

**Senior Outreach Service
Committee**

**Thursday, December 16,
2021**

8:30 AM

**McFarland Municipal Center
Community Room**

AGENDA

You are invited to this meeting through a Zoom webinar. The public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/85290635844>

Or by Telephone: +1 (312) 626-6799
Webinar ID: 852 9063 5844

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Senior Outreach Services Committee. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the October 21, 2021 meeting.
4. BUSINESS.
 - a. Introduce new committee member
 - b. Department Report
 - c. Review past planning goals
 - d. Observations made on a recent outing to a senior/community center in Milton WI (Flaherty and Adrian)
 - e. Status of planning in 2022

5. SCHEDULE NEXT MEETING DATE.

6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF MCFARLAND
Senior Outreach Service Committee Minutes

Thursday, October 21, 2021 - 8:30 AM

1. CALL TO ORDER, ROLL CALL.

Chair Flaherty called the regular meeting of the Senior Outreach Services Committee to order at 8:30 AM in Conference Room A.

2. PUBLIC APPEARANCES.

No public appearances

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

3. APPROVAL OF MINUTES.

- a. *Motion to approve the minutes of the June 16, 2021 meeting.*
Motion by Adrian, second by Flaherty, to Motion to approve the minutes of the June 16, 2021 meeting. Motion carries 7 - 0 - 0

4. BUSINESS.

- a. *Discussion and participation in a diversity, equity, and inclusion SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis Framework.*
Dr. Rainey Briggs and Percy Brown Jr. introduced themselves. The discussion focused on information gathering on diversity, equity and inclusion. Dr. Briggs and Percy Brown conducted a SWOT Analysis (strengths, weaknesses, opportunities and threats) of Senior Outreach Services with the committee, This information will be discussed with the DEI sub committee.
- b. *Discussion regarding committee restructuring and re-evaluation of focus and purpose*
The Village Board is working on the structure of committees. Flaherty commented that the SOS committee will remain within the current structure.
- c. *Department quarterly report*
The Director of Senior Outreach discussed statistics of the population served by SOS.

5. SCHEDULE NEXT MEETING DATE.

- a. *Thursday, December 16, 2021 at 8:30 am.*

6. ADJOURNMENT.

Motion by Flaherty, second by Adrian, to ADJOURNMENT. Motion carries 7- 0 - 0 by acclamation.

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, December 16, 2021

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Introduce new committee member

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, December 16, 2021

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Department Report

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 2021 3rd quarter board report

McFarland Senior Outreach report

July-Sept 2021

Case Management units of service (1 unit equals 1 hour)

July 68
August 64.5
Sept 69

201.5 Total for third quarter.

Total units as of Sept is 597.25 units. Our contract goal for the entire year is 601.

This quarter we opened 12 cases and closed 12 cases.

Average reported case management client census is 165

The case managers have started to expand doing home visits. We are not allowed to directly ask if someone is vaccinated before providing service, but many clients are indicating they are. We have had several appointments in the building with clients. Space is challenging so despite an earlier plan to use the conference room; the offices have been utilized on occasion when a computer or phone is needed.

The Focal points have a new service to refer our case management clients to for mental health assistance. This service is under NewBridge but is for all the focal points to utilize. The team consists of a nurse and social worker skilled in mental health treatment. Their role is consultative or provide lineage with therapy, medication adjustments and other services as indicated. It does not replace the role of the case manager but works as an adjunct to that. We have referred about 6 clients with great success.

Director Andersen has been instrumental in getting this program up and running over the past year and half. She served on the interview team and is also on the monthly review team that continues to tweak the service. The request for services had been a multiyear request to replace a program from several years back that was discontinued.

Our loan closet has seen a large uptick in use as orthopedic surgeries are occurring. This period is usually busy during normal time periods but there is a pent-up demand.

Nutrition

McFarland (home delivered only)

July 875
August 923
September 990

Cambridge meal site (carryout only)

July 164

August 140

Sept 126

The McFarland meal site reopened in October. Cambridge will remain a drive up until further notice.

Transportation

Clients were still relying on Dane County transportation for all rides to grocery store, shopping and medical appointments.

RSVP has started to do some trial rides, one on one, between specific drivers and passengers at select Focal points. We have 6 drivers able to do rides for individuals as referred by Dane County and our case managers. We have about 6 rides scheduled. We anticipate this picking up as most clients are not aware of it being open as no official announcement has been made. That would be done by RSVP.

The Veteran-to-Veteran RSVP service is included in this.

We are now back to our old schedule of transportation with Transit Solutions for grocery shopping and other shopping.

Foot clinic

No new changes

Social /Recreational/Wellness

We started Coffee in the park two Wednesday mornings a month. Ran into a scheduling conflict with the library Zumbini class. The seniors enjoyed sharing the space with them and made us think about a similar thing on a formal basis in the future. Current instructor from the library is only certified for children.

Our coffee hour was held at Brandt and McDaniel parks. We ordered custom mugs for the event. We have had very good turnout for each one, averaging about 22 people. One hour was sponsored by Agrace. Our coffee hour is moving indoors in October.

November 3rd the Area Agency on Aging Director will be here to meet and discuss the Dane County aging plan during the coffee hour. This is the public's opportunity to address any concerns on unmet needs, ask questions or share your ideas for services for the senior population in Dane County over the next few years.

Volunteer

We have been fortunate to have a stable group of volunteers during this time. However, starting in early to late fall we will lose home delivered meal drivers that winter elsewhere. Our volunteer coordinator has also been starting to accept ride requests for the RSVP program. New COVID precautions and requirements will go into place mid-October for this program. All passengers and drivers must show proof of immunization before receiving a ride or being a driver.

McFarland Area Outreach Endowment [separate 501 (c) (3)]

We have seen an uptick in requests as expected. There have been payments for personal care, utility bills, certified documentation, and pet euthanasia. Endowment Committee meets on Nov 11th. We will induct two new members that we have recently recruited.

Endowment has agreed to pay for any expenses related to the Stepping On class including scholarships for participants. That includes the cost of \$500 to Safe Communities. So far, we have one individual that will have the \$35 cost covered by the Endowment.

COVID updates

Director had been working on finding substitute homes for exercise classes and Mah Jong. Mah Jong has since settled back at the Municipal Center as has Tai Chi. Strong Women/Bodies will not be returning at least until January based on the instructor's preferences. We are holding an evidenced based falls reduction class called Stepping On beginning the end of October here at the Municipal center. The class is full with 10 participants.

Upcoming

Medicare D enrollment begins on October 15th-Dec 7th. We anticipate a lot of people shopping for new plans as the last annual enrollment period was hampered by COVID. We are doing searches in person here at the municipal building, or over the phone. Appointments are required. We will be aided by a volunteer this year.

Respectfully submitted,

Lori Andersen, Director

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, December 16, 2021

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review past planning goals

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

McFarland
SUMMARY SHEET

MEETING DATE: Thursday, December 16, 2021

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Observations made on a recent outing to a senior/community center in Milton WI (Flaherty and Adrian)

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

**VILLAGE OF
McFarland
SUMMARY SHEET**

MEETING DATE: Thursday, December 16, 2021

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Status of planning in 2022

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None