

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, November 8, 2021 - 7:00 PM

1. CALL TO ORDER.

Village President Clow called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Carolyn Clow, Village Trustee Justin Rupert, Village Trustee Chris St. Clair, Village Trustee Edward Wreh

Village Board members not present: Village Trustee Michael Flaherty, Village Trustee Carrie Nelson(joined at 7:02 p.m.)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Aaron Chapin, Community and Economic Development Director Andrew Bremer, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

- 1) Exchange Street Reconstruction Project Public Information Meeting scheduled for Tuesday, November 9, 2021 at 6:00 pm.*
- 2) WisDOT US Highway 51 Reconstruction Project meeting scheduled for Thursday, November 18, 2021 from 4:00 to 6:00 pm.*

b. Public Communications

4. CONSENT AGENDA.

- a. All items listed under the Consent Agenda will be approved in one motion unless a Board member requests that the item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered in the same order in which they were originally listed on the agenda under Business.*

- 1) Motion to approve the minutes of the October 6, 2021 Village Board special meeting.*
- 2) Motion to approve the minutes of the October 25, 2021 Village Board regular meeting.*
- 3) Motion to approve checks in the amount of \$782,303.31.*

Motion by Village President Carolyn Clow, second by Village Trustee Chris St. Clair, to approve the consent agenda as presented. Motion carries 6 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please*

remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

6. BUSINESS.

a. Parks, Recreation, and Natural Resources (Trustees Nelson & Rupert)

1) Discussion and action regarding the final draft of the master plan for William McFarland Park and the future Community Park.

Blake Theisen, representative of Parkitecture and Planning LLC., provided an overview of the final draft of the master plan for William McFarland Park and the future Community Park. He additionally highlighted the public hearings that have been held to date and the comments received from participants.

Motion by Trustee Nelson, second by President Clow, to accept the final draft of the master plan for William McFarland Park and the future Community Park as recommended by the Parks, Recreation, and Natural Resource Committee. Motion carries 6 - 0 - 0 by acclamation.

b. Community Development Authority (Trustees Brassington & Rupert) Plan Commission (President Clow & Trustee St. Clair)

1) Discussion and action regarding a Request for Proposals for an East Side Neighborhood Economic Development & Land Use Plan.

President Clow provided an overview of the Request for Proposals for an East Side Neighborhood Economic Development & Land Use Plan and the Plan Commission's and Community Development Authority's recommendation for approval.

Motion by Village President Carolyn Clow, second by Village Trustee Stephanie Brassington, to approve a Request for Proposals for an East Side Neighborhood Economic Development & Land Use Plan. Motion carries 6 - 0 - 0 by acclamation.

c. Update and discussion regarding planned decorations for Arnold Larson Park.

Village Administrator Schuenke provided an overview of the planned decorations for Arnold Larson Park. He noted the decorations planned for 2021 will be more inclusive. The Board discussed the plans and thanked all those who work hard to make the downtown area look beautiful during the holiday.

d. Discussion regarding the State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for the reconstruction of US

Highway 51 through the Village of McFarland.

Village Administrator Schuenke provided an overview of the State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for the reconstruction of US Highway 51 through the Village of McFarland. He reported the agreement is presented for discussion only as planning is ongoing. Future updates will be provided to the Board as the project progresses.

- e. Future Authority, Board, Commission, and Committee agenda items requests and referrals - This is an opportunity for Village board members to put forth Authority, Board, Commission and Committee agenda item requests and referrals, without discussion.

Trustee St. Clair referred the issue of ensuring landscaping is contained within the core functions of the Public Works Department, discussion on the Village's merit pay program, and Village Board member compensation.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to adjourn at 8:10 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer