

Diversity, Equity, and Inclusion Committee Minutes

Tuesday, January 5, 2021 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Chairperson Miles called the meeting of the Diversity, Equity, and Inclusion Committee to order at 6:00 pm in the Community Room of the McFarland Municipal Center.

Members present: Bridget Bell, Hilary Brandt, Stephanie Brassington, Monica Bruce, Sean Chislom, Laetitia Hollard, Patrick Miles (Chairperson), Carrie Nelson (Vice-Chairperson), Mona Nelson, and Dave Pagenkopf.

Members not present: None.

Staff Present: Administrator Matt Schuenke and Communications and Technology Director Stephanie Miller.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

3. BUSINESS.

- a. Member introductions.

Each Subcommittee Member and present Staff provided general background on themselves and their interest in wanting to serve. No action taken on this item.

- b. General background on committee setup, structure, and meetings.

Administrator Schuenke went over the general background on committee setup, structure, and meetings. Reviewing topics from the orientation meetings including packet delivery, open meetings/records law, and parliamentary procedure. The Subcommittee reviewed this with Staff asking questions and discussing related topics. No action taken on this item.

- c. Presentation of background information regarding local discussions on diversity, equity, and inclusion within McFarland.

Administrator Schuenke presented background information regarding local discussions on diversity, equity, and inclusion that have happened locally within the last year. This included review and discussion of resolutions adopted by the Village Board to state a commitment to Diversity, Equity, and Inclusion. It led to additional resolutions to create

the subcommittee and establish this group to work to advance these issues. Members discussed these items as part of the overview and asked questions regarding various aspects of the previous work completed. No action taken on this item.

d. Discussion regarding ongoing schedule and topics for future meeting dates.

The Subcommittee discussed holding regular meetings beginning in January on the third Wednesday of each month at 6:00 pm or otherwise as needed in a greater frequency based on availability of agenda items.

Next meeting topics will be centered around the recruitment of the Police Chief to learn more about that recruitment process and provide input on the position. Future meetings will include a chance to request topics and at future meetings work will continue to outline desired topics and tasks.

No action was taken on this item.

4. SCHEDULE NEXT MEETING DATE.

a. Wednesday, January 20, 2021 at 6:00 pm.

5. ADJOURNMENT.

Motion by Brassington, second by Chislom, to adjourn at 7:57 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator