

VILLAGE OF MCFARLAND

Joint Public Works and Public Utilities Committees Minutes

Tuesday, November 9, 2021 - 6:00 PM

1. CALL TO ORDER, ROLL CALL.

Ed Wreh called the joint meeting of the Public Works and Public Utilities Committees to order at 6:00 PM in the Municipal Center Community Room. This meeting was held via Zoom webinar.

Members present: Ed Wreh, Chris Fredrick, Marv Meyers, Jerry Adrian, Justin Rupert, Chris St. Clair, Carrie Nelson, Pauline Boness, Marc Nielsen, Eric Kryzenske

Members not present: Peter Robinson

Staff Present: Village Administrator Matt Schuenke, Director of Public Works Jim Hessling, Streets and Utilities Superintendent Lee Igl, Assistant to the Public Works Director Aimee Irwin, Town and Country staff Brian Berquist and Tim Stieve.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to aimee.irwin@mcfarland.wi.us to be included as part of the meeting.*

None.

3. BUSINESS.

- a. *Public Information Meeting regarding Exchange Street project.*

Brian Berquist of Town and Country Engineering provided a brief overview of the Exchange Street project including funding information, the construction year of 2024 and that the construction will take the duration of the construction season from spring to fall. Tim Stieve explained that the project is a full reconstruction of Exchange Street from Sleepy Hollow Dr to Farwell St. The construction will include street and utility improvements. Stieve presented the exhibit on Exchange Street with minor changes from the previous public information meeting held in February 2021.

- Chris Fredrick asked what the current street width is of Exchange Street. Tim Stieve responded that the current width is approximately four feet skinnier than what is being presented.
- Ed Wreh asked what has been researched in relation to construction for safety and mitigating risk. Stieve responded that reports were obtained from the police

department related to traffic incidents that have occurred and reviewed if possible improvements could mitigate future traffic incidents.

Resident Ann Ford, 6012 Exchange Street, addressed the committee related to her questions and concerns. Ann asked if a terrace area would be required. Tim Stieve responded that the terrace area provides pedestrian safety, adds esthetics and allows for snow storage. Ann stated that the current drawings would impede the ability to allow certain sized vehicles to park in her driveway. Ann asked if parking would be allowed on the other side of the street from her property along with mail delivery on her side. Stieve responded that parking would remain unchanged near this location. Berquist stated that mail delivery box placement would be at the discretion of the postmaster.

- Ed Wreh asked if there was anything that could be done to address Ann's concerns. Stieve responded that the area could be evaluated for possible alternatives or adjustments. Berquist said that it would be possible to review the length of the left turn lane near this location.
- Chris Fredrick asked what the project limits are related to the southend of the project near Sleepy Hollow Rd. Stieve responded that project limits are stopped slightly short of the bridge closer to Sleepy Hollow.

Residents Lee Ann Crye & Joel Crye, 6428 Exchange Street, addressed the committee related to their questions and concerns. The residents at this location asked for clarification related to the depicted right-of-way lines near their property. Stieve responded that the lines shown on the current drawings are in need of further evaluation to determine an accurate location. Joel expressed his concern related to his driveway and vehicles that could overhang the future sidewalk area. Joel shared that the sidewalk area adjacent to his property may require a retaining wall. Stieve agreed with Joel's statement regarding the sidewalk and possible retaining wall.

Town and Country staff along with village staff will continue to evaluate options related to properties that have shorter driveways for possible adjustments, including cycling and traffic evaluation.

b. *Discussion and action to make a recommendation to the Village Board regarding Ordinance #2021-11: an ordinance to amend the zoning code and related code provisions regarding the requirements for a vision triangle at corner lots.*

Matt Schuenke provided background related to the presented Ordinance #2021-11. The reason for the amendment is to clean up ordinance language due to ambiguity that currently exists by providing a better process for designing and measuring a vision triangle.

- Pauline Boness asked if Town and Country Engineering was consulted related to the possible revisions. Schuenke responded that Town and Country was consulted and provided their input. Boness recommended utilizing the statement *edge of asphalt* in place of *or its equivalent* throughout the ordinance language.

Schuenke reviewed a resident's comments received via email that was sent to committee members prior to the meeting.

- Chris Fredrick asked if power poles or pedestals would not be allowed within the vision triangle area with the presented amendments. Schuenke responded that these items would be covered under government utilities and would be permitted. Fredrick asked if this ordinance would be enforced on private property within the vision triangle. Schuenke responded that it could be enforced.
- Ed Wreh asked what the catalyst was for these changes. Schuenke responded that a situation occurred in which staff wanted to apply the code. However, a few interpretations by staff and property owners occurred. Due to the various interpretations, staff felt it would be helpful to clear up the ordinance language.
- Jerry Adrian asked if this would apply to all properties, including commercial locations and signs. Schuenke stated this would apply to all properties within the Village.

Motion by Village Trustee Ed Wreh, seconded by Village Trustee Justin Rupert, to recommend approval to the Village Board regarding Ordinance #2021-11: an ordinance to amend the zoning code and related code provisions regarding the requirements for a vision triangle at corner lots with edits recommended by committee members. Motion carries 9 - 0 - 1 with Marc Nielsen abstaining.

c. Discussion and action to make a recommendation to the Village Board regarding the 2022 Sidewalk Replacement project and authorize for bid.

Lee Igl provided background related to the 2022 Sidewalk Replacement project. Igl stated that staff attempted to obtain a contractor in 2021 to complete sidewalk replacement but were unsuccessful. In response, all sidewalk locations in need of replacement were inventoried and identified using GPS. The maps included within the packet identify all of the locations gathered. Igl provided the plan which is to set this project for bid in December and award in January.

- Ed Wreh asked if this project would be funded through capital projects in 2022. Igl stated funding for this project is included within basic maintenance in 2022.
- Chris Fredrick asked if the plan would be to bid for all three zones. Igl responded that the bid will focus on Zone 1 and, if applicable, possible contract extensions for Zone 2 and 3. Fredrick also commented that several locations were identified on Exchange Street and inquired if those could wait until the Exchange Street project would occur. Igl stated the locations on Exchange Street would be re-evaluated and adjusted if necessary. Fredrick asked if replacements within Zone 2 related to a new subdivision were taken back to the developer prior to being replaced by the Village. Igl responded that some locations identified are being worked on with the goal that developers will repair.

Motion by Village Trustee Justin Rupert, seconded by Ed Wreh, to recommend approval to the Village Board regarding the 2022 Sidewalk Replacement project and authorize the

project for bid. Motion carries 8 - 0 - 2 with Marc Nielsen and Eric Kryzenske abstaining.

d. Presentation of the Public Works Director's monthly report.

Jim Hessling presented the Public Works Director's monthly report for October.

4. SCHEDULE NEXT MEETING DATE.

a. Public Works: Tuesday, December 14, 2021 at 6:00 p.m.

Public Utilities: Tuesday, December 21, 2021 at 6:00 p.m.

5. ADJOURNMENT.

Motion by Village Trustee Ed Wreh, seconded by Village Trustee Justin Rupert, to adjourn at 7:58 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director