

Police & Fire Commission

Thursday, February 3, 2022

5:30 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/89227804498>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 892 2780 4498

Press *9 to raise/lower hand. Press *6 to mute/unmute.

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Police and Fire Commission. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the commission may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the commission for their consideration. Members of the public who are present in person and wish to address the commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Discussion and action regarding minutes from the meeting held on October 13, 2021.
4. FIRE & EMS DEPARTMENT BUSINESS.
 - a. Fire & Rescue Department Updates.
 - b. Discussion and action of completion of probationary appointment.

FF/EMT Mackenzie Frie
FF/EMT Madeline Schulist
5. POLICE DEPARTMENT BUSINESS.
 - a. Police Department Updates.
 - b. Discussion and possible action on 2021 Police Officer Eligibility List.

c. Discussion and possible action on establishing 2022 Police Officer Eligibility List.

6. GENERAL BUSINESS.

a. None.

7. OTHER NEW BUSINESS.

a. None.

8. SCHEDULE NEXT MEETING DATE.

9. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

Police and Fire Commission

Meeting Minutes

October 13, 2021

4:00 P.M.

Conducted Via Zoom Webinar

1. Call to Order, Roll Call

PFC President Stransky, called the regular meeting of the Police and Fire Commission to order at 4:00 p.m.

Members present: Vince Wagner, Jerry Mullen, Jim McKay, John Stransky and Kathy Krusiec

Staff present: Captain Jim Reiter, Chief Aaron Chapin and Lieutenant Jeremy Job.

2. Public Appearances

- a. This is an opportunity for members of the public to address the Police and Fire Commission. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the commission may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the commission for their consideration. Members of the public who are present in person and wish to address the commission should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
- b. Hearing none, the president moved to agenda item 3.

3. Approval of Minutes

- a. Discussion and action regarding minutes of the meeting held on September 9, 2021. Call for changes or corrections. Hearing none, the president called for a motion to accept the minutes as presented. Motion by Mullen, second by McKay. Motion carried.

4. Police Department Business

- a. Police Department Update. Chief Chapin announced that Steven Boyd has completed his field training. The Chief continued to review the monthly report with the Commission. A copy of the written report was distributed to all Commissioners.

5. Fire and EMS Department Business

- a. Captain Reiter reviewed the monthly report with the Commission. A complete written report had been previously distributed to the Commissioners for their review.

6. General Business

- a. Hearing none, the president moved to agenda item 7.

7. Other New Business

- a. Hearing no New Business, the president moved to agenda item 8.

8. Closed Session

- a. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to interview for the Police Detective promotion and establish an eligibility list. Motion by McKay, second by Wagner to go into Closed Session. Roll Call vote. All members voted in the affirmative. Entered into Closed Session at 4:20 p.m. Closed Session to be held in Conference Room A of the Village Municipal Center.

9. Reconvene into Open Session

- a. Motion by Wagner, second by McKay to reconvene into Open Session. Roll Call vote. All members voted in the affirmative. Entered into Open Session at 8:05 p.m. to act on business in closed session.
- b. Motion by Krusiec, second by Mullen to direct the PFC President to prepare a letter to Police Chief Chapin with an eligibility list of candidates. The Chief may appoint from this eligibility list to fill the promotional vacancy in accordance with PFC "Rules and Regulations: 7.04, the Commission shall create a list of internal candidates who are eligible for promotion. The Chief may appoint from this internal eligibility list to fill the promotional vacancy. The internal eligibility list

shall be valid for a period of two (2) years. A copy of the letter to the Chief will be provided for the PFC Secretary records. Motion carried unanimously.

10. Schedule Next Meeting Date – Next meeting at the call of the chair.

11. Adjournment

- a. Motion by Wagner, second by Mullen. Motion carried. Meeting adjourned.

Respectfully Submitted by,
Kathy M. Krusiec, PFC Secretary

DRAFT



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

Department Report For November 2021 Activity

- **General**

- The Public Safety Center construction has begun at a fairly strong pace. We have been receiving a considerable amount of product submittals for review. The contractor has been working to avoid any substantial delays due to supply chain issues. It does appear at this time they should be able to meet the schedule but a few key items are scheduled to arrive at the last minute. The project has been approved by the State of Wisconsin without any major changes.
- Our turnout gear workgroup will be chaired by Assistant Chief Tom Reiter and Lieutenant Kyle Koch. They are expected to meet in December once other support service activities decrease for A.C. Reiter.
- With the approval of the 2022 budget, we are beginning to finalize our longer lead time projects with the top two being the replacement ATV and replacement command car.
- We will be hosting a member holiday gathering on the first Monday of December. We normally have a family holiday gathering, but with the current level of concern with COVID-19, we are keeping it to members only.
- We assisted the school district with their COVID-19 vaccine clinic and will be again in December. We had our ambulance crew on standby during the clinic and did assist with a couple of individuals being faint.
- We were honored to assist the Evansville Fire Department with escorting Firefighter Augustin from Monona to Stoughton on November 18th.

- **Operations**

- We are progressing with the firefighter staffing workgroup. We are developing a draft guideline for the group to review and then for the staff to review.

- The foam trailer has been placed into service. We do have some additional equipment on order that will assist with making the trailer more self-sufficient. A large thank you to Division Chief Brian Molenaar for completing the project.
- We have not seen any recent cases of COVID-19 during medical incidents. We are still taking precautions with using PPE during medical calls.
- We did cancel the plan to switch our scheduling software with ESO. We showed the staff and the usability was too difficult to overcome. We will remain with our current program.
- **Personnel**
 - Current Staffing Levels
 - Full-time Fire & Rescue Chief – 1
 - Full-time Administrative Captain – 1 (on light duty)
 - Full-time Fire Inspector/Public Education Specialist – 1
 - Full-time EMTs – 6
 - Full-time Confidential Administrative Assistant – 1 (50%)
 - Paid-On-Call – 48 (9 EMTs (3 on medical leave), 24 Firefighters (3 Active Retired, 1 on medical leave, 1 on personal leave), 6 EMR/Firefighter, & 8 EMT/Firefighters (3 on medical leave))
 - Total Staffing Level – 57
 - Preferred Paid-On-Call staff – 30 EMTs and 45 Firefighters. The current level is down 13 EMTs and 7 firefighters from preferred amounts.
 - Administrative Captain Reiter will remain on light duty for some time. His injury was more severe than initially thought. He is expected to be on light duty through the first couple of months into 2022.
 - November was difficult and December will continue to be difficult for staffing the ambulance due to career staff using vacation and the Paid-On-Call staff being low. However, we have a couple stepping up and taking some additional shifts.
 - We have two individuals that have completed background for Paid-On-Call EMTs. One is scheduled for orientation and the other we are waiting for them to complete medical screening. We have three other individuals completing background.
 - We had two individuals that submitted letters of interest in the Acting Officer (Officer in Training) Role. We are proceeding with appointing both in January.

- Jeremy Olson has resigned from the Department, he was recently married and moved to Madison.
- We are working on a recruitment drive for this winter to have new members begin in early 2022, hopefully.
- **Budget**
 - With the donated tote of PFAS foam, we are just short of filling the foam tender by 60 gallons. The Terminal Coop is working on donating an additional 60 gallons.
 - The overtime account is projected to be within budget, but we may exceed the account with the amount of vacation being scheduled and low Paid-On-Call staffing.
 - The Paid-On-Call EMT account has returned to a projection to be within budget, and with the reduced staff levels, the account should trend below budget by the end of the year.
 - The State did release the Funding Assistance Program for EMS, and we completed our application. The program is planned to provide \$5,000 in funding.
 - The fuel and vehicle maintenance accounts will exceed the budget amounts for the year. Each is trending to be around \$3,000 over.
 - Overall, the Fire & Rescue budget is expected to have fewer expenditures than budgeted due to the vacancies experienced with career EMT staff.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	73	511
Fire Code Violations Identified	10	98
Re-inspections Completed	4	35
Corrections Noted	4	45
Building Plan Reviews	1	15
Development Reviews	2	15
Acceptance Test/site visits	1	29
Fire Drills	0	1
AHA-CPR Classes	0	21
AHA Attendance Total	0	90
Public Education	17	20
Public Education Attendance	557	568
Home Prevention Installations	0	1

Apparatus & Equipment

- 2019 Pumper (Engine 2) we are still working on a replacement plan for the electronic valve controller that has a defect with the screen.
- 2005 Pumper (Engine 1) the deluge valve was replaced by the vendor that performs our pump testing. The work was completed at their facility and the truck was out of service for two days.
- 2012 Command Car (Car 1) had the fuse blocks for the batteries melt and several lights have failed. The issue began causing a starting issue and the truck is currently at our emergency lighting and radio vendor. It may be related to a GM issue with a short in the wiring. While the truck is out of service, the SUV assigned to the Chief was moved to the command vehicle role and operating as Car 1.
- The new utility truck didn't pass our inspection and wasn't accepted for delivery. The dealer is addressing our concerns and is expected to deliver the truck to McFarland in the coming week. However, supply chain issues are causing concern.
- The replacement aerial is progressing. The current projected completion would be in April of 2022. We are experiencing some new issues with the existing truck having two valves leaking. The current truck is now operating as our main extrication vehicle and responding to all motor vehicle crashes.
- The 2015 Ambulance had an issue with the hydraulic suspension while returning from transport to a local hospital. We were able to reset the system to get it to correct itself. The system was then reviewed and calibrated. No additional issues have been reported.
- The 2000 Heavy Rescue (Squad 5) had the mechanical siren stop working. The truck is equipped with a second electronic siren for this type of issue. The village mechanic is scheduled to replace the control solenoid. We unfortunately couldn't get the Utility here fast enough to replace it.

Runs by Dispatch Reason - MFR

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Abdominal Pain/Problems	1	1.41%
Back Pain (Non-Traumatic)	1	1.41%
Breathing Problem	7	9.86%
Cardiac Arrest/Death	1	1.41%
Chest Pain (Non-Traumatic)	2	2.82%
Choking	1	1.41%
Convulsions/Seizure	2	2.82%
Diabetic Problem	1	1.41%
Falls	14	19.72%
Fire	5	7.04%
Heart Problems/AICD	2	2.82%
Hemorrhage/Laceration	2	2.82%
No Other Appropriate Choice	2	2.82%
Sick Person	10	14.08%
Standby	2	2.82%
Stroke/CVA	3	4.23%
Traffic/Transportation Incident	1	1.41%
Transfer/Interfacility/Palliative Care	1	1.41%
Traumatic Injury	1	1.41%
Unconscious/Fainting/Near-Fainting	12	16.90%
Total: 71		Total: 100.00%

Report Filters

Incident Date: is between '11/1/2021' and '11/30/2021'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional runs. Total incidents will be less than total runs indicated on this report.**

Runs by Dispatch Reason - MFR

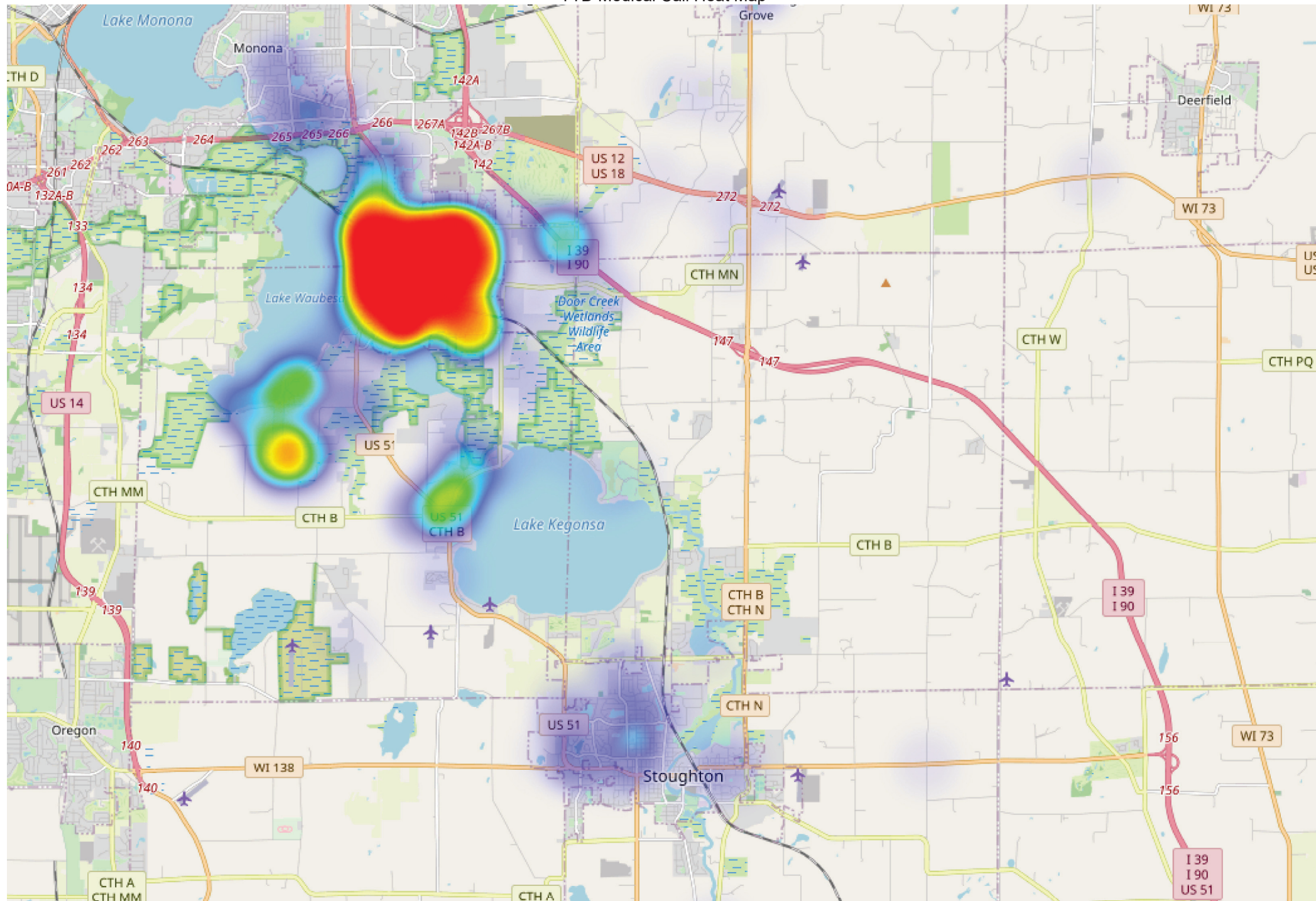
Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
	1	0.12%
Abdominal Pain/Problems	10	1.18%
Allergic Reaction/Stings	1	0.12%
Assault	8	0.94%
Automated Crash Notification	7	0.82%
Back Pain (Non-Traumatic)	13	1.53%
Breathing Problem	58	6.82%
Burns/Explosion	2	0.24%
Carbon Monoxide/Hazmat/Inhalation/CBRN	13	1.53%
Cardiac Arrest/Death	17	2.00%
Chest Pain (Non-Traumatic)	46	5.41%
Choking	9	1.06%
Convulsions/Seizure	23	2.70%
Diabetic Problem	16	1.88%
Electrocution/Lightning	1	0.12%
Falls	153	17.98%
Fire	74	8.70%
Headache	4	0.47%
Heart Problems/AICD	14	1.65%
Heat/Cold Exposure	2	0.24%
Hemorrhage/Laceration	29	3.41%
No Other Appropriate Choice	10	1.18%
Overdose/Poisoning/Ingestion	9	1.06%
Pregnancy/Childbirth/Miscarriage	1	0.12%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	11	1.29%
Sick Person	128	15.04%
Stab/Gunshot Wound/Penetrating Trauma	1	0.12%
Standby	14	1.65%
Stroke/CVA	16	1.88%
Traffic/Transportation Incident	31	3.64%
Transfer/Interfacility/Palliative Care	13	1.53%
Traumatic Injury	14	1.65%
Unconscious/Fainting/Near-Fainting	94	11.05%
Unknown Problem/Person Down	7	0.82%
Well Person Check	1	0.12%
Total: 851		Total: 100.00%

Report Filters

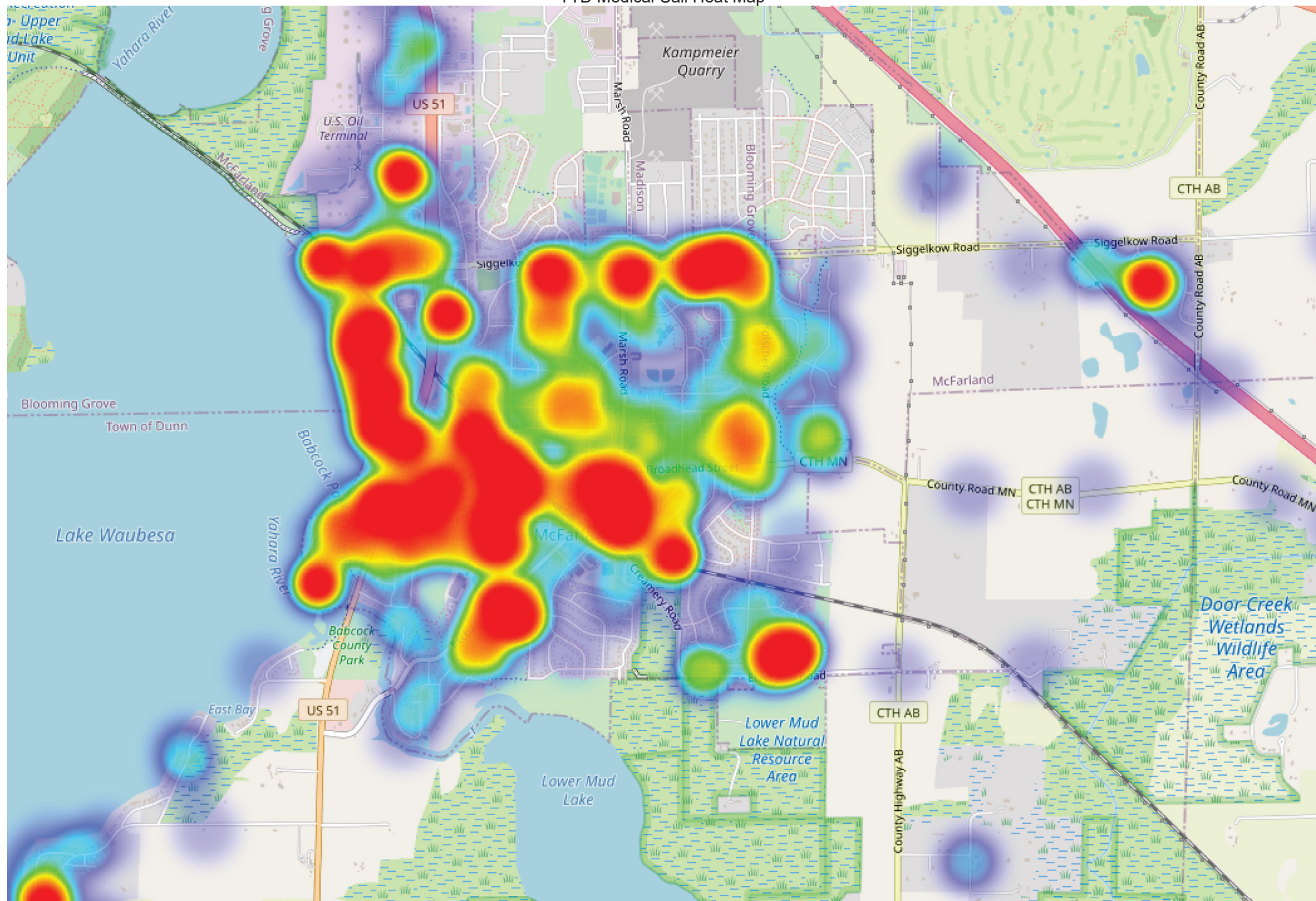
Incident Date: is between '01/01/2021' and '11/30/2021'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional runs. Total incidents will be less than total runs indicated on this report.**

YTD Medical Call Heat Map



YTD Medical Call Heat Map



McFarland Fire & Rescue - Fire Incidents

11/01/2021 - 11/30/2021

Incident Type Details	2021
154 - Dumpster or other outside trash receptacle fire	1
311 - Medical assist, assist EMS crew	5
321 - EMS call, excluding vehicle accident with injury	3
341 - Search for person on land	1
381 - Rescue or EMS standby	1
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	1
6112 - Cancelled En Route - EMS	1
6113 - Cancelled En Route - Mutual Aid	2
622 - No incident found on arrival at dispatch address	1
733 - Smoke detector activation due to malfunction	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	1
911 - Citizen complaint	1
Total	23

McFarland Fire & Rescue - Fire Incidents

01/01/2021 - 11/30/2021

Incident Type Details	2021
111 - Building fire	12
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
132 - Road freight or transport vehicle fire	1
141 - Forest, woods or wildland fire	3
143 - Grass fire	2
154 - Dumpster or other outside trash receptacle fire	3
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	84
320 - Emergency medical service incident, other	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	9
324 - Motor vehicle accident with no injuries.	5
331 - Lock-in (if lock out , use 511)	3
341 - Search for person on land	2
352 - Extrication of victim(s) from vehicle	4
353 - Removal of victim(s) from stalled elevator	2
362 - Ice rescue	1
365 - Watercraft rescue	3
381 - Rescue or EMS standby	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	8
420 - Toxic condition, other	1
421 - Chemical hazard (no spill or leak)	2
422 - Chemical spill or leak	2
424 - Carbon monoxide incident	2
440 - Electrical wiring/equipment problem, other	2
442 - Overheated motor	2
444 - Power line down	3
445 - Arcing, shorted electrical equipment	3
462 - Aircraft standby	1
463 - Vehicle accident, general cleanup	4
500 - Service Call, other	1
511 - Lock-out	1
522 - Water or steam leak	1
531 - Smoke or odor removal	3
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
553 - Public service	1
561 - Unauthorized burning	4
571 - Cover assignment, standby, moveup	1
611 - Dispatched & canceled en route	5
6111 - Dispatched and Unable to Locate Call	4
6111 - Cancelled En Route - Auto Aid Fire	9
6112 - Dispatch Error	2
6112 - Cancelled En Route - EMS	1
6113 - Cancelled En Route - Mutual Aid	16
6113 - CANCELLED MUTUAL AID - EMS	6
622 - No incident found on arrival at dispatch address	2
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
652 - Steam, vapor, fog or dust thought to be smoke	1

McFarland Fire & Rescue - Fire Incidents

01/01/2021 - 11/30/2021

Incident Type Details	2021
653 - Smoke from barbecue, tar kettle	1
671 - HazMat release investigation w/no HazMat	2
714 - Central station, malicious false alarm	2
715 - Local alarm system, malicious false alarm	1
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	8
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	5
741 - Sprinkler activation, no fire - unintentional	2
743 - Smoke detector activation, no fire - unintentional	10
744 - Detector activation, no fire - unintentional	6
745 - Alarm system activation, no fire - unintentional	9
746 - Carbon monoxide detector activation, no CO	7
813 - Wind storm, tornado/hurricane assessment	1
900 - Special type of incident, other	1
911 - Citizen complaint	2
Total	312



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

Department Report For December 2021 Activity

- **General**

- The Public Safety Center construction has begun at a fairly strong pace. We have been receiving a considerable amount of product submittals for review. The contractor has been working to avoid any substantial delays due to supply chain issues. It does appear at this time they should be able to meet the schedule but a few key items are scheduled to arrive at the last minute. The project has been approved by the State of Wisconsin without any major changes.
- Our turnout gear workgroup has changed focus due to some unfortunate business practices by our previous manufacturer. The manufacturer attempted to apply surcharges after confirmation of quote based on contract and order being placed. The workgroup will be looking at three new manufacturers during the months of January and February with the full department being invited to presentations.
- With the approval of the 2022 budget, we are beginning to finalize our longer lead time projects with the top two being the replacement ATV and replacement command car.

- **Operations**

- We had 915 EMS calls in 2021, which is a 7.4% increase from 2020 and a record-setting year.
- We had 345 Fire calls in 2021, which is a 3% increase from 2020. The next highest year was 2019 with 406. We are estimating that 75-100 fire calls didn't occur in 2021 because of a change in the Auto-ALS dispatching in 2020 and sending the Duty Officer with the ambulance.
- We are progressing with the firefighter staffing workgroup. We are developing a draft guideline for the group to review and then for the staff to review.
- The additional equipment for the foam trailer has been received and is in the process of being added to our asset management system and placed on the trailer.

- We have seen a significant increase in COVID-19 cases with patients and staff. Our staffing is managing but the back staff has last-minute often.
- We will be conducting a live-fire training on Saturday 1/8/2022 with an acquired structure in the Town of Dunn. We will have Monona, Oregon, Stoughton, and Cottage Grove assisting.
- We have modified our incident reporting to have all incidents documented into one records management system with patient care reports remaining in the old system. We should have a clearer picture of incident information for the department.

- **Personnel**

- Current Staffing Levels
 - Full-time Fire & Rescue Chief – 1
 - Full-time Administrative Captain – 1 (on light duty)
 - Full-time Fire Inspector/Public Education Specialist – 1
 - Full-time EMTs – 6
 - Full-time Confidential Administrative Assistant – 1 (50%)
 - Paid-On-Call – 48 (9 EMTs (3 on medical leave), 24 Firefighters (3 Active Retired, 1 on medical leave, 1 on personal leave), 6 EMR/Firefighter, & 8 EMT/Firefighters (3 on medical leave))
 - Total Staffing Level – 57
 - Preferred Paid-On-Call staff – 30 EMTs and 45 Firefighters. The current level is down 13 EMTs and 7 firefighters from preferred amounts.
- Administrative Captain Reiter will remain on light duty for some time. His injury was more severe than initially thought. He is expected to be on light duty through the first couple of months into 2022.
- We have two individuals that have completed background for Paid-On-Call EMTs. One is scheduled for orientation and the other we are waiting for them to complete medical screening. We have three other individuals completing background.
- We had two individuals that submitted letters of interest in the Acting Officer (Officer in Training) Role. We are proceeding with appointing both in January.
- We are working on a recruitment drive for this winter to have new members begin in early 2022, hopefully.

- **Budget**

- With the donated tote of PFAS foam, we are just short of filling the foam tender by 60 gallons. The Terminal Coop is working on donating an additional 60 gallons.
- The overtime account is projected to be within budget, but we may exceed the account with the amount of vacation being scheduled and low Paid-On-Call staffing.
- The Paid-On-Call EMT account has returned to a projection to be within budget, and with the reduced staff levels, the account should trend below budget by the end of the year.
- The State did release the Funding Assistance Program for EMS, and we completed our application. The program is planned to provide \$5,000 in funding.
- The fuel and vehicle maintenance accounts will exceed the budget amounts for the year. The fuel account is approximately \$3,000 over budget and vehicle maintenance is at about \$7,000 over due to a vehicle charger failure on the command car and multiple valves failing on the ladder.
- Overall, the Fire & Rescue budget is expected to have fewer expenditures than budgeted due to the vacancies experienced with career EMT staff.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	100	611
Fire Code Violations Identified	12	110
Re-inspections Completed	2	37
Corrections Noted	1	46
Building Plan Reviews	0	15
Development Reviews	2	17
Acceptance Test/site visits	1	30
Fire Drills	0	1
AHA-CPR Classes	0	21
AHA Attendance Total	0	90
Public Education	1	21
Public Education Attendance	18	586
Home Prevention Installations	0	1

Apparatus & Equipment

- 2019 Pumper (Engine 2) we are still working on a replacement plan for the electronic valve controller that has a defect with the screen.
- 2012 Command Car (Car 1) had the fuse blocks for the batteries melt and several lights have failed. We determined the battery charger had failed and caused the issues and also damaged two batteries and an isolation relay to control the batteries.
- The new utility truck has been received and placed into service. The onboard generator is still not working properly. The dealer received a replacement switch, but the incorrect one was received. The correct one is expected to be received in the coming weeks.
- The replacement aerial is progressing. The current projected completion would be in April of 2022. The valves that began leaking increased and found two additional valves failing. Our repair vendor replaced two and rebuilt two. The current truck is now operating as our main extrication vehicle and responding to all motor vehicle crashes.
- The 2000 Heavy Rescue (Squad 5) is removed from service and should be placed on auction in mid-January.

Runs by Dispatch Reason - MFR

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Abdominal Pain/Problems	1	1.08%
Breathing Problem	7	7.53%
Cardiac Arrest/Death	3	3.23%
Chest Pain (Non-Traumatic)	5	5.38%
Choking	1	1.08%
Convulsions/Seizure	1	1.08%
Falls	18	19.35%
Fire	9	9.68%
Heart Problems/AICD	1	1.08%
Hemorrhage/Laceration	2	2.15%
Overdose/Poisoning/Ingestion	2	2.15%
Sick Person	16	17.20%
Standby	3	3.23%
Stroke/CVA	3	3.23%
Traffic/Transportation Incident	11	11.83%
Traumatic Injury	1	1.08%
Unconscious/Fainting/Near-Fainting	9	9.68%
Total: 93		Total: 100.00%

Report Filters

Incident Date: is between '12/01/2021' and '12/31/2021'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional runs. Total incidents will be less than total runs indicated on this report.**

Runs by Dispatch Reason - MFR

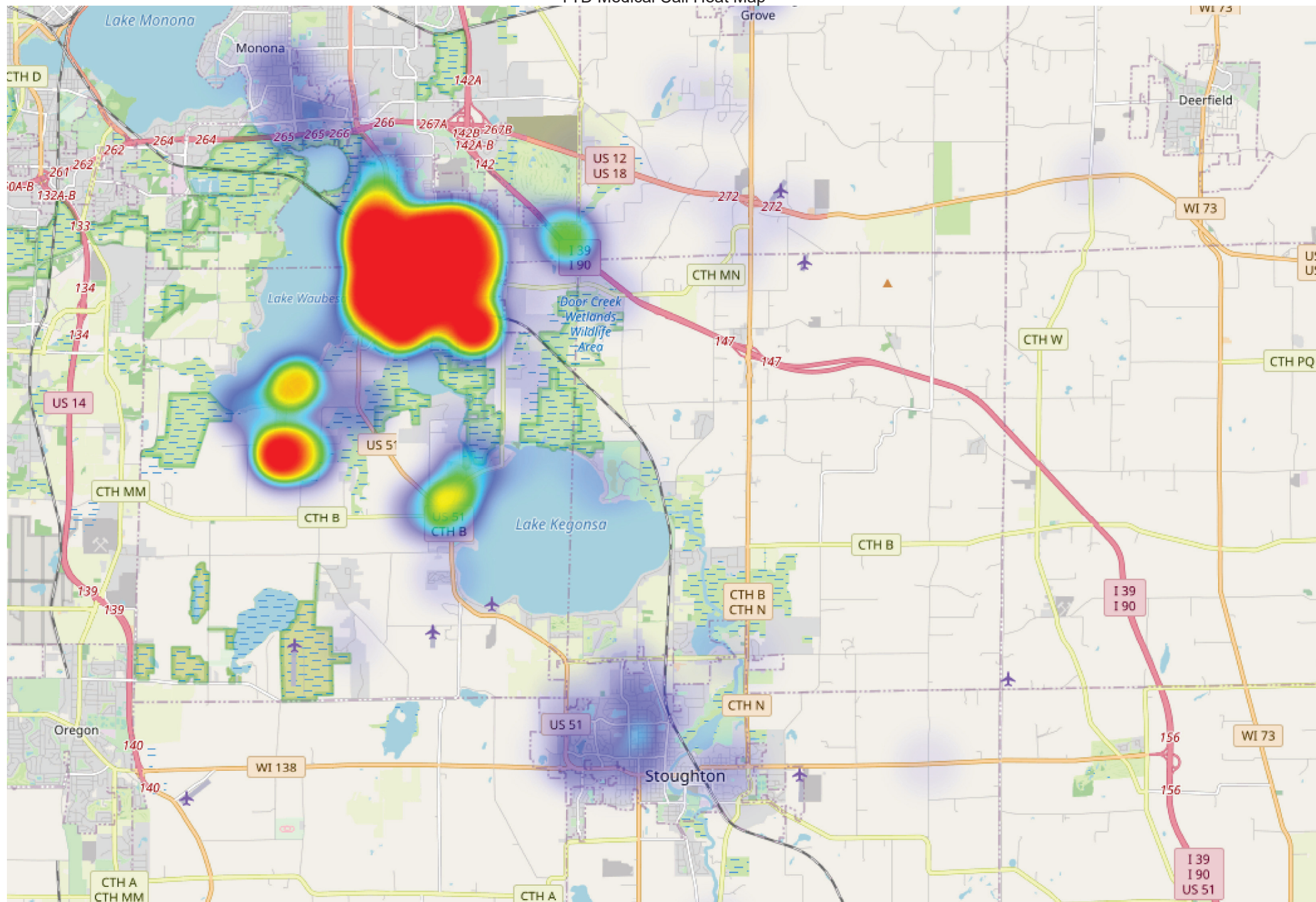
Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
	1	0.11%
Abdominal Pain/Problems	11	1.17%
Allergic Reaction/Stings	1	0.11%
Assault	8	0.85%
Automated Crash Notification	7	0.74%
Back Pain (Non-Traumatic)	13	1.38%
Breathing Problem	65	6.89%
Burns/Explosion	2	0.21%
Carbon Monoxide/Hazmat/Inhalation/CBRN	13	1.38%
Cardiac Arrest/Death	20	2.12%
Chest Pain (Non-Traumatic)	51	5.40%
Choking	10	1.06%
Convulsions/Seizure	24	2.54%
Diabetic Problem	16	1.69%
Electrocution/Lightning	1	0.11%
Falls	171	18.11%
Fire	83	8.79%
Headache	4	0.42%
Heart Problems/AICD	15	1.59%
Heat/Cold Exposure	2	0.21%
Hemorrhage/Laceration	31	3.28%
No Other Appropriate Choice	10	1.06%
Overdose/Poisoning/Ingestion	11	1.17%
Pregnancy/Childbirth/Miscarriage	1	0.11%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	11	1.17%
Sick Person	144	15.25%
Stab/Gunshot Wound/Penetrating Trauma	1	0.11%
Standby	17	1.80%
Stroke/CVA	19	2.01%
Traffic/Transportation Incident	42	4.45%
Transfer/Interfacility/Palliative Care	13	1.38%
Traumatic Injury	15	1.59%
Unconscious/Fainting/Near-Fainting	103	10.91%
Unknown Problem/Person Down	7	0.74%
Well Person Check	1	0.11%
Total: 944		Total: 100.00%

Report Filters

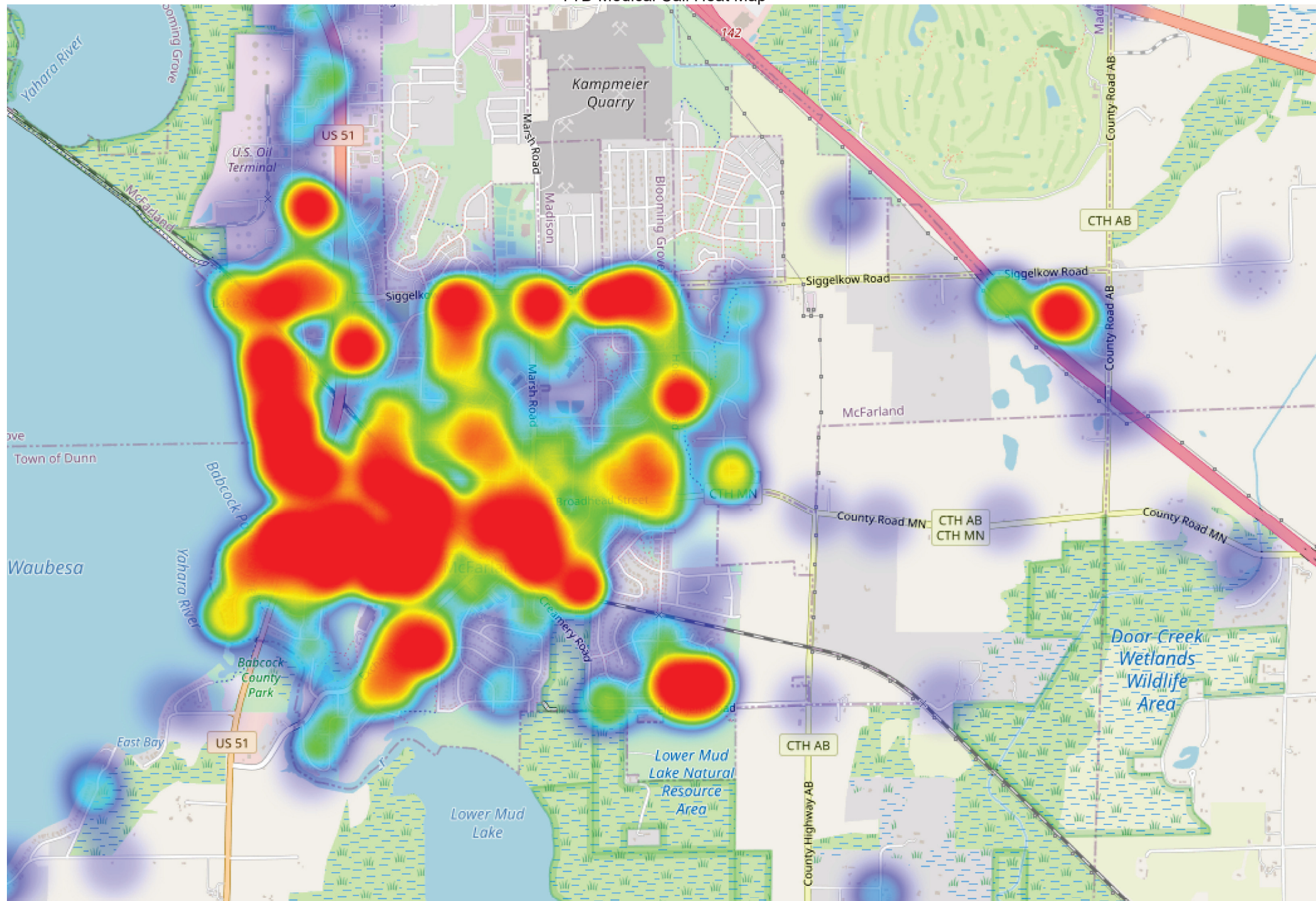
Incident Date: is between '01/01/2021' and '12/31/2021'

****Note report is based on patient care reports. Incidents with multiple patients will cause additional runs. Total incidents will be less than total runs indicated on this report.**

YTD Medical Call Heat Map



YTD Medical Call Heat Map



McFarland Fire & Rescue - Fire Incidents

12/01/2021 - 12/31/2021

Incident Type Details	Dec-21
111 - Building fire	2
311 - Medical assist, assist EMS crew	4
321 - EMS call, excluding vehicle accident with injury	3
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
341 - Search for person on land	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	2
6111 - Cancelled En Route - Auto Aid Fire	1
6113 - Cancelled En Route - Mutual Aid	2
622 - No incident found on arrival at dispatch address	2
631 - Authorized controlled burning	2
652 - Steam, vapor, fog or dust thought to be smoke	1
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1
813 - Wind storm, tornado/hurricane assessment	1
Total	32

McFarland Fire & Rescue - Fire Incidents

1/1/2021 - 12/31/2021

Incident Type Details	2021
111 - Building fire	14
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
132 - Road freight or transport vehicle fire	1
141 - Forest, woods or wildland fire	3
143 - Grass fire	2
154 - Dumpster or other outside trash receptacle fire	3
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	89
320 - Emergency medical service incident, other	1
321 - EMS call, excluding vehicle accident with injury	22
322 - Motor vehicle accident with injuries	13
324 - Motor vehicle accident with no injuries.	6
331 - Lock-in (if lock out , use 511)	3
341 - Search for person on land	3
352 - Extrication of victim(s) from vehicle	4
353 - Removal of victim(s) from stalled elevator	2
362 - Ice rescue	1
365 - Watercraft rescue	3
381 - Rescue or EMS standby	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	9
420 - Toxic condition, other	1
421 - Chemical hazard (no spill or leak)	2
422 - Chemical spill or leak	2
424 - Carbon monoxide incident	2
440 - Electrical wiring/equipment problem, other	2
442 - Overheated motor	2
444 - Power line down	5
445 - Arcing, shorted electrical equipment	3
462 - Aircraft standby	1
463 - Vehicle accident, general cleanup	4
500 - Service Call, other	1
511 - Lock-out	1
522 - Water or steam leak	1
531 - Smoke or odor removal	3
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
553 - Public service	1
561 - Unauthorized burning	4
571 - Cover assignment, standby, moveup	1
611 - Dispatched & canceled en route	5
6111 - Cancelled En Route - Auto Aid Fire	10
6111 - Dispatched and Unable to Locate Call	4
6112 - Dispatch Error	2
6112 - Cancelled En Route - EMS	1
6113 - Cancelled En Route - Mutual Aid	24
622 - No incident found on arrival at dispatch address	4
631 - Authorized controlled burning	3
651 - Smoke scare, odor of smoke	2

McFarland Fire & Rescue - Fire Incidents

1/1/2021 - 12/31/2021

Incident Type Details	2021
652 - Steam, vapor, fog or dust thought to be smoke	2
653 - Smoke from barbecue, tar kettle	1
671 - HazMat release investigation w/no HazMat	2
714 - Central station, malicious false alarm	2
715 - Local alarm system, malicious false alarm	1
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	9
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	6
741 - Sprinkler activation, no fire - unintentional	3
743 - Smoke detector activation, no fire - unintentional	11
744 - Detector activation, no fire - unintentional	6
745 - Alarm system activation, no fire - unintentional	10
746 - Carbon monoxide detector activation, no CO	7
813 - Wind storm, tornado/hurricane assessment	2
900 - Special type of incident, other	1
911 - Citizen complaint	2
Total	345

McFarland Police Department



October 2021 Monthly Report

McFarland Police Department

Calls for Service

The Department had 567 calls for service in October 2021 compared to 495 in 2020.

Cases of Interest:

10/6/2021 – Officers conducted a traffic stop for erratic driving. The driver was attempting to provide false identification. The driver was ultimately identified and had five outstanding warrants from Iowa. The driver also displayed signs of impairment. After completing field sobriety testing the driver was arrested for Operating While Under the Influence 2nd Offense. Officers conducted a search of the vehicle locating numerous prescription medications and heroin.

10/18/2021 – An officer located a vehicle parked on the roadway. The license plate of the vehicle was reported stolen, and the VIN number check returned that the vehicle was reported stolen from out of state. Officers recovered the vehicle and made arrangements for the property to be returned to the owners.

10/20/2021 – Officers assisted other agencies with a pursuit of a stolen vehicle. The driver abandoned the vehicle near Stoughton and fled into a corn field. A McFarland Officer utilized the Unmanned Aerial System (UAS) to search the corn field. The driver was located by the UAS operator and taken into custody.

10/30/2021 – An officer located an occupied vehicle stopped in traffic. The officer contacted the driver. After an investigation the driver was suspected of being under the influence and had two children in the vehicle. The driver was ultimately arrested for Operating While Under the Influence with Passenger Under 16. The driver submitted to a breath test, resulting in 0.23, nearly three times the legal limit.

Staffing Report

The Department is currently back to full staffing levels with the hiring of three police officers that started in August 2021. Two of the officers have completed field training and are on solo patrol. The Field Training Program is a 14-week training program. The Village Board approved the transfer of the

Patrol Investigator Assignment to a permanent Detective position. That promotional process was completed in October and Joshua Barnier was promoted from Patrol Investigator to Detective.

Training Report

Staffing levels have made additional training for officers to attend difficult. Staff are continuing with normal in-service trainings as scheduled and additional training opportunities will increase as staff levels return for patrol coverage.

- Officer Lovdal attended pursuit refresher at Waukesha Technical College.
- Lt. Job completed Northwestern University Staff & Command College.
- Chief Chapin is attending International Association of Chiefs of Police (IACP) Leadership in Police Organizations (LPO) hosted by Dane County Sheriff's Office, DeForest Police Department, and Sun Prairie Police Department.

Officer Complaints/Compliments

Officer Complaints – Officer complaints can be submitted using the online procedure found on the Departments web page or also by calling the Police Department and asking to talk to a supervisor.

- A citizen notified the organization they felt they were followed by a police officer but did not want a formal complaint. Attempts were made to contact this individual for more details into the incident, no responses received back.

Officer Compliments - Officer compliments can be submitted using the online form found on the Departments web page, by submitting an email to the Department, or by calling the Police Department and asking to talk to a supervisor.

- No Compliments were received in October 2021.

Use of Force Incidents

The Department wishes to operate in a more transparent way so a section on Use of Force Incidents will be added to the monthly report. The Department categorizes a reportable Use of Force Incident as anytime a firearm or ECD is used or displayed, or any other force is used that is at or above a compliance hold as outlined in the Intervention Options issued by the State standards.

All reportable Use of Force Incidents are reviewed by a supervisor which consists of reading reports and watching body camera or squad video of the incident. The supervisor is checking for compliance with policy, training, and acceptable standards issued by the State. If a problem is identified, the officer could be disciplined, counseled, and/or mandatory re-training will be ordered. The department had no use of force incidents in October 2021.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 11/05/2021 08:17
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	9
911 Call Playing w/Telephone	2
911 Call Question	1
911 Call Silent	10
911 Call Unintentional	12
911 Disconnect	3
Accident Hit and Run	5
Accident Mv/Deer	1
Accident Private Property	2
Accident Property Damage	5
Accident w/Injuries	1
Adult Arrested Person	2
Alarm	5
Animal Bite	1
Animal Complaint/Disturbance	3
Animal Found	2
Animal Stray	5
Annoying/Obscene Phone Call	1
Assist Citizen	43
Assist EMS/Fire	44
Assist Police	18
ATL Person	2
Battery	1
Burglary Residential	2
Check Person	26
Check Property	97
Civil Dispute	1
Damage to Property	4
Damage to Property Graffiti	2
Disturbance	4
Domestic Disturbance	2
Drug Incident/Investigation	1
Follow-Up	4
Foot Patrol	5
Fraud	7
Information	21
Intoxicated Person	1
Juvenile Arrest	5

Page: 1 of 2



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 11/05/2021 08:17
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

McFarland Police Department
ORI Number: WI0137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
Juvenile Complaint	4
Missing Juvenile/Runaway	1
Noise Complaint	1
OMVWI Arrest/Intoxicated Driver	7
Parking Complaint On Street	8
Phone	9
PNB/AED Response	2
Preserve the Peace	3
Property Found	8
Recovered/Stolen Outside Agency	1
Safety Hazard	15
Sex Offense Miscellaneous	1
Sexual Assault	1
Silent Case Number	1
Special Event	1
Stolen Auto	1
Suspicious Person	2
Suspicious Vehicle	18
Theft	5
Theft from Auto	1
Threats Complaint	2
Traffic Complaint/Investigation	12
Traffic Stop	101
Trespass	2
Total:	587

McFarland Police Department



November 2021 Monthly Report

McFarland Police Department

Calls for Service

The Department had 513 calls for service in October 2021 compared to 423 in 2020.

Cases of Interest:

11/1/2021 – Officers were dispatched to a missing person report. The missing individual was not dressed for the weather and had dementia. Officers utilized multiple resources to include McFarland Fire Department, outside law enforcement, K9 unit, and the Unmanned Aerial System (UAS) to conduct a search. The individual was located approximately two hours later with the assistance of a local resident.

11/9/2021 – An officer attempted a traffic stop on a vehicle, when the officer attempted to conduct a traffic stop the driver fled driving approximately 80-90 mph. The pursuit was terminated. The vehicle was then spotted by a McFarland Officer and a tire deflation device was deployed resulting in the vehicle being disabled a short time later and the driver was located near the vehicle. Officers were assisted by the Monona Police Department, Wisconsin State Patrol, and Dane County Sheriff's Office.

11/17/2021 – Officers were dispatched to a weapons offense. The subject was intoxicated and firing weapons inside of a residence. The subject refused to exit the home. The subject remained in the home for several hours before surrendering to police. Officers were assisted by Dane County Sheriff's Office, City of Madison, and Cottage Grove Police Department. The subject was transported to the Dane County Jail.

Staffing Report

The Department is currently back to full staffing levels with the hiring of three police officers that started in August 2021. One Officer is in the Field Training Program. The Field Training Program is a 14-week training program.

Training Report

Some department staff attended in-service training in November, the remaining staff will attend dates scheduled in December. This training included an Active Shooter Incident Management training and firearms proficiency course.

- Officer Craft and Officer Miller attended an Investigations School at Northwest Technical College.
- Officer Kilcoyne attend Breath Examiner Specialist Certification.
- Officers Craft and Officer Zietsma attended an Unmanned Aerial System (UAS) Training.

Officer Complaints/Compliments

Officer Complaints – Officer complaints can be submitted using the online procedure found on the Departments web page or also by calling the Police Department and asking to talk to a supervisor.

- No Complaints were received in November.

Officer Compliments - Officer compliments can be submitted using the online form found on the Departments web page, by submitting an email to the Department, or by calling the Police Department and asking to talk to a supervisor.

- Officer Boyd received a compliment from a citizen emailed to command staff acknowledging his professionalism during a traffic stop.

Use of Force Incidents

The Department wishes to operate in a more transparent way so a section on Use of Force Incidents will be added to the monthly report. The Department categorizes a reportable Use of Force Incident as anytime a firearm or ECD is used or displayed, or any other force is used that is at or above a compliance hold as outlined in the Intervention Options issued by the State standards.

All reportable Use of Force Incidents are reviewed by a supervisor which consists of reading reports and watching body camera or squad video of the incident. The supervisor is checking for compliance with policy, training, and acceptable standards issued by the State. If a problem is identified, the officer could be disciplined, counseled, and/or mandatory re-training will be ordered.

- 21-449790 Pursuit – Officer attempted to conduct a traffic stop. The vehicle fled from officers. Tire deflation device was used and successfully deflated a tire disabling the vehicle.

Officers located the driver near the vehicle and officers had drawn their firearms while taking the subject into custody. The firearms were displayed by officers but not used.

- 21-455663 Disturbance – Officers were dispatched to a subject who had a laceration. Upon arrival and based on the evidence located on scene, when officers attempted to render aid to the victim, the victim was intoxicated, not following commands, and resisting the officers. Officers used dialog and ultimately had to decentralize and stabilize the subject to the ground. The subject was treated for the initial cut and no additional injury resulted from detaining the individual.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 12/03/2021 12:52
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 11/01/2021 00:00
To Date: 11/30/2021 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	4
911 Call Playing w/Telephone	1
911 Call Question	2
911 Call Silent	7
911 Call Unintentional	20
911 Disconnect	2
911 Misdial Call	2
Accident Hit and Run	1
Accident Private Property	1
Accident Property Damage	4
Accident w/Injuries	1
Adult Arrested Person	4
Alarm	19
Animal Complaint/Disturbance	2
Animal Lost	1
Annoying/Obscene Phone Call	1
Assist Citizen	25
Assist EMS/Fire	40
Assist Police	33
Battery	1
Burglary Residential	1
Check Person	19
Check Property	67
Civil Dispute	1
Damage to Property	3
Disturbance	4
Domestic Disturbance	3
Drug Incident/Investigation	6
Follow-Up	1
Fraud	4
Information	21
Intoxicated Person	1
Juvenile Complaint	3
Missing Adult	1
Neighbor Trouble	3
Noise Complaint	3
OMVWI Arrest/Intoxicated Driver	6
Parking Complaint On Street	11



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 12/03/2021 12:52
Login ID: mcj dj
Incident Type: All
Call Source: All

From Date: 11/01/2021 00:00
To Date: 11/30/2021 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
Phone	9
Property Found	2
Repo	1
Safety Hazard	9
Special Event	1
Stalking Complaint	1
Suspicious Person	7
Suspicious Vehicle	17
Theft	1
Theft from Auto	2
Theft Retail	1
Threats Complaint	1
Traffic Complaint/Investigation	22
Traffic Stop	106
Unknown	1
Violation of Court Order	1
Weapons Offense	2
Total:	513

McFarland Police Department



December 2021 Monthly Report

McFarland Police Department

Calls for Service

The Department had 583 calls for service in December 2021 compared to 419 in 2020.

Cases of Interest:

12/4/2021 – Officers were dispatched to hit and run. Officers were able to locate the vehicle with the assistance of Monona Police. The driver was suspected of being under the influence. Field Sobriety testing was conducted, and the driver was arrested. The driver provided a breath sample of 0.20. The driver was arrested for Operating a Motor Vehicle While Intoxicated with a passenger under 16, Hit and Run, possession of drug paraphernalia.

12/10/2021 – Officers were requested to assist an outside agency with a driver who fled from police. The vehicle also attempted to ram other police cars. The vehicle ultimately stopped, and the driver was suspected of being under the influence. The driver began fighting with officers and caused injury to an officer. The driver was ultimately arrested and transported to the Dane County Jail.

12/23/2021 – Officers were dispatched to a disorderly conduct. Three individuals approached a house, rang the doorbell, and made statements to a juvenile that were vulgar slurs towards the residents and sexual orientation. Officers utilized resources from outside agencies to help identify these individuals. The individuals were arrested and transported to the Dane County Jail for disorderly conduct with a hate crime enhancer.

Staffing Report

The Department is currently short one patrol officer due to an officer resigning from the department. The Chief of Police will be requesting to fill this vacancy from the Village Board. Officers also participated in Shop with a Cop on 12/4/2021.

Training Report

Department In-Service that began in November was completed by the remaining staff in December. This training included an Active Shooter Incident Management training and firearms proficiency course.

Officer Complaints/Compliments

Officer Complaints – Officer complaints can be submitted using the online procedure found on the Departments web page or also by calling the Police Department and asking to talk to a supervisor.

- No Complaints were received in December.

Officer Compliments - Officer compliments can be submitted using the online form found on the Departments web page, by submitting an email to the Department, or by calling the Police Department and asking to talk to a supervisor.

- Officer Schroeckenthaler received a thank you letter from a visitor to the community who thanked him for helping with a vehicle unlock.

Use of Force Incidents

The Department wishes to operate in a more transparent way so a section on Use of Force Incidents will be added to the monthly report. The Department categorizes a reportable Use of Force Incident as anytime a firearm or ECD is used or displayed, or any other force is used that is at or above a compliance hold as outlined in the Intervention Options issued by the State standards.

All reportable Use of Force Incidents are reviewed by a supervisor which consists of reading reports and watching body camera or squad video of the incident. The supervisor is checking for compliance with policy, training, and acceptable standards issued by the State. If a problem is identified, the officer could be disciplined, counseled, and/or mandatory re-training will be ordered.

- 21-490971 Assist Other Agency – Officer were requested to assist an outside agency with a vehicle pursuit. The vehicle came to a stop and the driver began fighting with the Deputy. A McFarland Officer arrived to help the deputy and used escort/compliance holds defined as control techniques. Leg restraints were also applied.
- 21-496948 Emergency Detention – Officers were completing an emergency detention with a detained subject at the hospital. The subject was continuing to strike themselves and slamming their head and body into things at the hospital. Officers placed the subject into handcuffs, leg restraints and a padded helmet to protect the subject from self-harm.
- 2021-507105 Disturbance – Officers responded to a physical fight. Upon arrival the subject was attempted to be taken into custody. The subject resisted officers and would not allow

officers to apply handcuffs. Officer's decentralized the subject to the ground to stabilize the subject and place into handcuffs.

- 2021-519620 Domestic Disturbance – Officers were dispatched to a domestic disturbance. Officers were provided information that a firearm was displayed during the disturbance but not used. When officers contacted the subject, they displayed a firearm towards the subject until the subject could be secured in handcuffs. The firearm was recovered, and subject was booked into the Dane County Jail.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 01/03/2022 13:50
Login ID: mojdj
Incident Type: All
Call Source: All

From Date: 12/01/2021 00:00
To Date: 12/31/2021 23:59

McFarland Police Department
ORI Number: WI0137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	2
911 Call Playing w/Telephone	1
911 Call Question	2
911 Call Silent	7
911 Call Unintentional	15
911 Disconnect	3
911 Misdialed Call	3
Accident Hit and Run	4
Accident Property Damage	9
Accident Unknown Injuries	1
Accident w/Injuries	5
Adult Arrested Person	6
Alarm	10
Animal Complaint/Disturbance	1
Animal Found	3
Animal Lost	1
Animal Stray	1
Assist Citizen	18
Assist EMS/Fire	56
Assist Police	25
ATL Person	1
Battery	2
Burglary Residential	1
Check Person	24
Check Property	97
Civil Dispute	2
Conveyance Alcohol (Detox)	1
Damage to Property	4
Death Investigation	2
Disturbance	1
Domestic Disturbance	5
Drug Incident/Investigation	7
Fight Call	1
Follow-Up	2
Foot Patrol	6
Fraud	2
Information	23
Intoxicated Person	1



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 01/03/2022 13:50
Login ID: mcjdj
Incident Type: All
Call Source: All

From Date: 12/01/2021 00:00
To Date: 12/31/2021 23:59

McFarland Police Department
ORI Number: WI0137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
Juvenile Arrest	10
Juvenile Complaint	1
Missing Juvenile/Runaway	1
Noise Complaint	2
OMVWI Arrest/Intoxicated Driver	3
Parking Complaint On Street	8
Phone	14
PNB/AED Response	1
Preserve the Peace	7
Problem Solving Person	1
Property Found	1
Repo	1
Road Rage	3
Safety Hazard	13
Special Event	2
Stalking Complaint	1
Suspicious Person	2
Suspicious Vehicle	14
Test 911 Call	1
Theft	4
Theft Retail	1
Threats Complaint	4
Towed Vehicle	1
Traffic Complaint/Investigation	26
Traffic Stop	106
Total:	583

2022 Police Department Recruitment Process

Proposed Timeline

1. Ad posted on February 4, 2022.
2. Applications due by February 18, 2022, at 4:00 pm.
3. Applications screened by PD administration and notices sent to the candidates, inviting them to the written test or First Round Interview. (Propose no written test if less than 30 qualified applications)
4. Written test conducted on March 9, 2022, proctored by PD staff as needed.
5. Test results tabulated and first round interview invites sent. Date will be dependent on when the test results are received.
6. First round of interviews. A minimum of thirty candidates will be interviewed by a panel of PD officers and command staff the week of March 14, 2022. Eligible candidates will be invited to second round of interviews by the end of this week.
7. Second round of interviews conducted by the Police and Fire Commission around week of April 4, 2022, dependent on PFC availability.
8. Chief's Interviews with finalist the week of April 18, 2022.
9. Background investigation, medical and psychological testing conducted April 25, 2022 through May 20, 2022.
10. Final offer of employment made the week of May 23, 2022. Anticipated start date in the middle to later part of June 2022.



Police Officer

Salary Range: \$56,297 to \$74,541/Annually

Department: Police Department

Class: Police – Sworn Full-time

Opening Date: 02/4/2022

Positions Open: Currently 1 with a potential for additional positions.

General Description

This sworn, professional position performs a variety of patrol, investigation, traffic regulation, and related law enforcement activities in the interest of maintaining law and order, suppressing crime, and protecting life and property.

The work involves the following types of activities: arrest and detention; search and seizure; criminal investigation; evidence collection; patrol operations; traffic and OMVWI enforcement; traffic accident investigation; use of firearms and weapons; first aid/first responder situations; conflict mediation/civil disorder situations; crime prevention and community relations; and court functions.

This position may also be assigned to specialist assignments, including school resource officer, K-9 officer, crime prevention, court services, criminal investigations, vehicle and equipment maintenance, and youth services.

Lateral Transfers

Officers with a minimum of one (1) year of previous law enforcement experience will be considered for the later transfer process. The current Union Contract reads: The Village may consider the hiring of highly qualified applicants. Initial compensation and vacation may be at a higher step than the Start Rate, but that step shall not exceed the applicant's actual prior years of full-time law enforcement employment. Lateral transfers may also be eligible for a modified Field Training Process that will be determined by the Department upon hire and review of previous experience.

Annual Pay and Vacation

Pay Rate and Vacation allotment is as follows:

Annual Pay Rate (2022 Contract rates)	Vacation
Start - \$56,297.67	
1 Year - \$58,890.60	After 1 Year - 12 days
2 Year – \$60,904.62	12 days
3 Year – \$62,917.19	12 days
4 Year - \$64,931.21	12 days
5-6 Year - \$68,457.39	12 days
7-9 Year - \$72,006.95	18 days
10-14 Year - \$73,261.55	24 days
15 Year - \$74,541.22	24 days

Minimum Employment Standards

Minimum employment standards as set forth by the State of Wisconsin, Department of Justice, Training and Standards.

Applicants for employment as a law enforcement, tribal law enforcement, jail, and/or juvenile detention officer must meet the following minimum requirements:

- Applicants must be 18 years of age or older.
- Applicants must possess a general educational development diploma or be a high school graduate who has completed a secondary education program through a public school, private school, an equivalency diploma program, or home education program within the United States or its territories. Criteria for proof of compliance includes any of the following:
 - A. A general educational development diploma.
 - B. A high school diploma issued by a public-school education program.
 - C. A high school diploma issued by a private school.
 - D. A high school equivalency diploma.
 - E. Copies of form PI-1206 filed with the Department of Public Instruction for applicants who have completed a home school program in Wisconsin, or documentation that the education program has met the requirements of the Department of Education from the state where the home school program was completed. Home-schooled students may also substitute an official college transcript showing completion of at least 60-associate degree level college credits or higher at a college or university accredited by an accrediting agency recognized by the United States Secretary of Education.

- Law enforcement or tribal law enforcement officers employed on or after February 1, 1993, must possess either a two-year associate degree from a Wisconsin technical college system district or its accredited equivalent from another state or a minimum of 60-accredited credits. An applicant for law enforcement or tribal law enforcement employment who has not met this standard at the time of initial law enforcement or tribal law enforcement employment must meet the standard by the end of their fifth year of employment.
- Applicants must possess a valid Wisconsin driver's license or other such valid operator's permit recognized by the Wisconsin Department of Transportation as authorizing operation of a motor vehicle in Wisconsin.
- Applicants must not have been convicted of any federal felony or of any offense which if committed in Wisconsin could be punished as a felony unless the applicant has been granted an absolute and unconditional pardon.
- Applicants for employment as a law enforcement or tribal law enforcement officer must not have been convicted of a misdemeanor crime of domestic violence as defined in 18 USC 921(a)(33), convicted of domestic abuse as defined in § 968.075(1)(a), Wis. Stats., or convicted of a crime that is subject to the imposition of the domestic abuse surcharge under § 973.055(1), Wis. Stats., regardless of whether any part 28 of the surcharge was waived by the court under § 973.055(4), Wis. Stats., unless the applicant has been granted an absolute and unconditional pardon.
- Wisconsin State Statute §66.0501(1) states that no person may be appointed deputy sheriff of any county or police officer of any city, village or town unless that person is a citizen of the United States. This section of statute does not apply to common carriers or to a deputy sheriff not required to take an oath of office.
- Applicants must be of good character as determined from a written report containing the results of the following: → The fingerprinting of the applicant with a search of local, state and national fingerprint records. → A background investigation conducted by or on behalf of the employing agency. → Other investigations as may be deemed necessary to provide a basis of judgment on the applicant's loyalty to the United States or to detect conditions which adversely affect performance of one's duty as a law enforcement, tribal law enforcement, jail, or juvenile detention officer.
- Applicants must be free from any physical, emotional or mental condition which might adversely affect performance of duties as a law enforcement, tribal law enforcement, jail, or juvenile detention officer.
- Applicants must undergo a medical assessment by a licensed physician, physician assistant, or nurse practitioner to verify that they can meet the physical standards required of the position. The applicant must also provide the examiner with a personal medical history. The medical

assessment will be conducted no more than nine (9) months prior to an applicant's first date of employment.

- Applicants must complete a satisfactory oral interview with the employing agency.
- Applicants must submit to a drug test for the presence of the following controlled substances or their metabolites: amphetamines, cannabis or cannabinoids, opiates, cocaine, and phencyclidine (PCP). The drug test analysis will only be conducted by a laboratory certified by the United States Substance Abuse and Mental Health Services Administration (SAMHSA). Drug testing must be conducted upon hire, and within 120 days prior to an applicant's first date of employment.

Recruitment Schedule

The Village will be accepting applications through April 30, 2021 at 4:00pm. Any application received or postmarked after the deadline, will not be accepted. All communications throughout the process will be done via email. Please make sure you provide a current email address on your application. The provided email should be monitored daily for any emails regarding the hiring process. It is the applicant's responsibility to make sure emails are read and responded to in a timely manner. The following schedule is tentative and subject to change at any time:

1. Applications due by February 18, 2022 at 4:00 pm. The State of Wisconsin DJ-LE-330 form dated 05/17.
2. Applications screened by PD administration and notices sent to the candidates, inviting them to the written test.
3. Written test conducted on March 9, 2022 at 9:00am and proctored by PD staff. Written test may be eliminated if less than 30 qualified applicants.
4. Test results tabulated and first round interview invitations sent. Date will be dependent on when the test results are received.
5. First round of interviews. A minimum of thirty candidates will be interviewed by a panel of PD officers and command staff the week of March 14, 2022. Eligible candidates will be invited to second round of interviews by the end of this week.
6. Second round of interviews conducted by the Police and Fire Commission around April 4, 2022.
7. Chief's Interviews with finalists and Conditional Offers approximately week of April 18, 2022.

8. Background investigation, medical and psychological testing conducted April 25, 2022 through May 20, 2022.
9. Final offer of employment made the week of May 23, 2022. Anticipated start date in the middle to later part of June 2022.

Information about the Village and Police Department

McFarland is a progressive village located just southeast of the City of Madison on highway 51. The current population is approximately 9,000 people. McFarland has approximately 43.50 road miles and is a little under 5 square miles in total land area.

The Police Department currently has 17 sworn law enforcement positions and 2 full-time clerical positions. The Department responded to 6717 calls for service in 2021, 6,293 calls for service in 2020 which were down from 8,538 calls in 2019. The decrease was due to COVID related protocols put in place. The Department structure includes a Chief, Lieutenant, 3 Sergeants, K-9 Officer, SRO, 2 Detectives, and 9 patrol officers.

The Department is heavily involved in Community Policing and Community Outreach programs. Any new hire is expected to be involved in the programs as it is a way to build positive relationships with the public we serve.

The Police Department, along with the Municipal Court and the Fire/EMS Department, are currently building a new state of the art Public Safety Building. The 21.5-million-dollar project is expected to be completed approximately December of 2022. The building is being designed to house all 3 departments for the next 30 years. The building is designed to include sustainability features to include geothermal technologies and solar panels.

Job Title	Police Officer
Department	Police Department
Employment Status	Full-Time
Exempt/Nonexempt Status	Non-exempt
Grade	Non applicable, wage determined by contract
Represented:	MPPA

Our Commitment to Diversity, Equity, and Inclusion (DEI)

Diversity, equity, and inclusion form the basis of our work in the Village of McFarland, WI. We recognize having a diverse and inclusive organization allows us to benefit from a variety of perspectives and strengthens our ability to achieve our mission to best serve the residents of the Village. To promote equity in our community, we must first do the work to ensure our organization is diverse, equitable, and inclusive.

Scope of Work

This sworn, professional position performs a variety of patrol, investigation, traffic regulation, and related law enforcement activities in the interest of maintaining law and order, suppressing crime, and protecting life and property. The work involves the following types of activities: arrest and detention; search and seizure; criminal investigation; evidence collection; patrol operations; traffic and OMVWI enforcement; traffic accident investigation; use of firearms and weapons; first aid/first responder situations; conflict mediation/civil disorder situations; crime prevention and community relations; and court functions. This position may also be assigned to specialist assignments, including school resource officer, K-9 officer, crime prevention, court services, criminal investigations, vehicle and equipment maintenance, and youth services.

Supervision

Received	Performs under general supervision of the Police Chief and Police Lieutenant and direct supervision of a Police Sergeant.
Exercised	None.

Essential Job Functions

- Performs preventative patrols and other crime prevention duties.
- Enforces laws and regulations, provides security, and detects violators.
- Performs traffic stops and issues citations.
- Establishes effective working relationships with the community.
- Responds to complaints, accidents, disturbances, and other requests for police assistance.
- Addresses situations quickly and objectively and determines the most appropriate course of action.
- Conducts arrests of persons violating the law.
- Performs various other tasks to assist other emergency personnel, such as crowd control and directing traffic.

- Investigates any reported crime.
- Assists at accidents and fires and conducts surveillance, when needed.
- Maintains records of activities and prepares/submits reports in a timely manner.
- Testifies in court proceedings to present evidence and give a personal account of incident/crime.
- Serves as a School Liaison Officer or Field Training Officer, if assigned.
- Provides effective and efficient customer service and promotes and maintains responsive community relations.
- Follows safe work practices.

Other Job Functions

- Performs related duties as assigned.

Requirements of Work

Must be at least 18 years of age; Must be a citizen of the United States; Must have a high school diploma or equivalent; Must have proof of 60 college-level credits from an accredited institution; Must have no felony convictions (unless pardoned); Must have no domestic abuse convictions; Must have vision correctable to 20/20.

Knowledge, Ability, and Skill

In addition to the requirements of work, the individual should also have the following knowledge, abilities, and skills:

Knowledge of	• The cultural context of interactions with individuals of diverse backgrounds that includes sex, race, religion, creed, color, national origin, age, disability, sexual orientation, ancestry, marital status, arrest or conviction record, military service, or any other legally protected status. • Department policies and procedures. • The laws and regulations applicable in police work. • The basic rules of evidence and other legal procedures applicable in the prosecution of crimes. • Geography, streets, and facility locations within the Village.
Ability to	• Communicate effectively both verbally and in writing. • Maintain strict confidentiality. • Understand and follow both oral and written instructions with minimal supervision. • Use effective analytical judgement and decision-making skills, to quickly assess emergency and/or potentially dangerous situations and to provide the most appropriate response and/or assistance. • Determine solutions that will help prevent potentially dangerous or violent situations from occurring or reoccurring. • Perform police duties in situations requiring the use of physical strength, agility and endurance. • Effectively community and work effectively in emergency and confrontational situations. • Exercise good judgement, initiative, and resourcefulness. • Maintain open and good communication with the public. • Work shifts of varying lengths and different times of the day.
Skill in	• The use of data entry and report writing.

- The operation of police vehicles, surveillance, and communication equipment.
- Communication and de-escalating situations. Accuracy and attention to detail are important.
- Enforcing applicable laws in routine and emergency situations.

Necessary Special Requirements

Must possess Wisconsin Law Enforcement Certification or be able to obtain.

Must possess or be able to obtain a valid Wisconsin driver's license or equivalency.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- The employee is exposed to severe weather while performing tasks.
- The employee is exposed to many unknown conditions, including possible hazardous sites and dangerous/violent situations or conditions.
- The employee is frequently exposed to life-threatening situations.
- The employee must occasionally lift and/or move more than 50 pounds.
- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Notes:

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village is a Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer