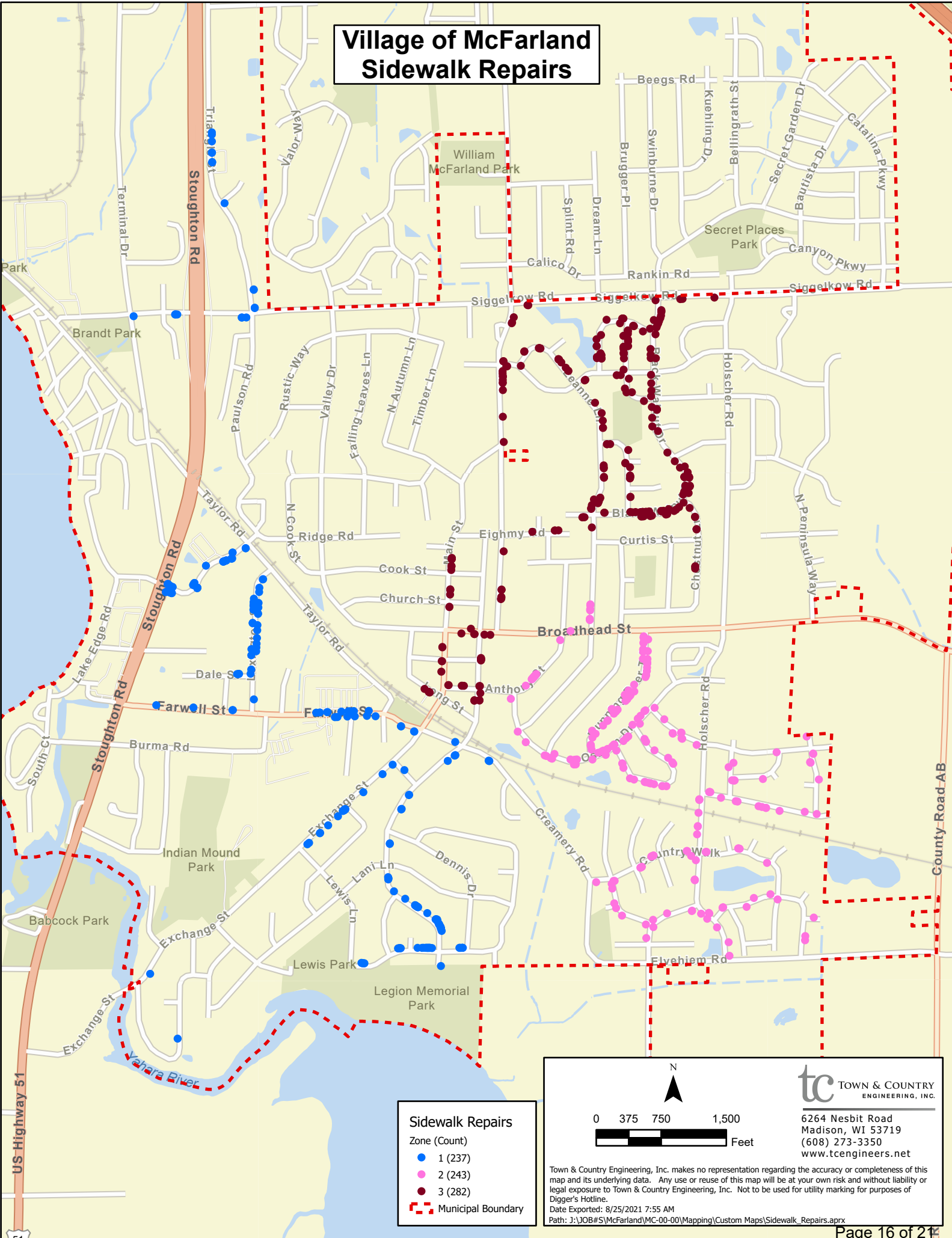
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**BID TABULATION**

Project: 2022 Sidewalk Improvements  
 Engineer's Project Number: MC 188  
 Bid Deadline: January 27, 2022 at 10:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Speedway Sand & Gravel Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT
<b>BASE BID</b>					
1.	Remove and Replace 4" Thick Concrete Sidewalk and Aprons- Only Zone 1	4,275	sq. ft.	\$ 20.20	\$ 86,355.00
2.	Remove and Replace 6" Thick Concrete Sidewalk and Aprons- Only Zone 1	1,650	sq. ft.	\$ 21.05	\$ 34,732.50
3.	Truncated Dome Panels	36	sq. ft.	\$ 45.00	\$ 1,620.00
	<b>BASE BID TOTAL</b>				\$ 122,707.50
<b>SUPPLEMENTAL BID ITEMS</b>					
S1.	Remove and Replace 4" Thick Concrete Sidewalk and Aprons- Only Zone 2	3,900	sq. ft.	\$ 20.97	\$ 81,783.00
S2.	Remove and Replace 6" Thick Concrete Sidewalk and Aprons- Only Zone 2	2,175	sq. ft.	\$ 21.89	\$ 47,610.75
S3.	Truncated Dome Panels	36	sq. ft.	\$ 48.60	\$ 1,749.60
	<b>SUPPLEMENTAL BID TOTAL</b>				\$ 131,143.35

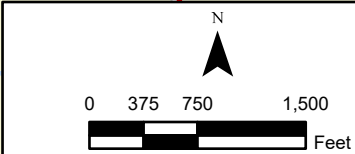
# Village of McFarland Sidewalk Repairs



**Sidewalk Repairs**

Zone (Count)

- 1 (237)
- 2 (243)
- 3 (282)
- Municipal Boundary



**tc** TOWN & COUNTRY  
ENGINEERING, INC.

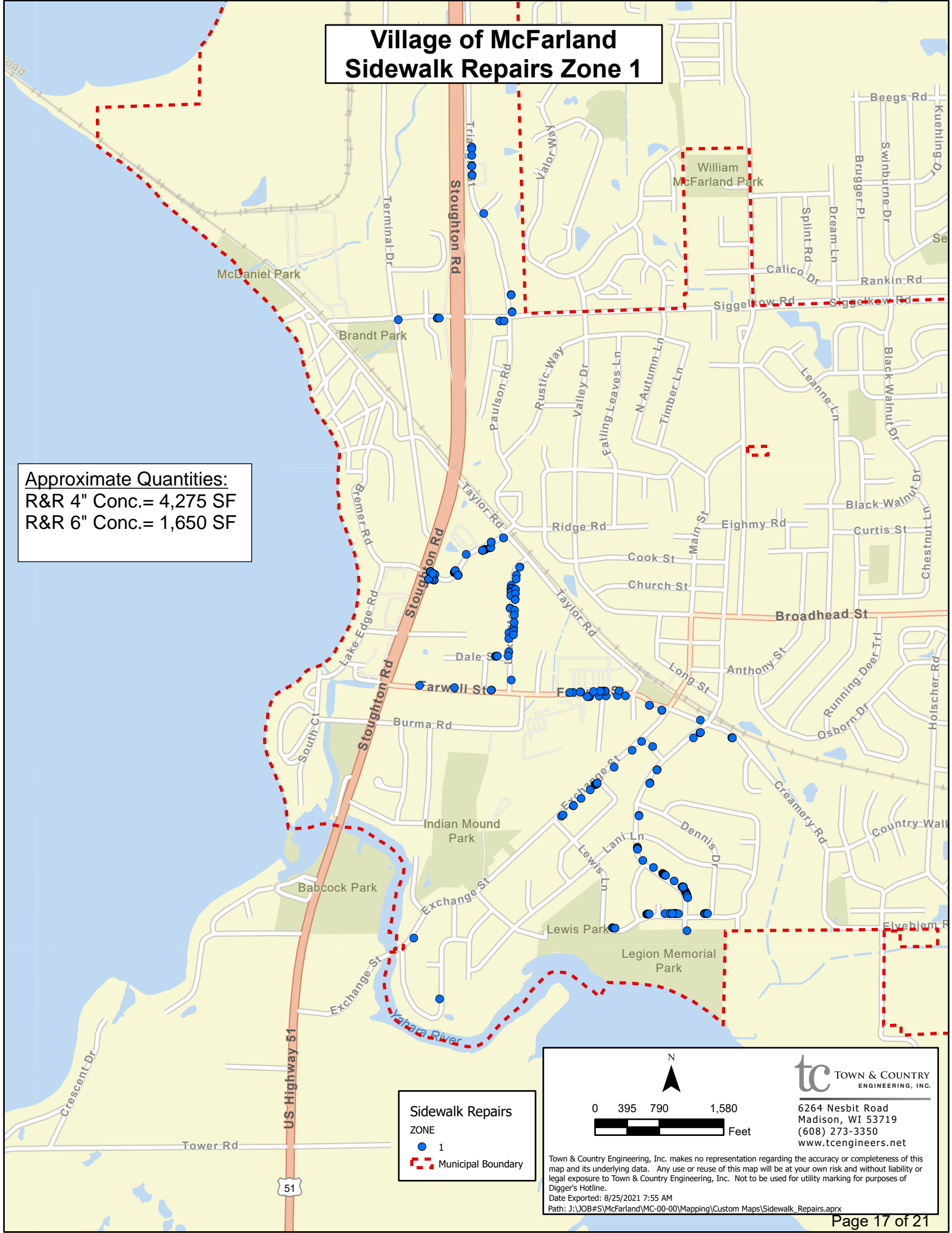
6264 Nesbit Road  
Madison, WI 53719  
(608) 273-3350  
www.tcengineers.net

Town & Country Engineering, Inc. makes no representation regarding the accuracy or completeness of this map and its underlying data. Any use or reuse of this map will be at your own risk and without liability or legal exposure to Town & Country Engineering, Inc. Not to be used for utility marking for purposes of Digger's Hotline.

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# Village of McFarland Sidewalk Repairs Zone 1

Approximate Quantities:  
 R&R 4" Conc.= 4,275 SF  
 R&R 6" Conc.= 1,650 SF



**Sidewalk Repairs**

ZONE

- 1
- ▬ Municipal Boundary

N

0 395 790 1,580

Feet

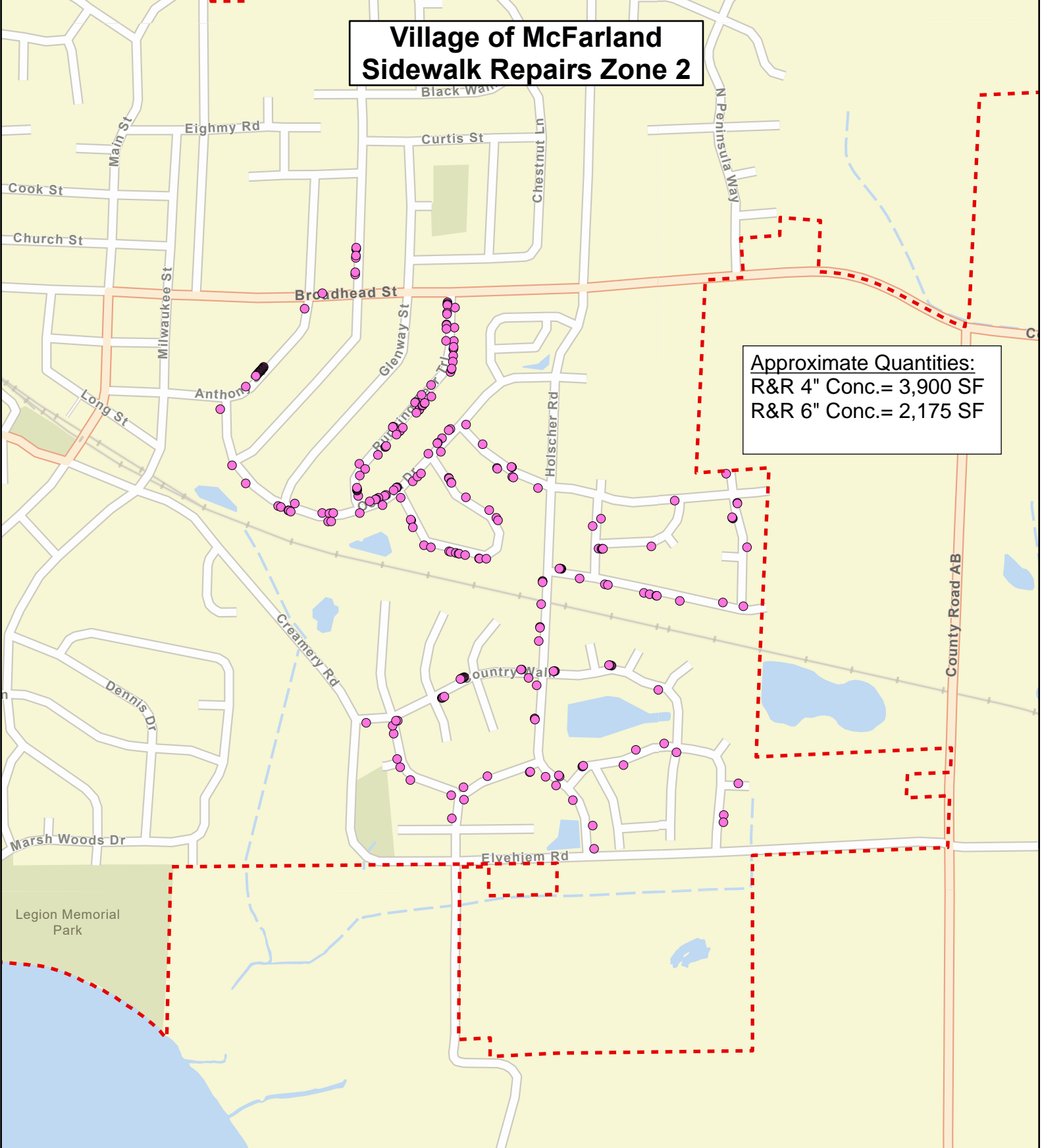
**tc** TOWN & COUNTRY  
ENGINEERING, INC.

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# Village of McFarland Sidewalk Repairs Zone 2

Approximate Quantities:  
 R&R 4" Conc.= 3,900 SF  
 R&R 6" Conc.= 2,175 SF



**Sidewalk Repairs**

ZONE

- 2
- Municipal Boundary

N

0 237.5 475 950

Feet

**tc** TOWN & COUNTRY  
ENGINEERING, INC.

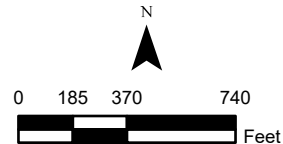
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 Madison, WI 53719  
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# Village of McFarland Sidewalk Repairs Zone 3

Approximate Quantities:  
R&R 4" Conc.= 4,565 SF  
R&R 6" Conc.= 2,375 SF

Sidewalk Repair  
ZONE  
● 3  
▭ Municipal Boundary



**tc** TOWN & COUNTRY  
ENGINEERING, INC.

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Madison, WI 53719  
(608) 273-3350  
www.tcengineers.net

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**McFarland**  
**SUMMARY SHEET**

**MEETING DATE:** Tuesday, February 8, 2022

**SECTION:** Staff Reports

**DEPARTMENT:** Public Works

**CONTACT:**

**AGENDA ITEM:** Presentation of the Public Works Director's monthly report

**PREVIOUS ACTION:**

**ISSUE SUMMARY:**

**FINANCIAL/BUDGET IMPACT:**

**VILLAGE PLAN REFERENCE:**

**ORDINANCE REFERENCE:**

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**ATTACHMENTS:**

1. January 2022 Public Works Directors report

**PUBLIC WORKS COMMITTEE**  
**February 8, 2022**

**PUBLIC UTILITIES COMMITTEE**  
**February 15, 2022**

**Public Works Directors Report**  
**for**  
**January 2022**

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

**Well 3 Preventative Maintenance Work Update**

The rehabilitation process for this well is almost complete. The well went back on line on January 19. As part of the rehabilitation process, a minor leak was discovered in the mainline piping. New pieces have been ordered and when they arrive the well will be taken offline to make the repairs. This should take less than a week to complete, barring no unforeseen issues.

**New Reporting Requirement**

The department has completed and submitted to the DNR a report entitled Wastewater/Septage Reporting. This is a new requirement and records our use of water for such things as hydrant flushing and water used in well rehabilitation that is flushed out onto ground surfaces. This will be an annual requirement going forward.

**Curb Stop Leak**

The department repaired a curb stop leak in the 6300 block of Johnson Street during the day on January 12<sup>th</sup>.

**Vacancy**

The department still has an open position due to the departure of a former public works staff person in November. Interviews were conducted and the department has made offer to an individual who has accepted the offer.

**Snow Events/ Plowing Operations**

The department handled various snow and ice events as listed below.

- January 1 & 2, approx. 3" snowfall requiring plowing and salting
- January 23, approx. 5" snowfall requiring plowing and salting
- January 24, approx. 3" snowfall requiring plowing and salting

**Meetings/Training/Seminars**

A majority of meetings were held by electronic means and some were in person. Those meetings include:

- Community Listening Session - DEI - Igl, Irwin, Larson, Hessling
- Vaisala - Snow Maintenance in a Changing Climate - Igl
- Vaisals - Accurate Road Condition Data for Unpredictable Weather - Igl
- Vaisals - Accurate Road Condition Data for Unpredictable Weather - Igl
- APWA monthly board meeting - Irwin, Hessling
- APWA Emergency Management Committee meeting - Hessling
- Various Hwy 51 meetings - Hessling