

VILLAGE OF MCFARLAND

Parks, Recreation, & Natural Resources Committee Minutes

Thursday, November 18, 2021 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Village trustee Carrie Nelson called the regular meeting of the Parks, Recreation, and Natural Resources Committee to order at 6:30 PM in the Municipal Center Community Room. This meeting was held via Zoom webinar.

Members present: John Feldner, Darrel Waldera, Dan Kolk, Katherine Pease, Sarah Kuba, David Wilson, Justin Rupert, Carrie Nelson, TJ Jerke, Tanya Lancaster

Members not present:

Staff Present: Village Administrator Matt Schuenke, Public Works Director Jim Hessling, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin, Blake Theisen with Parkitecture & Consultants.

2. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to aimee.irwin@mcfarland.wi.us to be included as part of the meeting.*

None.

3. APPROVAL OF MINUTES.

- a. *Discussion and action regarding the minutes from the Parks, Recreation and Natural Resources Committee meeting held on October 28, 2021.*

Motion by Village Trustee Carrie Nelson, seconded by Village Trustee Justin Rupert, to approve the minutes from the Parks, Recreation and Natural Resources Committee meeting held on October 28, 2021. Motion carries 10 - 0 - 0.

4. BUSINESS.

- a. *Discussion and action to make a recommendation to the Village Board regarding Community Park Phase 1 Design/Bidding Services.*

Matt introduced the topic of the design services for mass grading at the Community Park provided within the packet. Blake Theisen of Parkitecture explained that the design services will include reviewing the stormwater management plan, an overall grading plan and establishing footprints for future buildings.

Motion by Darrel Waldera, seconded by Village Trustee Justin Rupert, to approve the proposal from Parkitecture in the amount of \$26,596 for the Community Park Phase 1 Design/Bidding Services. Motion carries 10 - 0 - 0.

b. Discussion and action to make a recommendation on a proposal from the Waubesa Sailing Club to replace the decking for the McDaniel Park pier.

Matt Schuenke introduced the topic related to possible improvements to the pier located at McDaniel Park. Members of the Sailing Club present during the meeting included George Keeler, Tim Gaffney and Teri Keeler. George Keeler reviewed the proposal included within the packet. The Club would like to partner with the Village to replace the current wood decking using composite lumber at an estimated cost of \$20,000.

- TJ Jerke asked if the estimated cost included the installation cost in the spring. George Keeler stated that installation is included within the estimate. Jerke also asked about the longevity of the fingers. Keeler responded that the fingers' estimated longevity is 12-14 years.
- Carrie Nelson asked if the Village would be required to have the vendor adhere to the Village responsible bidder policy. Matt responded that this would not be applicable in this situation.
- Sarah Kuba asked what the cost division would be between the Club and the Village. George Keeler stated that the Club would be able to supply \$8,000 towards the project.
- Darrel Waldera asked for clarification regarding the quote being honored until the end of 2021 and what steps would need to be taken. Keeler responded that if the commitment occurs and an order is placed, the quote will be honored.
- Darrel Waldera asked if there were signs posted at the pier to notify users of public use. David Wilson commented that he had not seen a sign. Keeler added that there are no signs restricting use. Staff will review the possibility of a sign designating public access.

Motion by Village Trustee Carrie Nelson, seconded by David Wilson, to approve the proposal from the Waubesa Sailing Club to replace the decking for the McDaniel Park pier with Waubesa Sailing Club contributing \$8,000 towards the project. Motion carries 10 - 0 - 0.

c. Discussion and action to make a recommendation to the Village Board regarding the USH 51 Pedestrian Underpass at Babcock Park along the Yahara River

Matt Schuenke provided background related to the USH 51 Pedestrian Underpass at Babcock Park. The bridge at this location will be completely reconstructed with the upcoming USH 51 corridor project. Funding would likely be split with the Dane County and possibly WisDOT. The Village would pursue grant funding opportunities towards this project.

- David Wilson asked if there was a reason why WisDOT was opposed to the idea originally. Schuenke responded that there may have been a difference in objective at the time.

- Carrie Nelson asked for clarification of the intended recommendation from the committee. Schuenke stated that the Village Board would be reviewing the overall agreement while the committee would provide its recommendation for the Pedestrian Underpass.
- Dan Kolk asked if the bike path would be extended south. Schuenke responded that the plan is to extend sidewalks along USH51 southward to Exchange Street.

Motion by Village Trustee Carrie Nelson, seconded by Village Trustee Justin Rupert, to recommend approval to the Village Board regarding the USH 51 Pedestrian Underpass at Babcock Park along the Yahara River. Motion carries 10 - 0 - 0.

d. Update on the Board, Commission, and Committee Restructuring Project.

Matt Schuenke provided background related to the Board, Commission and Committee Restructuring Project. One item being considered is the split of Parks and Recreation from Natural Resources. Natural Resources will be added to the Sustainability Committee.

- Dan Kolk asked when additional feedback would occur from committee members. Schuenke stated that feedback would be available once the final groups are reviewed.

e. Presentation of the Parks Superintendent's monthly report.

Larson presented the Parks Superintendent's report for the month, including that the dog park expansion was completed on Wednesday November 17th.

- David Wilson asked about the failing white oaks noted within the report. Larson responded that he completed testing on a sample of white oaks within the park for oak wilt. However, that is not the case. The failing oaks were likely caused by previous clearing that occurred when the ground was not frozen and the root system was impacted.

5. SCHEDULE NEXT MEETING DATE.

a. Thursday, December 16, 2021 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Justin Rupert, seconded by Member Katherine Pease, to adjourn at 7:34 pm. Motion passed 10-0-0.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Aimee Irwin
Assistant to the Public Works Director