

VILLAGE OF MCFARLAND  
**Public Works Committee Minutes**

*Tuesday, July 13, 2021 - 6:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

Justin Rupert called the regular meeting of the Public Works Committee to order at 6:00 PM in the Community Room.

Members present: Chris Fredrick, Justin Rupert, Marv Meyers, Jerry Adrian

Members not present: Chris St. Clair, Peter Robinson

Staff Present: Jim Hessling (Director of Public Works), Lee Igl (Streets and Utilities Superintendent), Aimee Irwin (Assistant to the Public Works Director), Brian Berquist (Town and Country Engineering), Tim Stieve (Town and Country Engineering)

**2. PUBLIC APPEARANCES.**

No public appearances.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to [aimee.irwin@mcfarland.wi.us](mailto:aimee.irwin@mcfarland.wi.us) to be included as part of the meeting.*

**3. APPROVAL OF MINUTES.**

- a. *Discussion and action regarding the minutes from the Public Works meeting held on March 9, 2021.*

Motion by Jerry Adrian, second by Chris Fredrick, to approve minutes from the Public Works meeting held on March 9, 2021. Motion carries 4 - 0 - 0.

- b. *Discussion and action regarding the minutes from the joint Public Works and Public Utilities meeting held on April 13, 2021.*

Motion by Village Trustee Justin Rupert, second by Jerry Adrian, to approve the minutes from the joint Public Works and Public Utilities meeting held on April 13, 2021. Motion carries 4 - 0 - 0.

**4. BUSINESS.**

- a. *Discussion regarding pavement replacement timeline*

Brian Berquist with Town & Country Engineering provided background regarding the development of a pavement replacement timeline. Provided to the committee was an overview of infrastructure costs for water mains, sanitary sewer and street centerline

which included an assumed service life and the estimated depreciation each year. Presented to the committee was information related to off street projects including well rehabilitation or build along with lift station replacement and forcemain. Berquist reviewed the long range CIP document provided within the agenda packet beginning with the notes of where the process began with WISLR and how the plan has been developed since including projects funded by TID/TIF sources, general fund expenditure of \$500,000 for paving, and other assumptions.

Committee members commented that the presented plan is a good baseline but annual review is necessary to review the plan allowing for necessary adjustments. Jerry Adrian asked for clarification regarding Broadhead Street/County Highway MN in 2024. Brian Berquist responded that the Broadhead Street/County Highway MN Phase 4B could be adjusted or delayed to another year as developments progress. Berquist presented the draft CIP on the GIS map as the plan exists currently. Jerry Adrian recommended a few edits including: 2026 related to South Ct as well as Severson St versus Severson Rd. Chris Frederick recommends considering roadways close to Highway 51 and delaying Village work until after state construction has been completed.

*b. Update and discussion regarding the Exchange Street Reconstruction project.*

Tim Stieve with Town & Country Engineering provided a brief overview related to the upcoming Exchange Street Reconstruction. The reconstruction is a full reconstruction from Sleepy Hollow to Farwell Street and is partially funded by state funds. A Public Information Meeting (PIM) was held in February of 2021 at which a preliminary street layout was presented and feedback was gathered from community members. Stieve stated that continued design work has occurred since the PIM related to street layout, sidewalk and concerns that have been presented by citizens. The next point in the project would be for the next Public Information Meeting to be scheduled. Committee members agreed that the PIM could be held at the October 12, 2021 Public Works meeting jointly with the Public Utilities Committee.

*c. Presentation of the Public Works monthly report for May & June*

Jim Hessling provided the Public Works monthly report for the months of May and June.

**5. SCHEDULE NEXT MEETING DATE.**

*a. Discussion of Hybrid Meetings 2.0.*

Nicholas Boucher provided an update regarding the meeting format that will begin on August 2, 2021 which will include bringing committee members and staff attend meetings in person.

*b. Tuesday, August 10, 2021 at 6:00 p.m.*

**6. ADJOURNMENT.**

Motion by Marv Meyers, second by Chris Frederick, to adjourn at 7:23 p.m.. Motion carries 4 - 0 - 0.