VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

Village Board

Monday, December 13, 2021 **7:00 PM** **McFarland Municipal Center**
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://us02web.zoom.us/j/86495634548

Or by Telephone: +1 (312) 626-6799
Webinar ID: 864 9563 4548
Press *9 to raise/lower hand | Press *6 to mute/unmute

1. CALL TO ORDER.

2. ATTENDANCE/ROLL CALL.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
   a. Public Announcements
      1) 2021 Climate Champions Award presented to the Village of McFarland for the Net Zero Public Safety Center by the Dane County Office of Energy & Climate Change (OECC).

      2) Edwards-Larson House - Notice of Entry in the National Register and State Register of Historic Places.

   b. Public Communications

4. CONSENT AGENDA.
   a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.

      1) Motion to approve the minutes of the November 22, 2021 Village Board regular meeting.

      2) Motion to approve checks in the amount of $244,921.91.

      3) Motion to approve appointing Election Inspectors for the 2022-2023 term.

      4) Motion to approve the extension of Addendum C (Workplace Response Policy) within the Personnel Policy Manual.

5) Motion to approve the extension of Addendum D (Village Emergency Paid Sick Leave) within the Personnel Policy Manual

6) Motion to approve a Memorandum of Understanding with the Wisconsin Professional Police Association (WPPA) - McFarland Unit regarding 2021 Vacation Carryover.

7) Motion to approve to fill the vacancy for the Parks Crewperson position within the Public Works Department.

8) Motion to approve a status change for the Nutrition Manager position from part-time to full-time and updates to the position description.

9) Motion to approve the updated job title and job description for the Community Outreach Specialist position (formerly Case Manager/Volunteer Coordinator) within the Senior Outreach Department.

10) Motion to approve revision to the Organizational Chart for the Senior Outreach Department.

11) Motion to approve the change of agent to appoint Aimee Strebig to serve as the new liquor license agent for Walgreens Inc.

5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

a. Community Development Authority (Trustees Brassington & Rupert)

1) Discussion and action regarding Resolution 2021-25: A Resolution Authorizing the Village President and Clerk-Treasurer to Execute a Real Estate Acquisition and Development Agreement with Waubesa Village, LLC, for Waubesa Village Phases 1-4, including 4902 & 4908 Terminal Drive and 4604, 4606, and 4608 Siggelkow Road, located within Tax Increment District #3.

b. Public Safety Committee (Trustees Brassington & Wreh)

1) Discussion and action regarding emergency notification software for the Village.

c. Discussion and action regarding a new labor agreement with the International Association of Fire Fighters (IAFF) representing Advanced Emergency Technicians (EMTs).

d. Discussion and action regarding amendments to the position description for Emergency Medical Technicians (EMTs) and to retitle the position EMT/Firefighter.

e. Discussion and action on new job description format and approval to convert all current job descriptions to new format.

f. Discussion and action regarding Ordinance #2021-13: an ordinance amending Section 23-95 of the McFarland Municipal Code establishing criteria for determining the qualification of bidders on Village contracts.

g. Discussion and action regarding the issuance of a Request for Proposal for master planning services for future improvements in and around the McFarland Municipal Center.

h. Future Authority, Board, Commission, and Committee agenda items requests and referrals - *This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.*

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us