

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, January 3, 2022 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Evan Richards, Peter Sobol, Ken Machtan, Michael Flaherty, Staci Fritz

Members not present: Karin

Staff Present: Heidi Cox, Library Director

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

- a. Motion to approve the minutes of the December 6, 2021 Library Board meeting.
Motion by Member Evan Richards, second by Village Trustee Michael Flaherty, to approve the minutes of the December 6, 2021 Library Board meeting. Motion carries 5 - 0 - 0 by acclamation.
- b. Motion to approve the December invoices and gift fund bills.
Motion by Member Ken Machtan, second by Member Staci Fritz, to approve the December invoices and gift fund bills. Motion carries 5 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

- a. Budget Update
- b. Director's Report
- c. Monthly Statistical Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- a. 2022 Library Director Goals
Motion by Member Ken Machtan, second by Village Trustee Michael Flaherty, to approve the 2022 Library Director Goals Motion carries 5 - 0 - 0 by acclamation.
- b. Job Description - Reference Assistant
Motion by Member Evan Richards, second by Member Staci Fritz, to approve the Job Description - Reference Assistant Motion carries 5 - 0 - 0 by acclamation.
- c. Job Description - Shelver
Motion by Village Trustee Michael Flaherty, second by Member Ken Machtan, to approve Job Description - Shelver Motion carries 5 - 0 - 0 by acclamation.
- d. Job Description - Youth Services Assistant
Motion by Member Ken Machtan, second by Village Trustee Michael Flaherty, to

approve Job Description - Youth Services Assistant Motion carries 5 - 0 - 0 by acclamation.

e. Kanopy Streaming Service

Motion by Member Ken Machtan, second by Member Staci Fritz, to approve purchasing the Kanopy Streaming Service Motion carries 0 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Village Trustee Michael Flaherty, second by Member Staci Fritz, to adjourn at 6:00

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director