

VILLAGE OF MCFARLAND

Diversity, Equity, and Inclusion Committee Minutes

Wednesday, February 17, 2021 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Vice-Chairperson Nelson called the regular meeting of the Diversity, Equity, and Inclusion Subcommittee to order at 6:02 PM in the Community Room of the McFarland Municipal Center.

Members present: Bridget Bell, Hilary Brandt, Stephanie Brassington, Monica Bruce (arrived at 6:27 pm), Sean Chislom, Laetitia Hollard (left the meeting at 6:30 pm), Carrie Nelson (Vice-Chairperson), Mona Nelson, and Dave Pagenkopf.

Members not present: Patrick Miles (Chairperson).

Staff Present: Administrator Matt Schuenke and Communications and Technology Director Stephanie Miller.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

3. APPROVAL OF MINUTES.

- a. Discussion and action regarding minutes of the meeting held on January 20, 2021.
A motion was made by Chislom, seconded by Pagenkopf, and unanimously carried by the Diversity, Equity, and Inclusion Subcommittee to approve the minutes of the meeting held on January 20, 2021.
- b. Discussion and action regarding minutes of the meeting held on January 26, 2021.
A motion was made by Chislom, seconded by Bell, and unanimously carried by the Diversity, Equity, and Inclusion Subcommittee to approve the minutes of the meeting held on January 26, 2021.

4. BUSINESS.

- a. Discussion and review of Resolution #2020-14 and #2020-19 as background on the developing diversity, equity, and inclusion initiatives.
The Village Administrator presented as background the Resolutions #2020-14 and

#2020-19 to assist in the process to develop diversity, equity, and inclusion initiatives. Several areas were reviewed as to what could possibly be built into goals and objectives while also reviewing the charge of the Subcommittee. As this work develops within the next agenda item, we will report back to the Village Board on our progress to advance this initiatives. No action was taken on this item.

b. Discussion regarding the development of goals and objectives of the Subcommittee.

The Village Administrator presented on the development of goals and objectives discussing their relationship to the work of the Subcommittee. The Subcommittee began to discuss several categories of goals that it wished to build as well as beginning to frame some objectives within the process. We will continue to work from this list for our next meeting as well as review potentially what options might be available for consultants to aide in this work. No action was taken on this item.

c. Update and discussion regarding recruitment for the Police Chief position.

The Village Administrator went over the progress of the recruitment to date. Additionally, there were elements of the process reviewed that were still developing like interview questions, interview panels, community involvement, etc. Several key initiatives were reviewed coming out of this group aligned with that process. Another update will be provided at the next meeting. No action was taken on this item.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, March 17, 2021 at 6:00 pm.

b. Requests for future agenda items.

1. Continued discussion on goals and objectives.
2. Review options for consulting assistance.
3. Update on the Police Chief recruitment.

6. ADJOURNMENT.

A motion was made by Pagenkopf, seconded by Bruce, and unanimously carried by the Diversity, Equity, and Inclusion Subcommittee to adjourn the meeting at 7:24 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator