

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, November 8, 2021 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the Committee of the Whole meeting to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Justin Rupert, Village Trustee Chris St. Clair, Village Trustee Carrie Nelson, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Michael Flaherty

Staff Present: Administrator Matt Schuenke, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

None.

4. APPROVAL OF MINUTES.

- a. *Discussion and action regarding minutes of the meeting held October 25, 2021.*
Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the minutes of the meeting held October 25, 2021. Motion carries 6 - 0 - 0 by acclamation.

5. BUSINESS.

- a. *Discussion and review of the roles and responsibilities of the following Village Committees:*
- 1) *Communications and Technology Committee*
The Board discussed and approved the staff recommendation to eliminate the Communications and Technology Committee because initiatives are better aligned with the Village Board. The Board commented that communication is still a very important

element and the Board should make sure to check in on the issue annually.

2) Public Safety Committee

The Board discussed and approved the proposed scope regarding the Public Safety Committee. They agreed with recommendations that the Committee focus on Public Safety policy and licensing issues and be cautious to stay away from operational issues.

3) Parks and Recreation Committee

The Board discussed the recommendations for splitting the current Park, Recreation and Natural Resource Committee into two separate committees. They noted splitting the committees will help streamline issues, and also ensure Natural Resources get the attention it has not been provided with the current Committee scope. The Board also suggested additional revisions to the proposed scope.

4) Sustainability and Natural Resources Committee

The Board reviewed and approved of the recommended scope with revisions provided. Overall, the Board was very supportive of creating a standalone committee for Sustainability and Natural Resources.

5) Diversity, Equity, and Inclusion Committee

The Board discussed concerns with the current Diversity, Equity, and Inclusion scope provided by staff. The Board discussed revisions and concerns with balancing the role of a committee and the role of staff. The Board directed staff to bring the Committee back for additional discussion at the next Committee of the Whole meeting.

6. SCHEDULE NEXT MEETING DATE.

a. Monday, November 22, 2021 at 5:30 pm.

7. ADJOURNMENT.

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to adjourn at 6:50 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer