

VILLAGE OF MCFARLAND

Diversity, Equity, and Inclusion Committee Minutes

Wednesday, March 17, 2021 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Chairperson Miles called the regular meeting of the Diversity, Equity, and Inclusion Committee to order at 6:00 PM in the Community Room of the McFarland Municipal Center.

Members present: Bridget Bell (arrived at 6:17 pm), Hilary Brandt, Stephanie Brassington, Monica Bruce (left at 7:02 pm), Sean Chislom (arrived at 6:02 pm and left at 6:42 pm), Laetitia Hollard (left at 7:15 pm), Patrick Miles (Chairperson), Carrie Nelson (Vice-Chairperson), Mona Nelson, and Dave Pagenkopf.

Members not present: None.

Staff Present: Village Administrator Matt Schuenke and Communications and Technology Director Stephanie Miller.

2. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

3. APPROVAL OF MINUTES.

- a. Discussion and action regarding minutes of the meeting held on February 17, 2021.
A motion was made by Pagenkopf, seconded by Chisolm, and unanimously carried by the Diversity, Equity, and Inclusion Subcommittee to approve the minutes from the meeting held on February 17, 2021.

4. BUSINESS.

- a. Discussion regarding research on diversity, equity, and inclusion resources, consultants, and other comparable planning efforts.
Communications and Technology Director Miller presented her research on gathering resources, consultants, and other comparable planning efforts centered around diversity, equity, and inclusion. The Subcommittee discussed the different items presented and wanted to be able to provide more input. Staff will review the idea to utilize Google

documents for this purpose to ensure it does not conflict with open meetings/records law. One item support centered around the Village joining the Government Alliance on Race and Equity ("GARE"). Staff will submit the application and report on our progress at the next meeting. Over the course of time until our next meeting, Subcommittee members wanted to review the list of information presented and also see if there are additional resources they would also like to include on the list. This will be discussed further at our next meeting.

b. Discussion regarding the development of goals and objectives of the Subcommittee.

Administrator Schuenke generally reviewed the draft goals and objectives that had begun to be prepared at the last meeting. There were some new ideas provided to be worked into the personnel section. Additionally, it was discussed whether UW-Madison could assist in this effort or otherwise through consultants. Staff would look into the ability to access the University Alliance for this purpose. Additionally, several consultants were discussed to see what they might be able to offer to assist in this work. Staff will continue to review some of these options to see what could align with our work. Consulting assistance will be reported back at the next meeting.

c. Update and discussion regarding recruitment for the Police Chief position.

Administrator Schuenke stated that finalists for the position had been selected and would take part in a Community Panel on March 18th. This will be held via Zoom and all members of the public are welcome to participate. Those attending will be provided the ability to give their input on the candidates that will be provided to the Police and Fire Commission (PFC) for their consideration. The PFC will be meeting on March 19th to conduct final interviews before reaching a decision. Final announcement in whatever capacity is expected in April. No action was taken on this item.

5. SCHEDULE NEXT MEETING DATE.

a. Wednesday, April 21, 2021 at 6:00 pm.

b. Requests for future agenda items.

Next meeting would look at membership into the Government Alliance on Race and Equity, goals/objectives/consultants, and resource development.

6. ADJOURNMENT.

A motion was made by Brandt, seconded by Pagenkopf, and unanimously carried by the Diversity, Equity, and Inclusion Subcommittee to adjourn the meeting at 7:42 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator