

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, January 10, 2022 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, and Fire/EMS Director Chris Dennis.

3. PROCLAMATION

a. Designating the week of January 10-14, 2022 as Crossing Guard Appreciation Week in the Village of McFarland

Village President Clow designated the week of January 10-14, 2022 as Crossing Guard Appreciation Week in the Village of McFarland. She thanked the crossing guards for the vital service they provide to the Village.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

5. CONSENT AGENDA.

a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

1) Motion to approve the minutes of the December 13, 2021 Village Board regular meeting.

2) Motion to approve checks in the amount of \$8,221,268.63.

3) Motion to approve appointing Nicola Symons to serve as an Election Inspector for the 2022-2023 term.

4) Motion to approve Resolution 2022-01: A Resolution to rescind real estate taxes on parcel 0610-022-7861-1 and 0610-031-6334-5 due to palpable errors.

5) Motion to approve Resolution 2022-02: A Resolution Approving Satisfaction of Alliance Development Corporation TIF Development Agreement Obligations.

6) Motion to approve a request to fill the vacancy for the Police Officer position within the Police Department.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

7. BUSINESS.

a. Plan Commission (President Clow & Trustee St. Clair)

1) Discussion and action on Ordinance #2021-11: An ordinance to amend the zoning code and related code provisions regarding the requirements for a vision triangle at corner lots.

Community & Economic Development Director Andrew Bremer provided an overview of the ordinance and the recommendation from the Plan Commission and Public Safety for approval.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve Ordinance #2021-11: An ordinance to amend the zoning code and related code provisions regarding the requirements for a vision triangle at corner lots. Motion carries 7 - 0 - 0 by acclamation.

b. Public Utilities Committee (Trustees Wreh & Nelson)

1) Discussion and action to approve the 2022 Storm Sewer Improvements project and authorize the project for bid.

Trustee Wreh provided a report on the recommendation for approval from the Public Utilities Committee.

Motion by Village Trustee Edward Wreh, second by Village Trustee Carrie Nelson, to

approve the 2022 Storm Sewer Improvements project and authorize the project for bid. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action to approve the issuance of a Request for Proposal (RFP) for meter replacement installation services.

Motion by Village Trustee Edward Wreh, second by Village Trustee Carrie Nelson, to approve the issuance of a Request for Proposal (RFP) for meter replacement installation services. Motion carries 7 - 0 - 0 by acclamation.

- 3) Discussion and action to approve the issuance of a Request for Proposals (RFP) for Forcemain locating services.

Motion by Village Trustee Edward Wreh, second by Village Trustee Carrie Nelson, to approve the issuance of a Request for Proposals (RFP) for Forcemain locating services. Motion carries 7 - 0 - 0 by acclamation.

- 4) Discussion and action regarding a proposal to conduct maintenance at Well #1.

Motion by Village Trustee Edward Wreh, second by Village Trustee Carrie Nelson, to approve a proposal to conduct maintenance at Well #1. Motion carries 7 - 0 - 0 by acclamation.

- c. Public Works Committee (Trustees Rupert & St. Clair)
Public Utilities Committee (Trustees Wreh & Nelson)

- 1) Discussion and action to regarding the 2022 Terminal Drive Street and Utility Improvements project and authorize for bid.

Motion by Village Trustee Justin Rupert, second by Village Trustee Chris St. Clair, to approve 2022 Terminal Drive Street and Utility Improvements project and authorize for bid. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding the 2022 Street and Utility Improvements project and authorize for bid.

Motion by Village Trustee Justin Rupert, second by Village Trustee Edward Wreh, to approve the 2022 Street and Utility Improvements project and authorize for bid. Motion carries 7 - 0 - 0 by acclamation.

- d. Parks, Recreation, and Natural Resources (Trustees Nelson & Rupert)

- 1) Discussion and action regarding Pickleball Design at William McFarland Park and authorize project for bidding.

Motion by Village Trustee Carrie Nelson, second by Trustee Justin Rupert, to approve the Pickleball Design at William McFarland Park including the changes shared during the meeting by Parkitecture and authorize project for bidding. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action regarding scholarship application through the International City/County Management Association (ICMA) for the Village Administrator to attend the Harvard Kennedy School Senior Executives in Local Government Program.

Motion by Village President Carolyn Clow, second by Village Trustee Edward Wreh, to approve a scholarship application through the International City/County Management Association (ICMA) for the Village Administrator to attend the Harvard Kennedy School Senior Executives in Local Government Program. Motion carries 7 - 0 - 0 by

acclamation.

- f. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

None.

8. ADJOURNMENT.

Motion by Village Trustee Chris St. Clair, second by Village Trustee Justin Rupert, to adjourn at 8:05 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer