

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, October 11, 2021 - 5:30 PM

1. CALL TO ORDER.

Village President Clow called the meeting of the McFarland Committee of the Whole to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Carolyn Clow; Village Trustee Stephanie Brassington, Michael Flaherty, Justin Rupert, Chris St. Clair, Carrie Nelson, and Edward Wreh.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Committee of the Whole. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*
None.

4. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the July 26, 2021 Committee of the Whole meeting.*
A motion was made by President Clow, seconded by Trustee Nelson, and unanimously carried by the Committee of the Whole to approve the minutes of the July 26, 2021 meeting. Motion carried 7 - 0 - 0.

5. BUSINESS.

- a. *Discussion regarding Review #1 of the Board, Commission, and Committee Restructuring Process.*
The first review of boards, commissions, and committees as listed on the agenda. Committee members discussed their structure, essential responsibilities, and possible changes to consider in the future. All four listed groups were discussed with feedback provided to the worksheets drafted. Committee members requested additional time to provide feedback for the first group and a new deadline for comment submittal will be sent out to gather additional comments. Review #1 as listed on this agenda will

be continued at the next meeting on Monday, October 25th. No action was taken on this item.

1) Communications and Technology Committee

2) Finance Committee

3) Personnel Committee

4) Public Works and Utilities Committee

b. Check in on Restructuring Process and Timeline.

Review #2 deadline is scheduled for October 15th; however, with the delay in completing Review #1 Staff will reassess the process and timeline in order to send out an update. We will reevaluate our progress again after the next meeting.

6. SCHEDULE NEXT MEETING DATE.

a. October 25, 2021 at 5:30 pm - Board, Commission, and Committee Restructuring Review #2

7. ADJOURNMENT.

A motion was made by President Clow, seconded by Trustee Rupert, and unanimously carried by the Committee of the Whole to adjourn the meeting at 6:48 pm. Motion carried 7 - 0 - 0.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator